



Legislative Affairs & Advocacy Committee Meeting Minutes

Tuesday, November 28, 2017

3:15pm-4:30pm USU Board Rm. 303

Attendees: Committee Members, General Public, and Lobby Corps

I. Organizational Items:

a. Call to Order

The meeting was called to order at 3:23PM

b. Roll Call

Marcos Montes	<i>Vice President for External Affairs and Advancement</i>	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
David Zitser	President	<input type="checkbox"/> Present <input type="checkbox"/> Absent ◆ Excused Late _____ <input type="checkbox"/> Early Leave
David Garcia	Vice President for Administration	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Excused Late _____ <input type="checkbox"/> Early Leave
Neyda Umana	VP for Academic Governance	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Joshua Salazar	Diversity and Inclusion Officer	<input type="checkbox"/> Present ◆ Excused Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Yessenia Villacorta	Civic Engagement Officer	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Jacquelyn Acosta	<i>Academic Senator</i>	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Deborah Ascencion	College of Natural and Social Science	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Jaime Arellano	Campus Lobby Cops Officer	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Marcial Romero	State Lobby Corps Officer	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Cesar Dominguez	Legislative Affairs Committee Member	◆ Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Marcus Rodriguez	<i>Director of Government Affairs and Leadership Programs (non-voting)</i>	<input type="checkbox"/> Present ◆ Excused Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Guests of the Gallery	<i>Maximiliano Fernandez, Krystal Rubio, and Justin Chang.</i>	

c. Approval of Agenda (action):

Offered By:	David Garcia	Seconded by:	Jacquelyn Acosta			
Motion to approve the adoption of Agenda for November 28, 2017						
<u>Marcial-</u>						
- Add new business for CSSA meeting discussion						
Neyda- second						
- Motion carriers- 1 Abstained						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Jacquelyn Acosta	Seconded by:	Deborah Ascension			
Motion to approve minutes for October 31, 2017.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

- None.

III. Reports

3.1 Vice President for External Affairs & Advancement

- Marcos- Focusing on the tuition increase proposal (\$228 dollars for Undergrad) from the Chancellor’s office. Received the notice from Maggie, the president of CSSA. I will be sharing with ASI in the following BOD meeting.
- Marcos- It will affect the health fee increase proposal and the ASI referendum.
- Neyda- Will this be in discussion for a plan of action. Will we leave it to the board or would it be discussed in this committee?
- Marcos- It will be discussed in this committee next semester.
- Marcial- How does the tuition increase different from the last one?
- Marcos- there is a gap from what the state is giving the CSUs. Last year it was to add additional services and this year it is to match a gap/deficit.
- Marcos- We will see if the CSUs and our board decide. Any questions?

3.2 Diversity and Inclusion Officer

- None.

3.3 Civic Engagement Officer

- Yessenia- I am planning for the following semester. I want to increase voter registration and education. I want to incorporate Ask Big Questions events also.

IV. Old Business

4.1 Standing Action Item- The committee will consider and appoint candidates for the ASI Lobby Corps.

- Marcos- Luis had to step down from the position. We have two candidates for Local Lobby Corps, Krystal and Justin.
We will allow both to present, then we will ask questions.

