



Cabinet of Commissioners Committee Meeting Minutes

Day/Date: September 20, 2019
 Time: 10am – 12:00pm ASI Conference Room
 Location: ASI Conference room
 Attendees: COC Commissioners, Damarea, General Public

I. Organizational Items:

Call to order by: Chair Vice President of Administration, at 10:00AM

b. Roll Call

Teady Ochoa	Vice President for Administration	✓Present
Ugbad Farah	Environmental Affairs Commissioner	✓Excused Absence
Brianna Vela	Housing Commissioner	✓Present
Arie Lea Kuo	PR & Marketing Commissioner	✓Present
Victor Ceballos-Delgado	Spirit Commissioner	✓Present
Alexander Berry	Chief Justice	✓Present
Vacant	Military-Connected Student Representative	✓Excused Absence
Damarea Parker	Senior Coordinator	✓Excused Absence

c. Adoption of Agenda: September 20, 2019

Offered By:	Brianna	Seconded by:	Arie Lea			
Motion to approve Agenda for Friday, September 20, 2019						
All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed

d. Tabling of Minutes (action):

Offered By:	Arie Lea	Seconded by:	Victor			
Motion to table Minutes for Friday, September 6, 2019						
All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed

e. Approval of take Minutes of table (action):

Offered By:	Arie Lea	Seconded by:	Victor			
Motion to approve taking Minutes for Friday, September 6, 2019 off the table						

All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed
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f. Approval of Minutes (action):

Offered By:	Brianna	Seconded by:	Victor			
Motion to approve Minutes for Friday, September 6, 2019						
All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed

II. Public Forum

This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Discussion Items

1. **COC Budget: The Cabinet will discuss the ASI Programming Budget for the Fall Semester.**
 - **Teady:** To remind everyone of their budget. Do not overspend, the budget is for the whole year
 - **Alexander:** Money for Robert's Rules training will come from Marketing, maybe PRMC
2. **October 31: The Cabinet will discuss ideas for the upcoming event.**
 - **Teady:** It is the harvest festival, from 4pm to end of soccer game. Tailgate, Halloween
 - **Victor:** Costume contest and Kick off will have prizes, mostly the ASI part will be from 4pm-7pm. We are going to try to start having a student section to hype up crowd.
3. **International Festival: The Cabinet will discuss ideas for International Festival and volunteer opportunities.**
 - **Arie Lea:** It will be in the plaza, EPC and ASI will have a booth to talk about their committees. We need help with doing a run-through with organizing. Also for volunteering. The festival is a collaboration between ASI and International Office for International Education Week. There are crafts booths and other vendors, there will be a food truck, and we need Screaming Eagles to help volunteer. It will be on November 21 from 10am-2pm with the showcase from 11am-1pm.
4. **Beach Clean-Up: The Cabinet will receive an update on the Beach Clean-Up.**

Teady (on behalf of Ugbad): Carpooling and transportation all set up for students, there are biodegradable bags/gloves, buckets, granola bars. Parking passes will be provided
5. **Housing: The Cabinet will discuss potential collaborations with events and programming with Housing and Residence Life.**
 - **Brianna:** I collaborated with RA groups for ASI presentations and students were very interested. For November, we are planning a "Friendsgiving" for residents who don't go home for Thanksgiving, one week before the break. We would like to collaborate with the rest of ASI for food for the event. It will be open to all residents
6. **Open forum**
 - **Arie Lea:** I put together an in-class tabling schedule with tentative dates. Should I choose dates or ask for ASI members to choose a date.
 - **Alex:** You can put both dates and sign up members and remove the date with the least number of sign ups
 - **Teady:** Just choose the dates.
 - **Brianna:** For RHA, there have been interviews all this week and hopefully by Wednesday there will be a full board.

IV. Reports:

- **Vice President for Administration:** I signed Arie Lea's and Victor's program proposals and I am working with Brianna on hers. I will send an email out to the Screaming Eagles to get them started. I got shirts and lanyards for them. There will be another orientation from 2pm-3:30pm. We need volunteers for National Voter Registration Day.
- **Spirit Commissioner:** I am working on the Halloween event and the Pink Game. We will work with the athletics director to see where we can get plugged in. We are going to work on doing tabling for the events.
- **Environmental Affairs Commissioner:** Not here to attend but has report. EPC will be starting some projects with water refill stations. Post event evaluations will be sent out next week and I will present feedback next meeting.

- **Housing Representative:** There may be a candidate for the Elections and Outreach Commissioner that I met at one of our ASI presentations in housing.
- **PR and Marketing Commissioner Representative:** I've been meeting with the International Office each week. I am deciding on the day for weekly tabling, probably Monday or Wednesday morning, I am almost done with the in-class presentation.
- **Chief Justice:** I have reached out to CSI to work on the Robert's Rules training for clubs and hopefully have a program proposal by next week. Also a "know your rights" program to tell students their rights for grade appeals, title IX, and student grievances. I will work with you on this. We can incorporate know your rights as a service ASI provides to students.

V. Special Presentations

1. Teach for America: The cabinet will listen to a presentation on Teach for America and the benefits of it.

- Andrea: Hi, I'm the student ambassador for Teach for America (TFA). TFA is a non-profit organization that aims to end education equality. The education system was not designed to help all students, especially students of color, but TFA aims to help that. For those who join, you will have a six-week long summer training and then you will be teaching for two years. You work towards your credentials during that training. You do not have to be majoring in a field related to education, we have many people who have taught with us who have gone in the medical field and the skills you learn from this are applicable to every job you could have in the future. There are some people who do a master's program during this and you can get a scholarship from TFA. There are 51 different regions across the U.S. and there is a 80-90% chance you will be placed in the region you have requested. This is a salary based job where you get health benefits and a retirement plan. If you are not graduating in the spring, you can still apply so you can be put in the system and we can keep in touch with you so that, when you do graduate, you can join us. You need a bachelor's degree and a 2.5 GPA, and extracurricular activities will help you in the application process. Again, these skills can be used for any job and you will be helping students who do not have resources to do well in education.

Adjournment

Offered By:	Arie Lea	Seconded By:		Victor		
Motion to adjourn the meeting at 10:44 am.						
All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed

Associated Students, Incorporated
Cabinet of Commissioners Meeting
Summary of Actions Taken

Adoption of Agenda: September 20, 2019

Offered By:	Brianna	Seconded by:	Arie Lea			
Motion to approve Agenda for Friday, September 20, 2019						
All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed

Tabling of Minutes (action):

Offered By:	Arie Lea	Seconded by:	Victor			
Motion to table Minutes for Friday, September 6, 2019						
All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed

Approval to take Minutes off the table (action):

Offered By:	Arie Lea	Seconded by:	Victor			
Motion to approve taking Minutes for Friday, September 6, 2019 off the table						
All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed

Approval of Minutes (action):

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Motion to approve Minutes for Friday, September 6, 2019						
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Adjournment

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Motion to adjourn the meeting at 10:44 am.						
All in Favor	Consensus	Opposed	None	Abstained	None	Motion: ✓ passed

Certification

Official Minutes taken for the **CABINET OF COMMISSIONERS MEETING** of the Associated Students, Incorporated, Cal State LA held on Friday, September 20th, 2019 in the ASI Conference Room U-SU 203. Approved by the **CABINET OF COMMISSIONERS** on: _____.

Prepared by:

Cabinet Vice Chair - Recording Secretary

Confirmed by:

ASI Secretary/Treasurer