



Board of Directors Meeting Minutes

Date: Thursday, November 15, 2018

Time: 3:15- 5:45 pm

Location: U-SU Board Room 303 AB

Attendees: Board of Directors & General Public

Type of Meeting: Special

I. Organizational Items:

a. Call to order by: Chair Nia Johnson, A.S.I. President 3:15 PM

b. Roll Call:

Nia Johnson	<i>President</i>	Present
Jacquelyn Acosta	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Veronica Garcia-Martinez	<i>Vice President for External Affairs and Advancement</i>	Present
David San	<i>Secretary Treasure-Rep-At-Large</i>	Present
Rashad Freeman	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Excused Tardy, Present @ 4:15 PM
Christopher Koo	<i>College of Business & Economics Rep.</i>	Unexcused Tardy, Present @ 3:16 PM
Selene Castillo	<i>College of Arts and Letters Rep.</i>	Present
Jacob Isai Amaya	<i>College of Arts and Letters Rep.</i>	Present
Raul Rodriguez	<i>Charter College of Education Rep.</i>	Present
Smithkumar Patel	<i>College of Engineering, Comp. Science & Technology Rep</i>	Present
Edgar Chavez	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Fritza Plasencia	<i>College of Natural & Social Sciences Rep.</i>	Present
Davona Watson	<i>College of Natural & Social Sciences Rep.</i>	Present
Krystal Rubio	<i>Campus Affairs Representative At Large</i>	Present
Nia Allen	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Present
Marcus Rodriguez	<i>Director of Government Affairs & Leadership Programs</i>	Present
Dena Florez	<i>Office Manager of Administration & Services – RS</i>	Present
Guests of the Gallery		

c. Adoption of Agenda: Thursday, November 15, 2018

❖ Discussion:

- Veronica Garcia-Martinez: Can I add under ASI Directors Appointment to let the board know we have appointed someone for Lobby Corps?
- Davona Watson: I would like to make an amendment to add an informational item about housing policy.
- Nia Johnson: Where would you like this information item to go?
- Davona Watson: After leaderShape.
- Marcus Rodriguez: For information housing policy in?
- Davona Watson: Just about the student who is working on it.
- Marcus Rodriguez: Which student?
- Davona Watson: The winter season.
- Aaron Castaneda: Is there a document?

- Nia Johnson: (*Nia Johnson informing the board on where the board may get more information regarding the housing policy.*)

Offered By:	Rashad Freeman	Seconded by:	Krystal Rubio			
Motion to approve the agenda for Thursday November 15, 2018.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Veronica Garcia-Martinez	Seconded by:	Krystal Rubio			
Motion to add a report for Lobby Corps under Director Appointment.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Davona Watson	Seconded by:	Rashad Freeman			
Motion to add an informational item regarding housing policy under LeaderShape. Consensus to add the information item regarding housing policy- Consensus Reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes: Thursday, November 1, 2018

❖ Discussion:

Offered By:	Edgar Chavez	Seconded by:	Rashad Freeman			
Motion to approve the minutes for Thursday November 1, 2018. Consensus to approve the minutes for Thursday November 1, 2018						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum:

- a. This time is allotted to members of the public to address the board.

III. Special Presentation:

- a. The Board will receive a special presentation from Dr. Karin Brown, Associate Vice President and Dean of Office of Graduate Studies.

IV. Action Items:

- a. Appointment for Vacant ASI and Campus Committee Positions: The Board will appoint individuals to the following vacant ASI and student committee positions.

1. ASI Board of Director Appointment(s):

- a. **ASI Vice President for Administration Application:** Keels and Freeman

I. 1 Minute speech:

- Rashad Freeman: (*Rashad Freeman giving a 1 minute speech on why Matthew Keels is a great candidate for the position.*)
➤ Matthew Keels: (*Matthew Keels giving a 1 minute speech on why Rashad Freeman is a great candidate for the position.*)

II. 2 Questions:

- Aaron Castaneda: Do you have a plan for your position when you transfer to the next position?
➤ Matthew Keels: I already have a replacement for my position. He was supposed to take over my place when I graduate. (Matthew is giving more information on the next candidate and who would take his position).
➤ Rashad Freeman: I have an amazing standby. This individual knows the procedures. (Rashad is informing the board about the abilities of the next candidate who will be taking on his position is he is the VPA).

