



Executive Committee Meeting

Minutes

Tuesday, April 23rd, 2019

Type of meeting: General

Time: 4:23-5:50pm

Location: U-SU Board Room 303AB

Attendees: Executive Committee Members, General Public

I. Organizational Items:

a. Called to Order by Nia Johnson at 4:23pm

b. Roll Call

Nia Johnson	<i>President</i>	xPresent
Jacquelyn Acosta	<i>Vice President for Academic Governance</i>	xUnexcused Absent
Aaron Castaneda	<i>Vice President of Finance</i>	xUnexcused Tardy
Veronica Garcia-Martinez	<i>VP for External Affairs and Advancement</i>	xPresent
David San	<i>Secretary/ Treasurer</i>	xPresent
Jocelyn Vargas	<i>College of HHS Rep</i>	xPresent
Isai Amaya	<i>College of A&L Rep</i>	xPresent
Carol Roberts-Corb	<i>University President's Designee</i>	xUnexcused Absent
Marcus Rodriguez	<i>Director of Government Affairs & Leadership Programs</i>	xUnexcused Tardy
Dena Florez	<i>Office Manager of Administration & Services</i>	xUnexcused Tardy

c. Adoption of Agenda for Tuesday:

Offered By:	Veronica Garcia-Martinez	Seconded by:	David San				
Motion to approve the adoption of the Agenda for Tuesday, April 23 rd , 2019							
All in Favor	Consensus	Opposed	None	Abstained	0	Motion:	Passed

d. Approval of Minutes (action):

Offered By:	David San	Seconded by:	Veronica Garcia-Martinez				
Motion to approve the minutes for Tuesday, March 5 th , 2019							
All in Favor	Consensus	Opposed	None	Abstained	0	Motion:	Passed

II. Public Forum/Announcement:

- a. This time is allotted for members of the public or representatives to make announcements to the executive committee members.

III. Actions Items:

- a. **Diversity and Inclusion Task Force:** The committee took action on the proposed Code of Procedure for a Diversity and Inclusion Taskforce, chaired by the Diversity and Inclusion Officer, with representation from student resource centers.

Offered By:	Veronica Garcia-Martinez	Seconded by:	Isai Amaya			
Motion to approve the Diversity and Inclusion Taskforce Code of Procedure						
All in Favor	5	Opposed	None	Abstained	1	Motion: Passed

- b. **Auxiliary Organization Audit Services Selection:** The committee took action on the Finance Committee's recommendation to have CohnRednick be the organization's new external auditor.

Offered By:	Aaron Castaneda	Seconded by:	David San			
Motion to approve the recommendation of CohnRednick as the external auditor						
All in Favor	Consensus	Opposed	None	Abstained	0	Motion: Passed

IV. Discussion Items

- a. **Environmental Policy Committee Code of Procedures and ASI Sustainability Guidelines:** The Committee reviewed amendments to the Environmental Policy Committee Code of Procedure Policy 012 and the ASI Sustainability Guidelines Policy 019.
 - i. Clerical errors
 - ii. Policy 12 Section 3: Add position of "Outreach Representative" to manage social media accounts
 - iii. Policy 12 Section 5: Add responsibilities for Outreach Representative
 - iv. Article 3 Section 1: Change the requirements from 4 meetings per quarter to 6 meeting per semester
- b. **Strategic Planning Committee Code of Procedure:** The Committee discussed amendments to the Strategic Planning Code of Procedure. (presentation by the Secretary/Treasurer)
- c. **First Year Eligibility Requirements:** The Committee reviewed a Letter to CSU Regarding a 4th Year Math Requirement and a Letter to the BOT from The Education Trust-West and discussed the proposed changes to first-year eligibility requirements.
- d. **ASI Board of Directors Agenda:** The committee discussed potential BOD discussion items.
 - i. First Year Eligibility Requirements – Letter of Support
 - ii. Auxiliary Organization Audit Services
 - iii. Budget 2019-2020
 - iv. Staff Evaluations

V. Reports

- a. ASI President: Nia Johnson
 - ✚ Currently, meeting with students and administrators about a recent event ensuring that everyone's speech is protected and students feel safe.
 - ✚ On Thursday, will be meeting with Dr. Wada-McKee and Susie Varela to go over staff evaluations.
- b. ASI Vice President for Finance: Aaron Castaneda
 - ✚ The Finance committee will be meeting this Friday to go over the 2019-2020 budget. We are currently at a deficit which could be due to lower enrollment specific to classes for students who are still enrolled in the university.