- ✦ Justin- I am a Sophomore in Business and Administration Pre-Law. I work in the Cashier's Office and I am involved in the Jiu Jitsu Club. I worked with Rene and David last semester. For my qualifications I understand it will be a lot of research and reaching out to students. I will be good at that because I like reading bills and the language. I am comfortable with research and problem solving.
- ✦ Krystal- I am a political science major. I am interested in getting more involved on campus. I am involved in the pre-law society. I helped in research for the District 51 debate. Some issues we are facing is transportation, food, and housing insecurities. We need to do research to see how it is affecting our students and to help our community.
- ✦ Marcos- It will be uploaded to the website and I emailed it to everyone. Neyda?
- ✦ Neyda- I was in lobby corps last year and part of the work and a lot of the work is research on legislation, but the other parts are connecting to students and getting the information out to students. Since we are usually the first students to know on things going on, how would you inform our student body, for example the tuition increase proposal?
- ✦ Krystal- Some of our student don't know what is going on or are intimidated to help. College is more in and out and do not really communicate. Getting the word out to students and publicize that there are issues, and to focus on minorities. We just need to spread the words that there are rights.
- ✦ Justin- Like Krystal said people are in and out since we are a commuter class. To reach them, we need something concise and fast like a brochure. A handout and stand in the walkways to reach them. We need something relevant, for example in my first semester the U-Pass was something directly impactful on myself.
- ✦ Rene- Since you guys are part of other things on campus, are both of you capable of taking additional responsibilities?
- ✦ Krystal- I feel like we would learn more from learning hands on than from a class. By being out there we would learn from building skills and building new relationships.
- ✦ Justin- I am aware of the extra works but I am available for the meetings and the research I can do on my downtime or Fridays.
- ✦ Cesar- What made you get involved in your current role and what do you add to your role?
- ✦ Krystal- I am part of the Political Science Association and part of that I am in public relations. I need to spread the word through media. We did the District 51 debate and helped the candidates. In Pre-Law Society, they inform us of the laws news and network opportunities.
- ✦ Justin- I am working in the student's cashier's office and I provide customer service to the students.
- ✦ Marcos- I would appreciate that Justin comes from a different background other than political science and Krystal would bring diversity to the committee as a woman. My recommendation will be for Krystal because she has shown

commitment. She helped with the civic engagement plan and then she took further steps to apply for the position. She also asked about issues affecting the students.

- ✦ Neyda- It is a tough call since I did interviewed Justin before for another committee and he has an interest in getting involved. What I like about Krystal is that she is already involved and that she provided more effort in the application. She also said that she works in the political science marketing which I think it will be an asset for this committee.
- ✦ David- I think that we have two great candidates, but we should still encourage the other candidate to participate.
- ✦ Marcos- Roll call vote

Offered By:	David Garcia	Seconded by:	Debbie Ascension			
I move to appoint a candidate for the local lobby corps.						
All in Favor	7	Opposed	0	Abstained	1	Motion: Passed

- ✦ Marcos- We have one further appointment for Lobby Corps student member, Candy.
- ✦ Candy- The reason I want to be involved it is because I want to get more involved in government for my future career. I already do a lot of advocacy for foster youth as part as my classes and I want to take it further. I want to take it further and learn more.
- ✦ Jacquelyn- Do you think you have time to be a lobby corps member since you are already involved in other things?
- ✦ Candy- I am involved in other things but next year I will have less classes and my schedule is already open due to ASI.
- ✦ Marcos- Remember there is a difference from committee members and lobby corps members. Is there a motion?

Offered By:	David Garcia	Seconded by:	Neyda Umana			
I move to appoint Candy for the lobby corps student member.						
All in Favor	7	Opposed	0	Abstained	1	Motion: Passed

4.2 Action Item- The committee will vote on the ASI Civic Engagement Plan 2018.

- ✦ Marcos- Members were able to submit their suggestions. Marcus, Yessenia and I did editing. We will go section by section. We have Dr. Willard here as guest to help us with the Civic Engagement Plan and he will submit it to the All In Challenge.
- ✦ Marcos- The executive summary talks about why we drafted this plan and the purpose. What we believe students government is. We encourage students to vote in elections and get them engaged. Then it talks about our committee initiatives and how students are elected and some appointed. It mentions how it matches Cal State LA priorities to graduate civic minded students. This plan is active January 1st, 2018 to December 31st, 2018.

