



# Board of Directors Meeting Minutes

Date: Thursday, November 1, 2018  
 Time: 3:15- 5:45 pm  
 Location: U-SU Board Room 303 AB  
 Attendees: Board of Directors & General Public  
 Type of Meeting: Special

**I. Organizational Items:**

- a. Call to order by: Chair Nia Johnson, A.S.I. President @ 3:15
- b. Roll Call:

Nia Johnson	<i>President</i>	Absent
	<i>Vice President for Administration</i>	
Jacquelyn Acosta	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Veronica Garcia-Martinez	<i>Vice President for External Affairs and Advancement</i>	Present
David San	<i>Secretary/ Treasurer</i>	Present
Rashad Freeman	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Christopher Koo	<i>College of Business &amp; Economics Rep.</i>	Present
Jacob Isai Amaya	<i>College of Arts and Letters Rep.</i>	Present
Selene Castillo	<i>College of Arts and Letters Rep.</i>	Present
Raul Rodriguez	<i>Charter College of Education Rep.</i>	Present
	<i>Charter College of Education Rep.</i>	
Smitkumar Patel	<i>College of Engineering, Comp. Science &amp; Technology Rep</i>	Present
Edgar Chavez	<i>College of Engineering, Comp. Science &amp; Technology Rep.</i>	Unexcused Absent
Fritza Plasencia	<i>College of Natural &amp; Social Sciences Rep.</i>	Excused Absent
Davona Watson	<i>College of Natural &amp; Social Sciences Rep.</i>	Present
Nataly Aviles	<i>Community Affairs Representative at Large</i>	Unexcused Tardy @3:21
Krystal Rubio	<i>Campus Affairs Representative At Large</i>	Present
Nia Allen	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Present
Marcus Rodriguez	<i>Director of Government Affairs &amp; Leadership Programs</i>	Present
Dena Florez	<i>Office Manager of Administration &amp; Services – RS</i>	Present
Guests of the Gallery		

c. Adoption of Agenda: **Thursday, November 1, 2018**

- Discussion:

- Aaron Castaneda: Is there a reason why the minutes are not up for approval at this meeting?
- Nia Johnson: Minutes for Thursday October 18?
- Aaron Castaneda: Yes, in the actual agenda document it doesn't show them up for approval and that is the official document.
- Nia Johnson: I'm going to accept that as a clerical error because they are posted right here with the supporting documents.

- Aaron Castaneda: No, on the actual agenda like on the PDF. (*Reviewing the webpage where the agenda is supposed to be*)
- Nia Johnson: Marcus can you give us advisement in terms of it being on the website with the minutes posted including the supporting documentation but not on the document?
- Marcus Rodriguez: Sure just have someone motion to add the agenda.

<b>Offered By:</b>	Jacob Isai Amaya	<b>Seconded by:</b>	Christopher Koo			
Motion to approve the agenda for Thursday, November 1, 2018.						
<b>All in Favor</b>	13	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion:</b> Passes

<b>Offered By:</b>	Veronica Garcia-Martinez	<b>Seconded by:</b>	Fritza Plasencia			
Motion to add the minutes to the agenda. Consensus to add the minutes to the agenda. – Consensus reached.						
<b>All in Favor</b>	All	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion:</b> Passes

d. Approval of Minutes: **October 18, 2018**

• **Discussion:**

<b>Offered By:</b>	Rashad Freeman	<b>Seconded by:</b>	Christopher Koo			
Motion to approve the minutes for Thursday, October 18, 2018.						
<b>All in Favor</b>	13	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion:</b> Passes

II. **Public Forum:**

- a. This time is allotted to members of the public to address the board.

III. **Action Items:**

- a. **Appointment for vacant committee positions:** The committee will appoint individuals to the Legislative Affairs and Advocacy Committee.
- Veronica Garcia-Martinez: The person who applied for that position has yet to be appointed by the Legislative Affairs Committee.
  - Jacquelyn Acosta: Why haven't we come here, I'm just saying.
  - Veronica Garcia-Martinez: I think it's the same thing like the way you just say, "oh this person has been appointed to this committee." However, we did it the first couple of times; it is not stated in the actual policy that is why. It just says it had to have some sort of approval by the committee.
  - Jacquelyn Acosta: Well, if it says that it needs approval, I would say that just have it done in the committee.
  - Veronica Garcia-Martinez: It says in the policy it has to be stated at the BOD.

