



Board of Directors Meeting Minutes

Date: Thursday, November 14, 2019
 Time: 3:15-5:45pm
 Location: Board Room U-SU 303
 Attendees: Board of Directors & General Public
 Type of Meeting: General

I. Organizational Items:

a. Call to order by: Chair Aaron Castaneda, A.S.I. President 3:18 PM

b. Roll Call:

Aaron Castaneda	<i>President</i>	Present
Teady Ochoa	<i>Vice President for Administration</i>	Present
Christopher Koo	<i>Vice President for Finance</i>	Present
Joceline Rivera Jimenez	<i>Vice President for External Affairs and Advancement</i>	Present
Jacquelyn Acosta	<i>VP for Academic Governance</i>	Excused Absence
David San	<i>Secretary Treasure-Rep-At-Large</i>	Present
Nadine Gostantian	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Kayla Misa	<i>College of Business & Economics Rep.</i>	Excused Tardy
Jorge Salazar	<i>College of Business and Economics Rep</i>	Excused Tardy
	<i>College of Arts and Letters Rep.</i>	
	<i>College of Arts and Letters Rep.</i>	
Kyle Misa	<i>College of Engineering, Comp. Science & Technology Rep</i>	Excused Absence
Ameya Ingale	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Unexcused Tardy
Sathya Raminani	<i>College of Natural & Social Sciences Rep.</i>	Present
Anna Nguyen	<i>College of Natural & Social Sciences Rep.</i>	Present
Pandian Rajaram	<i>Civic Engagement Officer</i>	Present
Matiana Parra	<i>Diversity and Inclusion Officer</i>	Excused Absence
Alexander Berry	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Excused Tardy
Christopher Johnson	<i>Staff Support Director</i>	Unexcused Tardy
Damarea Parker	<i>Senior Coordinator of Student Engagement & Outreach</i>	Present
Dena Florez	<i>Office Manager of Administration & Services – RS</i>	Present
Guests of the Gallery		

c. Adoption of Agenda: Thursday, November 14, 2019

❖ Discussion:

- Aaron: Discussion on moving referendum discussion to after public comment.
- Nadine: Since it is going to be after public comment, is it going to be stopped for the presentation?
- Aaron: Yes, is it okay? Chief of police is coming at 3:30 to discuss the threats. Can we stop for chief of police and then come back after? You will be getting full public comment.

Offered By:	Christopher Koo	Seconded by:	Joceline Rivera Jimenez
Motion to approve the agenda for Thursday, November 14, 2019			
Consensus to approve the agenda for Thursday, November 14, 2019 - Consensus reached			

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Anna Nguyen	Seconded by:	Sathya Raminani			
Motion to move discussion items to first thing after public comment.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. **Approval of Minutes:** Thursday, October 17, 2019

❖ Discussion:

➤ No discussion.

Offered By:	Teady Ochoa	Seconded by:	Christopher Koo			
Motion to approve the minutes for Thursday, October 17, 2019.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. **Public Forum:**

a. This time is allotted for the public to address the Board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

- Student: The following is a list of student demands for campus administration as well as ASI for CSULA. This list was made in light of the June 20th California state audit which found a 1.15 billion dollar undisclosed surplus within the California state university system. The September 12 forensic audit found CSULA to be cash secure with its own surplus of 192 million dollars. The abundant unprecedented and untaxed wealth that exists in the state of California and apparent mission of the California State University system to serve as accessible educational resources for all students regardless of income, family life, or cultural identity. We as students of Cal State LA submit the following plans to campus administration and also ASI as representatives of the students. Our first demand is for no ASI fee increase. ASI must vote at the next board of directors meeting to revoke and permanently suspend the proposed referendum to index the student fees for ASI. ASI must meet with students at large to discuss student demands and how ASI plans to advocate for our student interest over administration's interest. Number two is to rescind impaction immediately. The rest of the demands we want you guys to advocate for us rather than things like the fee increase. *The student continues to list demands which include rescinding impaction, returning admission standards to pre-impaction standards, expanding EOP, to live up to our slogan "we are LA" by establishing a model and plan that reflects LAUSD black enrollment, hire more CAPS counselors, eliminate the workshops process to receive treatment, CAPS be transparent with their policies about intake and treatment, better faculty working conditions, lower research and unit requirements for professors and lecturers, allocate more resources to faculty, cap administrative salaries, hold chancellor responsible for the budget scandal, administration issue a statement for the restriction and prevention of any increase in the chancellor's retirement, contract an independent financial audit of CSULA, provide affordable and accessible transportation options, fix CSULA infrastructure, gender neutral bathrooms in every building, make CSULA ADA compliant, food pantry access every day, address housing insecurity, provide more space for unofficial student gatherings, provide free printing, etc.*
- Student: I'm a student at CSULA and I'm a bit concerned about the way ASI is prioritizing the agenda items as of the last couple quarters. I've looked through the agendas for these meetings and I'm not seeing the priority being placed on issues that a lot of the student groups have been advocating for. Specifically impaction and ASI not doing much about it. There was an incident that happened on campus where a student who was skate boarding was stopped for skateboarding and had a full body search on him. Aaron took action and scheduled a meeting with the head of the police. In that meeting you also said you were going to have a follow up where this type of situation would be discussed. Is that in your recollection?
- Aaron: Yes.