- ✚ We unfortunately have had to deny funding to a few clubs due to the fact that we have ran out of funding. We spoke with the clubs following to advise them to submit funding reports in the Fall semester to secure funding.
- ✚ I am also working on the transition folder for the next Vice President for Finance for the 2019-2020 school year.

c. ASI Vice President for External Affairs and Advancement

- i. Drafting the Letter of our position
- ii. Met with Marcus and students-at-large

Offered By:	Veronica Garcia-Martinez	Seconded by:	Aaron Castaneda			
Motion to extend the meeting by 5 minutes						
All in Favor	3	Opposed	3	Abstained	0	Motion: Passed

d. ASI Secretary / Treasurer: David San

- ✚ The last biweeklys and state of affairs are due.

e. ASI Board of Directors Representative: Jocelyn Vargas

f. ASI Interim Executive Director: Marcus Rodriguez

- ✚ Offered support to review any documents.

VI. Adjournment:

Offered By:	Aaron Castaneda	Seconded by:	Jocelyn Vargas			
Motioned to adjourn the meeting at 5:50 pm						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Tuesday, April 23rd, 2019

I. Organizational Items:

a. Called to Order by Nia Johnson

b. Roll Call

c. Adoption of Agenda for Tuesday:

Offered By:	Veronica Garcia-Martinez	Seconded by:	David San			
Motion to approve the adoption of the Agenda for Tuesday, April 23 rd , 2019						
All in Favor	Consensus	Opposed	None	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	David San	Seconded by:	Veronica Garcia-Martinez			
Motion to approve the minutes for Tuesday, March 5 th , 2019						
All in Favor	Consensus	Opposed	None	Abstained	0	Motion: Passed

II. Public Forum/Announcements:

III. Actions Items:

a. Diversity and Inclusion Taskforce

Offered By:	Veronica Garcia-Martinez	Seconded by:	Isai Amaya			
Motion to approve the Diversity and Inclusion Taskforce Code of Procedure						
All in Favor	5	Opposed	None	Abstained	1	Motion: Passed

b. Auxiliary Organization Audit Services Selection

Offered By:	Aaron Castaneda	Seconded by:	David San			
Motion to approve the recommendation of CohnRednick as the external auditor						
All in Favor	Consensus	Opposed	None	Abstained	0	Motion: Passed

IV. Discussion Items:

- a. Environmental Policy Committee Code of Procedures and ASI Sustainability Guidelines
- b. Strategic Planning Committee Code of Procedure
- c. First Year Eligibility Requirements
- d. ASI Board of Directors Agenda

V. Reports

- a. ASI President: Nia Johnson
- b. ASI Vice President for Finance: Aaron Castaneda
- c. ASI Vice President for External Affairs and Advancement: Veronica Garcia-Martinez
- d. ASI Secretary/Treasurer: David San

Offered By:	Veronica Garcia-Martinez	Seconded by:	Aaron Castaneda			
Motion to extend the meeting by 5 minutes						
All in Favor	3	Opposed	3	Abstained	0	Motion: Passed

- e. ASI Board of Directors Representative: Jocelyn Vargas
- f. Interim Executive Director: Marcus Rodriguez

VI. Adjournment:

Offered By:	Aaron Castaneda	Seconded by:	Jocelyn Vargas			
Motioned to adjourn the meeting at 5:50 pm						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the Executive Committee Meeting of the Associated Students, Inc., California State University, and Los Angeles held on Tuesday, April 23rd, 2019 in the University Student Union 303AB. Consensus by the ASI Board of Directors on: Tuesday, August 20, 2019

Prepared by:

Dena Florez
Recording Secretary

David San
Secretary/Treasurer