<b>Offered By:</b>	Jocelyn Vargas	<b>Seconded by:</b>	Krystal Rubio			
Motion to postpone the appointment for vacant committee positions in the Legislative Affairs and Advocacy Committee.						
<b>All in Favor</b>	14	<b>Opposed</b>	0	<b>Abstained</b>	1	<b>Motion:</b> Passes

- b. **Appointment for Vacant ASI and Campus Committee Positions:** The Board will appoint individuals to the following vacant ASI and student committee positions.

1. Cabinet of Commissioner Appointment(s):

a. ASI Spirit Commissioner Candidates (applications listed below in supporting documents)

i. 1 minute speech: (*Angela Moore, Belinda Iriele, and Shaunteria Guerrier did their 1 minute speech*)

ii. 3 questions:

- Rashad Freeman: Thank you all for coming out and participating. My question for the three of you is, recognizing that Cal State LA is a commuter campus and we don't have many dorms here. What is a plan that you believe will bring school spirit to the large community.
- Angela Moore: What I think in terms of being a commuter student myself as a junior in college. It was easier to go to a friends during the day and not at night time because I didn't want to go back and forth from my home and back to campus. So, I believe planning events and spirit events during passing period, such as the hour gap or even having a survey to see what times are the best times to have events.
- Shaunteria Guerrier: I think in order to attract those students who are commuters, is to try to have food at every event so that it attracts people. As we all know this is a very diverse population at Cal State La. So, if you have food at events and you advertise that in your flyers people would want to come. People want free food, nobody wants to buy food.
- Belinda Iriele: In this situation, I would advise to plan ahead. In terms of the commuter students, you can't just have the event last minute. You have to plan it ahead and create flyers, send emails, post posters in the Student Union. Because if you plan last minute by the time the information get to the student they are at home.
- Selene Castillo: How would you implement the spirit of diversity for the students here at Cal State LA? Do you have any idea on how to enhance the diversity on our campus?
- Angela Moore: As I mention at my high school we have a multicultural assembly that happens every single year. We incorporated every culture and it brought a lot of school spirit in my high school because a lot of people wanted to see what was going on. There was food and music and it just becomes a place where everyone would gather together and experience the different culture. We could have this event any where like at the gym. We have to advertise it like on social media or flyers.
- Shaunteria Guerrier: I think one way to bring people together from different cultural background will be food. One of my ideas is the home coming dance. You have to find something that all people from all culture can relate. If there's one thing that we can relate to, then we all can just dance and have different foods so then, we have all cultures here together.
- Belinda Iriele: I have an experience because I am an international student. So, therefore I understand where this is coming from. In order to get people interact you have to know what they like. I suggest to have events like open mic night, talent shows, potluck so that it will bring them together.

iii. Discussion:

- Veronica Garcia-Martinez: I had the opportunity to interview all three of the candidates. I'll start with Angela Moore; she was the most recent interview that I had. Also talking to her, she did have a lot of experience as she stated in high school. She put on events and started multiple groups, which I was very impressed. I also asked her if she has attended any events here and she said she went to a multicultural assembly and was involved in some games we have on our campus as well as being apart of some organizations. She also has some ideas on how to bring more people. One thing she said is to have food as well as looking into good music. Apart from that, she suggested that we need more games and performance such as different cultural performances and flash mob. She recommended that we should have a jumper and Lyran races. The only thing about her is that she pretty mello, so that caught my attention

