



Board of Directors Meeting Minutes

Date: Thursday, November 1, 2018

Time: 3:15- 5:45 pm

Location: U-SU Board Room 303 AB

Attendees: Board of Directors & General Public

Type of Meeting: Special

I. Organizational Items:

a. Call to order by: Chair Nia Johnson, A.S.I. President @ 3:15

b. Roll Call:

Nia Johnson	<i>President</i>	Absent
	<i>Vice President for Administration</i>	
Jacquelyn Acosta	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Veronica Garcia-Martinez	<i>Vice President for External Affairs and Advancement</i>	Present
David San	<i>Secretary/ Treasurer</i>	Present
Rashad Freeman	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Christopher Koo	<i>College of Business & Economics Rep.</i>	Present
Jacob Isai Amaya	<i>College of Arts and Letters Rep.</i>	Present
Selene Castillo	<i>College of Arts and Letters Rep.</i>	Present
Raul Rodriguez	<i>Charter College of Education Rep.</i>	Present
	<i>Charter College of Education Rep.</i>	
Smitkumar Patel	<i>College of Engineering, Comp. Science & Technology Rep</i>	Present
Edgar Chavez	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Unexcused Absent
Fritza Plasencia	<i>College of Natural & Social Sciences Rep.</i>	Excused Absent
Davona Watson	<i>College of Natural & Social Sciences Rep.</i>	Present
Nataly Aviles	<i>Community Affairs Representative at Large</i>	Unexcused Tardy @3:21
Krystal Rubio	<i>Campus Affairs Representative At Large</i>	Present
Nia Allen	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Present
Marcus Rodriguez	<i>Director of Government Affairs & Leadership Programs</i>	Present
Dena Florez	<i>Office Manager of Administration & Services – RS</i>	Present
Guests of the Gallery		

c. Adoption of Agenda: **Thursday, November 1, 2018**

- **Discussion:**

- Aaron Castaneda: Is there a reason why the minute is not up for approval at this meeting?
- Nia Johnson: Minutes for Thursday October 18?
- Aaron Castaneda: Yes, in the actual agenda document it doesn't show them up to approval and that is the official document.
- Nia Johnson: I'm going to accept that as a clerical error because they are posted right here with the supporting documents.

- Aaron Castaneda: No, on the actual agenda like on the PDF. *(Reviewing the webpage where the agenda is supposed to be)*
- Nia Johnson: Marcus can you give us advisement in terms of it being on the website with the minutes posted including the supporting documentation but not on the document?
- Marcus Rodriguez: Sure just have someone motion to add the agenda.

Offered By:	Jacob Isai Amaya	Seconded by:	Christopher Koo			
Motion to approve the agenda for Thursday, November 1, 2018.						
All in Favor	13	Opposed	0	Abstained	0	Motion: Passes

Offered By:	Veronica Garcia-Martinez	Seconded by:	Fritza Plasencia			
Motion to add the minutes to the agenda.						
Consensus to add the minutes to the agenda. – Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passes

d. Approval of Minutes: **October 18, 2018**

• **Discussion:**

Offered By:	Rashad Freeman	Seconded by:	Christopher Koo			
Motion to approve the minutes for Thursday, October 18, 2018.						
All in Favor	13	Opposed	0	Abstained	0	Motion: Passes

II. **Public Forum:**

- a. This time is allotted to members of the public to address the board.

III. **Action Items:**

- a. **Appointment for vacant committee positions:** The committee will appoint individuals to the Legislative Affairs and Advocacy Committee.
- Veronica Garcia-Martinez: The person who applied for that position has yet to be appoint by the leg affairs committee.
 - Jacquelyn Acosta: Why haven't we came here, I'm just saying.
 - Veronica Garcia-Martinez: I think it's the same thing like the way you just say like oh this person has been appointed to this committee. However, we did it the first couple of times, it doesn't state in the actual policy that's why. It just says, it has to have some sort of approval by the committee.
 - Jacquelyn Acosta: Well, if it says that it needs approval. I would say that should just be done in the committee.
 - Veronica Garcia-Martinez: It says that in the policy it has to be stated at the BOD.

