



Cabinet of College Representatives Meeting Minutes

Day/Date: Thursday, October 10th, 2019
 Time: 3:15-5:45 pm
 Location: ASI Conference Room 203, USU
 Attendees: College Representatives
 Type of Meeting: General

I. Organizational Items:

Call to order by: Chair of Cabinet of College Representatives: Jorge Salazar at 3:19 p.m

b. Roll Call:

Nadine Gostantian	<i>College of Health and Human Services Rep.</i>	Recognized at 3:29 P.M
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Jorge Salazar	<i>College of Business & Economics Rep.</i>	Present
Kayla Misa	<i>College of Business & Economics Rep.</i>	Present
Ameya Ingale	<i>College of Engineering, Comp. Science & Technology Rep</i>	Present
Kyle Misa	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Sathya Raminani	<i>College of Natural and Social Science Rep.</i>	Present
Anna Nguyen	<i>College of Natural and Social Science Rep.</i>	Present
Damarea Parker	Senior Coordinator of Student Engagement and Outreach	Excused Absence
Aaron Castaneda	President	Present

c. Adoption of Agenda: Thursday, November 7, 2019

Discussion- None

Offered By:	Jocelyn	Seconded by:	Anna
Motion to approve the adoption of Agenda for Thursday, November 7, 2019			
All in Favor	7	Opposed	0
		Abstained	0
Motion: Passed			

d. Postpone Approval of Minutes (action): Thursday, September 12, 2019

Discussion: none

Offered By:	Jocelyn	Seconded by:	Anna
Motion to approve the postponed approval of minutes from September 12, 2019			
All in Favor	7	Opposed	0
		Abstained	0
Motion: Passed			

II. Public Forum

a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

i. None

Offered By:		Seconded by:	
All in Favor		Opposed	
		Abstained	
Motion:			

III. Action Items

IV. Discussion Items

a. Programming Ideas

- i. Ameya: Planning to have a Career Fair mainly for ECST, but also requesting collaboration with the Business and Economics college to have a bigger event and be able to pitch in for greater success (with two huge colleges).
- ii. Jocelyn: Some of the initiatives: Collaboration: Breaking the stigma of mental health, and I want to ask who else is up for collaboration. Jump on what Isai did, a personal statement workshop, and ask other graduates to prepare. I have others as well, but those are for other departments, and I'll be able to
- iii. Anna: We were planning to have a research mixer where sophomores and freshman can mingle with their professors and get feedback on their projects. I also want to have a research fair to increase opportunities for undergraduates after they graduate.
- iv. Jorge: We want to bring out the Treasurer of the State of California, and we would collaborate with the College of Arts and Letters. They want to put on a big event- a career fair- but it would be aimed for everybody in the Business and Economics college, since Meet the Firms is directed only to accounting students. If we form a big event, then everyone in the CBE can have an opportunity to land themselves and internship. I'm still working with Clubs and Orgs, and 'Ill keep you posted
- v. Anna: What are we doing for destress?
- vi. Jorge: We'll move that to next semester.

b. College Collaboration Ideas

- i. Jorge: I want to talk about how we
- ii. Jocelyn: I brought up the Stigma Free Thing: It is difficult to get CAPS appointments right now, but we also want to bring out community resources, and we also want to have other resources for students, and so we'll have a proposal ready before march. I will work on that during February. This is a campus wide issue. We should also have a professional speak in our field. Maybe each month we can have a speaker per college, or for ECST we can have people go out to companies or have something career oriented.
- iii. Ameya: If we have a lot of companies for our career fairs, even if we don't have high-tier companies, but many mid-tier companies, but still have a large turnout (for CBE, NSS, and ECST), then we can have more opportunities to expand.
- iv. Nadine: I agree with what Ameya said, and maybe HHS can also collaborate with that.
- v. Jocelyn: We need field experience for a lot of companies, not just a good GPA.
- vi. Jorge: That would be good since, even for B&E, we need experience
- vii. Anna: That would be
- viii. Jorge: Career and Internship fair for next year would be something good. Is that something we're interested in.
- ix. Anna: If we had a proposal submitted, but we're making changes with this giant career fair, can we change that? It's tentative for dates although, since we aren't sure.
- x. Aaron: Gaining days is important first. Does it change language at all?
- xi. Anna: We would just change it to collaboration

