



# Executive Committee Agenda

## Minutes

Tuesday, September 12<sup>th</sup>, 2017

Time: 3:15-5:45pm

Location: U-SU Board Room 303

Attendees: Board of Directors committee, General Public

Type of Meeting: Special

### I. Organizational Items:

a. Call to order by: Executive Committee at 3:15

### b. Roll Call

David Zitser	<i>President</i>	Excused Tardy (Present at 3:53)
David Garcia	<i>Vice President for Administration</i>	Present
Neyda Umana	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Marcos Montes	<i>Vice President for External Affairs</i>	Present
Jazmin Ortiz	<i>Secretary/ Treasurer</i>	Excused absent
Jennifer Miller	<i>University Presidents Designee</i>	Excused Tardy (Present at 4:39)
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Present
Dena Florez	<i>Office Manager of Administration &amp; Services</i>	Present
Jeovany Aguilar	<i>Chief Justice</i>	Present
Gallery	<i>Maximiliano Fernandez</i>	

### c. Adoption of Agenda: Motion to Change time to original 4:15pm

<b>Offered By:</b>	<b>Aaron Castaneda</b>	<b>Seconded by:</b>	<b>Neyda Umana</b>
This meeting started at 3:15 instead of 4:15			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Pass</b>

- ✚ Marcos Montes: Why is Executive extended?
- ✚ Intef W. Weser: Because there is no Personal Meeting this week
- ✚ Marcos Montes: My understanding was to getting rid of personal, t would allow us time to prepare for Executive, not extend time for Executive by 2 hour and a half. The whole point was to make personal once a month.
- ✚ David Garcia: We will arrange it for next time so the schedules fits with everyone.
- ✚ Neyda Umana: Once a month personal Meetings was designed to allow time for officers to have more availability and 3:15 is a prime time for club meetings, so if I can be available, that would be great in regards for recruitment. Let's keep the Executive meeting at 4:15
- ✚ Intef W. Weser: Is there a motion to change time?
- ✚ Aaron Castaneda: We should just go through the Agenda first

**D. Approval of Minutes: Motion**

<b>Offered By:</b>	<b>Aaron Castaneda</b>	<b>Seconded by:</b>	<b>Neyda Umana</b>			
Motion to approve minutes for August 29 <sup>th</sup> , 2017						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>		<b>Abstained</b>		<b>Motion: Pass</b>

**II. Public Forum/Announcement**

- ✚ Maximiliano Fernandez: There have been political issues happening with DACA. The tension with parking, it may become a bit overwhelming. So I'd like to emphasize that Communication will be "key"! Please have consistent with your constituents and have constant communication. We appreciate the classroom presentations and doing excellent jobs until the semester ends.

**III. Standing Discussion Items**

- a. BOD Agenda – (10 minutes) – The committee will discuss potential agenda items for the next. BOD. – Appointments, Speakers, Listening Tour, Legislative Priorities, Discussion regarding Lawyer
  - ✚ Neyda Umana: Discussion regarding lawyer, The presentation of the lawyers, respect the space for the BOD since we stand for the Students. We want to stay true to who we are.
  - ✚ Marcos Montes: I would like Legislators Affairs Committee to take action on issues regarding The Dream Act, the letter to the Legislator Metro Board and Metro: U-Pass.
  - ✚ Intef W. Weser: Will these be approved at legislator? What's important is to make that available to the Board in advanced for the chance of approval.
  - ✚ Neyda Umana: Discussed with David Zitser to schedule Kevin Brady also Dean Brown.
  - ✚ Intef W. Weser: He is scheduled.
  - ✚ Please follow up with Dean Brown