Offered By:	Jocelyn Vargas	Seconded by:	Krystal Rubio			
Motion to postpone the appointment for vacant committee positions in the Legislative Affairs and Advocacy Committee.						
All in Favor	14	Opposed	0	Abstained	1	Motion: Passes

- b. **Appointment for Vacant ASI and Campus Committee Positions:** The Board will appoint individuals to the following vacant ASI and student committee positions.

1. Cabinet of Commissioner Appointment(s):
 - a. ASI Spirit Commissioner Candidates (applications listed below in supporting documents)
 - i. 1 minute speech: (*Angela Moore, Belinda Iriele, and Shaunteria Guerrier did their 1 minute speech*)
 - ii. 3 questions:
 - Rashad Freeman: Thank you all for coming out and participating. My question for the three of you is recognizing that Cal State LA is a commute campus and we don't have many dorms here. What is a plans that you believe will bring school spirit to the large community?
 - Angela Moore: What I think in terms of being a commuter student myself as a junior in college. It was easier to go to a friend during the day and not at night time because I didn't want to go back and forth from my home and back to campus. So, I believe planning events and spirit events during the passing period such as the hour gap or even having a survey to see what times are the best times to have events.
 - Shaunteria Guerrier: I think, in order to attract those students who are commuters is to try to have food at every event so that it attracts people. As we all know, there is a very diverse population at Cal State LA. So, if you have food at events and you advertise that in your flyers people would want to come. People want free food, nobody wants to buy food.
 - Belinda Iriele: In this situation, I would advise planning ahead. In terms of the commuter students, you can't just have the event last minute. You have to plan it ahead and create flyers, send emails, post posters in the Student Union. Because, if you plan the last minute by the time the information gets to the student they are at home.
 - Selene Castillo: How would you implement the spirit of diversity for the students here at Cal State LA? Do you have any idea on how to enhance the diversity on our campus?
 - Angela Moore: As I mention at my high school we had a multicultural assembly that happens every single year. We incorporated every culture and it brought a lot of school spirit in my high school because a lot of people wanted to see what was going on. There were food and music and it just becomes a place where everyone would gather together and experience the different culture. We could have this event anywhere like at the gym. We just have to advertise it like on social media or flyers.
 - Shaunteria Guerrier: I think, one way to bring people together from that are from different cultural background will be food. One of my main ideas is the homecoming dance. You have to find something that all people from all culture can relate. If there's one thing that we can relate to then we all can just dance and have different foods so then, we have all the culture here together.
 - Belinda Iriele: I have experience because I am an international student. So, therefore I understand where this is coming from. In order to get people to interact you have to know what they like. I suggest having events like an open mic, talent shows, potluck so that it will bring them together.
 - iii. Discussion:

- Veronica Garcia-Martinez: I had the opportunity to interview all three of the candidates. I'll start with Angela Moore; she was the most recent interview that I had. Also talking to her, she did have a lot of experience as she stated in high school. She put on events and started multiple groups, which I was very impressed. I also asked her if she has attended any events here and she said she went to a multicultural assembly and was involved in some games we have on our campus. As well as being a part of some organizations. She also has some ideas on how to bring more people. One thing she said is to have food as well as looking into good music. Apart from that, she suggested that we need more games and performance such as different cultural performances and flash mod. She recommended that we should have a jumper and Lyran races. The only thing about her is that she pretty milo, so that caught my attention because this shows that she's very mature and she knows what she wants. Apart from that, I asked her "what get you excited?" and that's when she mentions live performance. I would give my recommendation to her. As for Shaunteria Guerrier; I had asked her what events she wanted to bring and what did she put into her folder. She mentions a homecoming dance as well as a senior night and also like a competition for Mr. and Mrs. CSULA. My only concern is that we are very diverse and I want to make sure it's inclusive. So, I'm not sure how this would work out. But, she was coming up with ideas and she was really trying to promote school spirit. During the interview, I asked her what type of connection she has. She mentions, she has a connection with the Honor College, political science, cheer, and dance. So then I asked her, what you would do with those connections. She said she would invite them to come to the events. She also talks about events that didn't relate to school spirit. One thing that stood out is that she did ask about the budget and what she can do with that, therefore, I want to give her my recommendation. As for Belinda Iriele; she doesn't have my recommendation because of the very new. She hasn't attended any events on campus. She has experience in her previous job with hosting events but, those events don't give her experience to host events on our campus.
- Rashad Freeman: So the only person that was on the same level was Angela Moore. I do believe base on our conversation she's passionate. I do respect her remaining calm as everyone was nervous and she did do a great job on persuading us. I'm in favor of her. Though, I was able to speak with some of the cheer members who reached out to me with concerns in regard Shaunteria Guerrier. I believe that the things they were mentioning is that she's very difficult to work in teams, she doesn't work well when things don't go her way. As well as a few concern about the issue impacting trust with the parents. Though those might not affect here in ASI but it should at least be mention so that concern is address.
- Jocelyn Vargas: I in favor of Shaunteria Guerrier, I really like the idea she brought up in her folder. She seems composed together and I really like how she was passionate bout about speaking and I think she'll do a great job if she was appointed.
- Jacquelyn Acosta: I also like to give my recommendation for Shaunteria Guerrier, seeing that we are already at the end of the fall semester going into spring. Whoever is the spirit commissioner they need to be head on and she

already has her initiative and programs that they will want to begin. The only one who went above and beyond to bring actual idea was Shaunteria Guerrier and this shows me that she's ready.

- Nia Johnson: (*Suggest the board to look over Shaunteria Guerrier document that she provided.*)
- Fritza Plasencia: I would give my recommendation to Shaunteria Guerrier. Everyone was saying she came in very strong and professional. The way she stands I can see she was very empowered. I don't know her in term of working with her but, because the presence she gave here today that was very impressive.
- Jacob Isai Amaya: A concern with Shaunteria Guerrier, I don't think she'll be able to make it to cabinet commissioner. If you look at the application, her availability is not available.
- Veronica Garcia-Martinez: So, that was something I was able to talk to her about. She said it's because of her work and she said she'll be able to work something out with her work. (*The board needs documentation to show that she's available if she appointed.*)

Offered By:	Rashad Freeman	Seconded by:	Jocelyn Vargas			
Motion to appoint the ASI Spirit Commissioner. Shaunteria Guerrier was appointed as ASI Spirit Commissioner.						
All in Favor	9	Opposed	0	Abstained	0	Motion: Passes

2. ASI Board of Directors Appointment(s):

a. ASI Vice President for Administration Candidate: J. Amaya:

- i. 1 minute speech: (*Jacob Isai Amaya did his 1 minute speech*)
- ii. 3 Questions:
 - Fritza Plasencia: From my understanding VP does more then assisting VPA commissioner. May you elaborate more on the position duties?
 - Jacob Isai Amaya: Yes, within the VPA, I know the VPA is in charge of administration in term of day-to-day operation. Programming with the commissioner, meeting with the commissioners on the Bi-Weekly bases (*Jacob Isai Amaya review 6 duties of the VPA.*)
 - Jacquelyn Acosta: In your application, you made the evaluations as number one priority. How would you encourage your ASI members to the commit to their evaluations and what is your tactics?
 - Jacob Isai Amaya: When is come to evolutions, to me it's like your civic duty in ASI. My message is if you feel like you have a concern and you have shyness in the evolution in pro staff we can to speak about it. My tactics for the BOD and us is to submit it. If you seek for the best in the organization in ASI you would at least do the evolution because with this evolution you will have miss opportunity which helps ASI become stronger so that we may have the best people to work around you.
 - Jocelyn Vargas: What new ideas do you have that you may bring to ASI?
 - Jacob Isai Amaya: As an admin, I want to unify ASI as a whole. I really want to plan our upcoming retreat so that we may understand our values and make sure everyone is on the same page

iii. Discussion:

- Nia Johnson: I can't make a recommendation because due to my schedule I was not able to have time to conduct an interview. I am holding myself accountable for it, therefore, I'm leaving this discussion for the board to discuss the candidate.
- Rashad Freeman: I do not in favor the candidate, only people because the paper that was passed around was fraudulent. I met with Mathew Keels and he said Jacob Isai Amaya never met with him. He also said he schedule the appointment and did not show up. I can't trust what's on that paper.
- Jocelyn Vargas: I'm not sure as well. Whether I should abstain or not. However, I have worked with him and he does a great job. Though as a vice chair cabinet I know they are having issues on submitting things on time so I just don't want that issues on VPA. However, I do want to take it into consideration that he will hold himself accountable but I'm not sure.
- Aaron Castaneda: The time commitment is always a big fracture in the VPA job. This position requires a lot of hours; therefore, I would not offer my recommendation.

Offered By:	Christopher Koo	Seconded by:	Davona Watson			
Motion to appoint Jacob Isai Amaya as ASI Vice President for Administration Candidate.						
All in Favor	3	Opposed	7	Abstained	5	Motion: Not Pass

3. Internal Committee Appointment(s):

- Jacquelyn Acosta: Smitkumar Patel application was not received (*Discussion on where the application is at*). As for Krystal Rubio, I did appoint her. There are also other two students whom I appointed for student grievance.

4. University-wide Committee Appointment(s):

c. **CSURMA Agreement:** The Board will review and take action on the Cal State University Risk Management Authority Agreement.

- Marcus Rodriguez: What you are looking at is we sort of joining a poll. We are negotiating for a better plan for us. (*Marcus Rodriguez reviewed CSURMA Agreement with BOD*). I want to honor Aaron for being there and giving his input.
- Aaron Castaneda: I was in the room when the call was made (*Informing the BOD on the next process of the document and what signature is needed*).
- Rashad Freeman: I just want to throw it out there that the UAS is in it as well (*talking about the benefit with joining the CSURMA Agreement.*)

Offered By:	Veronica Garcia-Martinez	Seconded by:	Krystal Rubio			
Motion to approve the CSURMA Agreement.						
All in Favor	13	Opposed	1	Abstained	0	Motion: Passes

d. **ASI Referendum 2019:** The Board will take action on the ASI Referendum 2019.

1. ASI Referendum Calendar

- Aaron Castaneda: ASI is proposing to students of Cal State LA to index the current student body fee annually based on the Higher Education Price Index (*HEPI*).

2. Possible Ballot Language

- Aaron Castaneda: *(Reviewing the ballot language, the process, and future goals with the BOD).*
- Fritza Plasencia: When is the last date for the petition until it's due?
- Aaron Castaneda: January 15, is the last push day we may have. Though the last day is January 30, we like to submit it a little earlier. But make sure to not lose the petition due to the fact that there are student signatures and CIN *(Suggesting on making teams for the petition).*

Offered By:	Aaron Castaneda	Seconded by:	Christopher Koo			
Motion to approve the ASI Referendum 2019.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passes

e. **3&9 Budget Review:** The Board will review and take action on the 3&9 and supporting detail

1. The Big Picture
2. Administration
3. Student Government
4. Student & University Support

- Aaron Castaneda: *(Reviewing the 3&9 Budget with the board).*

I. Discussion:

- Veronica Garcia-Martinez: My concern is that the event calendar. I don't know how to make that amendment, I just don't know how to go about this.
- Aaron Castaneda: I know Marcus should have some contact providing this.
- Dr. Jennifer Miller: As a suggestion, my office would order what they need. Then, as they get closer to running out they would order more.
- Marcus Rodriguez: We have about 5,000 and we would order 5,000 and they would give us 6,000. For us to do another order we want to get our calendar out. A lot of information that is on there is meeting *(Talking more about the cost of the calendar with the BOD).*
- Nia Johnson: I want to also say that we need to advertise our calendar as well as the vacant position so we may have a full staff and getting the professor to pass out our calendar.