- ✦ Marcos- It will be handed to the new administration, next VPX, lobby corps officer, and civic engagement officer. Hopefully they can use it to create their own and continue to pass it on. Any questions?
- ✦ Neyda- When we approve, will there be further changes?
- ✦ Marcos- It can be further polished at the board and by Dr. Willard.
- ✦ Marcos- The leadership behind this is the committee and lobby corps. External, it is Dr. Willard and Luz. We, Marcus, Intef, Dr. Miller and I, met with her last week and she works under student life, under Dr. Miller.
- ✦ Marcos- It talks about inclusivity, as a committee we like to recruit members who are underrepresented in the political round to amplify their voices. We also know that civic engagement is more about voter registration because a lot of students cannot vote and there are more avenues to try to influence the political process.
- ✦ Marcos- Stakeholders are VP for Student Life, PBI, Vice Provost and Diversity and Engaged Learning, Center for Engagement. Service for Public Good, ASI, CSI, faculty representatives, and LA County Registrar.
- ✦ Intef- Add staff reference for Marcus' position and maybe put underneath Joshua's position.
- ✦ Neyda- Commitment talked about our current state of our institution which is the dedication to civic engagement and learning. I tried to provide clarity to what ASI and Cal State LA have done. Cal State La has a big section in their strategic plan to engagement services and the public good. The university has implemented this in their classes and we can collaborate with the university. They have implemented them in classrooms but there is an absent of further initiatives further from the classroom. I thought this was great opportunity for ASI to show we do civic learning things already. We need to tie both together. Deciding on our values based on the Cal State LA values to make things more successful.
- ✦ Dr. Willard-I second that! It is innovative in colleges and universities to have strong connections with their student government. On my side with faculty, that works best for students to make hands on experiences outside the classroom. Let's ask faculty to participate as part of their grade. This doesn't happen enough in college and universities. If we pull this off, this can be added to your resume to wherever you guys go.
- ✦ Marcos- Thank you. Any questions?
- ✦ Marcos- It was very special for me to see this in a single document that we can point for reference. Cesar want to talk about Landscape?
- ✦ Cesar- What I saw works, being a requirement for upper division courses and it is already implemented in school. I think that is what the University is doing well. One barrier is the communication flow through each college. Making sure it is a form of community, for example panels. External barriers would be lack of proximity of voting locations.

Early voting, absentee voting, would be something to push forward and spread the message. Additional resources are raising awareness and increasing voting by mail would be helpful.

- ✦ Crystal- Goals are to focus on midterm elections and engagement throughout the year. We want more sponsors and diversity from people's input. Short term goals are to increase emails, surveys, and to remind students.
- ✦ Marcial- Do we have the ability to email all students.
- ✦ Marcos- We do have the ability. Last year we send about five.
- ✦ Intef- We do have access, but University doesn't allow multiple emails. Cannot be send to early or too late in the year. We need to be more strategic.
- ✦ Dr. Willard- Same with the Center of Engagement. You can't blast. Maybe there should be a schedule made. In short term goals- I would add a bullet point for forums and discussions. I can work with you all to make a schedule before 2018 elections.
- ✦ Marcial- Wasn't that the idea behind the name changes, to work with PBI, the Vice Provost, and diversity in action?
- ✦ Marcos- Yes, we are hoping the board votes for the idea behind Speaker Series. Civic Engagement is a big component. Town halls and forums with relevant issues affecting our education. Any ideas, thoughts, or changes?
- ✦ Yessenia- Do you want it more specific? Making one town hall in Fall and one in Spring?
- ✦ Marcos- Does anyone have an amendment?
- ✦ Marcos- Amendment carriers.
- ✦ Intef: Can we add communication, or should it go in strategies?
- ✦ Marcos- I think it should go in strategies which is why I haven't mention it.
- ✦ Marcos-Strategies- We are currently in the talk with VP of Student Life. Something that I need to talk to Dr. Willard about. They are pushing for a working group, but we would like a formal committee. The way I understand it is that president Covino wants us to fall under certain classifications. 53:35.
- ✦ Dr. Willard- Sorry to interrupt, Is that the MOU with the secretary of State?
- ✦ Marcos- Yes, it is an MOU sign between Chancellor's office, Cal State Student Association and the Secretary of State, Alex Padilla. That is one of the things that the Mou states that the campus is going to combine in a committee. What we did agree on is that this committee or working group, is going to be co- chaired by a student and I believe by Luz, as the new Civic Engagement and Internships. The other is about keeping NVRD, Food Drive, political debates, having an event in Spring semester to decrease political apathy, promote post-graduation public service opportunities, and keep ongoing partnerships. It lists strategies that we have done and continue to do.
- ✦ Marcos- Cesar?

