



Executive Committee Agenda

Minutes

Tuesday, October 24th, 2017

Time: 4:30-5:45pm

Location: U-SU Board Room 303

Attendees: Board of Directors committee, General Public

Type of Meeting: Special

I. Organizational Items:

a. Call to order by: Executive Committee at 4:32pm

b. Roll Call

David Zitser	<i>President</i>	Present
David Garcia	<i>Vice President for Administration</i>	Present
Neyda Umana	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Excused Absence
Marcos Montes	<i>Vice President for External Affairs</i>	Present
Jazmin Ortiz	<i>Secretary/ Treasurer</i>	Excused Absence
Jennifer Miller	<i>University Presidents Designee</i>	Present
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Present
Dena Florez	<i>Office Manager of Administration & Services</i>	Present
Jeovany Aguilar	<i>Chief Justice</i>	Present
Gallery		

c. Adoption of Agenda: Add discussion Item

Offered By:	Marcos Montes	Seconded by:	Neyda Umana
Evaluation on executives			
All in Favor	All	Opposed	Abstained
			Motion: Pass

d. Approval of Minutes: Minutes on October 10th, 2017

Offered By:	Marcos Montes	Seconded by:	Neyda Umana
Motion to approve minutes for October 10 th , 2017			
All in Favor	All	Opposed	Abstained
			Motion: Pass

II. Public Forum/Announcement

This time is allotted for members of the public or representatives to make announcements to the executive committee members

III. New Business

a. BOD Agenda – The committee will discuss potential agenda items for the next BOD. – Appointments

✚ Neyda Umana: Adding faculty seat to Board of Directors

✚ Marcos Montes: What is on there already?

✚ David Zitser: Student health center possible referendum, would like ASI support

- ✚ Neyda Umana: Want to hear from college representatives, discussion items on catching up and seeing how they are doing.
- ✚ David Garcia: I agree with Neyda
- ✚ Dena Florez: Responding to Neyda, it has been talked about in the BOD minutes but discussion was talked about a required brief report of what is going on. The loss of connection with representatives and student staff can be solved.
- ✚ David Zitser: Originally it was only the executive branch only
- ✚ Neyda Umana: I would appreciate all Board of Directors discussion to allow time for discussion

IV. Informational Items

- ✚ None

V. Reports

a. A.S.I President: **David Zitser**

- ✚ Chris Johnson is sending out a mass email to all student life about making a video to promote each area and ASI is being a part of that promotion video and this will be a video that we will be working on. We can have potential training for all the executives to be certified mental health and first aid training into two, four hour sessions and a Friday afternoon. The dates are possible January 19th and another on February 2nd and last February 16th. I am thinking the time slots should be 2:30pm-6pm.

b. A.S.I Vice President for Administration: **David Garcia**

- ✚ Working policy of COC specifically some of the communication to provide clear language to what they are going to be doing. Some events going on are the "Pink" Volleyball game. Marcos Montes and Neyda Umana have been meeting with Dr. Parker about opportunities for ASI to collaborate and working with Dena in training for student staff. Ashley will be meeting with Adrianna for elections.
- ✚ Neyda Umana: Will there be a chance to talk to the incoming cabinets?
- ✚ David Garcia: I will try my best to facilitate that.

c. A.S.I Vice President for Academic Governance: **Neyda Umana**

- ✚ I had a meeting with the cabinet's members last week and reviewing policy (3) that have to deal with shared government. Getting ready for open deliberation, club visits, classroom visits. The academic senators agrees to take on more responsibilities. I will be doing a group training next week.

d. A.S.I Vice President for Finance: **Aaron Castaneda**

e. A.S.I. Vice President for External Affairs and Advancement: **Marcos Montes**

- ✚ Working on debate and civic engagement

f. A.S.I Secretary/ Treasurer: **Jazmin Ortiz**

g. A.S.I. Chief Justice: **Jeovany Aguilar**

- ✚ I've been working on language in the Bylaws. Figuring out the problem with attendance for meetings. Our current policy is the inconstantly of chairs to apply is causing a problem. There we are creating new language to help give guidelines to the chair members. We want to implement an absent policy to where a chairman can only miss a certain amount of meetings, we set the amount to 3, excused or unexcused. Three tardy will be equivalent to one absent. This may be strict, but we need insurance of attendance.
- ✚ Marcos Montes: I don't think the language has to deal with the Bylaws committee, that committee is not a legislative committee for language, only judge. Not creating any language at all.
- ✚ Intef W. Weser: I recall from this committee, there is an inconstancy of attendance and that is why this issue is forward to the Executive and asked for help to fix
- ✚ Jeovany Aguilar: If you want to just ignore it, then it will go away. The executive committee does have the authority to deal with this type of issues.
- ✚ David Zitser: Are you looking at the removal policy? We can add in a job satisfaction factor for executives to look at

h. A.S.I. Board of Directors

i. A.S.I. Staff : **Intef W. Weser, Marcus Rodriguez & Dena Florez**

- ✚ Marcus Rodriguez: The first workshop for elections are on November 13th and will be collaborating with Ashley about what the agenda for the workshop will be, expectations, and the roll of the positions. Sustainability Committee has finally become established. Homecoming date is on February 15th. Save the dates for leadership training.