because she shows that she's very mature and she knows what she wants. Apart from that, I asked her what gets you excited and that's when she mentioned live performance. I would give my recommendation to her. As for Shaunteria Guerrier; I had asked her what events she wanted to bring and what did she put into her folder. She mentions a homecoming dance as well as a senior night and also like a competition for Mr. and Mrs. CSULA. My only concern is that we are very diverse and I want to make sure it's inclusive so I'm not sure how this would work out. But, she was coming up with ideas and she was really trying to promote school spirit. During the interview, I asked her what type of connections she has. She mentions, she has a connection with the Honor College, political science, cheer, and dance. So then I asked her what would you do with that connection? She said she would invite them to come to the events and she also talks about events that didn't relate to school spirit. One thing that stood out is that she did ask about the budget and what she can do with that, therefore, I want to give her my recommendation. As for Belinda Iriele; she doesn't have my recommendation because she very new. She hasn't attend any events on campus. She has experience in her pervious job with hosting events but, there are not events that would give her experience to host events on our campus.

- Rashad Freeman: So the only person that was on the same level was Angela Moore. I do believe base on our conversation she's passionate. I do respect her remaining calm as everyone was nervous and she did do a great job on persuading us. I'm in favor of her. Though, I was able to speak with some of the cheers members who reached out with concern in regards to Shaunteria Guerrier. I believe the things they were mentioning is that she very difficult to work in teams, she doesn't work well when things don't go her way. As well as a few concern about the issue impacting trust with the parents. Though those might not affect here in ASI it should at least be mentioned so that concern is addressed.
- Jocelyn Vargas: I am in favor of Shaunteria Guerrier, I really like the idea she brought up her folder. She seems composed together and I really like how she was passionate about about speaking and I think she'll do a great job if she was appointed.
- Jacquelyn Acosta: I also like to give my recommendation for Shaunteria Guerrier, seeing that we are already at the end of the fall semester going into spring. Whoever the spirit commissioner is, they need to be head on and she already has initiative and programs that they will want to begin. The only one who went above and beyond to bring actual idea was Shaunteria Guerrier and this shows me that she's ready.
- Nia Johnson: *(Suggest the board to look over Shaunteria Guerrier document that she provided.)*
- Fritza Plasencia: I would give my recommendation to Shaunteria Guerrier. Like everyone was saying she came in very strong and professional. The way she stands you can see she was very empowered. I don't know her in term of wokring with her but, because the presence she gave here today that was very impressive.
- Jacob Isai Amaya: A concern with Shaunteria Guerrier, I don't think she'll be able to make it to cabinet commissioner. If you look at the application, her availability is not available.
- Veronica Garcia-Martinez: So, that was something I was able to talk to her about. She said it's because of her work and she said she'll be able to work something out with her work. *(The board need documentation to show that she's available if she appointed.)*

<b>Offered By:</b>	Rashad Freeman	<b>Seconded by:</b>	Jocelyn Vargas			
Motion to appoint the ASI Spirit Commissioner. Shaunteria Guerrier was appointed as ASI Spirit Commissioner.						
<b>All in Favor</b>	9	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion:</b> Passes

2. ASI Board of Directors Appointment(s):

a. ASI Vice President for Administration Candidate: J. Amaya:

i. 1 minute speech: (*Jacob Isai Amaya did his 1 minute speech*)

ii. 3 Questions:

- Fritza Plasencia: From my understanding, VPA does more than assisting commissioners. May you elaborate more on the position duties?
- Jacob Isai Amaya: Yes, within the VPA, I know the VPA is in charge of administration in terms of day-to-day operation. Programming with the commissioner, meeting with the commissioners on the Bi-Weekly basis
- Jacquelyn Acosta: In your application, you made the evaluations as number one priority. How would you encourage your ASI members to the commit to their evaluations and what is your tactics?
- Jacob Isai Amaya: When it comes to evaluations, to me it is like your civic duty in ASI. My message is if you feel like you have a concern and you have shyness in the evaluation of the pro staff we can to speak about it. My tactics for the BOD and us is to submit it. If you seek for the best in the organization in ASI you would at least do the evaluation because with this evaluation you will have miss opportunity which helps ASI become stronger so that we may have the best people to work around you.
- Jocelyn Vargas: What new ideas do you have that you may bring to ASI?
- Jacob Isai Amaya: As admin, I want to unify ASI as a whole. I really want to plan our up coming retreat so that we may understand our values and make sure everyone is one the same page.

