



Cabinet of College Representatives

Meeting Minutes

I. Organizational Items:

a. Thursday, October 25th 2018

b. Call to Order: 3:32 pm

c. Roll Call

Jocelyn Vargas	Rongxiang Xu College of Health & Human Services	Present
J. Isai Amaya	College of Arts & Letters Representative	Present
Selene Castillo	College of Arts & Letters Representative	Present
Christopher Koo	College of Business & Economics Representative	Present
Vacant	College of Business & Economics Representative	
Raul Rodriguez	Charter College of Education Representative	Present
Vacant	Charter College of Education Representative	
Smithkumar Patel	College of Engineering, Comp. Science & Technology Rep.	Present
Edgar Chavez	College of Engineering, Comp. Science & Technology Rep.	Present
Rashad Freeman	Rongxiang Xu College of Health & Human Services	Present
Fritza Plasencia	College of Natural & Social Sciences Representative	Present
Davona Watson	College of Natural & Social Sciences Representative	Tardy, Recognized at 3:39 pm
Nia Johnson	ASI President	Present
Marcus Rodriguez	Staff Support	Present
Guests of the Gallery	None	

d. Adoption of agenda for September 13th 2018

Offered By:	Rashad Freeman	Seconded	Fritza Plasencia
Motion to approve the adoption of the agenda for September 13 th 2018.			
All in Favor	All	Oppose	None
Abstained	None	Motion: Passed	

a. Add an Admendment: Add a Informational Item: Item B

Offered By:	Fritza Plasencia	Seconded	Christopher Koo
Motion to add the admendment as Informational Item B			
All in Favor	All	Oppose	None
Abstained	None	Motion: Passed	

a. Adoption of agenda for September 27th 2018

Offered By:	Rashad Freeman	Seconded	Raul Rodriguez
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Motion to approve the adoption of the agenda for September 27 th 2018.						
All in Favor	All	Oppose	None	Abstained	None	Motion: Passed

b. Approval of Minutes for Thursday, October 25th 2018

Offered By:	Rashad Freeman	Seconded	Raul Rodriguez			
Minutes for Thursday, May 3, 2018 were not available for approval. Will be provided at the next meeting.						
All in Favor	All	Oppose	None	Abstained	None	Motion: Passes

II. Public Forum:

- a. This time is allotted to members of the public to address the board.
 - None

III. Informational:

- a. **Spring Proposals** – The cabinet will be informed about the Deadline to submit Spring Proposals
 - Marcus reminds representatuvues about the program deadline and speaks about the collaboration and the coodinators, he mentions how those parts of the proposals along with the blurb of the proposals are imperative to planning, he mentions the deadline is on November 2nd.
 - Rashad asks if the collaborator part of the proposal can change and if people can be added to the proposal.
 - Marcus answers by saying the collaborators can change and more people can be added on the proposal.
- b. **Food Market** – The cabinet will be informed about what new direction the Food Market is going with healthier food options.
 - Marcus asks about the compromising the sales and who we bring onto the campus. He speaks about a marketing issue that is on campus where students just grab and go. He also speaks about brining healthier options on campus. Allow EBT to be accepted at food markets such as California Food Market. Arts and crafts should be allowed to be sold on campus, clothes, jewelrt, vinyl’s November 7th as an option for us, if that’s not the case two weeks after.
 - **Nia asks What departments are you in communicating with and what can we do to help?**
 - **Marcus: Big partner is UAS. We are partnering with them cause of the food court. Spoke about the Orange Chicken incident and how that conflict with current CSULA food court. The food truck that comes to campus with the fruit trucks are a part of UAS. It’s really tough to do Thursday, better days would be Wednesday. Contract would be through UAS. Then it goes to the Director of Risk Management.**
 - **Fritza: Point of clarification: Is November 2nd for contracts or for us to be able to have the food market**
 - Marcus answers with for the market.

IV. Special Presentation (Time Certain 4:00 pm)



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ASI VP for Academic Governance Jackie Acosta - will discuss the importance of having student representation and seats on departmental curriculum meetings and other committees.

- Jackie: Explains the importance of working with deans and chairs with curriculum. Explains the confusion about how to reach out to deans and chairs and how we can fill seats within the committees, the curriculum committee. Speaks about the council from A&L and use that through other colleges. Explains the importance the advocacy and take that through administration within the colleges.
- Selene asks Jackie what she meant by curriculum?
- Jackie: What's going to be taught in the classes for the next year and take in the undergraduates and graduates. Also mentions that her job is to fill in positions within campus governance. Will be checking out representatives and says how representatives should be more advocators instead of programmers.