- ✚ Dena Florez: Save December 1st will be our holiday dinner party.
- ✚ Intef Weser: Looking over budgets, will be sitting down with David and Aaron for further discussion. We have a total of 286,000 of funding proposals. Referendum language and University will potential budget details coming soon.

j. University Designee: **Dr. Jennifer Miller, Dean of Students**

- ✚ Disability awareness week, really encourage ASI to attend. Let's make sure you guys are good emotionally and with academics. Supporting internships and lots of collaborative opportunities.

VI. Discussion

- a. Raising Morale – The committee will discuss how to raise office morale
- ✚ David Zitser: This was added to get students reactivated
 - ✚ Neyda Umana: Doing a ASI Thank you Pizza party to thank the work that has been done and sending friendly emails to see how the representative are doing and remind them we have here to support them
 - ✚ Dena Florez: We have had Nacho Friday and “Did you have a good week, lets Taco-Bout-It”. We are open to any ideas you would like to see.
 - ✚ Neyda Umana: The whole idea of unity is a good idea, laser tagging night would be a super fun team building
 - ✚ Marcus Rodrigues: Interacting with each other on a personal level would be great, because it can be an overwhelming time, so showing that one on one interactions, accessibility and having non-judging environment
 - ✚ Davis Zitser: More consistent and considerable with time by not holding as much meetings and being for vocal with victory and celebrate together
- b. Amended Topic: Evaluations on executives
- ✚ Marcos Montes: Our goal is to have a good spring semester. We need to assess and evaluate our work. This is important to evaluate the work environment the executive have done or will do.
 - ✚ Jeovany Agular: Who conducts these performances?
 - ✚ Marcos Montes: yes, commissioners, college reps, board of directors.
 - ✚ Neyda Umana: This is a good idea and also incorporate staff and well since they work with us, it would be good feedback.
 - ✚ Jeovany Agular: This could get personal and could be a problem with the lack of knowledge of knowing how to give a proper evaluation
 - ✚ Marcos Montes: Who would be responsible to manage it? I would like the experience of the evaluation and benefit from it
 - ✚ Intef Weser: yes it would be staff and online tools
 - ✚ Neyda Umana: This should be a professional manner and accept the constructive criticism.
 - ✚ Jennifer Miler: You can get tons of feedback and it really need to focus on how the evaluation is conductive and how to have a discussion from after the evaluation and need a good number of feedback participants

VII. Action Items

Motion for New Representatives: Change Campus and Community Affairs Representative

Offered By:	Neyda Umana	Seconded by:	David Garcia
Marcos Montes motions to recommend for approval for a first reading on November 2 nd for the Board of Directors and send it to Bylaws November 6 th so it can be amended as an action Item at Board of Directors on November 9 th			
All in Favor	All	Opposed	Abstained
			Motion: Pass

- ✚ Marcos Montes: We want to market these position as Civic Engagement and Diversity send it to bylaws 11/06 and 11/09
- ✚ Intef Weser: This would need to be changed from the bylaws and make reference to where these changes are applied

- ✚ Marcos Montes: Taking the summary into the bylaws, everything else to the legislative affairs and to the board. Those are the three polices that need attention this Thursday
 - ✚ Intef Weser: We need organize the language and documentation to the board to approve the motion
- a. ASI Restructure – The committee will take action on plans regarding ASI restructure.
1. Campus & Community Affairs Representatives at Large Position Restructure recommended by the Legislative Affairs Committee
 - ✚ David Zitser: Adjustment to campus affairs Representative at large to a diversity and inclusion officer, the community at large to the specific engagement officer
 - ✚ Marcos Montes: These positions are the most fastest growing in the education so we wanted to take the outdated positions and grow them into a mature, productivity, promote the diversity and inclusion within the University to serve the students that have been marginalized and help students identify their social responsibly to the community
 2. Restructure Resolution and Plan discussed at the previous Executive Committee Meeting
 3. Addition of a non-voting Faculty Representative at the Board of Directors

VIII. Adjournment:

Motion to Extend Time: 15 minutes

Offered By:	David Garcia	Seconded by:	none		
All in Favor		Opposed		Abstained	
					Motion: Failed

Offered By:	David Zitser	Seconded by:			
-Motion to Adjourn meeting at 5:45pm					
All in Favor		Opposed		Abstained	
					Motion:

Executive Committee Meeting
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 Summary of Actions

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b. Call to order by: Executive Committee at 4:32pm

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			Motion:

CERTIFICATION

Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Tuesday, October 24, 2017 in the University Student Union 303AB. Consensus by the A.S.I. Board of Directors on Tuesday, November 24, 2017.

Prepared by:

Dena Florez
Recording Secretary

Jazmin Ortiz
Secretary/Treasurer

CERTIFIED