- Fritza Plasencia: Why did you individually apply for this position and what do you have to offer?
- Rashad Freeman: I apply for this position because in my background I have a working knowledge with the evaluation. I am able to offer insight on not just the end of the year but the next evaluation site.
- Matthew Keels: I've been a part of COC for a lot of the years. I've seen bad VPA. I understand what needs be done in the COC. *(Matthew is informing the board about how important the position responsibility is and how he may contribute.)*
- Jacquelyn Acosta: What are the strategy and plans do you guys have for the mid-year evolution and communication?
- Matthew Keels: I'm not too familiar with the strategy but I know it wasn't enough to get the student to participate. Our last VPA, he didn't know enough to get the student involved. *(Matthew is talking more about the importance of getting the student to do the evaluation)*.
- Rashad Freeman: As an outsider, I have seen the VPA having a lack of knowledge of who's this responsibility was. Moving forward, I would like to bring the evaluation in a little sooner as well as bringing it to the BOD and provide an earlier date so then they won't be overwhelmed with the evolution.

III. Discussion:

- Nia Johnson: These candidates is making it hard for us to choose as we all can see; they both are very qualified. Some of the things that I respected about Matthew is that he is a part of the commissioner. He has recognized that there is a lack of leadership in the VPA position and understands what those lacks are therefore he will be able to provide insight and what is necessary. *(Nia Johnson is giving her recommendation for Matthew and informing the board about his potential ability to serve the VPA position)*. As for Rashad, when we lost our Secretary/Treasurer, he stepped up to collect the bi-weekly. He is also constantly stepping into places where he can give us his support. *(Nia is informing the board regarding Rashad's past experience and the potential ability he has to serve in the VPA position)*.
- Jacquelyn Acosta: I in favor of Matthew. *(Jacquelyn is explaining why she's in favor of Matthew and talking about his potential ability to serve in the VPA position)*.
- Aaron Castaneda: Extending to what Jacquelyn said, he's always there to help out with tabling and helping students out, therefore, I support Matthew; he is a commissioner. *(Aaron is explaining to the board why he supports Matthew. Aaron also mention Matthew's potential ability to serve in a VPA position)*.
- Jacob Isai Amaya: I would give my recommendation to Matthew as well. *(Isai is explaining why he is giving his recommendation to Matthew and talking about Matthew's potential ability in serving the VPA position)*.

Offered By:	Fritza Plasencia	Seconded by:	Christopher Koo			
Motion to appoint Matthew Keels a VPA.						
All in Favor	13	Opposed	1	Abstained	0	Motion: Passed

2. Internal Committee Appointment(s):

a. ASI Environmental Policy Committee Application: Otgonbayar

I. 1 Minute Speech:

- Christopher Koo: *(Christopher is informing the board that the candidate will be coming to the next BOD at 5:00)*.
- Marcus Rodriguez: *(Marcus is informing the board about an email that was sent out to all the candidates to come to this BOD)*.
- Nia Johnson: Due to mix messaging, the board can choose to still appoint her. *(Nia is going to discuss with Marcus, Matthew, and Javier on what to do next)*.

II. Questions:

III. Discussion:

Offered By:	Aaron Castaneda		Seconded by:	Jacob Isai Amaya		
Motion to postpone the appointment of the ASI Environmental Policy Committee Applicant.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

b. ASI Strategic Planning Committee Application: Rios

I. 1 Minute Speech:

- David San: I've reached out to her but I have not received any response. Therefore, I do not have any information about this candidate.