- Student: I've really been struggling to see where is that meeting? You shared with us that the campus police can search anyone on campus as they deem necessary. In this case it was a student skateboarding on a Friday. I'm concerned because this is a perfect example of someone using their position to stand up to those vulnerable students. You're putting your resources behind increasing the fees coming out of the pockets of the least vulnerable students. *The student continues to discuss his issues with Aaron.*
- Marissa: We're from the university times. We're here to address you guys for an opportunity to host the presidential candidate forum for next semester. We think it would be a good idea for us to host it as a neutral standpoint for the students to really decide who to vote for. We have the opportunity to create the event ourselves but we would like to collaborate to make it work between the two organizations. Just wanted to say hello and introduce ourselves.
- Student: One of the things I've seen today is that we have students from different spaces within the campus system coming here today wanting to hear something back from our student representatives. So many people across this campus don't feel that ASI has been representing the issues that they've been putting forth. I've checked the agenda over and over again and rarely is there an issue pertaining to student lives. *The student discusses how he feels there isn't enough importance on student issues being raised and discussed during board of director meetings.*
- Student: You all have power you know. As students, you have the power to advocate for us and change things for us. We have more power than the faculty who rely on the university for their paychecks. We can do whatever we want, we can change things here. Saying no to the increase in student fees is not that hard and then we go from there. That's what we're supposed to do.
- Student: One issue I would like to share is the general sense of fear faculty have about speaking out about certain issues. The lack of full time, tenured counselors at CAPS. There was a mental health town hall that several faculty attended and they shared that they are afraid to speak out because of the retaliation. What happened to the director of the career center that spoke out last year? The CAPS counselors themselves have said that they agree and they need more help but they're not allowed to share that. You should be able to speak out without worrying about your paycheck. Students have a position of power where they don't have to fear their paycheck. *The student discusses the issue of CAPS counseling and how there are flaws in the process of getting help.*
- Student: The referendum is going to be discussed pretty soon, we have some demands that are more specific to CSULA.

III. Special Presentations:

- a. Larry Bahannon, Chief of Police (TIME CERTAIN – 3:30pm): The chief of police will address the concerns of recent events regarding the safety of students.
 - Aaron: Everyone is aware of what has occurred over the last two weeks. So chief Bahannon is here to address the concerns and have an opportunity for any students to ask questions regarding procedure and stuff that could happen in the future. We're looking at how to increase or update procedures in regards to timing and how we make sure our students are safe in terms of expanding drills and stuff like that.
 - Chief Bahannon: Hello everyone, I appreciate you guys all coming down. I'm a part of this community just like you all. We have children on campus and at the children's center here. We care about the safety of everyone here. Not just the students, everyone here. We're like a family, I've been here 10 years and those have been some of the best years of my life. I have dedicated my life to the profession, to this campus. I want to assure we have the safety of the students in mind. The threats that we received were deemed not credible. There is a process for looking into these types of threats because we are a state agency. We work closely with local agencies with situations like this. I just want to take a minute to kind of remind everyone that this was a crime committed. It flipped our community upside down and someone thought that was okay to do. Someone needs to be held accountable and we have focused our resources on to figure out who has done this. It could be someone that is a member of our community that is under distress, got fired, has an issue with ASI, it could be anybody. There may be someone out there who knows who did it and hasn't come forth. We encourage everyone to speak up if you know anything.

