



# Finance Committee Meeting Minutes

Date: Friday, February 15, 2019

Time: 12:15-1:30 pm

Location: U-SU Los Angeles Room 308A

Attendees: Committee Members, General Public

Type of Meeting: General

**I. Organizational Items:**

- a. **Call to Order by: Lily Nguyen, ASI Vice Chair for Finance at 12:16 pm**
- b. **Roll Call (Establishment of Quorum)**

|                                 |  |                 |
|---------------------------------|--|-----------------|
| <b>Aaron Castaneda</b>          | Vice President for Finance                       | Excused absence |
| <b>Lily Nguyen</b>              | Vice Chair for Finance                           | Present         |
| <b>Nia Johnson</b>              | President  | Present         |
| <b>Matthew Keels</b>            | Vice President for Administration                | Excused absence |
| <b>Jacquelyn Acosta</b>         | Vice President for Academic Governance           | Present         |
| <b>Veronica Garcia-Martinez</b> | Vice President of External Affairs & Advancement | Present         |
| <b>David San</b>                | Secretary/Treasurer                              | Present         |
| <b>Christopher Koo</b>          | BOD Member                                       | Present         |
| <b>Marcus Rodriguez</b>         | Interim Executive Director                       | Present         |
| <b>Dena Florez</b>              | Office Manager for Administration and Services   | Present         |
| <b>Betty Kennedy</b>            | University President Designee                    | Present         |
| <b>John Tchong</b>              | CFO Designee                                     | Present         |
| <b>Guests of the Gallery</b>    |  |                 |

**c. Approval of Agenda for Friday, February 15, 2019**

|   |                         |                     |                  |
|---|-------------------------|---------------------|------------------|
| <b>Offered By:</b>  | <b>Jacquelyn Acosta</b> | <b>Seconded by:</b> | <b>David San</b> |
| Motion to approve the agenda for Friday, February 15, 2019. |                         |                     |                  |
| <b>All in Favor</b>   | <b>All</b>              | <b>Opposed</b>      | <b>None</b>      |
|   |                         |                     | <b>Abstained</b> |
|   |                         |                     | <b>None</b>      |
| <b>Motion: Passed</b>                                       |                         |                     |                  |

**d. Approval of Minutes for Friday, February 1, 2019**

|  |                         |                     |                                 |                  |             |                       |  |
|--|-------------------------|---------------------|---------------------------------|------------------|-------------|-----------------------|--|
| <b>Offered By:</b>   | <b>Jacquelyn Acosta</b> | <b>Seconded by:</b> | <b>Veronica Garcia-Martinez</b> |                  |             |                       |  |
| Motion to approve the agenda for Friday, February 1, 2019. |                         |                     |                                 |                  |             |                       |  |
| <b>All in Favor</b>  | <b>All</b>              | <b>Opposed</b>      | <b>None</b>                     | <b>Abstained</b> | <b>None</b> | <b>Motion: Passed</b> |  |

**e. Approval of Funding Committee Report for Friday, February 8, 2019**

|  |                         |                     |                  |                  |             |                       |  |
|--|-------------------------|---------------------|------------------|------------------|-------------|-----------------------|--|
| <b>Offered By:</b>   | <b>Jacquelyn Acosta</b> | <b>Seconded by:</b> | <b>David San</b> |                  |             |                       |  |
| Motion to approve the Funding Committee Report for Friday, February 8, 2019. |                         |                     |                  |                  |             |                       |  |
| <b>All in Favor</b>  | <b>All</b>              | <b>Opposed</b>      | <b>None</b>      | <b>Abstained</b> | <b>None</b> | <b>Motion: Passed</b> |  |

**II. Public Forum – Allotted for members of the public to address the committee.**

None

**III. Action Items:**

- a. English Graduate Student Association – Significations Conference 2019 – 3/22/19 - \$3,000.00**

|  |                                 |                     |                  |                  |             |                       |  |
|--|---------------------------------|---------------------|------------------|------------------|-------------|-----------------------|--|
| <b>Offered By:</b>   | <b>Veronica Garcia-Martinez</b> | <b>Seconded by:</b> | <b>David San</b> |                  |             |                       |  |
| Motion to approve English Graduate Student Association – Significations Conference 2019 – 3/22/19 - \$3,000.00 with the stipulation that they attend the Make-Up ASI Funding Workshop, or else they forfeit all funds. |                                 |                     |                  |                  |             |                       |  |
| <b>All in Favor</b>  | <b>All</b>                      | <b>Opposed</b>      | <b>None</b>      | <b>Abstained</b> | <b>None</b> | <b>Motion: Passed</b> |  |

- b. 6&6 Budget Review:** The committee will take action on the proposed 6&6 Budget Review and supporting detail.

|                                      |                         |                     |                        |                  |             |                       |  |
|--------------------------------------|-------------------------|---------------------|------------------------|------------------|-------------|-----------------------|--|
| <b>Offered By:</b>                   | <b>Jacquelyn Acosta</b> | <b>Seconded by:</b> | <b>Christopher Koo</b> |                  |             |                       |  |
| Motion to approve 6&6 Budget Review. |                         |                     |                        |                  |             |                       |  |
| <b>All in Favor</b>                  | <b>All</b>              | <b>Opposed</b>      | <b>None</b>            | <b>Abstained</b> | <b>None</b> | <b>Motion: Passed</b> |  |

**IV. Information Items:**

- a. Anna Bing Arnold Children Center Presentation:** Representatives of ABACC will present their proposal for next year's University Support funding.

**V. Discussion Items:**

- a. **Committee and Administrative Area Input:** Respective areas will present initial thoughts and initial inputs on their budgets for 2019-2020 after meeting individually with the Vice President for Finance during the winter term.
- b. **Policy 205 – Asset Management:** The committee will review and discuss edits to the Asset Management Policy.
- c. **ASI Referendum:** The committee will be informed of the latest developments of the referendum.

**VI. Reports**

- a. ASI Vice Chair for Finance: **Lily Nguyen**

**VII. Adjournment**

|                                |                         |                     |                    |                  |             |                       |
|--------------------------------|-------------------------|---------------------|--------------------|------------------|-------------|-----------------------|
| <b>Offered By:</b>             | <b>Jacquelyn Acosta</b> | <b>Seconded by:</b> | <b>Nia Johnson</b> |                  |             |                       |
| Motion to adjourn at 12:52 pm. |                         |                     |                    |                  |             |                       |
| <b>All in Favor</b>            | <b>All</b>              | <b>Opposed</b>      | <b>None</b>        | <b>Abstained</b> | <b>None</b> | <b>Motion: Passed</b> |

**CERTIFICATION**

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc. Cal State LA held on Friday, February 15, 2019 in the U-SU Los Angeles Room 208A. Consensus by the ASI Finance Committee on Friday, March 1, 2019.

Prepared by:

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**Lily Nguyen, ASI Vice Chair for Finance**

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**Aaron Castaneda, ASI Vice President for Finance**