**IV. Reports**

**E. Motion: Extend the time on Reports**

<b>Offered By:</b>	<b>Aaron Castaneda</b>	<b>Seconded by:</b>	<b>Marcos Montes</b>			
Time extended by five minutes						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>		<b>Abstained</b>		<b>Motion: Pass</b>

a. A.S.I President: **David Zitser**

- ✚ Parking article was not as accurate as it should have been. I had made it clear that it was tentative. It made ASI look like they were attacking the parking situation.
- ✚ Marcos Montes: The construction is starting in Spring
- ✚ David Zitser: They will actually start summer
- ✚ Marcus Rodriguez: There will be two thing going on with housing and parking. Cal State LA housing will be building a new structure that will cause less space. Cal State LA was able to retrieve spaces since the 710 failed. Both projects needs to go to Board of Trustees and Housing. The parking structure starts first.
- ✚ Aaron Castaneda: How many parking spots are we loosing?
- ✚ David Zitser: We are looking at 500 just for the parking structure and the housing construction that will hold a big deal of spaces.
- ✚ Intef W. Weser: Shuttles should be more reliable
- ✚ David Zitser: The parking violations will help support U:Pass. Therefore the shuttles were cut down.
- ✚ Marcos Montes: Is the opportunity to provide parking lot off campus?
- ✚ Neyda Umana: Can we support ride share?
- ✚ David Garcia: How does ride amigos work?
- ✚ David Zitser: Its an app that connects students for the purpose of ride share
- ✚ David Garcia: Looking to see if ride amigos is in conjunction with Uber or Lyft.
- ✚ Aaron Castaneda: Board of Trustees parking structure delayed start.

- ✚ Marcus Rodriguez: That is a conversation with President's Office.
- ✚ Aaron Castaneda: How do we monitor Uber or Lyft?
- ✚ David Garcia: They have special codes, the issue would be if you are leaving to go home.
- ✚ David Zitser: Increase parking 10% each year. It's called an annually quarterly rate. If trend continues it could be up to \$400 next year. We don't have much power in controlling these cost increase.

b. A.S.I Vice President for Administration: **David Garcia**

- ✚ Last Board of Directors meeting, we appointment a new Environmental Affairs Commissioner, Diana Cortez. She hasn't had orientation but is already addressing proposed by Elise. Last Bod of Directors met with new Residence Hall Advisor and we will be in contacting her in regards the Housing Commissioner. This Friday Cabinet of Commissioners and will be taking action on Veterans Affairs Commissioner. Have everything done by the next Board of Directors Meeting.

c. A.S.I Vice President for Academic Governance: **Neyda Umana**

- ✚ Getting use to my position while in school. Most of my time is spent working on open deliberation event. The state is finalizing a survey that will be doing for two weeks. Need people to help tabling or classroom presentations. Also working with the Civic entrepreneurship Core Team on December 7<sup>th</sup>-9<sup>th</sup>. Meet with advisors for Student Health Advisor Committee (SHAC). The process is different, you have to apply directly to them.
- ✚ Intef W. Weser: There is a University policy regarding SHAC about that process.
- ✚ Neyda Umana: Ok, let's work on that.

d. A.S.I Vice President for Finance: **Aaron Castaneda**

- ✚ Same boat as Neyda, trying to balance ASI and Academic. Clubs are concern about club funding and direction for ASI and the club banking becoming too complicated. I've been in contact with the U-SU Board members about it. Center for Student Involvement has the direct approach on this complication. The U-Pass has also become more expensive referring to the Article. I should have an email regarding funding procedures but the proposals need to be submitted by October 6<sup>th</sup> at 5pm. All proposals by October 13<sup>th</sup> and mid-November, we will submit this to the Finance Committee by the last Board of Directors Meeting at the end of the fall semester. The exact number is not clear yet, but won't affect how to write a proposals. Once the final analysis is out, I can update you with the information.
- ✚ David Garcia: Who do we direct club banking too? The point of contact
- ✚ Aaron Castaneda: They should be talking to Candice or Marlana and Sofia from the Student Union, but contact Center for Student Involvement.
- ✚ Neyda Umana: what are the next steps to resolve issues with club banking for students?
- ✚ Intef W. Weser: Not a lot, but be creative in creating some options. Perhaps a club can get Pizzas at a discounted rate. Cashiers office could also have a system to pull out cash for quick events.
- ✚ Aaron Castaneda: What is the benefit to keep it in a cash box, it is a delicate situation. Students organizations should be recognized therefore they have to go through this procedure.
- ✚ Neyda Umana: Possible solution is to have a step by step solution flyer available in the office for students to help guide the issues with the new system.
- ✚ Dena Florez: I personally believe this is going to be a good thing. With the officer transitions, it can become very complicated and this this new banking system can help smooth out the process. This is a good ide3a for someone to watch the banking since some clubs officers just leave without any recognition.
- ✚ Jeovany Aguilar: Clubs have gone to ASI to inquire about advocacy part of it. We should provide answers to students.