- Please let us know. *Chief Bahannon continues to speak about active shooters and the effects they have on people's lives. Our goal is to figure out who did this and why.*
- Student: Shooting is not a mental health crisis. I'm sorry, but psychiatric crisis effects all people. Who are shooters? They are men. How can you say the police department is here to protect us when your department is the one doing full body searches on people that are just skate boarding? Your department is arresting people who are going to CAPS with a crisis. How are you protecting us? That is not what's happening here.
 - Student: There are about two or three alt right groups on campus here on a campus that is one of the most diverse in the country. There is conflict with the first amendment. That isn't always the best excuse when it allows nazi ideology to just go on unchallenged. If you want tolerance, you have to be intolerant of intolerance. That's the truth but it's not something that is going to be upheld by the constitution or by police because that is not their duty. As a policeman, your job is to protect property laws. If you do whatever the campus tells you to do, the president tells you to do and the law, that applies very selectively. If a student was truly in crisis, the police would only go into action if they're instructed to do so. *The student continues to speak about how police have a certain duty and can only do so much.*
 - Chief Bahannon: Just for clarification, I am here in regards to active shooters, but I can relate to what you're talking about.
 - Wendy: I have two things to say. When the first threat happened, I don't understand why we were notified until two hours later. That already created stress in the community. What is protocol? What do you guys do when something like that happens? We do live in a country where shooting threats should be taken seriously. *Wendy speaks about how there are students, including herself, that already struggle with anxiety disorders and having a delay in being notified about the threat is difficult.*
 - Chief Bahannon: You referenced the notification. I want to verify, so what we have on campus is an emergency notification system. This system is defined by the federal government. If you receive a notification that says "emergency notification," by law we have to say exactly what it is and give a response. So hypothetically speaking, if there was a shooter at the annex, you would receive an emergency notification that would say "shooter. Annex room." It would also give instructions on whether to stay away or evacuate. The instructions given will surround the actual incident. That is an official emergency notification. *He continues to talk about the emergency notification system.*
 - Student: As someone who also works on campus, I understand the concern when a rumor is spreading when there isn't really a valid threat. However, the rumor that spread caused a very real fear among students and faculty that should not have been dismissed. While I understand there is procedure, there wasn't a real threat and the notification minimized those fears and patronized them.
 - Student: I wanted to bring up something that we've talked about many different times. The infrastructure of this campus is not made for a lock down. *He continues to speak about how infrastructure can be changed and improved.*
 - Student: I'd also like to say for students that don't get the safety alerts, I think that the alert should be sent right when the threat is made because students don't really know what's going on. There's a gap between where there are rumors and when the notification is sent out and in that gap is where we need communication.
 - Jocelyn: We discussed this during my class time today and some of my peers had questions. There was a similar event that occurred at CSUN with graffiti and I don't know why they didn't tell us what the message said. I feel like telling us what the message said would have decreased our fears as opposed to keeping us in the dark. There was a student that sent out a video on active shooter safety and it was really helpful, but that shouldn't be the student's responsibility. Public safety should be sending that out. Faculty and part time staff don't have any training and don't have any protocol to follow or don't know what to do in these situations. We should have active shooter drills.

- Teady: I feel that the question on protocol hasn't really been answered. This also leads into my other question which is what is the plan of action if there is a shooter on campus?
- Chief Bahannon: University police has one big training mandated by law that way officers know what to do. There is a training that surrounds familiarizing officers with what to expect when they get here. We train with LA County, the city fire department, Alhambra, Monterey Park, CHP, and LAPD all do the training. It's continuous year round training. As far as training the community, there is an active shooter video that is on our home page. We don't want to overwhelm the public. *Chief Bahannon gives tips on shooter safety and what kind of information is shared in trainings.*
- Nadine: Can you define what a credible threat is?
- Chief Bahannon: Each incident is different, a lot of the details won't be given. It depends on the situation. What we're looking for is motive and demands, but we typically consider a lot of things.
- Wendy: I want to comment on how there's a wide spread of fear and everyone is trying to deal with this because there have been three non-credible threats that happened in the last couple weeks. Also there are some people that have dealt with mass shootings, I lost a friend in the Vegas shooting, and it does cause anxiety because I keep thinking I might be the next one. You guys don't know who's gone through something like this already and why people take it to the extremes they take it to.
- Jocelyn: I know you said you're doing the trainings, so how does that work? Do you reach out to professors or do they reach out to you? Can they email you? I know you said the investigation is ongoing, will there be a follow up email if you find anything else?
- Chief Bahannon: They reach out to me. I don't know how long this investigation will take, but there will be a follow up. I get the anxiety as well, I can relate. My job isn't to run away, it's to run to. Yesterday I walked 16,000 steps on campus and I had some conversations with students. I want you to approach me if you have questions. I enjoy it, I enjoy being amongst you. If any of you want to reach out to me or invite me to a meeting, go for it. I am a part of this community.

