



ASI Board of Directors Meeting Agenda (amended)

Meeting called by: Nia Johnson, ASI President
Date: May 2, 2019
Location: U-SU Board Room 303AB
Attendees: Board Members, General Public

Time: 3:15 to 5:45 p.m.
Type of Meeting: General

I. Organizational Items

- a. Call to Order
- b. Roll Call
- c. Approval of Agenda for Thursday, May 3, 2019
- d. Approval of Minutes for March 28, 29 and April 18, 2019

II. **Public Forum:** This time is allotted for members of the public to make announcements and/or address the Board.

III. Action Items

- a. Full-Time Staff Performance Appraisals: The committee will review staff evaluations and take action. (Closed Session Item) **Time Certain 3:20 PM**
- b. Auxiliary Organization Audit Services Selection: The committee will take action on the Finance Committee's recommendation to have CohnReznick be the organization's new external auditor.

IV. Discussion Items

- a. Transition Folders: The Board will discuss expectations and the upcoming deadlines for the transition folders.
- b. Proposed 2019/2020 Operating Budget: The committee will review the proposed 2019/2020 operating budget as voted on by the ASI Finance Committee.
- c. Diversity and Inclusion Task Force: The Committee will discuss a proposed Code of Procedure for a Diversity and Inclusion Taskforce, Chaired by the Diversity & Inclusion Officer, with representation from student resource centers.
- d. ASI Resolution: The Board will discuss next steps for the Resolution of No Confidence

V. Reports

- a. ASI President: Nia Johnson
- b. ASI VP for Finance: Aaron Castaneda
- c. ASI VP for Academic Governance: Jacquelyn Acosta
- d. ASI VP for External Affairs and Advancement: Veronica Garcia-Martinez
- e. ASI Secretary/Treasurer: David Sans
- f. ASI Board of Directors
- g. ASI Interim Executive Director: Marcus A. Rodriguez
- h. University Designee: Carol Roberts-Corb

VI. Adjournment



Board of Directors Meeting Minutes

Date: Thursday, May 2, 2019
 Time: 3:15- 5:45 pm
 Location: U-SU Board Room North/South 303 AB
 Attendees: Board of Directors & General Public
 Type of Meeting: General

I. Organizational Items:

a. Call to order by: Chair Nia Johnson, A.S.I. President 3:17PM

b. Roll Call:

Nia Johnson	<i>President</i>	Present
Jacquelyn Acosta	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Excused Absent
Veronica Garcia-Martinez	<i>Vice President for External Affairs and Advancement</i>	Present
David San	<i>Secretary-Treasure-Rep-At-Large</i>	Present
Rashad Freeman	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Excused Absent
Christopher Koo	<i>College of Business & Economics Rep.</i>	Present
Jorge Salazar	<i>College of Business & Economics Rep.</i>	Unexcused Tardy
Selene Castillo	<i>College of Arts and Letters Rep.</i>	Present
Jacob Isai Amaya	<i>College of Arts and Letters Rep.</i>	Present
Smitkumar Patel	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Edgar Chavez	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Unexcused Tardy
Fritza Plasencia	<i>College of Natural & Social Sciences Rep.</i>	Present
Davona Watson	<i>College of Natural & Social Sciences Rep.</i>	Present
Pandian Rajaram	<i>Civic Engagement Officer</i>	Present
Krystal Rubio	<i>Campus Affairs Representative At Large</i>	Unexcused Tardy
E'Leaya Harris	<i>Associate Justice</i>	Unexcused Tardy
Carol Roberts-Corb	<i>Assistant Dean of Student Conduct</i>	Excused Absent
Marcus Rodriguez	<i>Director of Government Affairs & Leadership Programs</i>	Present
Dena Florez	<i>Office Manager of Administration & Services – RS</i>	Present
Guests of the Gallery		

c. Adoption of Agenda: Thursday, May 2, 2019

❖ Discussion: None

Offered By:	Veronica Garcia-Martinez	Seconded by:	Jacquelyn Acosta
Motion to approve the agenda for Thursday May 2, 2019.			
Consensus to approve the agenda for Thursday May 2, 2019- Consensus reached			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

d. Approval of Minutes: March 28-29 and April 18, 2019

❖ Discussion:

- Fritza Plasencia: I sent out an email saying I was at work and it said unexcused tardy.
- Nia Johnson: You have an unexcused tardy?
- Fritza Plasencia: For March 29.