e. A.S.I. Vice President for External Affairs and Advancement: **Marcos Montes**

- ✚ Still working on the DACA resolution and working with representatives to understand the status of their assigned projects. We have two lobby corps officers now so putting them to work.
- ✚ Aaron Castaneda: I saw the DACA presentation on the website, when does that launch?
- ✚ Marcos Montes: The process took too long and by the time it was ready, it was too late.

f. A.S.I Secretary/ Treasurer: **Jazmin Ortiz**

g. A.S.I. Chief Justice: **Jeovany Aguilar**

h. A.S.I. Board of Directors

i. A.S.I. Staff : **Intef W. Weser and Marcus Rodriguez**

- ✚ Marcus Rodriguez: Bring leadership training here on Campus to save money. We want to get off campus this summer depending on cost. Spirit Commissioner, collaboration with this groups with Frangelo with Spirit Week, homecoming tailgate, there are seven different departments on this event. We will continue to have a spirit week for ASI with athletics with teams come out and introduce themselves, as well as scholarships. We have money to make this event good and fund busses for away games with cheer group, give them priority registration. Smart phone app should be considered a key thing. Marketing committee,

merchandise to advertise ASI or other departments. A volleyball "Think Pink" for Breast Cancer Awareness is a key initiative.

- ✚ Intef W. Weser: Make sure you maintain your priority registration. A reminder to complete Campus Clarity so you don't have problems with registration. There is a one day Dreamers conference information soon to come. Staff knows that any need of administration budget will be notified in terms of technology upstate expenses or marketing. Business Continuity for natural disasters and being prepared for that.
- ✚ Marcus Rodriquez: Billie Jean King, how many of can we take in the past?
- ✚ David Zitser: We can have a table for 10 for \$2,000.
- ✚ Neyda Umana: All the money that people pay for the tables goes to Athletics?
- ✚ David Zitser, yes, but there are levels of donations.

j. University Designee: **Dr. Jennifer Miller, Dean of Students**

## V. Discussion

- a. **Board of Directors Fall Calendar – (10 minutes)** – The executive committee will discuss upcoming items to prepare for in future Board of Director meetings
- b. **Fellowship/Internship Model Follow-up – (10 minutes)** – The executive committee will discuss updates on the new marketing method of A.S.I. positions.
  - ✚ David Zitser: Create a list of skills for one can obtain for a position you supervise. Example, for me a Board of Directors.
  - ✚ Marcus Rodriquez: For staff projection, we can't to create a list of learning outcomes, job descriptions what the personal meeting was looking at, even though the approval has not gone through, should we still pull the document to get started or wait?
  - ✚ David Zitser: We can anticipate, kind of have it ready just in case we approve it? The ideal goal is to get it approved as fast as possible so we can advertise the positions.
  - ✚ Neyda Umana: Where will it be marketed?
  - ✚ David Zitser: Where this idea came from a list of skills that are developed through this position. Marketing ASI and thank the Career Center. They can incorporate this into their programs.
  - ✚ Aaron Castaneda: What is the angle?
  - ✚ David Zitser: Compile information so when a student in interest in working with ASI, there can be a list that described skills you can gain and learning experience rather than a paper that stated job descriptions.
  - ✚ Neyda Umana: Is there a way to expand this in a tactic to get the information out there. Maybe on those ASI presentations, we can outreach to students that way.
  - ✚ Aaron Castaneda: Referring to the email, it would be valuable to put the students who are in the position now.
  - ✚ David Zitser: The goal is to be the director reports to catch a feel of how it would be like. Be filter by the executes before its sent out to everyone.
  - ✚ Jeovany Aguilar: Can we get credited for this on our biweekly?
  - ✚ David Zitser: Yes
  - ✚ David Garcia: We should do it for all of ASI positons and follow through when we provide the information to the Career Center for marketing. This can be different than other volunteer experiences.

