Executive Committee Meeting
Minutes

Tuesday, March 5th, 2019
Type of meeting: Special
Time: 4:16-5:39pm
Location: U-SU Board Room 303AB
Attendees: Executive Committee Members, General Public

I.   Organizational Items:

a.   Called to Order by Nia Johnson at 4:16pm

b.   Roll Call

Nia Johnson	*President*	×Present
Jacquelyn Acosta	*Vice President for Academic Governance*	×Present
Aaron Castaneda	*Vice President of Finance*	×Present
Veronica Garcia-Martinez	*VP for External Affairs and Advancement*	xPresent
David San	*Secretary/ Treasurer*	xPresent
Jocelyn Vargas	*College of HHS Rep*	xExcused Absent
Isai Amaya	*College of A&L Rep*	xPresent
Carol Roberts-Corb	*University President's Designee*	xPresent
Marcus Rodriguez	*Director of Government Affairs & Leadership Programs*	xPresent
Dena Florez	*Office Manager of Administration & Services*	×Present

c. Adoption of Agenda for Tuesday:

Offered By:	Aaron Castaneda		Seconded by:	David San			
Motion to approve the adoption of the Agenda for Tuesday, March 5th, 2019							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

d. Approval of Minutes (action):

Offered By:	David San		Seconded by:	Veronica Garcia-Martinez			
Motion to approve the minutes for Tuesday, February 19th, 2019							
All in Favor	Consenus	Opposed	None	Abstained	0	Motion:	Passed

II.   Public Forum/Announcement:

a.   This time is allotted for members of the public or representatives to make announcements to the executive committee members.

➕ **David (Secretary/Treasurer) –** To encourage members to submit their biweekly reports via email. There has been technical issues with ASI email accounts and that is being taken into consideration.

III. **Actions Items:**
   a. **Service Hour Proposal Edits:** ASI Secretary/Treasurer will lead the committee in reviewing and taking action on the Service Hour Proposal which will enhance the duties and responsibilities of the Board of Directors.

Offered By:	Veronica Garcia-Martinez		Seconded by:		Aaron Castaneda		
Motion to approve of the Service Hour Proposal edits							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

Offered By:	Aaron Castaneda		Seconded by:		Jacquelyn Acosta		
Motion to amend the document require 3 events for commissioners and 2 for senators							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

Offered By:	Aaron Castaneda		Seconded by:		Jacquelyn Acosta		
Motion to amend the document to specify that ASI events qualify for aforementioned 3 events							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

   b. **Policy 007:** The Executive Committee took action on recommended amendments to the ASI Directors Agreement.

Offered By:	Aaron Castaneda		Seconded by:		Veronica Garcia-Martinez		
Motion to approve Policy 007 including amendments							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

Offered By:	Aaron Castaneda		Seconded by:		Veronica Garcia-Martinez		
Motion to amend Policy 007 to update the GPA requirements from 2.3 to 2.5 in Section 3							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

Offered By:	David San		Seconded by:		Veronica Garcia-Martinez		
Motion to amend Policy Section 4Q to remove "GIA reduction"							
All in Favor	Rescinded	Opposed	None	Abstained	0	Motion:	Passed

Offered By:	Veronica Garcia-Martinez		Seconded by:		Aaron Castaneda		
Motion to amend Section 4Iii to include VPEAA							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

Offered By:	Veronica Garcia-Martinez		Seconded by:		Isai Amaya		
Motion to amend Policy 007 to add VPEAA to the Director's Agreement							
All in Favor	Consensus	Opposed	None	Abstained	0	Motion:	Passed

   c. **Policy 025:** The committee will take action on recommended amendments to the ASI Performance Expectations and Management Procedure.