V. Discussion:

- a. Outreach & Promotion – The cabinet will discuss potential outreach and promotion methods. Such as setting up a tabling date with the PR & Marketing Commissioner for a College Representative Tabling Takeover.
 - **Jocelyn reads the blurb that Jourdan provided in his place.**
 - Rashad shares that he does not like the idea of tabling but rather walk around campus and speak to those students around them.
 - Fritza asks if Jourdan has any dates in mind?
 - Jocelyn said he has not provided any dates.
 - Fritza agrees with Rashad but thinks that we can do both tabling and walk around campus.
 - Selene thinks both ideas can be executed.
 - Rashad said that students want to put their input and not just take free stuff.
- b. Video Production of College Representatives Promoting Advisement: The Cabinet of College Representatives will discuss any updates on the logistics and feasibility of collaborating on a video to promote advisement.
 - **Rashad yields time to Isai to speak about the collaboration.**
 - Isai reiterates what the video production was going to be used for and how it can benefit the advisement centers.
 - Rashad shares how having a short term goal before meeting with the provost and the lead advisors and be able to champion the event. Contact Isai.
 - Point of Clarification: You want us to meet before November 15th?
 - A good handful should meet as to what mediums should be used, what the message is.
 - Fritza mentions how she would like to join forces to be a part of this video initiative.



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- c. Breakfast with the Provost: The Cabinet will discuss possible talking points for the Breakfast with Provost Mahoney on November 15th.
 - Jocelyn asks who will be able to attend the event.
 - **Nia: What are some things that other campuses are doing for advisement. Graduation Initiative 2025. Tells cabinet to refer to videos on the site. Incorporate a program in which questions can be answered. Some students are not comfortable with going to advisement for sensitive topics. Advisors want to know if we have any insight for any internships that you want to see on campus.**
 - Selene asks what video to watch that Nia is referring to.
 - Nia says to watch the video under a student-centered university through data and analytics.
 - Has there been any training to advisors to discuss to the students with topics such as mentioned above?
 - Nia says there is but not enough.
 - Rashad mentions what colleges do good in order to serve there student population. Mentions athletics as the best.
 - Nia mentions the lack of interdepartmental communication. Such as the University wide department advising and graduate advisement.
- d. The Cabinet will discuss the logistics for the upcoming D-Stress event.
 - Jocelyn describes the event and how we can use the library as a resource. Is this still a feasible idea?
 - Raul mentions the hardships as a student to facilitate that. Mentions he will be doing a de-stress with his own college.
 - Rashad mentions a lot of students are going to be focusing on finals, so it would be hard to facilitate but mentions an alternate de-stress.
 - Isai mentions that Rashad was taking the idea away from Isai since he had an planned proposal for the exact same event for the Spring, in a sense taking the idea and crediting himself.
 - Selene mentions if we can add hot foods like hot chocolate? Can we collaborate with Café 47 to get free food for students?
 - Marcus helps identify spaces where we would be giving free food around campus and around areas in which have high traffic areas. This event can get stressful for those who are facilitating it since it would take place during finals.

VI. Reports:

- a. ASI President: **Nia Johnson**
 - **Nothing to report**
- b. Arts & Letters: **Selene Castillo & Isai Amaya**
 - **Working close with Dean Essig and making new proposals for the Spring Semester.**
- c. Business & Economics: **Christopher Koo**
 - **No report.**
- d. Charter College of Education: **Raul Rodriguez**
 - **Has been working close with advisement**
- e. Engineer, Computer Science, & Technology: **Smitkumar Patel & Edgar Chavez**
 - **November 15th the college is having an event, and is inviting the graduate resource center to the event.**
- f. Natural & Social Sciences: **Davona Watson & Fritza Plasencia**
 - **Finalizing the survey for there college, finalizing there event, do they listen when we protest**



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- with a civic innovation group. De-Stress with the college
- g. Rongxiang Xu College of Health & Human Services: **Rashad Freeman & Jocelyn Vargas**
 - **No report.**
- h. ASI Staff: **Marcus Rodriguez**

VII. Adjournment:

Motion to adjourn at 5:42 pm.						
Offered By:	Rashad Freeman		Seconded by:		Fritza Plasencia	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Cabinet of College Representatives Meeting CERTIFICATION

Official Minutes taken for the ASI **CABINET OF COLLEGE REPRESENTIVES MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Thursday, July 12, 2018 in the U-SU Boardroom 303 AB. Approved by the ASI **CABINET OF COLLEGE REPRESENTIVES COMMITTEE:** _____.

Prepared by:

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Marcus Rodriguez – Executive Director

Confirmed by:

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Isai Amaya – Vice Chair for Cabinet of Representatives