iii. Discussion:

- Nia Johnson: I can't make a recommendation because due to my schedule I was not able to have time to conduct an interview. I am holding myself accountable for it, therefore, I'm leaving this discussion for the board to discuss on the candidate.
- Rashad Freeman: I am not in favor the candidate, only because the paper that was passed around was fraudulent. I met with Mathew Keels and he said Jacob Isai Amaya never met with him. He also said he scheduled the appointment and did not show up. I can't trust what's on that paper.
- Jocelyn Vargas: I'm not sure as well whether I should abstain or not. However, I have worked with him and he does a great job. Though as a vice chair cabinet I know they are having issues on submitting things on time so I just don't want those issues on VPA. However, I do want to take it into consideration that he will hold himself accountable but I'm not sure.
- Aaron Castaneda: The time commitment is always a big fracture in the VPA job. This position requires a lot of hours; therefore, I would not offer my recommendation.

<b>Offered By:</b>	Christopher Koo	<b>Seconded by:</b>	Davona Watson			
Motion to appoint Jacob Isai Amaya as ASI Vice President for Administration Candidate.						
<b>All in Favor</b>	3	<b>Opposed</b>	7	<b>Abstained</b>	5	<b>Motion:</b> Not Pass

3. Internal Committee Appointment(s):

- Jacquelyn Acosta: Smitkumar Patel application was not received (*discussion on where the application is at*). As for Krystal Rubio, I did appoint her. There is also other two students who I appointed for student grievance.

4. University-wide Committee Appointment(s):

c. **CSURMA Agreement:** The Board will review and take action on the Cal State University Risk Management Authority Agreement.

- Marcus Rodriguez: What you are looking at, is we sort of joining a pool. We are negotiating for a better plan for us. (*Marcus Rodriguez reviewed CSURMA Agreement with BOD*). I want to honor Aaron for being there and giving his input.
- Aaron Castaneda: I was in the room when the call was made (*Informing the BOD on the next process of document and what signature is needed*).
- Rashad Freeman: I just want to throw it out there that UAS is in it as well (*talking about the benefit with joining the CSURMA Agreement*).

<b>Offered By:</b>	Veronica Garcia-Martinez	<b>Seconded by:</b>	Krystal Rubio				
Motion to approve the CSURMA Agreement.							
<b>All in Favor</b>	13	<b>Opposed</b>	1	<b>Abstained</b>	0	<b>Motion:</b>	<b>Passes</b>

d. **ASI Referendum 2019:** The Board will take action on the ASI Referendum 2019.

1. ASI Referendum Calendar

- Aaron Castaneda: ASI is proposing to students of Cal State LA to index the current student body fee annually based on the Higher Education Price Index (HEPI).

2. Possible Ballot Language

- Aaron Castaneda: (*Reviewing the ballot language, the process, and future goals with the BOD*).
- Fritz Plasencia: When is the last date the petition is due?
- Aaron Castaneda: January 15, is the last push day we may have. Though, the last day is January 30, we like to submit it a little earlier. But make sure do not lose the petition due to the fact that there are student signatures and CIN (*Suggesting on making teams for petition*).

<b>Offered By:</b>	Aaron Castaneda	<b>Seconded by:</b>	Christopher Koo				
Motion to approve the ASI Referendum 2019.							
<b>All in Favor</b>	15	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion:</b>	<b>Passes</b>

e. **3&9 Budget Review:** The Board will review and take action on the 3&9 and supporting detail

1. The Big Picture
2. Administration
3. Student Government
4. Student & University Support

- Aaron Castaneda: (*Reviewing the 3&9 Budget with the board*).