- Jacob Isai Amaya: March 28 is on a Thursday and March 29 is said Thursday as well. On mine it said unexcused tardy and it should be excused absent because I have sent out an email saying why I couldn't make it.
- Dena Florez: For those that said unexcused tardy we don't change it unless it is stated.
- Jacob Isai Amaya: Can we put excused absent.
- Veronica Garcia-Martinez: On Friday, I don't think Aaron chair that meeting right?

Offered By:	Davona Watson	Seconded by:	Christopher Koo
Motion to approve the minutes for March 28-29 and April 18, 2019.			
Consensus to approve the minutes for March 28-29 and April 18, 2019. - Consensus reached			
Consensus to fix the clerical errors in the minutes for March 28-29 and April 18, 2019. - Consensus reached			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Veronica Garcia-Martinez	Seconded by:	
Motion to change Fritza Plasencia unexcused tardy on March 29 to excused tardy.			
Consensus to fix the clerical errors in the minutes for March 29. - Consensus reached			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

II. Public Forum:

a. This time is allotted to members of the public to address the board.

- Student: Hi, I was a former VPF. So, for the Children center I know that you are already paying \$120 thousand, which is a higher rate due to the pressure of administration. It is to my own understanding UAS... it is being done due to your expense...

III. Action Items:

a. **Full-Time Staff Performance Appraisals** - The committee will review staff evaluations and take action. (Closed Session Item)
Time Certain 3:20 PM

1. Discussion: N/A

Offered By:	Jacquelyn Acosta	Seconded by:	Fritza Plasencia
Motion to go to the close session.			
Consensus to go into close session - Consensus reached			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Jacquelyn Acosta	Seconded by:	Veronica Garcia-Martinez
Motion to approve a 3% cost of living increase for Gustavo Salazar.			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Veronica Garcia-Martinez	Seconded by:	Jorge Salazar
Motion to approve a 3% cost of living increase for Dena Florez.			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Jacquelyn Acosta	Seconded by:	Fritza Plasencia
Motion to approve a 3% merit increase for Marcus Rodriguez.			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Jacquelyn Acosta	Seconded by:	Veronica Garcia-Martinez
Motion to finish closed session.			
Consensus to go into close session - Consensus reached			
All in Favor	All	Opposed	0
Abstained	0	Motion: Passed	

- b. **Auxiliary Organization Audit Services Selection:** The committee will take action on the Finance Committee's recommendation to have CohnReznick be the organization's new external auditor.

2. Discussion:

- Marcus Rodriguez: We have a new auditor...we are looking for 4-5 year with our new auditor... We are looking for a company that will strategize with us...We wanted someone who will sit down with us and strategize with us... (*Marcus Rodriguez speaks more about the new auditors.*) CLA, they are the top 10 firm. They have two local office which is one at Pasadena which is next to us...They have worked with East Bay and Humboldt with their ASI. They have a really impressive PowerPoint presentation. We requested two reference checks, but it didn't end well...there was a lot of red flags with CLA... (*Marcus Rodriguez talks about the CohnReznick and Crowe with the board.*) I have included the RFP summary. We are excited to be working with new folks.

Offered By:	Veronica Garcia-Martinez			Seconded by:	Jorge Salazar		
Motion to the finance committee recommendations.							
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed	

IV. Discussion Items:

- a. **Transition Folders:** The Board will discuss expectations and the upcoming deadlines for the transition folders.

- David San: So, because it's not in policy I gave the option where you can turn it in through email or physically. Today was the due date but it is understandable that because finals are coming up and people are losing time that it will be due by the end of the day. I have received a couple transition folders...
- Nia Johnson: Is there any more questions

- b. **Proposed 2019/2020 Operating Budget:** The committee will review the proposed 2019/2020 operating budget as voted on by the ASI Finance Committee.

