



# Cabinet of Commissioners Committee Meeting Minutes

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Day/Date: February 7<sup>th</sup>, 2020  
 Time: 10am – 12:00pm ASI Conference Room  
 Location: ASI Conference room  
 Attendees: COC Commissioners, Staff Support, General Public

**I. Organizational Items:**

Call to order by: Chair Vice President of Administration, @ 10:00AM

**b. Roll Call**

Teady Ochoa	Vice President for Administration	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Ugbad Farrah	Environmental Affairs Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Brianna Vela	Housing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Wendy Romero	Elections and Outreach Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Late <input type="checkbox"/> Early Leave
Victor Ceballos-Delgado	Spirit Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Javier Alfaro	Military-Connected Student Representative	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Gustavo	Senior Coordinator	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave

**c. Adoption of Agenda: February 7<sup>th</sup>, 2020**

Offered By:	Ugbad	Seconded by:	Victor
Motion to approve Agenda for Friday, February 7 <sup>th</sup> , 2020			
All in Favor	consensus	Opposed	Motion: <input checked="" type="checkbox"/> passed

**d. Approval of Minutes (action): January 24<sup>th</sup>, 2020**

Offered By:		Seconded by:	
Tabled for next meeting			
All in Favor		Opposed	Motion:

**II. Public Forum**

This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

**III. Action Item**

**Appointment to Vice Chair:**

- Teady: The committee will recommend a member for Vice Chair.
- Ugbad: I recommend Wendy for Vice Chair
- Wendy: I accept the recommendation.

<b>Offered By:</b>		<b>Seconded by:</b>	
All those in favors			
<b>All in Favor</b>	4	<b>Opposed</b>	0
<b>Abstained</b>	0	<b>Motion:</b>	

**IV. Discussion Items**

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**a. Marketing: The Committee will discuss ways to market for events to increase turnout.**

- Teady: So, I wanted to test out if Damarea's hypothesis was correct in physically giving students flyers. What I noticed is I was targeting the same community because students knew me already. You don't need to do tabling just walk around and hand out to students. Just because we are understaffed does not mean our events will not be successful. Also, I know Dena and Gus have a lot of word. So let's just try to figure our questions by ourselves and then if we really can't answer it then we'll go to them. We'll go through each event you all are having. Wendy what are you doing for your marketing?
- Wendy: what I already did is go to king hall and to each department and drop off flyers. I also sent emails to political science department.
- Teady: I honestly don't like giving post cards to departments because they just sit there.
- Wendy: I felt some in those departments and talked to professors
- Teady: Brianna
- Brianna: Talked to housing and word-of-mouth.
- Ugbad: we'll have one in mid-March,
- Teady: I would love for an opportunity for students to ask different questions of sustainability.
- Ugbad: we could have the food and water.
- Gus: the marketing for earth day has always been good! Although our team has to do the marketing, we also have Andrew can set up and assist on tabling or do live social media. Just give us a heads up. My team is in the middle of the walkway giving out calendars. Personal contact is important.
- Teady: I would say if your giving out flyers give them a min pitch of the event.

**b. Advocacy: The Committee will discuss potential ideas in ways we can hear student voices.**

- Teady: I call my team with advocacy; we are not really out there hearing student voices.
- Wendy: I was thinking maybe an ASI party.
- Victor: We can do hang out with the commissioner
- Teady: So, we are looking at doing a townhall to listen to students concerns and address them. I would love for you all there to be because area to address some concerns. I would love for Brianna to have a townhall in housing.

**c. Spirit Week: The Committee will give feedback to each event they attended**

**i. Dodgeball tournament**

- Brianna: There was destruction when you announced to people not be on the court or throw water but other than that it was really fun.
- Teady: I only mentioned it because we were not liable if someone gets hurt, and better control of the crowd.

**ii. Golden Eagle Parade**

- Wendy: It looked like a lot of fun
- Ugbad: I think we could've worked better on timing. We could've had music going while driving the carts and maybe have an MC to say what's going on. Also, some sort of finger food.
- Brianna: I agree with Ugbad, everyone was responsible, and I just think timing.

**iii. Dodgeball Tournament**

- Teady: I meant to put Bowl out, but this was one of the most easy events and went great.

**iv. Homecoming Dance.**

- Brianna: I think it was good, just needed finger food. And the check-in wish it was stationed somewhere else people I was freezing.
- Ugbad: turnout was good!
- Teady: Thank you for everyone for attend. I think faculty was amazed because they did not expect the turnout to be good.

**d. Policy 017: The Committee will review Cabinet of Commissioners policy and suggest edits.**

- Teady: This is not uploaded so we'll discuss this later.

**e. Elections: The Committee will receive an update from the Election Commissioner on the status of ASI Elections.**

- Teady: I just want a run down on how many people applied.
- Wendy: It was around 25, but Christopher Johnson sent an email on Wednesday so I'm sure there will be a big turnout.
- Gus: A lot of people apply last minute. Extend the deadline for uncontested need to check what positions are not applied for.
- Wendy: the deadline is February 10<sup>th</sup> – 14<sup>th</sup> at 5pm.

**f. Budget: VPA will give a budget update to all commissioners in regard to Spring 2020.**

- Teady: Veterans, 126.13 cents. Housing 723.44, Environmental 1154. 73 including beach cleanup shirts and everything, Spirit as of for fall not including 2120. Overall in budget, if you need more money for an event you could submit a budget proposal since there won't be alternative break. We also gave the PRMC 3,000 including the money Arie Lea spent last year.
- Ugbad: How in advanced?
- Teady: I would say now so it could be approved for the 3&9.

**V. Reports:**

**a. ASI Vice President for Administration**

- I'm getting involved with the taskforce to bring the food pantry outside. More internal work be on the annual evaluation. And I'm excited for everything to come for spring. If you all need help let me know.

**b. ASI Spirit Commissioner**

- We need to give winners their prizes, the office of public safety worked on their office for 2 weeks. They're going to take off the decorations on Monday. For the parade the winners were the Dreamers Resource Center. I have to do the post meeting for spirit week. I will be doing thank you letters for everyone. Basically, done with the layout for eagle-chella. Maybe do a late event in March.

**c. Elections & Outreach Commissioner**

- I did WETHEPEOPLE voting series on Thursday, he was a really awesome person. We got to ask a lot of sustainability issues and why some schools issues. Also, the problem of rent getting high. He was also mentioned how they're opening recreational shops and letting us know the pros and cons. He also gave us in depth information. Turnout was not good. Tuesday, I recruited two students for elections committee. On the 11<sup>th</sup> we have Katherine Lee coming.

**d. Environmental Affairs Commissioner**

- Finalizing earth week but I don't know if I should book the USU plaza and the main walkway because it might be really big
  - Gus: I recommend you don't spread it out.
- Is there a map on how many people can be stationed?
  - Victor: I have the map.
- We need the library booked and applications, will ask Dena.

**e. ASI PR & Marketing Commissioner**

**f. Housing and Residence Life Representative**

- I'm having a program this upcoming Wednesday. For other events just figure out a marketing strategy. Also, another student concern that international students not being able to move in and direct them to motel.
  - Victor: We had one international student that had to leave from Egypt.
- I wish we could provide emergency housing for them.

**g. Military-Connected Representative**

- \*written report\*

**h. ASI Staff support**

- If you all have events, let us know ahead of time. If your event is coming up in march we need to know in advance.

**Adjournment February 7th, 2020**

<b>Offered By:</b> Ugbad	<b>Seconded by:</b> Wendy
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Meeting adjournment at 11 am.

All in Favor	consensus	Opposed		Abstained		Motion:
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