II. Question:

III. Discussion:

- Rashad Freeman: I have a question, why was the application not been received on Tuesday when it was sent on the 5 of November?
- Nia Johnson: It can be the process of retrieving due to our transitioning.
- Marcus Rodriguez: The website is for some reason is not link to my account. *(Marcus is informing the board on the process of fixing the situation with Gus.)*

Offered By:	Veronica Garcia-Martinez	Seconded by:	Aaron Castaneda			
Motion to postpone the appointment of the ASI Strategic Planning Committee Application.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

c. ASI Lobby Corps Appointment Update:

- Veronica Garcia-Martinez: *(Veronica is giving an update to the board about the appointment of a new candidate for Lobby Corps).*

3. University Wide Committee Appointment(s):

a. A&L College Resource Allocation Advisory Application: Castillo

I. Discussion:

- Jacquelyn Acosta: I did finally manage smit's application and met with him. He is going to withdraw his application because he wanted something different and is applying to technology accessibility where he is more comfortable with. I appoint another student in Student Grievance. As for Selene, I love when college rep applies for the external committee within their college therefore, I'm going to appoint her in the committee A&L.
- Dr. Jennifer Miller: *(Dr. Jennifer Miller is asking Jacky to email her).*

b. Statement Approval - The Board will review and approve of the statement in support of victims of Thousand Oaks shooting and fellow CSU campus' impacted by recent fires

- Marcus Rodriguez: *(Marcus is informing the board about the process of posting it on the webpage).*
- Nia Johnson: *(Nia is encouraging the board to make any recommendation).*
- Rashad Freeman: I do not like the word "Killing 12 people". If we may reword the wording into something more pleasant.
- Veronica Garcia-Martinez: Also for the first one in the last sentence, it said, "A thousand prayers aren't enough anymore" I think we should add on to it. Like what are the things we can do *(Nia and Veronica is discussing on the resources that should be attached to the website).*

Offered By:	Rashad Freeman	Seconded by:	Veronica Garcia-Martinez			
Motion to approve the statement in support of victims of Thousand Oaks shooting and fellow CSU campuses impacted by recent fires.						
Consensus to approve the statement- Consensus reached						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

c. **Policy Amendments** - The Board will take action on the following policy amendments recommended by the Bylaws Committee.

1. **Policy 001 ASI Bylaws:**

- Nia Johnson: *(Nia is reviewing the highlighted area in Policy amendment in section 2, clause 1 with the board).*
- Krystal Rubio: I disagree with raising the GPA because it eliminates the student involvement with ASI.
- Edgar Chavez: I think it's a little tricky with it comes to increasing the GPA.
- Nia Johnson: Something I like to say as a student leader, we are students first. The purpose of increasing the GPA is so that we may feel comfortable being above the minimum point where we'll be able to balance out our school.
- Aaron Castaneda: I agree with Nia. *(Aaron discussing the importance of being a student first and why the GPA should increase).*
- Fritz Plasencia: For CSI, to be a member of a club you need a 2.5. So, we want to be exceeding the average.
- Dena Florez: I just wanted to announce that the GIA policy is going to increase to 2.5 because the currently GPA is lower than the book voucher.
- Nia Johnson: *(Nia is discussing on the reason why the GPA increase).*
- Krystal Rubio: *(Krystal is informing the board that just because students have a 2.2 GPA that doesn't mean they are not likely to do well.)* For the GIA, if they are raising it, why do we still need to vote and if the board vote no, how would this affect the GIA?
- Nia Johnson: It hasn't been in our bylaw yet.
- Dena Florez: GIA'S GPA is currently 2.5 but, it was 2.2. If it doesn't get passed by the board then it'll go back to the way it was.
- Rashad Freeman: *(Rashad is discussing how the raises of GPA will affect the students).*
- Jacob Isai Amaya: I want to hold ourselves to the same level as the GIA.
- Veronica Garcia-Martinez: if we do raise GPA it might push the students to not want to be a part of ASI. But again, we can tell them to be a part of Screaming Eagle which, doesn't need your GPA.
- Jacquelyn Acosta: I think students who have a GPA between 2.0 to 2.3. Those students need to focus more on maintaining with their school so they may be in good standing. *(Jacquelyn is informing the board on the importance of having a high GPA).*
- Edgar Chavez: I think I made a poor choice of word. I didn't mean that they don't care about school. They just probably have a lot on their mind.
- Selene Castillo: I want to echo Krystal. *(Selene is informing the board about students who have a low GPA do not necessarily mean they do not have the ability to be a leader).*
- Nia Johnson: I just want to echo to the board that increasing the GPA well not necessarily mean they can't be involved with ASI.
- Krystal Rubio: I agree with Edgar. *(Krystal is informing the board that students with low GPA might have a lot on their plate. Which, is what ASI advocate to help the student with).*
- Nia Johnson: *(Nia is informing the board about the process of changing any policy that is still for the quarter system into the semester system).*