- Dena Florez: There is a 3% that we have to hold in student fees. We also have other revenue in the tickets sale and lockers. Due to the fact that there was a decrease in enrollment...we feel that hit. (*Dena Florez talks more about the budgets.*) We did see some cuts right there. Payroll is a fixed charge and Human Resources as they are helping us with applications... (*Dena Florez talks about the cuts that is being made in the proposal.*) Legal service we can't cut that...We do have to pay the USU for the space. Student Government which are Marcus, Gus, and me. The benefits are there, and the salaries are there...Student government travels is being reduced but I believe that we are going to be ok...
- Jacquelyn Acosta: How do we make sure we are doing the payment?
- Dena Florez: (*Dena Florez is answering Jacquelyn's question.*)
- Jacquelyn Acosta: I understand BFS is doing the payment but are doing anything to make sure?
- Dena Florez: So, when I get the list, I do email them.
- Jacquelyn Acosta: What was their response?
- Dena Florez: They are going to pay it and they recognize it and we will get it.
- Jacquelyn Acosta: Is that common, like when other campus' host their event, do they have trouble getting the payment?
- Dena Florez: To be honest I have not asked that question.
- Nia Johnson: We are the lowest in terms of financial cost. So, it affects us more.
- Dena Florez: Anymore questions? For full time staff travel has been reduced as well... President budget has been reduced slightly...for those who were here last year, Jasmin Ortiz had

increased the GIA because it has not been increase for years...Moving on to University support. There will be changes for clubs/org. They are working more on policy with the clubs and orgs. CSULA has the lowest fees but we are the highest to give to clubs/orgs. We want to teach clubs to be more self-sustainable...Market and advertisement also has been decreased...Book vouchers, we are still having that... *(Dena Florez talks more about the changes that is being made in the budget.)*

- Jacquelyn Acosta: Since we have BOD next week and if you have any suggestions, please come prepare so we may make those adjustments.
- Dena Florez: Also, please keep in line that this is a zero-balance budget.
- Nia Johnson: Chris as the new VPF do you have anything you would like to say?
- Christopher Koo: In terms on the budget I believe he has done a great job on balancing it...
- Marcus Rodriguez: *(Marcus Rodriguez is talking about where the 19% is going to be used in.)*
- Dena Florez: I want to give a shout out to Amanda for making sure all the details are there. This group has to tighten the belt which got overlooked in the previous finance... *(Dena Florez talks about how to handle a surplus.)*
- Student: You have the ability to change it, you can redistribute those money in the children center... you can disregard this. You have the ability to change it and instead of asking for more money, you should change the way you use your money.
- Davona Watson: For myself who does not have a lot information about this. May you please state what you said again.
- Student: *(Student restating what he was saying for better understanding.)*
- Selene Castillo: If we approve this, is that saying we still want to fund them?
- Nia Johnson: We can approve an adjustment.
- Selene Castillo: Aaron had already adjusted it.
- Nia Johnson: He hasn't made any adjustment.
- Jacquelyn Acosta: Aaron just follows the trend... He just makes it balance and it comes to the board to make adjustments.
- Selene Castillo: What are you suggesting we should do?
- Student: That you start decreasing the funds for the Children's Center and putting it back to where it should be... You should think about saving money then spending money.
- Nia Johnson: We have not made any adjustment yet... The board is really the last place to make this adjustment.
- Fritza Plasencia: Thank you for bringing this up to the board. Just one question, when we vote on it with the recommendation what is going to happen?
- Nia Johnson: You make the adjustment at the meeting.
- Jacquelyn Acosta: Yeah so that's why I have mentioned that when you want to make an adjustment you need to be prepare and tell us where are those money going to be allocate to.
- Jorge Salazar: What are your recommendation?
- Student: I strongly recommend a decrease... maybe steadily decreasing for \$100 for the Children center for three years. Then slowly have the UAS to fund them...then put it back on to where it's supposed to be...
- Marcus Rodriguez: I like how we are transparent... I think there needs to be hard work that needs to be done... One of the key components is laying out roles... *(Marcus Rodriguez encouraging the board to start doing research before making a decision.)* I will help you set up those meeting for you if you are interested...
- Dena Florez: I know Antonio did a lot of research. Because we do not want to get caught up in situations we set the timeline to do the referendum but then after that we would just want to get it vote on. Let's do it the right way. I also want the board to know that negligence is not the right word to use... If you have any question my door is open.
- Jacquelyn Acosta: UAS was having trouble getting out of the 10 Million debt themselves...