Offered By:	Aaron Castaneda	Seconded by:	Christopher Koo			
Motion to approve the 3&9 Budget.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passes

IV. **Information Items:**

a. **U.S. Customs and Border Concern:** The ASI President will report on the findings and action being taken to address the U.S. Customs and Border Protection vehicle parked on campus

- Nia Johnson: I want to stress that our administrative needs to communicate with us. When there are concerns, the student comes to us and bring that matter to us. Since the incident, I have met with Chief Wall and discuss the situation and was able to be on the same page. There was a miscommunication aspect, not only they didn't communicate with us but they didn't communicate with public safety *(Informing the BOD about more detail on the incident and suggesting some solutions).*
- Veronica Garcia-Martinez: I remember that we got clarification on the grant we were receiving that's about 1 million dollars and it was for civic engagement.

We will be discussing more on where the money will go and see how ASI may be a part of that.

- Nia Johnson: We talked about how there should be more internship opportunities.
- Veronica Garcia-Martinez: We talk about our well-being and we brought up the idea of how staff currently had a competition called the 12,000 steps challenge. They would have to compete with different department and form groups where they see who walked the most. We brought that up and President Covino said if staffs are doing it, let's have our student do that as well.
- Selene Castillo: Is there any way where we get to see where the grant is going?
- Veronica Garcia-Martinez: I think it's too soon, so they still might have to determine where it'll be distributed. I'll follow up with him.
- Selene Castillo: Is there a way where students may go to see how the money is being distributed?
- Krystal Rubio: Shout out to Nia Johnson on holding the ground.
- Dr. Jennifer Miller: Yea, we weren't informed about it at all.

- b. **University Support:** The Board will be notified of the support being provided by Betty Kennedy and Frangelo Ayrán.

- Nia Johnson: *(Nia explained the support we would be receiving from Betty Kennedy and Frangelo Ayrán)*

- c. **Dental Program MOU:** The Board will review the MOU Agreement for Full-Time Staff benefits.

- Marcus Rodriguez: *(Marcus explained the new Dental Program with BOD)*

- d. **Brown Issues Pop-Up Competition:** The Board will be notified of the social media competition to bring Brown Issues onto campus.

- Nia Johnson: This is a competition that we were in but we didn't win. There will be more in the future.
- Veronica Garcia-Martinez: This competition is on Instagram and what you do is go to the page a comment CSULA and the next competition is on early December.
- Aaron Castaneda: May you give us more detail on what is this about?
- Veronica Garcia-Martinez: Brown Issues Pop-Up Competition is a group that is cultivating the next generation of brown leaders, civic engagement, social and health support. So what we want in this competition is if we win we actually get Brown Issue to come on our campus.
- Fritza Plasencia: We actually have a group on campus. They have a social media account regarding brown issues and political aspect.

V. Discussion:

- a. **Internal Focus on Health and Wellness:** The Board will conduct a 10-minute brainstorming session and discuss ways to promote internal well being in the ASI Office.

- Veronica Garcia-Martinez: Can we get a fish; I can take care of the fish.
- Jocelyn Vargas: On Friday Dena would bring food. So I would like to see that come back. The campus brought puppies out and let the student distress.