IV. Action Items:

- a. ASI Appointed Positions: The Board will consider action on appointing candidates to open ASI positions.
- b. ASI Internal Committee Appointments: The Board will consider action on appointing candidates to open ASI internal committee positions.
- c. University Committee Appointments: The Board will consider action on appointing candidates to open external university committee positions.
- d. 3&9 Budget Draft: The board will take action on the 3&9 Budget recommended by the Finance Committee.
 - Christopher Koo: It's that time of year to go over our 3 & 9, it's been in the works. Rather than go over every point, I will go over any changes that have been made. The first difference is a \$167,000 increase in revenue due to surpluses from the previous year. According to our system, we allocate that in to next year's budget. The next change is in our staff benefits. There is an increase of \$31,134.
 - Dena: This is basically reflects the required payroll taxes that we need to pay plus some medical benefits.
 - Christopher: The next increase is to our student salaries.
 - Dena: CSULA is in Los Angeles County and LA County's minimum wage is \$14.25 as opposed to the state. We created the budget according to the state's minimum wage, but because ASI is auxiliary, we're governed by the LA county wage. Some of our students are at a higher level so we adjust according to their level.
 - Christopher: The next change is in supplies and services. First is the live scan which is required for all of the new hires which will cost \$190 each person. Also our office chair reupholstering that cost \$5,200. That adds up to \$6,330. Any questions so far?
 - Jocelyn: Are the live scans done here on campus?
 - Christopher: Yes, they are done by public safety. The next increase in our student government is in our student salaries by \$5,250. Student salaries are going up. Next we have a \$12,000 increase in supplies and services under technology related. We will be purchasing two new iMac pros due to

the fact that our current iMac pros are taking close to 45 minutes to start up so our graphics team leaves them on overnight so they don't have to wait in the morning for them to start up and get started on their work. We will not be replacing the third iMac because that computer does not have any problems at the moment. Our next increase is all in our student and supervisor support. The first is a \$30,000 increase in club funding. In the previous budget we had to make a lot of cuts including in club funding. We usually give \$110,000 a year, so I brought that amount back up. Next we have programming and advocacy which has increased by \$34,269. This was also affected by the decreases we had to make in the original '19-'20 budget. Namely we have added some line items. *Chris continues to discuss the specific changes in the 3 & 9 budget outline*

- Jocelyn: So what was the reason for increase in ECST funding?
- Christopher: If you go back to the main budget, the last item shows \$4,600. Dena, you can explain.
- Dena: So last Spring the board of directors approved a \$4,600 allocation to the college of ECST to fund their summer launchpad. *Dena explains how the \$4,600 change makes sense.*
- Christopher: The last change is in marketing, advertising, and student support which is an increase of \$27,000. It's going to be separated into two parts. This is another line item that was reduced so we are bringing it back up.
- Dena: *Explains how the \$27,000 is used for graphics and printing.*
- Christopher: That about wraps it up for the edits.
- Student: This request for an increase in student fees just seems like there's a mismanagement of funds already. You're adding the \$4,600 because you previously lost it from account mismanagement. You guys have done plenty of wrong things at this point. You're trying to justify \$100,000 when you can't even efficiently use the money that you guys have. I was on the elections committee and there was a budget for \$13,000. I know the numbers that actually came up, and if you do the math it's like \$13 per vote. That was the number you guys came up with after the elections. With golden eagle justice we collected more signatures than Aaron got votes for president with students just printing. The fact that we could do this with a couple hundred bucks as opposed to \$13,000 where students got In-n-Out for voting and most of them didn't even know who any of you are and just wanted free lunch. Those things really bug me when I see you guys have this much money and are asking for more. *The student continues to talk about why he's upset about ASI funds.*
- Student: So did you say you're going to buy two new Macbooks? Is that part of the budget?
- Christopher: They are computers for our graphics assistants.
- Student: So you're going to buy two new Macbooks in your budget this year?
- Christopher: They aren't macbooks, they're iMac pro desktops.
- Student: So each one is \$6,000? For two it's \$12,000? So at a public university where students are struggling to pay their parking fees, their student fees are being used to buy two computers. What about a Dell that costs \$700? We buy that as students and we don't get money subsidized to pay for it. There's \$1,000 used for Instagram.
- Christopher: It's split up for a lot of different things.
- Derek: It's not for advertising. It's for surfaces that we use to manage it for analytics. First of all, there are programs that must be run on office systems. You can't use windows. We're using Photoshop, Adobe.
- Student: We're all struggling.
- Derek: I wasn't done talking. \$600 for a computer isn't a lot. For a computer that needs to run and not struggle.
- Student: I think the issue is transparency. When you say an increase of \$1000 for Instagram, it doesn't sound right. *The student continues to talk about his issue with ASI funds and funding.*
- Aaron: You can email record request to legal counsel of the university. I've never done one so I don't exactly know.
- Wendy: When I was in golden eagle, I tried to look for public records and the administration doesn't post much compared to other universities.
- Student: I would like to ask one of my representatives to find that information and email it to me. So as students we can be informed.