Offered By:	Veronica Garcia-Martinez			Seconded by:	Isai Amaya			
Motion to amend Policy 007 to add VPEAA to the Director's Agreement								
All in Favor	Consensus	Opposed	None	Abstained	0	Motion:	Passed	

Offered By:	Aaron Castaneda			Seconded by:	Veronica Garcia-Martinez			
Motion to amend Policy 007 and remove "ASI Election Commissioner and Secretary Treasurer"								
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed	

Offered By:	Aaron Castaneda			Seconded by:	Veronica Garcia-Martinez			
Motion to amend Policy 007 to remove the reference "and shall follow the process outline below:"								
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed	

d. Policy 009:

Offered By:	David San			Seconded by:	Aaron Castaneda			
Motion to approve discussion of Policy 009								
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed	

Offered By:	Aaron Castaneda			Seconded by:	Jacquelyn Acosta			
Motion to table Policy 009 until adequate information is provided								
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed	

Offered By:	Aaron Castaneda			Seconded by:	Jacquelyn Acosta			
Motion to suspend the rules								
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed	

Offered By:	Aaron Castaneda			Seconded by:	Jacquelyn Acosta			
Motion to return to Policy 007 to reflect cumulative overall GPA of 2.5 or better								
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed	

Offered By:	Veronica Garcia-Martinez			Seconded by:	Aaron Castaneda			
Motion to suspend the rules								
All in Favor	4	Opposed	1	Abstained	0	Motion:	Passed	

e. Policy: 018:

Offered By:	Jacquelyn Acosta			Seconded by:	Veronica Garcia-Martinez			
Motion to table discussion for Policy 018 for the next committee meeting								
All in Favor	Consensus	Opposed		Abstained	0	Motion:	Passed	

IV. Discussion Items

a. **Policy 004:** The Committee discussed recommended amendments to the Election Committee Code of Procedure

Offered By:	Nia Johnson		Seconded by:		
Motion to table discussion for Policy 004 for the next committee meeting					
All in Favor	Consensus	Opposed		Abstained	0	Motion: Passed

b. **Commissioner Support:** The Committee discussed the most effective way to delegate commissioner support in the absence of a Vice President for Administration.
   Jacquelyn – Elections Commissioner
   Veronica – Spirit Commissioner
   Jocelyn – Environmental Affairs Commissioner
   Aaron – Housing Commissioner
   David – Veteran Affairs Commissioner

c. **Diversity and Inclusion Sub-Committee:** The Committee continued discussion on establishing a committee, chaired by the Diversity & Inclusion Officer, with representation from student resource centers.

d. **Standing Discussion Item:** The Committee discussed ASI advocacy efforts in response to Cal State LA's enrollment growth challenges.
   - Chess Updates
   - Resolution
   - Policy 005
   - Policy 205
   - Policy 013
   - CSSA Plenary April

V. Reports

a. ASI President: Nia Johnson
   - Dr. Wada-McKee approved the process of inviting students at large to Pizza with the President. This will help with increasing attendance and showing the University President that students do want to engage in these conversations. There will be email sent out shortly on to the Executive officers about the steps of this process.
   - We are renaming Pizza with the President to "The President's Roundtable"
   - Reached out to Provost Mahoney about the state law that closes forum for impaction and was unable to determine the specifics of the law. It is becoming difficult to determine the exact number of high schools within the service areas of different schools. The number of high schools has been determined for Long Beach and Cal State LA.

b. ASI Vice President for Finance: Aaron Castaneda
   - We have four candidates for the ED Search Process.
   - Thank you to Lily for chairing the previous Finance Committee meeting.
   - The finance committee is working on the first draft for the 2020 budget. The rough draft will be brought to the next Finance Committee. We are not aware of our revenues yet so the budget will not have specifics. We will begin contacting staff to request their budgets for their departments.

c. ASI Vice President for Academic Governance: Jacquelyn Acosta
   - Diana was sent as a representative to the Executive Academic Senate. She wasn't able to contribute or ask questions in regards to the conversation. The committee proposed to add two ASI seats within the committee. Currently, a large amount of time will be dedicated to the resolution.

d. ASI Secretary / Treasurer: David San
   - Currently, efforts are being focused towards collecting biweeklys and strategic planning. The goal is to prepare a document similar to Event Evaluation forms within the Finance Committtee.