- xii. Aaron: If you're just changing the name of the event, we can just leave it alone
- xiii. Anna: We can just revise to and make it fir
- xiv. Sathya: We have April 22nd for our date
- xv. Jorge: Can that be a working date?
- xvi. Ameya: I don't know the peak seasons for your colleges, but April is late
- xvii. Aaron: If you're going to do something that late in semester, move it to early April.
- xviii. Ameya: What about last week of February, Kyle what do you think?
- xix. Kyle: Um
- xx. Aaron: Peak season for B&E is October, January, and April, and corresponds when people are graduating. Peak seasons are mainly 2 months before the graduation date. These are the 3 best months for business majors.
- xxi. Ameya: Does February work?
- xxii. Jocelyn: Is this the collaborative fair? Then we should do late February or Early March. But it is midterm week in Early March. Let me pull up the academic calendar.
- xxiii. Jorge: Let's pick a date now so we have it on the calendar.
- xxiv. Jocelyn: I suggest we don't do it during midterm week, so we should do it during week
- xxv. Aaron: Open-deliberations week is week 7, but we shouldn't schedule on Mondays or a Fridays.
- xxvi. Jocelyn: What about March 30th.
- xxvii. Aaron: That's election week. March 16th would work, but not Monday.
- xxviii. Jocelyn: We can do Tues/Thurs?
- xxix. Aaron: March 17th, will be a Q&A session for administration. Wednesday is not a good day since we have the presidential talks. What we could do is send out a doodle to determine days in March. We'll have to send it out by today and have it answered by today/
- xxx. Jorge: We'll do it on GroupMe, so just create a poll.
- xxxi. Jocelyn: Someone create a poll for Tuesdays in March.
- xxxii. Aaron: We have Tuesday, March 17th.
- xxxiii. Jorge: Can we just get a count of hands for Tuesdays.
 1. Ameya, Anna, Kayla: Wednesdays
 2. Everyone else: Tuesdays
- xxxiv. Sathya: Should we just start budgeting?
- xxxv. Jorge: We'll get that soon by next semester.

c. Meeting Time:

- i. Jorge: We'll have once a month meeting, but also if we can meet biweekly. We don't need to be obligated to meet up, but also we should meet more for frequency and getting things together
- ii. Aaron: In regards to distress, we can talk about it now or between and not have a formal meeting, we don't need to meet here to talk about the Distress event.
- iii. Jocelyn: But we also have shared governance, and we barely meet with Jackie.
- iv. Aaron: We'll just have to make it work as best as possible.
- v. Jorge: Though for me, with having a set time and date, we'll have a more formal discussion, and we can get more done. That's just something I want to talk about: either just one or twice a month. Can we make an ad-hoc committee for this Aaron?
- vi. Aaron: Doesn't need to be ad-hoc as long as there are no formal actions or decisions made. You guys can just make a working group for everyone to sit on.
- vii. Jorge: Does that work for everyone? And what days would work? Mondays?
- viii. Ameya: How long would this be?
- ix. Jorge: This would be for distress, and so we'll meet twice before finals week.
- x. Aaron: Use outlook calendars, list on your emails, times that you are doing something, so make your preliminary schedule, and leave blanks where you have time for ASI? Let's just work on.
- xi. Anna: Let's use time after BOD for our working group.
- xii. Aaron: I will keep the agendas next semester as long as possible for Anna. I don't anticipate meetings to last until 5:45, but don't wait until the meeting before to get things done.
- xiii. Jorge: We can have preliminary work done by next week at a meeting from 12-1. I just want you guys to be able to have the energy after Board of Directors.
- xiv. Chair excuses Aaron for 5 minutes.
- xv. Jorge: Can we take recess for 5 minutes? Alright we'll take recess.