- Student: You guys talk about outsourcing analytics for Instagram. There are many free programs online that you can use to make posters and fliers. There's free versions you can download. *The student explains how he believes things can be done more efficiently.*
- Alexander: This is in respect to transparency. I respect the concern, but I'd also like to offer that this item has been up for a month and a half. We hold finance committee meetings in this room. It is a very transparent process. If you have any questions or would like to address anything at these meetings, we have these meetings to facilitate that. You're welcome in to that finance committee meeting. Board of directors is the final step in this process. If the public doesn't comment on them when in that committee, I hate to say it but that's on the public for not expressing those concerns.
- Student: *Speaks about other concerns with the process of speaking during meetings.*
- Dena: If I may, I'd like to address ASI is very frugal with what we spend money on. The expense that you saw for reupholstering chairs was much cheaper than buying all new chairs which hasn't been done in 15 years. We waited until the union got rid of their chairs, we took hand me downs there. There are 20 HP computers down in the office. Those computers have not been updated in four years. When the university updated their models, we got their old ones. *Dena explains more on how ASI saves money and is frugal.*
- Student: *Speaks more on improvements in ASI he wants as a student.*
- Wendy: I wanted to ask on behalf of the students, when are finance committee meetings if they want to go to a finance meeting.
- Christopher: They are held biweekly on Friday's from 12-2pm.

Offered By:	Teady Ochoa	Seconded by:	Pandian Rajaram			
Motion to extend meeting to 5:15.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

V. Discussion Items:

- a. ASI Referendum: The board will discuss the future of the current referendum to determine how to reassess it.
- Aaron: Just for context, the referendum was introduced two years ago to address an issue regarding funding. We've been able to make reductions in areas. What I recommended to the Ad Hoc alternative funding committee last time we met, I recommended we put a hold and put an end to the current referendum for the board to move on at this time.
 - Wendy: So I think I asked the first time this was presented, where are these fees going to? There still isn't a clear answer. We have to pay for graduation fees which I think is ridiculous. As far as ASI fees, if we increase fees and don't know where they're going to, it's going to cause a problem.
 - Jocelyn: I agree with Wendy and I just wanted to add as well that I know a lot of student's had concerns regarding the children's center and the funding that goes to the children's center. I feel like if that is revisited, we have to have an in depth discussion of the fees going to the children's center.
 - Aaron: That is something we have to revisit every year in April and May regarding the funding and how it's allocated. If anyone wants that information, you are allowed to ask for it. That is something we will have to revisit in the near future.
 - Wendy: I know the board has to vote on it, is there a date when that will be done?
 - Aaron: The next board of director's meeting is on December, 5, and that is the last meeting of the year so that is probably when we will take action.
 - Wendy: Is that probably when you will take action or definitely?
 - Aaron: Definitely.
 - Wendy: Will the vote be to put it on pause? Or to get rid of it forever?
 - Aaron: The action item will be to get rid of it.

VI. Reports:

- a. ASI President: Aaron Castaneda

- Aaron Castaneda:
- b. ASI Vice President for Administration: **Teady Ochoa**
 - Teady Ochoa:
- c. ASI Vice President for Finance: **Christopher Koo**
 - Christopher Koo:
- d. ASI Vice President for Academic Governance: **Jacquelyn Acosta**
 - Jacquelyn Acosta:
- e. ASI Vice President for External Affairs and Advancement: **Joceline Rivera Jimenez**
 - Joceline Rivera Jimenez:
- f. ASI Secretary/ Treasurer: **David San**
 - David San:
- g. ASI Board of Directors:
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- h. Staff Support Director: **Christopher Johnson**
 - Christopher Johnson:
- i. University Designee: **Dr. Jennifer Miller, Dean of Students**
 - Dr. Jennifer Miller:

VII. **Adjournment:**

Offered By:		Seconded by:				
Motion to adjourn the meeting at 5:15 PM. Consensus to adjourn the meeting at - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 19, 2019 in the: U-SU Board Room, 303 and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, October 03, 2019. Prepared by:

Dena Florez- Recording Secretary

David San- Secretary/Treasurer

DRAFT