- **e.** ASI College of Arts & Letters Representative: Isai Amaya
  - None
- **f.** ASI Interim Executive Director: Marcus Rodriguez
  - I encourage student leaders familiarize themselves with CSU Chancellor's Office Expectations for Enrollment Management. With that being said, Provost Lynn Mahoney will be presenting at the Board of Directors meeting at 3:15, time certain, and it has been requested that she discuss impacts of moratorium. ASI encompasses very empowered positions and student leaders are encouraged to utilize this time efficiently. Please review the documents that have been shared so we can maximize our utilization of the Provost's time.
  - We are working on the community garden and the students have toured with the group and has called to talk about what can become a reality for this garden. We are working on getting clarification on the President's wellness garden and a garden that Kinesiology and Nutritional Science departments are excited about. It could resemble a 1 unit Kinesiology class to continue the preservation of the garden over the years.
- **g.** University President's Designee: Carol
  - President Covino's mention of the amount of schools within the different service areas may have been in reference to community colleges or included both high schools and community colleges. More research will be conducted to clarify the exact number.

VI. Adjournment:

Offered By:	Jacquelyn Acosta		Seconded by:	Aaron Castaneda			
Motioned to adjourn the meeting at 5:39 pm							
All in Favor	4	Opposed	0	Abstained	0	Motion:	Passed

Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Tuesday, March 5th, 2019

I. **Organizational Items:**

    a. **Called to Order by Nia Johnson**

    b. **Roll Call**

    c. **Adoption of Agenda for Tuesday:**

Offered By:	Aaron Castaneda		Seconded by:	David San			
Motion to approve the adoption of the Agenda for Tuesday, March 5th, 2019							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

    d. **Approval of Minutes (action):**

Offered By:	David San		Seconded by:	Veronica Garcia-Martinez			
Motion to approve the minutes for Tuesday, February 19th, 2019							
All in Favor	Consenus	Opposed	None	Abstained	0	Motion:	Passed

II. **Public Forum/Announcements:**

    a. Secretary / Treasurer: David San

III. **Actions Items:**

    a. Service Hour Proposal Edits

Offered By:	Veronica Garcia-Martinez		Seconded by:	Aaron Castaneda			
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Motion to amend Section 4Ili to include VPEAA							
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c. Policy 025

Offered By:	Veronica Garcia-Martinez			Seconded by:	Isai Amaya		
Motion to amend Policy 007 to add VPEAA to the Director's Agreement							
All in Favor	Consensus	Opposed	None	Abstained	0	Motion:	Passed

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   e. Policy 018

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Motion to table discussion for Policy 018 for the next committee meeting							
All in Favor	Consensus	Opposed		Abstained	0	Motion:	Passed

IV. Discussion Items:
   a. Policy 004
   b. Commissioner Support
   c. Diversity and Inclusion Sub-committee
   d. Standing Discussion Item

V. Reports
   a. ASI President: Nia Johnson
   b. ASI Vice President for Finance: Aaron Castaneda
   c. ASI Vice President for Academic Governance: Jacquelyn Acosta
   d. ASI Secretary/Treasurer: David San
   e. Interim Executive Director
   f. University President's Designee

VI. Adjournment:

Offered By:	Jacquelyn Acosta		Seconded by:	Aaron Castaneda			
Motioned to adjourn the meeting at 5:39 pm							
All in Favor	4	Opposed	0	Abstained	0	Motion:	Passed

Official Minutes taken for the Executive Committee Meeting of the Associated Students, Inc., California State University, and Los Angeles held on Tuesday, March 5th, 2019 in the University Student Union 303AB. Consensus by the ASI Board of Directors on:

Prepared by:

_____
Dena Florez
Recording Secretary

_____
David San
Secretary/Treasurer