## VI. Action Items

### F. Motion to approve Resolution in Support of Visual Impaired Students

Offered By:	Aaron Castaneda	Seconded by:	Marcos Montes
All in Favor	All	Opposed	Abstained
		Motion: Pass	

- ✚ Davis Zitser: Last paragraph should keep the names
- ✚ Marcos Montes, yes I agree and be notified of a submission date for the board. We should change date to board date.

### G. Motion: Under Article 8 Section 1, 4, 5

<b>Offered By:</b>	<b>Aaron Castaneda</b>	<b>Seconded by:</b>	<b>Neyda Umana</b>
Changing Vice President for Finance being the second Vice President and Vice President Academic Governance to the third Vice President			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Motion: Pass</b>

✚ Neyda Umana: Let's keep this updated with all Bylaws updated with these changes

#### H. Motion: Change required GPA for ASI representatives

<b>Offered By:</b>	<b>Aaron Castaneda</b>	<b>Seconded by:</b>	<b>Neyda Umana</b>
GPA requirement is a 2.3 expectation for ASI Representatives. Aaron Castaneda and Neyda Umana voted in favor, but David Garcia and Marcus Montes voted opposed, deal breaker was by David Zitser			
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>Motion: Pass</b>

✚ David Zitser: Consensus part dies

✚ Dr. Miller: Always a fan of students doing better in their academics and leadership opportunities, but will this knock out the students who could benefit from the lower GPA requirement, but I believe it won't be too much of a change in the end.

✚ Marcos Montes: Think about all the requirements that are being marginalize in a way. There for I oppose

#### I. Motion: Additional Clause to Section Three to Article Nine

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>	<b>Neyda Umana</b>
Refers to the Finance Sub-Committee and accept the Bylaws			
<b>All in Favor</b>	<b>all</b>	<b>Opposed</b>	<b>Motion: Pass</b>

#### J. Motion: Amend the Bylaws: Article Three, Clause One

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>	<b>Neyda Umana</b>
Motion to take the six executive officers and place them below the Representatives and have executive members non-voting to the Board of Directors			
<b>All in Favor</b>		<b>Opposed</b>	<b>Motion: Dies</b>

✚ Marcos Montes: The executive officers non-voting members of the Board of Directors. There is a distinction between a Board Director and an Executive. Board Of directors are responsible for governance of the organization. We disempower the Board of Directors by being the Board of Directors and the other Directors invent trust in us, but originally go with the executive officers.

#### K. Motion: Extend Executive Meeting by five Minutes

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>	<b>Neyda Umana</b>
Already overtime			
<b>All in Favor</b>		<b>Opposed</b>	<b>Motion: Dies</b>

✚

✚ Neyda Umana: This does put more responsibility on the Board of Directors on the decision making. First, Do you think there is a conflict of interest for voting. Marcos touched up the responsibilities as representatives, but I'd like more details about clarification as non-profit organization.

✚ David Zitser: I don't have voting power while being in this chair

✚ Neyda Umana: We need to really think about this and how it reflects back as our positions.