- Dena Florez: Every year we have a celebration, usually, the student staff get to do it but due to our budget we might have to cut it.
- Aaron Castaneda: We need to find a spot in the budget; we'll figure it out with the committee.
- Jocelyn Vargas: A potluck so everyone may come together. There was a suggestion where ASI creates a team to play dodgeball against other organization team and attending events.
- Dena Florez: We should do an event where all departments would be reaching out and have a progressive get together event. Each department would cook different dishes.
- Aaron Castaneda: We just have to find a way to fit it in our budget.
- Veronica Garcia-Martinez: Can we go out and pay for our own dishes.
- Dena Florez: We do it on our campus because we invite the VP and all the supporters.
- Krystal Rubio: We should do like a secret Santa.
- Davona Watson: Are we only focusing on holiday?
- Dena Florez: I personally like your secret Santa but some people have different belief so let's not make it a mandatory thing.
- Veronica Garcia-Martinez: I recommend we should stretch instead of sitting there all day.
- Aaron Castaneda: Stay calm when I'm doing the budget.
- Jocelyn Vargas: Last year we had a bowl out or watch a movie together.
- Davona Watson: Open more option of snacks for meetings.
- Jacquelyn Acosta: I know that we have a budget of snacks for meetings.
- Dena Florez: I am open for the suggestion when it comes to that. So, I suggest picking a meeting date and we can offer you that service. Just let me know ahead of time. The last BOD of the month can get food and the cost must be under \$100.
- Veronica Garcia-Martinez: Find something you like about yourself and say it out loud.
- Selene Castillo: Always make time in the meeting to ask if everyone is ok?

b. **Pizza with the President:** The Board will discuss the President's Priority Issue List in anticipation for Pizza with the President.

- Nia Johnson: Last day is November 15 to meet with the president. When I talked at CSSA campus, I realized some of them were able to communicate with their president casually from time to time. They have to get out of the professional environment to get to know their president. I like to know how we may incorporate that on our campus. Our president is not as social as we want him to be. Though, if we want to keep engaging with our president we have to keep trying to get to know him more. I just want to see what you guys want so that we may have that environment.
- Aaron Castaneda: The reason pizza with the president had low number was the lack of ability of the ASI members. But, I do not think that's the case anymore. We should find out the availability.
- Nia Johnson: *(Nia Johnson discusses more on the idea of improving the environment of pizza with the president).*
- Veronica Garcia-Martinez: We have experienced before that the event starts to become a Q and A and we do not want that. We should make sure we let our Plus one understand it's not a Q and A.

VI. Reports:

- a. ASI President: **Nia Johnson**
 - Nia Johnson: I've been working with Border Patrol. I want to be more present and be around. Props to NSS and their accomplishment. Solidify to Jacquelyn Acosta and Jocelyn Vargas, they have been working hard on breakfast with provost Mahoney. I'm trying to create more communication with public safety.
- b. ASI Vice President for Administration:
- c. ASI Vice President for Finance: **Aaron Castaneda**
 - Aaron Castaneda: I'm working on the Referendum 3/9 budget and the processing.
- d. ASI Vice President for Academic Governance: **Jacquelyn Acosta**
 - Jacquelyn Acosta: Senators are working in a different project and shout out to Marcus for his guidance. Diana is working on the fee waived TA's. The parking permit has been dropped. The thing the senators are working on is adding on course cap.
- e. ASI Vice President for External Affairs and Advancement: **Veronica Garcia-Martinez**
 - Veronica Garcia-Martinez: Mock was a great idea public safety reached out to US. Thank you to Selene for sending me the video of Trump. PBI is having an event after midyear elections.
- f. ASI Secretary/ Treasurer: **David San**
 - David San: The bi-weekly are due as well as the workflow and SPC.
- g. ASI Board of Directors
- h. ASI Staff **Marcus A. Rodriguez, Interim Executive Director**
 - Marcus A. Rodriguez: The program proposals and the audit report went to president. On November 13, we are cleaning up club funding.
- i. University Designee: **Dr. Jennifer Miller, Dean of Students**

VII. Adjournment: @5:45

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 1, 2018 in the: U-SU Board Room, 303 and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, November 15, 2018. Prepared by:

Dena Florez- Recording Secretary



David San- Secretary/Treasurer