I. Discussion:

- Veronica Garcia-Martinez: My concern is that the event calendar, I don't know how to make that amendment. I just don't know how to go about this.
- Aaron Castaneda: I know Marcus should have some contact providing this.
- Dr. Jennifer Miller: As a suggestion, my office would order what they need. Then, as they get close to running out they order more.
- Marcus Rodriguez: We have about 5,000 and we would order 5,000 and they would give us 6,000. For us to do another order we want to get our calendar out. A lot of information on there is meeting (*Talking more about the cost of calendar with the BOD*).
- Nia Johnson: I want to also say that we need to advertise our calendar as well as the vacant position so we may have fulltime staff and getting professors to pass out our calendar.

<b>Offered By:</b>	Aaron Castaneda	<b>Seconded by:</b>	Christopher Koo
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Motion to approve the 3&9 Budget.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passes

#### IV. Information Items:

- a. **U.S. Customs and Border Concern:** The ASI President will report on the findings and action being taken to address the U.S. Customs and Border Protection vehicle parked on campus
- Nia Johnson: I want to stress that our administration needs to communicate with us. When there are student concerns that come to us and bring that matter to us. Since the incident, I have met with Chief Wall and discuss about the situation and was able to be on the same page. There was a miscommunication aspect, not only they didn't communicate with us but they didn't communicate with public safety (*Informing the BOD about more detail on the incident and suggesting some solutions*).
  - Veronica Garcia-Martinez: I remember that we got clarification on the grant we were receiving that's about 1 million dollar and it was for civic engagement. We will be discussing more on where the money well go and see how ASI may be apart of that.
  - Nia Johnson: We talked about how there should be more internship opportunities.
  - Veronica Garcia-Martinez: We talk about our well-being and we brought up the idea on how staff currently had a competition called the 12,000 steps challenge. They would have to compete with different department and form groups where they see who walked the most. We brought that up and President Covino said if staff are doing it, lets have our students do that as well.
  - Selene Castillo: Is there any way where we get to see where the grant is going?
  - Veronica Garcia-Martinez: I think it's to soon, so they still might have to determined where it'll be distributed. I'll follow up with him.
  - Selene Castillo: Is there a way where students may go to see how the money is being distributed?
  - Krystal Rubio: Shout out to Nia Johnson on holding the ground.
  - Dr. Jennifer Miller: Yes, we weren't informed about it at all.
- b. **University Support:** The Board will be notified of the support being provided by Betty Kennedy and Frangelo Ayran.
- Nia Johnson: (*Nia explained the support we would be receiving from Betty Kennedy and Frangelo Ayran*)
- c. **Dental Program MOU:** The Board will review the MOU Agreement for Full-Time Staff benefits.
- Marcus Rodriguez: (*Marcus explained the new Dental Program with BOD*)
- d. **Brown Issues Pop-Up Competition:** The Board will be notified of the social media competition to bring Brown Issues onto campus.
- Nia Johnson: This is a competition that we were in but we didn't win. But, there will be more in the future.
  - Veronica Garcia-Martinez: This competition is on Instagram and what you do is go to the page and comment CSULA and the next competition is on early December.
  - Aaron Castaneda: May you give us more detail on what is this about?
  - Veronica Garcia-Martinez: Brown Issues Pop-Up Competition is a group that is cultivating the next generation of brown leaders, civic engagement, social and health support. So what we want in this competition is if we win we actually get brown issue to come on our campus.
  - Fritza Plasencia: We actually have a group on campus. They have a social media account regarding brown issues and political aspect.

#### V. Discussion:

- a. **Internal Focus on Health and Wellness:** The Board will conduct a 10-minute brainstorming session and discuss ways to

promote internal well being in the ASI Office.