✚ Aaron Castaneda: We need an exact idea of what our positions are, we need to obtain later with more clarification, I just don't think it's right at this time.

✚ Marcos Montes: I will do more research and put it on paper for more details. I think we have more [power because we get to act on our own reports. Executives have too much power in this organization and that comes too much responsibility

- ✚ Intef W. Weser: I can look into how other campus run their student government and Board of Directors and need a legal opinion so we disempower the board
- ✚ Jeovany Aguilar: We need to check our Checks and Balances. Ultimate the Board has powers over everything, does the executive want to give up on that?
- ✚ Dr. Miller: If we were to make a change like this, we should give the students a vote since they are the ones that voted for you
- ✚ Marcus Rodriguez: You are chairs of committees, you bring the business to the Board of Directors. You hold a responsibility to make motions. You want to have the ability to make those motion. Your hands might be tied in a critical situation that conduct business or advise business?

a. **Resolution in Support of Campus Accessibility for Students with blindness/limited vision/ low vision/partially sighted/visually impaired** – (10 minutes) – The Board will take action on a resolution in support of campus accessibility for students with blindness/limited vision/ low vision/partially sighted/visually impaired

b. **Policy Review & Amendments** - The Committee will review and possibly take action on policy recommendations to the following procedures

1. A.S.I. Bylaws – Policy 001- The Executive Committee will review the policy.  
Executive Committee Agenda

- ✚ David Zitser: Changing A.S.I. to ASI. Something Gus Salazar suggested this is a better marking strategy
- ✚ David Garcia: Yes, this also something the University is also doing, be in conjunction
- ✚ David Zitser: Please go to Article three clause one: We already changed the office Vice president title, removing the representative for secretary at large position. Adding the new Health and Services representative at large. Also Changed the GPA requirements for undergraduates from a 2.2 to a 2.3.
- ✚ Neyda Umana: That's a fair trade off, we should always have students with higher expectations
- ✚ Aaron Castaneda: Changing the summer quarter to a semester. The bylaws can be amendment by the board.
- ✚ David Zitser: Article six clause one, Board of Directors shall by 2/3<sup>rd</sup> vote have final authority and interpretation for Bylaws and not taken up to the student vote. Article 8, Article two: Responsibilities of the ASI President: University Student Union Board, consensus to amend that?
- ✚ Intef W. Weser: To clarify, you do appoint the nominated members. You appoint, but if that person is not able to do that job, then you should be allow to remove on the U-SU Board. A person who applies, is interviewed by the ASI President and can appoint a person for determination.
- ✚ Jeovany Aguilar: Is this regular appointments then?
- ✚ Intef W. Weser: Yes
- ✚ David Garcia: If that student is interviewed by the President should be written
- ✚ David Zitser: Intef, are you talking about the Nominations committee or actual Student Union Board of Directors.
- ✚ Intef W. Weser: Refer to the one online and should reflect the direction we should go at. I recommend you keep this responsibility to appoint and terminate
- ✚ Aaron Castaneda: Regarding the VP's: Consideration to changing it? Moving the VPF to the second VP position, nothing against the VP Academic Governance. Just to benefit Bylaws more efficient
- ✚ David Zitser: What Aaron is suggesting is making the VPF the third VP so the second VP and making the VPAG from the second to the third. Switching the order
- ✚ Neyda Umana: So what kind of changes would occur?
- ✚ David Zitser: If President and Vice President were missing, then the VP for Finance would take charge. Also for signing purposed.
- ✚ Neyda Umana: Makes sense, the VP for Finance has more of an understanding when signing off things, since I work with external activates.
- ✚ Dr. Miller: Make sure this should functionally make sense, just watch what you ask for since it's a lot more responsibility.