- Cesar- Add bullet point to expand where it says voter registration and Got campaigns. I want to add collaborating with student organizations on the campus. It will allow us to present for major events coming up. They come for ASI for funding, but we should also reach out to them. Get them pre-register.
- Dr. Willard- I think that it is a good idea because I think the best way to increase this voter engagement is to train people. I don't know if that will be later when the plan is being implemented but the broader spread we get is important. For this group to think about how it happens, the more constituents that we have the more people they will go to and engage. I also think the committee should have faculty, three co-chairs, when it is formalized it will make a big different.
- Marcos- Consensus to add the language? Consensus given
- David G- It is because eventually faculty can persuade students to come to events.
- Marcos- One of the things that we discussed, correct me if I am wrong Intef, when it is an official committee and when there is faculty in it, does it have to get the approval from the Academic Senate?
- Intef- Not from the committee but from the appointment of the faculty. Then to the nomination committee,
- Marcos- Next section is reporting. We will internally send it to all ASI members when it is approved, and we will ask them to review it. We will ask them to have as a guidance document, and share it to the Academic Senate and Cal State LA. Through the college reps to the deans. We will have it as a standing page in our website, so that it is always there and social media. I added a forum at the end of the year to see how the plan went and talk about it more freely than the committee meeting.
- Marcos- Evaluations was drafted by Marcus. It talks about our learning outcomes and the type of culture we want to create.
- Dr. Willard- Assessment to a program evaluation.

Offered By:	Neyda Umana	Seconded by:	Cesar Dominguez			
I move to pass the Civic Engagement Plan of 2018.						
<ul style="list-style-type: none"> ✦ Yessenia- I make an amendment to "Host consistent town halls/forums, at least one per semester (Spring 2018 and Fall 2018) to inform the Cal State LA community about relevant issues affecting higher education. ✦ Second by Neyda- All voted- Passed. ✦ Marcos- Do you want to extend the meeting? ✦ Jaime- Motion to extend the meeting until 4:30pm. ✦ Second by Marcial. All Voted (8)- Passed. ✦ Marcos- Strategies I think it is the hardest part of the document and we will need to add communication to it. ✦ Neyda- Amendment to add under strategies, a bullet point, to make a communication plan. ✦ Marcos- Second by Jacquelyn. All Voted (8). Amendment carries. ✦ Marcial- Calling the question. All ✦ Marcial- Motion to table the new voter @ CSSA ✦ Second: Neyda- All votes- Passed 						
All in Favor	8	Opposed		Abstained	1	Motion: Passed

V. Adjournment

Offered By:		Seconded by:				
Adjourned at 4:30pm. No votes						
All in Favor		Opposed	None	Abstained	None	Motion: Passed

Associated Students, Inc.
Legislative and Advocacy Committee Meeting
Summary of Actions Taken
Tuesday, November 28, 2017

a. Approval of Agenda (action):

Offered By:	David Garcia	Seconded by:	Jacquelyn Acosta			
Motion to approve the adoption of Agenda for November 28, 2017						
<u>Marcial:</u>						
- Add new business for CSSA meeting discussion						
Neyda- second						
- Motion carriers- 1 Abstained						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

b. Approval of Minutes (action):

Offered By:	Jacquelyn Acosta	Seconded by:	Deborah Ascension			
Motion to approve minutes for October 31, 2017.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	David Garcia	Seconded by:	Debbie Ascension			
I move to appoint a candidate for the local lobby corps.						
All in Favor	7	Opposed	0	Abstained	1	Motion: Passed

Offered By:	David Garcia	Seconded by:	Neyda Umana			
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All in Favor	ALL (8)	Opposed		Abstained	1	Motion: Passed

VI. Adjournment

Offered By:		Seconded by:				
Adjourned at 4:30pm. No votes						
All in Favor		Opposed	None	Abstained	None	Motion: Passed

VI. CERTIFICATION

Official Minutes taken for the **Legislative Affairs and Advancement Committee** of the Associated Students, Inc., Cal State L.A. held on Tuesday, **November 28, 2017** in the USU Board Rm. 303. Approved by the A.S.I. Legislative Affairs and Advancement Committee on: January 30th, 2018.

Prepared by:

Yessenia Villacorta
Vice Chair

Confirmed by:

Jazmin Ortiz
Secretary/Treasurer

CERTIFIED