Offered By:	Aaron Castaneda	Seconded by:	Jacquelyn Acosta			
Motion to approve Policy 001 ASI Bylaws.						
All in Favor	10	Opposed	4	Abstained	0	Motion: Passed

2. **Policy 004 Elections Committee COP:**

- Marcus Rodriguez: (Marcus is informing the board about Policy 004 Elections Committee with the board).

Offered By:	Veronica Garcia-Martinez	Seconded by:	Rashad Freeman			
Motion to approve Policy 004 Elections Committee COP.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

V. Information Items:

- a. CSSA Report** - The Vice President for External Affairs and Advancement will update the Board on the recent CSSA Plenary Meeting.

- Veronica Garcia-Martinez: *(Veronica is giving an update to the board on the recent CSSA Plenary Meeting and what they discussed about).*

- b. Referendum Petition Update** - The Vice President for Finance will update the Board on the status of the ASI Petition.

- Aaron Castaneda: *(Aaron is giving an update to the board on the reference petition headcount).*
- Dr. Jennifer Miller: We also want to make sure the student understand what they are signing and not just making the student sign the petition.
- Davona Watson: Make the student understand that they are not voting for it. But it for them to have the chance to vote for it.
- Veronica Garcia-Martinez: We should explain to the students what they are signing.
- Rashad Freeman: One of the things I have seen is that students do not like to hear an increase in tuition. *(Rashad is informing the board on his experience of difficulty to the board).*
- Davona Watson: We should give them some example of why we are doing this and asking them for suggestions like what would they want to see.
- Krystal Rubio: Aaron, can you give us the number we still need?
- Aaron Castaneda: The goal is to have 2,800. Each person should have at least 70 signatures.
- Nia Johnson: *(Nia is encouraging the board to go above and beyond).*
- Matthew Keels: If more ASI member is there with you, I find that a little bit easier to do the petition. As well as tabling, we should ask them when they are approaching us. Same rules apply when we are doing class presentations.
- Dr. Jennifer Miller: If someone doesn't get 70, is there a consequence?
- *(Nia and Aaron are answering Dr. Jennifer Miller's question; there are no consequences).*

- c. Leader Shape** - The Board will receive a reminder of the leadership training opportunity and deadline.

- Veronica Garcia-Martinez: *(Veronica is giving a brief description on Leader Shape to the board and her experience there).*
- Marcus Rodriguez: The application is due tomorrow.
- Aaron Castaneda: Does the date interfere with winter retreat?
- Jacob Isai Amaya: *(Isai is informing the board on the importance of taking the application seriously).*
- Davona Watson: *(Davona is informing the board about the questions that are being asked in the application).*

- d. Housing Winter Break** - The Board will discuss the winter break policy and fee.

- Davona Watson: *(Davona is discussing with the board about Housing Winter Break Policy and Fee).*
- Nia Johnson: *(Nia Johnson is informing the board that she brought it up to President Covino).*
- Jacquelyn Acosta: *(Jacky is informing the board that it wasn't brought up to the academic senate).*
- Davona Watson: I just want to discuss it since it wasn't being mentioned on the board for a while.

- Jacquelyn Acosta: *(Jacky is informing the board that we have a lack of advertisement for events).*
- Rashad Freeman: *(Due to the past experience with lack of attendance in ASI events, Rashad is informing the board on the importance of getting the student involved).*
- Nia Allen: What resources does the student need to go get? And where does the student do so their case can get review?
- Jacquelyn Acosta: It would go Student Life.
- Dr. Jennifer Miller: *(Dr. Jennifer Miller is answering Nia Allen's question).*
- Aaron Castaneda: How does Student Life handle this?
- Dr. Jennifer Miller: *(Dr. Jennifer Miller is answering Aaron's question and informing the board about how housing does the process).*
- Marcus Rodriguez: *(Marcus is informing the board about the email tread).*
- Dena Florez: *(Dena is informing the board that the housing policy was brought up in the admin meeting).*
- *(The board continues to discuss more on the housing policy, fee, and as will sharing their concerns).*