V. Reports

a. ASI President:

- i. Aaron: In terms with college reps, I've been meeting with all of you, and thank you for submitting your State of Affairs. In terms of programming, there are no set dates yet, but it will be the first week of March. That'll be the deadline. NSS's event will be collaborative, but if you come up with any other ideas, please submit proposals to take care of the logistical things, and work collaboratively in other areas. I attended the graduation symposium in Sacramento and talk about colleges in what they're doing in education, like Artificial Intelligence, and Dr. Holly, looks forward to hearing about new ideas, or ideas from state. Schools take director towards STEM majors, while it is an important aspect in our economy and society, updating and adapting liberal arts was pushed on in this conference. We talked about revamping Liberal Arts, and we need to update it for our needs. Dr. Holly will be sharing this information with the deans, and how to better implement Liberal Arts in even STEM majors, while not jus focusing on math. In terms of support, as Damarea is meeting with you. Please let me know if you need to change anything, and I will forward the information to him. The search committee for Governing Affairs for Executive Director Search, which meets on a biweekly basis consists of a college representative, a Vice President, and an executive member. Interviews will. Be all day, and they will be meeting with ASI members, Me, President Offices, and Faculty Offices. We do have a new student Assistant, Kaiana, who will be coming in. The 4th Year Quantitative Reasoning Requirement Opposition id get passed. It took 3 hours to get it passed. Board of Trustees committee votes on it on Tuesday, November 19th. Cal State LA academic senators will not have any decision on this. From Teady, elections seasons have begun, the window of applications is now open on our website. If there are any questions, please ask Teady. It'll be quick and fast in the spring semester. The finance committee will be voting on proposals tomorrow. November 14th, at BOD meeting next week, should be rescheduled to the Wellness room. If not, we can move it to December 6th, but it is impossible to schedule a meeting there next semester. That concludes my report.

b. Business and Economics:

- i. Jorge: We have an event with all the administrative faculty as well as the clubs and organizations. We'll have food and refreshments at our event. We also are contacting Fiona Ma to talk to other business students, as she is the treasurer for the state of California. I am also in contact with clubs and organizations for our career fair.

c. Natural and Social Sciences

- i. Anna: In terms in working on our programs, it's tentative since a lot of professors do not have their schedules for next week.

d. Rongxiang Xu College of Health & Human Services

- i. Jocelyn: On the 12th of November, we'll have mobile carting since HHS doesn't have a set building for our classes. We'll have surveys from students around campus and collects other concerns from the college. People can also get snacks. We'll also be doing Meet the Reps on November 14th from 2-3 p.m. We got our committee list, and also met with our dean. They use curriculum, and no student seats, as curriculum is only for staff. I will also be talking about Social Work, since there are certifications and credentials that are not offered on campus. CCOC did not like the idea, but I'll be talking to Dr. Hernandez to team up with CSUN or UCLA to get credentials, because its unnecessary to pay more for a credential. We'll also be doing peer advising for those in their 3rd or 4th year for 1st and 2nd years. We did talk about different master's programs and Honors Convocation.

- ii. Nadine: On November 18th, we are collaborating with a professor for the Health event on Monday, 8-9.

e. Engineer, Computer Science, & Technology

- i. Ameya: Our event is next Tuesday from 3:30- 5:30 at the ECST courtyard. And we will also be providing refreshments. We'll also table and get stamps in order for students to collaborate and work with on-campus organizations and other students as well. They can talk about their goals, projects, and after they get stamps, then they can get food. We want to have speakers from Google or Microsoft and get them to talk about career opportunities for undergraduate and graduate students.

f. Senior Coordinator of Student Engagement & Outreach- n/a

VI. Adjournment

Offered By:	Jocelyn	Seconded by:	Sathya				
Motion to adjourn the meeting at 4:43 Consensus to adjourn the meeting at 4: 43- Consensus reached							
All in Favor	7	Opposed	0	Abstained	0	Motion:	Passed

DRAFT