2. Board of Directors Code of Procedure Policy 002

- ✚ Intef W. Weser: Biweekly are a report that is documented every two weeks of requirements of action and duties, and service hours. These are to reflect timeframes. If we make changes, this is what will be changed and the frequency

3. Attendance and Absenteeism – Policy 010

4. A.S.I. Officer Performance Review and Removal Procedure – Policy 020

VIII. Adjournment:

Offered By:	David Zitser	Seconded by:				
-Motion to Adjourn meeting at 5:45pm						
All in Favor		Opposed		Abstained		Motion:

CERTIFIED

**Executive Committee Meeting  
Tuesday, August 29<sup>th</sup>, 2017  
Summary of Actions**

**c. Adoption of Agenda: Motion to Change time to original 4:15pm**

<b>Offered By:</b>	Aaron Castaneda	<b>Seconded by:</b>	Neyda Umana
This meeting started at 3:15 instead of 4:15			
<b>All in Favor</b>	All	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Pass</b>

**D. Approval of Minutes: Motion**

<b>Offered By:</b>	Aaron Castaneda	<b>Seconded by:</b>	Neyda Umana
Motion to approve minutes for August 29 <sup>th</sup> , 2017			
<b>All in Favor</b>	All	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Pass</b>

**E. Motion: Extend the time on Reports**

<b>Offered By:</b>	Aaron Castaneda	<b>Seconded by:</b>	Marcos Montes
Time extended by five minutes			
<b>All in Favor</b>	All	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Pass</b>

**F. Motion to approve Resolution in Support of Visual Impaired Students**

<b>Offered By:</b>	Aaron Castaneda	<b>Seconded by:</b>	Marcos Montes
<b>All in Favor</b>	All	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Pass</b>

**G. Motion: Under Article 8 Section 1, 4, 5**

<b>Offered By:</b>	Aaron Castaneda	<b>Seconded by:</b>	Neyda Umana
Changing Vice President for Finance being the second Vice President and Vice President Academic Governance to the third Vice President			
<b>All in Favor</b>	All	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Pass</b>

✚ Neyda Umana: Let's keep this updated with all Bylaws updated with these changes

**H. Motion: Change required GPA for ASI representatives**

<b>Offered By:</b>	Aaron Castaneda	<b>Seconded by:</b>	Neyda Umana
GPA requirement is a 2.3 expectation for ASI Representatives. Aaron Castaneda and Neyda Umana voted in favor, but David Garcia and Marcus Montes voted opposed, deal breaker was by David Zitser			
<b>All in Favor</b>	3	<b>Opposed</b>	2
			<b>Abstained</b>
			<b>Motion: Pass</b>

**I. Motion: Additional Clause to Section Three to Article Nine**

<b>Offered By:</b>	Marcos Montes	<b>Seconded by:</b>	Neyda Umana
Refers to the Finance Sub-Committee and accept the Bylaws			
<b>All in Favor</b>	all	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Pass</b>