- Student: I look at the audit since it is a public information. They have been debt and they cut a lot of area, so they may get out of that debt. They are the ones who put themselves in there, it shouldn't be a burden to ASI... Their net worth value it higher than ASI's... *(Student is informing the board the audit of UAS.)*
- Christopher Koo: I would like the inform the board on the struggle of how much Aaron has gone through with the Children Center. As we know the president signs off on the budget. He shouldn't sign the budget because we didn't want to do what he wanted. I want to let you know that, that's the fight you are putting on to the next administration... I feel uncomfortable to sit in the fight.
- Nia Johnson: I also want to inform the board that we did have the event with Pizza with the president. He did inform that he did not want that fight again... *(Nia Johnson is encouraging the board to not bet afraid of the president not signing the budget.)*
- Selene Castillo: I know what Aaron had to go through. I noticed that you said we should fund them equally like other areas and I am ok with that... because we are in a resolution right now and we all voted yes on that. Again, that shows we have no confidence in our administration.
- Nia Johnson: If we are thinking about defunding them, also think about where we well use that money from.
- Carol Roberts-Corb: *(Carol Roberts-Corb is mentioning to the board to ask questions.)*
- Fritza Plasencia: If we as a board make those changes... we represent the students. If the president doesn't sign it. It's for a reason but at the end of the day we have to remember who we are representing.
- Jorge Salazar: As mentioned, if we were there to help them in their debt. We should start having those conversation because now we are in this situation where we have to allocate a big chunk of money to them which is more than what we are giving to clubs and other area... Maybe we should reduce it slowly just to see their reaction but also letting them know. At the end of the day this is a lot of money and we are in a tight budget right now.
- Nia Johnson: I just want to say that these conversations has already been started... I have set a schedule to meet with him... though the first thing was that we were impressed because Aaron prepped me before that meeting. He was also very new, so I gave him time to really understand the UAS budget... I'm setting that transition meeting with Aaron so that he may have that option to work with.
- Dena Florez: Just to let everyone know that this is not the administration. This is a referendum that the students voted on many years ago. This is nothing to do with President Covino... If we decide to poke the sleeping bear again we have to pay 200,000 to the Children Center annually. We do not have that kind of money. We are heading to that direction, but we have to do it properly. The child care started by ASI...
- Nia Johnson: *(Nia Johnson is voicing that ASI should have all the fact before going into those discussion.)*
- Davona Watson: *(Davona Watson is voicing that Pizza with the President should be continue and letting the next board know about what is going on.)*
- Christopher Koo: *(Christopher Koo is voicing that this discussion should have happen in the finance meeting.)* We are in the second to last board of directs meeting where we are proposing movement of the attitude of ASI toward the Children's Center... Next year one of my top priority is that making sure these topics are better discuss.
- Veronica Garcia-Martinez: I feel like we are saying the same thing. I feel like the most important thing is that we don't know enough about this and we are asking questions. Chris I really like what you said if this doesn't get voted you well prioritize this to be a discussion item next board which gives you more time to know more about it.
- Fritza Plasencia: I feel like we are going back a forth. I believe that we should do better research about it.
- Christopher Koo: Meet with me.
- Student: We have a recording of the lawyer. I'll be available to Chris...

- Marcus Rodriguez: I don't want you to worry on setting your own meeting. I can be an assist to you.
- Nia Johnson: Are you about to get a legal opinion as well or do we have to use the one that is set up for us.
- Marcus Rodriguez: We do.

Offered By:	Veronica Garcia-Martinez	Seconded by:	Fritza Plasencia
Motion to end discussion. Consensus to go to the next discussion - Consensus reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

c. Diversity and Inclusion Task Force: The Committee will discuss a proposed Code of Procedure for a Diversity and Inclusion Taskforce, Chaired by the Diversity & Inclusion Officer, with representation from student resource centers.

