



Bylaws/ COP Subcommittee Meeting Minutes

Monday, August 28, 2017

12:00 pm – 1:30 pm; U-SU Board Room 303AB

Attendees: Bylaws and Judicial Review Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 12:06 PM.

b. Roll Call

Jeovany Aguilar	Chief Justice	<input checked="" type="checkbox"/> Present
Gabriel Babuch	Associate Justice	<input checked="" type="checkbox"/> Present
Zermeen Vakil	Associate Justice	<input checked="" type="checkbox"/> Present
Rachel Duffy	Associate Justice	<input checked="" type="checkbox"/> Present
Adriana Navarette	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Excused Late 12:24 PM
Vacant	Committee Member	<input checked="" type="checkbox"/> Vacant
Vacant	Board of Directors Representative	<input checked="" type="checkbox"/> Vacant
Dr. Gar Culbert	Faculty Member	<input checked="" type="checkbox"/> Excused Absent
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Carol Roberts-Corb	University President's Designee	<input checked="" type="checkbox"/> Present
Guests of the Gallery		

c. Approval of Agenda (action):

>Additional Notes (if necessary)

Offered By:	Gabe B.	Seconded by:	Zermeen V.
Motion to approve the adoption of Agenda for Monday, August 28, 2017.			
Discussion:			
Vote Tally:			
All in Favor:	ALL	Opposed:	0
		Abstained:	0
		Motion:	<input checked="" type="checkbox"/> PASSED

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Bylaws Committee members.

a. None.

III. New Business

IV. Action

a. Review Policy 208 – Bylaws committee members will review and act on recommended edits to the Risk Management Policy.

>Managing risk, university clarification needed regarding injuries

>Liaison with clubs

➤Liability

Offered By:	Rachel D.	Seconded by:	Gabriel B.			
Motion to approve the ASI Risk Management Policy						
Discussion:						
Vote Tally:						
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED

- b. Review Policy 201 – Bylaws committee members will review and act on recommended edits to the Finance Committee Code of Procedure.
- Word choice (appointed and elected vs. current), quorum: 50% +1 (Article 2 Section 2)
 - Article 4 as is
 - Amendment to include in article 4 item d—Finance documents should be posted 72 hours in advance

Offered By:	Gabriel B.	Seconded by:	Zermeen V.			
Motion to approve the policy for the Finance Committee Code of Procedure, amend Section 2 and send suggestions and warnings.						
Discussion:						
Vote Tally:						
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED

- c. Review Policy 218 – Bylaws committee members will review and act on recommended edits to the Referendum Guidelines.
1. Postponed
- d. Review Policy 213 – Bylaws Committee members will review and act on recommended edits to the Academic/Student Organization Travel policy.
1. Increasing safety,
 2. Providing student information

Offered By:	Rachel D.	Seconded by:	Zermeen V.			
Motion to approve the Academic/Student Organization Travel policy edits.						
Discussion:						
Vote Tally:						
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED

- e. Review Policy 101 – Bylaws committee members will review and act on recommended edits to the Personnel Committee Code of Procedure.

Offered By:	Zermeen V.	Seconded by:	Gabriel B.			
Motion to approve the recommended edits to the Personnel Committee Code of Procedure.						
Discussion:						
Vote Tally:						
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED

- f. Review Policy 005 – Bylaws committee members will review and act on recommended edits to the Grant-In-Aid policy.
- g. Review Policy 302 – Bylaws committee members will review and recommend edits to the Bylaws and Codes of Procedure SubCommittee Code of Procedure.
- h. Review Policy 003 – Bylaws committee members will review and act on recommended edits to the Executive Committee Code of Procedure.

Offered By:	Zermeen V.	Seconded by:	Gabriel B.			
Motion to postpone discussion of Policy 005, 302, and 003 to the next meeting. Discussion:						
Vote Tally:						
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED

V. Reports

- a. Chief Justice: **Jeovany Aguilar**
- b. Associate Justices
 - a. **Gabriel**
 - b. **Zermeen**
 - c. **Rachel**
- c. ASI Executive Director: **Intef Weser**

VII. Adjournment

Offered By:	Zermeen V.	Seconded by:	Rachel D.			
Motion to adjourn the meeting at 1:28 PM . Discussion:						
Vote Tally:	all					
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED

Associated Students, Inc.
 Bylaws/COP Subcommittee Meeting
Summary of Actions Taken
Monday, August 28, 2017

Organizational Items

a. Approval of Agenda (action):

Offered By:	Gabriel B.	Seconded by:	Zermeen V.		
Motion to approve the adoption of Agenda for Monday, August 28, 2017.					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED					

b. Motion

Offered By:	Rachel D.	Seconded by:	Gabriel B.		
Motion to approve the ASI Risk Management Policy					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED					

Offered By:	Gabriel B.	Seconded by:	Zermeen V.		
Motion to approve the policy for the Finance Committee Code of Procedure, amend Section 2 and send suggestions and warnings. Discussion:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED					
Offered By:	Rachel D.	Seconded by:	Zermeen V.		
Motion to approve the Academic/Student Organization Travel policy edits. Discussion:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED					

Offered By:	Zermeen V.	Seconded by:	Gabriel B.		
Motion to approve the recommended edits to the Personnel Committee Code of Procedure.					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED					

Offered By:	Zermeen V.	Seconded by:	Gabriel B.		
Motion to postpone discussion of Policy 005, 302, and 003 to the next meeting.					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED					

c. Adjournment

Offered By:	Zermeen V.	Seconded by:	Rachel D.		
Motion to adjourn the meeting at <u>1:28</u> pm.					
All in Favor:	ALL	Opposed	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED					

CERTIFICATION

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Monday, August 28, 2017 in the U-SU Board Room, U-SU 303AB. Approved by the A.S.I. Bylaws Committee on: Monday, September 11, 2017

Prepared by:

Rachel Duffy
Recording Secretary and Committee Chair

Confirmed by:

Jazmin Ortiz
Secretary/Treasurer

Certified