**J. Motion: Amend the Bylaws: Article Three, Clause One**



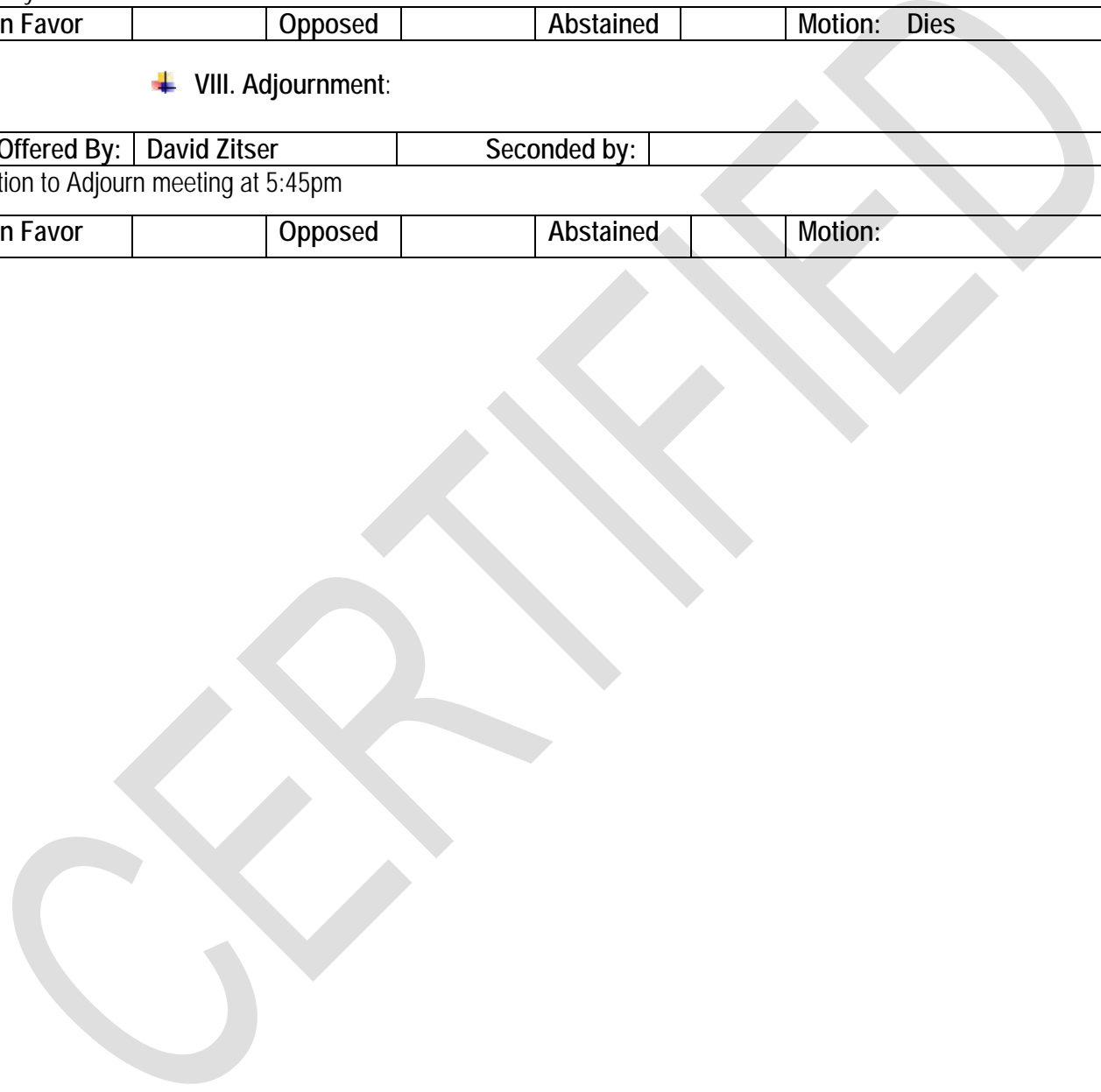
Offered By:	Marcos Montes	Seconded by:	Neyda Umana
Motion to take the six executive officers and place them below the Representatives and have executive members non-voting to the Board of Directors			
All in Favor		Opposed	all
		Abstained	
Motion: Dies			

**K. Motion: Extend Executive Meeting by five Minutes**

Offered By:	Marcos Montes	Seconded by:	Neyda Umana
Already overtime			
All in Favor		Opposed	
		Abstained	
Motion: Dies			

 **VIII. Adjournment:**

Offered By:	David Zitser	Seconded by:	
-Motion to Adjourn meeting at 5:45pm			
All in Favor		Opposed	
		Abstained	
Motion:			



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**CERTIFICATION**

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Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Tuesday, September 12, 2017 in the University Student Union 303AB. Consensus by the A.S.I. Board of Directors on Tuesday, September 26, 2017.

Prepared by:

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**Dena Florez**  
**Recording Secretary**

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**Jazmin Ortiz**  
**Secretary/Treasurer**