- Nia Johnson: *(Nia Johnson is informing the board about the diversity and inclusion task force.)*
- Davona Watson: In terms of Cross Cultural Center. Well there be student position?
- Nia Johnson: Student position.
- Davona Watson: Well we still have student at large?
- Nia Johnson: Yes, because it said student representative.
- Jacquelyn Acosta: I feel like it should be specific so that the student can be familiarly with their representative.
- Nia Johnson: I noticed that for the Housing Representative the student doesn't need to be in housing to be a rep. But I do see what you are saying we can discuss about that.
- Davona Watson: I like your idea. I want to make sure we are not limiting the student voices. For example, EOP...
- Nia Johnson: Are you recommending that we add student at large?
- Davona Watson: Not adding but having students who are in these spaces.
- Selene Castillo: It's a great item.
- Marcus Rodriguez: I really like that we have student at large... *(Marcus Rodriguez is voicing his agreement with this item.)*

d. ASI Resolution: The Board will discuss next steps for the Resolution of No Confidence

- Nia Johnson: I'm currently making a transition meeting with myself and the newly elected ASI president... There has been a request to discuss about what is going to happen next year ASI administration. Some of the academic senate that we should send it to the local senate. Unfortunately, we couldn't get it on the board of the CSSA agenda. Though we have sent out the resolution to the board. Bringing in the newly elected members so that they may be informed. Since this is going to be on the next meeting, Marcus you said you sent out Covino's response to all the members?
- Marcus Rodriguez: Yes
- Nia Johnson: That is something that the academic senate is reaching out to me. We should communicate to the students about the information. I had hoped more students would come so it's on us that we communicate that to the students. We should create a student list... We can't control how the student present themselves, but we can make sure the language is related to the resolution and making sure it can be fit within 2 minutes. We are trying to organize how the student speak... I just want to give to the student that space to be empowered and making sure they follow the rules.
- Fritza Plasencia: I just want to say reach out the college reps. I do encourage you to reach out to them, so they may be informed.
- Selene Castillo: *(Selene Castillo is mentioning that Danielle should email the students because she shows a leader personality.)*
- Nia Johnson: The Golden Eagle Coalition was there.

- Selene Castillo: Yes, but not everyone was these.
- Nia Johnson: Yes, but they streamed it (*Nia Johnson is voicing about student's concerns with housing.*)
- Veronica Garcia-Martinez: Is this to continue to get support for President Covino.
- Nia Johnson: One thing that CSSA board members recommended was that we should reach out the legislators. Maybe this can help us to be transparent with the evolution of the president. There is not enough student fees to get those service.
- Veronica Garcia-Martinez: We should get support from CSSA so that we can get support from most campuses. If we are speaking about the revaluation and the process that we try to set up, we should get it on CSSA.
- Nia Johnson: Are you comfortable with presenting that on the CSSA public forum?
- Veronica Garcia-Martinez: Let me get informed about it first and what is it that we want and what we are asking for.
- Nia Johnson: It was already on the resolution. I know a lot of CSSA member have been emailing me about it and I've been directing them to the website. Since it's public comment they can transfer out anyways.
- Jacquelyn Acosta: If you guys have any questions about a resolution just reach out to me.

V. Reports:

a. ASI President: Nia Johnson

- Nia Johnson: I've been working with the diversity include task force. I've been coordinating the transition meeting, so they may be informed. We just finished up with the evaluation. You will be receiving my state of affair next meeting.

b. ASI VP for Finance: Aaron Castaneda

c. ASI VP for Academic Governance: Jacquelyn Acosta

- Jacquelyn Acosta: Getting the academic senate informed such as how to get a motion on to the agenda and really understanding the process. I believe Analiz is meeting with Danielle to explain what Covino email was about. I'm trying to prepare what my training would looks like. So that I may have an understanding and a visual of how next year would look like.

d. ASI VP for External Affairs and Advancement: Veronica Garcia-Martinez

e. ASI Secretary/Treasurer: David Sans

f. ASI Board of Directors

g. ASI Interim Executive Director: Marcus A. Rodriguez

h. University Designee: Carol Roberts-Corb


VI. Adjournment:

a. Discussion:

Offered By:		Seconded by:	
Meeting lost quorum at 5:43PM			
All in Favor		Opposed	
		Abstained	
			Motion:

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc. Cal State Los Angeles held on May 2, 2019 in the: U-SU Board Room, 303 and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, May 9, 2019. Prepared by:



Dena Florez- Recording Secretary



David San- Secretary/Treasurer