



Strategic Planning Meeting

Minutes

Day/Date: _____Tuesday, September 3, 2019_____
Time: _____4:45 – 5:45_____
Location: _____ASI Conference Room 203_____
Attendees: Strategic Planning committee, General Public
Type of Meeting: _____General_____

I. Organizational Items:

Call to order by: Chair David San, ASI Secretary/Treasurer @ 4:45 PM

b. Roll Call

P	David San	Secretary/Treasurer
P	Aaron Castaneda	President
P	Teady Ochoa	Vice President for Administration
P	Jacquelyn Acosta	Vice President for Academic Governance
P	Christopher Koo	Vice President for Finance
P	Joceline Rivera-Jimenez	Vice President for External Affairs and Advancement
P	Alexander Berry	Chief Justice
-	Vacant	BOD Representative
-	Vacant	BOD Representative
-	Vacant	BOD Representative
-	Vacant	Academic Senator
-	Vacant	Student at Large
P	Marcus Rodriguez	Interim Executive Director
EA	Dena Florez	Office Manager
EA	Jennifer Miller	University Designee

c. Adoption of Agenda: Tuesday, September 3, 2019

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Offered By:	Christopher Koo	Seconded by:	Aaron Castaneda			
N/A						
All in Favor	5	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action): Tuesday, April 30, 2019

a. Approval of Minutes (Action): Tuesday, April 26, 2017						
Offered By:		Jacquelyn Acosta		Seconded by:		Christopher Koo
N/A						
All in Favor		5	Opposed		0	Abstained
					0	Motion: Passed

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
 - N/A

III. Informational Items

- a. Welcome Weekend Evaluation: The committee will evaluate the Welcome Weekend event from attendees' feedback.
 - David: These are some responses that I got from Brianna from the event over at housing. I compiled the responses and wanted to share the results with you all so that we could see what the students had to say. Things I saw most frequently was food, that the students liked the food and wanted more food.
 - Aaron: To clarify, these responses were from what event?
 - David: These were from the Welcome Weekend on one of the Move In Days for housing.
 - Tedy: It's an event that Brianna had in regards to the Move In Weekend. It was themed after the 2000's.
 - Aaron: I see what do you like most/least about the program, how do you know which is which.
 - David: Honestly I just got the results, so I was only able to assume that they liked the food based off their other response. Otherwise I think they would have said "I wanted more food". I do agree on splitting up the questions to make it more easier to interpret. The big take away I would say is that the students mostly like the food and we can for sure incorporate this into future events.

IV. Action Items

- a. Vice Chair Appointment: The committee will appoint a Vice Chair to the committee.
 - Jacquelyn: I'd like to nominate Tedy Ochoa.
 - Tedy: I accept the nomination.
 - David: If you want Tedy, you can have up to 3 minutes to talk about why you would like to be Vice Chair for the Strategic Planning Committee.
 - Tedy: I think I'm the best candidate because I can bring a fresh mind set to the committee.

Offered By:	Jacquelyn Acosta	Seconded by:	Aaron Castaneda			
Motion to approve appointing Tedy of Vice Chair of the Strategic Planning Committee.						
All in Favor	5	Opposed	0	Abstained	0	Motion: Passed

V. Reports

a. Committee Chair

- David: I wouldn't say that I have too much. Just the evaluation from the Welcome Weekend and hoping that other events also incorporate evaluations in their events. Last Friday I met with Dean Juan Carlos about also wanting to do collaborations. Mostly on feedback, ballot boxes, and feedback. He said he noticed other library's have lend out electronics like laptops, cameras, rooms for pod casts or recording. He mostly needed the student voice to show that there is a demand for it so that's why he asks ASI for help for either feedback or resources.

b. ASI Interim Executive Director

- Aaron: I'll speak on Marcus's behalf. As we know Marcus is transitioning out, so Damarea is going to be taking the lead for this committee. He has experience with programming and evaluations, so these evaluations will continue and be assessed so that they won't be redundant. His schedule is a little tough since he has to catch the train, but he will do his best when it comes to committee procedures.

VI. Adjournment

- Tedy: In regards to collaboration, I also met with the Dean of the Library and talked about collaboration. We talked about national gaming week, and we agreed to help do that.
- David: I think there might also be other clubs as resources we could ask for help with that too.

Offered By:	Jacquelyn Acosta	Seconded by:	Teady Ochoa			
Motion to adjourn the meeting at 5:03 PM.						
All in Favor	5	Opposed	0	Abstained	0	Motion: Passed

DRAFT