- Veronica Garcia-Martinez: Can we get a fish; I can take care of the fish.
- Jocelyn Vargas: On Friday Dena would bring food. So I would like to see that come back. The campus brought puppies out and let the students destress.
- Dena Florez: Every year we have a celebration, usually the student staff get to do it but due to our budget we might have to cut it.
- Aaron Castaneda: We need to find a spot in the budget; we'll figure it out with the committee.
- Jocelyn Vargas: A potluck so everyone may come together. There was a suggestion where ASI creates a team to play dodge ball against other organizations teams and attending events.
- Dena Florez: We should do an event where all departments would be reaching out and have a progressive get together event. Each department would do cook different dishes.
- Aaron Castaneda: We just have to find a way to fit it in our budget.
- Veronica Garcia-Martinez: Can we go out and pay for our own dishes.
- Dena Florez: We do it on our campus because we invite the VP and all supporters.
- Krystal Rubio: We should do like a secret Santa.
- Davona Watson: Are we only focusing on holiday?
- Dena Florez: I personally like Secret Santa but some people have different beliefs so lets not make it a mandatory thing.
- Veronica Garcia-Martinez: I recommend we and stretch instead of sitting there all day.
- Aaron Castaneda: Stay calm when I'm doing my budget.
- Jocelyn Vargas: Last year we had a bowl out or watch a movie together.
- Davona Watson: Open more option for snacks for meetings.
- Jacquelyn Acosta: I know that we have a budget for snack for meetings.
- Dena Florez: I am open for suggestion when it comes to that. So I suggest picking a meeting date and we can offer you that service just let me know ahead of time. The last BOD of the month can get food and the minimum cost is \$100.
- Veronica Garcia-Martinez: Find something you like about yourself and say it out loud.
- Selene Castillo: Always make time in the meeting to ask if everyone is ok?

b. **Pizza with the President:** The Board will discuss the President's Priority Issue List in anticipation for Pizza with the President.

- Nia Johnson: Last day is November 15 to meet with the president. When I talked at CSSA campus and I realized some of them were able to communicate with their president casually from time to time. They have gotten out of the professional environment to get to know their president. I like to know how we may incorporate that on our campus. Our president is not as social as we want him to be. If we want to keep engaging with our president we have to keep trying to get to know him more. I just want to see what you guys want to so that we may have that environment.
- Aaron Castaneda: The reason pizza with the president was the lack of availability with the ASI members. I do not think that's the cause anymore. We should find out the availability.
- Nia Johnson: (*Nia Johnson discuss more on the idea on how to improve the environment of pizza with the president*).
- Veronica Garcia-Martinez: We have experienced before that the event starts to become a Q and A and we do not want that. We should make sure we let our members it's not a Q and A.

## VI. Reports:

a. ASI President: **Nia Johnson**

- Nia Johnson: I have been working with Border Patrol. I want to be more present and be around. Props to NSS and their accomplishment. Especially to Jacquelyn Acosta and Jocelyn Vargas who have been working hard on breakfast with provost Mahoney. I'm trying to create more communication with public safety.
  - b. ASI Vice President for Administration:
  - c. ASI Vice President for Finance: **Aaron Castaneda**
    - Aaron Castaneda: I'm working on the Referendum 3/9 budget and the processing.
  - d. ASI Vice President for Academic Governance: **Jacquelyn Acosta**
    - Jacquelyn Acosta: Senators are working in different projects and shout out to Marcus for his guidance. Diana is working on the fee waived TA's. The parking permit has been dropped. The thing the senators are working on is adding on course cap.
  - e. ASI Vice President for External Affairs and Advancement: **Veronica Garcia-Martinez**
    - Veronica Garcia-Martinez: Mock was a great idea public safety reached out to us. Thank you to Selene, PBI is having an event after midyear elections.
  - f. ASI Secretary/ Treasurer: **David San**
    - David San: The bi-weeklies are due and the workflow and SPC.
  - g. ASI Board of Directors
  - h. ASI Staff **Marcus A. Rodriguez, Interim Executive Director**
    - Marcus A. Rodriguez: The program proposals and the audit report went to President. On November 13, we are cleaning up club funding.
  - i. University Designee: **Dr. Jennifer Miller, Dean of Students**
- VII. **Adjournment:** Meeting was adjourned @5:45pm

#### CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 1, 2018 in the: U-SU Board Room, 303 and were approved by consensus by the ASI Board of Director Committee on Thursday, November 15, 2018. Prepared by:

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Dena Florez- Recording Secretary

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David San- Secretary/Treasurer