



Cabinet of Commissioners Committee Meeting Minutes

Friday, September 7, 2018

10:00am – 12:00 pm U-SU Board Room 303AB

Attendees: Cabinet of Commissioners & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 10:00 AM

b. Roll Call

Jesus Mora	Vice President for Administration	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Javier Moro	Environmental Affairs Commissioner	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Caitlin Ramirez	Housing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Jourdan Pineda	PR & Marketing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Janielle Eisma	Spirit Commissioner	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Jessal Salas	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Matthew Keels	Veterans Affairs Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Marcus Rodriguez	Director of Programs and Leadership (non-voting)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By:	Matthew Keels	Seconded by:	Jessal Salas
Motion to approve the adoption of Agenda for <u>Friday, September 7th, 2018.</u> Discussion:			
Vote Tally:	2		
All in Favor	2	Opposed	0
		Abstained	0
Motion: <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed			

d. Approval of Minutes (action):

Offered By:	PUSHED TO NEXT MEETING	Seconded by:	NA
Motion to approve the minutes for <u>Friday, August 24th, 2018.</u>			
Vote Tally:	0		
All in Favor	0	Opposed	0
		Abstained	0
Motion:		passed	failed

✦ _____

e. Approval of Minutes (action):

Offered By:	PUSHED TO NEXT MEETING	Seconded by:	NA
Motion to approve the minutes for <u>Friday, August 24th, 2018.</u>			
Vote Tally:	0		
All in Favor	0	Opposed	0
		Abstained	0
Motion:		passed	failed

✦ _____

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

✦ None

III. Discussion Items

a. ASI Finance Committee Membership

Jesus- Section 3 says one member of the commissioners must be sitting in the finance committee.

Marcus- Diversity is the main purpose for a commissioner to sit in the finance committee. Since commissioners focus on student events and engagement, it allows a different

perspective. For example, Cheer needs backpacks, so that Spirit Commissioner can help out with backing that need.

Matthew- I can do that.

Jesus- I will be recommending Matthew for the finance committee.

Marcus- The COC will only have one voice, so it is important you all have a person representing.

b. Cabinet of Commissioners Code of Procedures, Section 5

Jesus- Code of procedures section 5 states that COC will assist with homecoming events. I will start meeting with the spirit collaboration group on campus. When Janielle is present, she will give us more information about homecoming week.

Marcus- The group is focused on the games within the homecoming week. Senior night and homecoming game...everybody gets together and work. Janielle will be reaching out for volunteers and assistance. ASI will host its own events which are the dodgeball events and the bowling alley. It will be the 18th and 19th time we had a bowling night event. Looking back, we can do more to improve the events, especially dodgeball.

c. Spirit & Campus Life Survey

Jesus- We need to focus on the committee and getting it done. Nia said that she still really wanted to do a survey in order to improve campus life. I wanted to open it up and see what you think the survey should include?

Caitlyn- How are students accessing the survey and filling it out?

Jesus- I feel like doing a survey and put out the tablets and put it out there.

Marcus- Medrik is also doing a survey that can help out with the survey. Aaron can also help on a financial level, so it can be palatable for the event to occur. The student fee policy committee must also be convinced in order to sign off on our referendum. Then we attach it to major events so that we can include it during that time. For example, elections can put certain questions during that time to be sent campus wide.

Jesus- We get more input from students from accessing it from their email.

Matthew- I agree. Working with Medrik and Aaron, it can be helpful to just do one survey and knockout so many topics. One example is "What kind of events would you like to see on campus?" This one survey will help ASI massively.

Marcus- We have the lowest index fee for student government. This will be a case where every year there will be a bump in the index fee and gradually increasing.

Matthew- This will be a little difficult since students are already upset about the parking fee.

Jourdan- We can include a question to ask students if they are willing to pay higher in tuition to see more campus events.

Jessal- Asking students what they would like to see if they increase the fee would be beneficial to see what students are willing to pay for.

Matthew- The problem with the students is that students are focused on the present and wouldn't really like. They need to see that there is going to be a change.

Marcus- People are not willing to pay higher in tuition because they can't see what will happen if they pay more. We need have a visual campaign to back up the concert series and increasing the tuition fee so that students can see the impact if the fee increase is improved.

d. Question about Reports

Jessal- I had a question about reports. I don't get how we need to write a written report but at the same time already complete a bi-weekly.

Marcus- There was a VPA that required COC to write a written report in order for it to submit to the President. The VPA gets those written reports and presents it with the President.

Matthew- I feel like we can just do one report so if we can do that with the bi-weekly we would just submit our biweekly as our written report for the COC.

Marcus- My whole thing is don't make this harder for individuals. If you just provide a report for your supervisor there should at least be a report of what you're doing. I like what Matthew is saying for keeping it simple.

Matthew- I feel like all reports should just be one singular form. Since we are pretty busy, I feel like we should put our information into one sheet in order to not lose information.

IV. Reports

Jessal- I had a meeting with Inter and talked about the election timeline. We are going to open it up November 1st, so we can let candidates run. I want to table early so that people can fill out letter of intent and reach out to everybody. A lot of people don't know what their position does and since we open up applications early, it takes time for students to open up

their schedule for Spring. While heading into that break, they can focus on themselves and reach out to find more information.

Caitlyn- Right now RHA application close and that's about it. I am trying to get the RHA team committee filled.

Matthew- I was wondering how to disabled students get to housing. If it was a long way, is there a way ASI can help disabled students to help them get easier access to housing. Is that a situation you would be interested in trying to solve?

Caitlyn- I agree. I talked to students and many students have trouble getting to campus. People in crutches are seen going up the stairs.

Marcus- They have a shuttle stop at building 5. You can call and schedule a shuttle ride through OSD. I feel like its bandage approaches and we should have a more concrete fix to this problem.

Jourdan- I am currently working with numerous ASI members and helping out setting up tabling opportunities. Furthermore, I am working with Intef to reschedule our meeting about the newsletter. Currently, I am focusing on the advertising of our animation competition and trying to get students to get submissions in.

Matthew- I will most likely be expanding my survey application. Right now, there are about 100 applicants that filled out the survey, but I believe I can do better. As of now, I will open it up for another 2 weeks in order to get more veteran students involved.

Jessal- Since we are a transport school, we need to put in the voice.

Matthew- I met with Gus and we are working on Veterans Day. The VRC is trying to set up a committee and they are trying to set up Operation Gratitude. The flyover is currently a maybe.

Marcus- Start thinking of program proposals for the Spring. I need to get that space. We are currently interviewing with two more candidates today and most likely we will have a system of picking the new person.

V. Adjournment

Offered By:	Matthew Keels	Seconded by:	Jessal Sallas
Motion to adjourn the meeting at <u>11:05</u> am.			

Vote Tally:	2					
All in Favor	2	Opposed	0	Abstained	0	Motion: ✓ passed failed

SUMMARY OF ACTION TAKEN

1. Meeting called to Order
2. Meeting adjourned

VII. CERTIFICATION

Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc., Cal State LA held on Friday, September 7, 2018 in the U-SU 303AB. Approved by the ASI Cabinet of Commissioners on: _____.

Prepared by:

Jourdan Pineda

Vice Chair, Cabinet of Commissioners

Confirmed by:

Secretary/Treasurer