VI. Discussion Items:

- a. **Pizza with the President:** The Board will discuss the President's Priority Issue List in anticipation for Pizza with the President.
 - Aaron: *(Aaron is informing the board about the topic Budget Request will be asked about in the meeting).*
 - Nia Johnson: *(Nia is encouraging the board to RSVP).*

VII. Reports:

- a. ASI President: **Nia Johnson**
 - Nia Johnson: I'm currently working on the mid-year evolution. I'm working on the executive vacancy. We will be having training for mind-matter. I'm trying to have a meeting with other staff that is supporting us. I'm also trying to get the VPA to catch up. I want to encourage and give the board a shout out that we made it half way of our term. I got to hear Mayor Garcetti talk about why we have this large number of young voter. *(Nia is giving a shout outs to different ASI members).*
- b. ASI Vice President for Administration: **Matthew Keels**
 - Matthew Keels: I've been looking at the meetings and see what codes need an edit. I'm trying to change the veteran affairs so all students can join. We are trying to change a title for a position. We are also trying to change the veteran standing. As for Electrify, we are looking for the trophy.
- c. ASI Vice President for Finance: **Aaron Castaneda**
 - Aaron Castaneda: The budget office approved the three & nine. Now it needs 7 signatures before it gets to the president. I already talked about the petition. As for club funding, we already going to reach our last meeting. We will be rejecting some club funding because we'd reached our max. We are hoping that the governor that is currently serving will take educating as the first priority. We also have an increase due to the enrollment getting larger. Finally, the board of trustees will be looking at the investment portfolio.
- d. ASI Vice President for Academic Governance: **Jacquelyn Acosta**
 - Jacquelyn Acosta: I want to say thank for all the college rep who came out today for breakfast with the provost. In my opinion, I think it went successfully. As you can see, when you are enrolling into classes you hardly see classes that are on Monday and Wednesday and because of that the parking is always pack. So, we discuss about that situation. I have been talking to the VP, Lisa Chavez about the parking advisory council.
- e. ASI Vice President for External Affairs and Advancement: **Veronica Garcia-Martinez**

- Veronica Garcia-Martinez: For me, I'm working on the Mindful event. I also met with Nia, Krystal, Jenn Miller, and the representative of the housing to talk about the sexual education for housing. As for public safety, they asked ASI to come and support self-defense program.

f. ASI Secretary/ Treasurer: David San

- David San: Everything seems to be going well as usual. I had my first strategic planning meeting last week. Selene is the first person to turn in their bi-weekly.

g. ASI Board of Directors:

- Krystal Rubio: On November 27 we will be having an event. Once I get the flyer, I'll send it to everyone. We also have a multicultural event coming up.
- Raul Rodriguez: We just finish our advising workshop. We had a full house and we had informed the student about the information. So now, we are getting ready for our distress event.

h. ASI Staff: Marcus Rodriguez

- Marcus Rodriguez: Thank you very much for those who met with the board of trustees. They want to hear about your space and experience, therefore, I encourage you to be a part of that. Thank you all for submitting the agenda proposal. Gus has his schedule on what is going to be in the quote. Aaron was talking about the LeaderShape; no it would not conflict with our winter retreat. I've been talking to Nia about what we need for ourselves. We talked about how we need to create our identity. We are rescheduling another meeting with the audit editors. As the U.S. bank occurs, the travel is back on my desk.

i. University Designee: Dr. Jennifer Miller, Dean of Students

- Dr. Jennifer Miller: My team is busy supporting the student. I just want you to know how caring our office is and even though things are not public, we care.

VIII. Adjournment: 5:29PM

Offered By:	Rashad Freeman	Seconded by:	Fritza Plasencia			
Motion to adjourn the meeting at 5:29 PM						
Consensus to adjourn the meeting at 5:29 PM- Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 15, 2018 in the: U-SU Board Room, 303 and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, November 29, 2018. Prepared by:

Dena Florez- Recording Secretary



David San- Secretary/Treasurer