



Board of Directors Meeting

Minutes

Date: Thursday, March 5, 2020

Time: 3:15-5:45pm

Location: Board Room U-SU 303

Attendees: Board of Directors & General Public

Type of Meeting: General

I. Organizational Items:

a. **Call to order** by: Chair Jacquelyn Acosta, A.S.I. President 3:15 PM

b. Roll Call:

Jacquelyn Acosta	<i>President</i>	Present
Teady Ochoa	<i>Vice President for Administration</i>	Present
Christopher Koo	<i>Vice President for Finance</i>	Present
Joceline Rivera Jimenez	<i>Vice President for External Affairs and Advancement</i>	Present
Diana Chavez	<i>VP for Academic Governance</i>	Present
David San	<i>Secretary Treasure-Rep-At-Large</i>	Present
	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Kayla Misa	<i>College of Business & Economics Rep.</i>	Present
Jorge Salazar	<i>College of Business and Economics Rep</i>	Present
Ece Ertunc	<i>College of Arts and Letters Rep.</i>	Present
	<i>College of Arts and Letters Rep.</i>	
Kyle Misa	<i>College of Engineering, Comp. Science & Technology Rep</i>	Present
	<i>College of Engineering, Comp. Science & Technology Rep.</i>	
Sathya Raminani	<i>College of Natural & Social Sciences Rep.</i>	Present
Anna Nguyen	<i>College of Natural & Social Sciences Rep.</i>	Present
	<i>Civic Engagement Officer</i>	
Jorge Cruz	<i>Diversity and Inclusion Officer</i>	Present
	<i>Chief Justice</i>	
Dr. Jennifer Miller	<i>University President's Designee</i>	Excused Absence
Christopher Johnson	<i>Staff Support Director</i>	Present
	<i>Senior Coordinator of Student Engagement & Outreach</i>	
Dena Florez	<i>Office Manager of Administration & Services – RS</i>	Excused Tardy-Recognized at 3:42pm
Guests of the Gallery		

c. Adoption of Agenda: Thursday, March 5, 2020

❖ Discussion:

➤ None.

Offered By:	Jorge Salazar	Seconded by:	Diana Chavez
Motion to approve the agenda for Thursday, March 5, 2020			
Consensus to approve the agenda for Thursday, March 5, 2020 - Consensus reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

d. Approval of Minutes: Thursday, February 20, 2020

❖ Discussion:

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➤ None.

Offered By:	Teady Ochoa	Seconded by:	Diana Chavez			
Motion to approve the minutes for Thursday, February 6, 2020.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Comment:

- a. This time is allotted for the public to address the Board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
- Student: I just wanted to check back in about the meeting we had two weeks ago with the CAPS director. Has there been any follow up?
 - Jackie: I have my own meeting with her scheduled two weeks from now. I had people send me some follow up questions so that's what I'm taking with me.
 - Student: Do you think there will be an opportunity to invite them back?
 - Jackie: Maybe in a separate setting, not a board meeting. I have to see what the conversation with her is like. It's up to her willingness to come out.

III. Action Items:

- a. ASI Appointed Positions: The Board will consider action on appointing candidates to open ASI positions.

1. Public Relations and Marketing Commissioner – Xinyu Li**I. Discussion:**

- Xinyu: My name is Xinyu and I am a junior year marketing student. I want this position because it fits in my schedule and I have previous experience from a club I was in at PCC. I would like to work with ASI to show students who we are and why we are here. We're more than just people who give out free scantrons. We're here to inspire students to do new things.
- Teady: When I interviewed Xinyu, she was very passionate because marketing is her major. She did come up with good ideas and she also knows how to engage the students. From her time at PCC, she started a club and really got individuals involved. She could also be a part of EPC because her club at PCC was regarding environmental programs. She's also available for tabling.

2. Civic Engagement Officer – Jay Joshi**II. Discussion:**

- Jay: My name is Jay Joshi, I'm a master's student for information systems. My first effort would be working on having students attend events by marketing better.
- Joceline: I interviewed Jay, one of the things that got my attention is that back in his country of India he served as a coordinator for his undergrad. He brought a lot of students together, and I feel that is one of his goals for here.

Offered By:	Teady Ochoa	Seconded by:	Christopher Koo			
Motion to approve the candidate for PRMC						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas	Seconded by:	Kayla Misa			
Motion to approve the candidate for Civic Engagement						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- b. ASI Internal Committee Appointments: The Board will consider action on appointing candidates to open ASI internal committee positions.

1. Finance Committee – Chia-I Yeh

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- Chia-I : My name is Chia-I Yeh and I am a first year. I would be great for this position because I am a quick learner, I am organized and responsible, and I am highly interested in collaboration. I was treasurer in my high school.
- Chris: I recently interviewed Chia-I and she seemed very eager to get in and start learning about the policies. I directed her to the website and she seemed interested. I feel that she is ready to take on the challenge.

Offered By:	Jorge Salazar	Seconded by:	Diana Chavez			
Motion to approve the candidate for Finance committee						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

2. General Election Committee – Karina Aldana & Claudia Thai & Gio

- Karina: My name is Karina, I am a senior in my undergraduate program as a history major. I want to get my teaching credential. I want to be a part of ASI because I heard about it all of my undergraduate career but never really knew much about it. I think it's important for all students to learn what ASI is.
- Gio: I was introduced to this program through Wendy Romero and I'm just looking to further advocate for the students. I am a sociology major.
- Claudia: My name is Claudia, I am a sociology major. I am interested in ASI because I really want to get involved on campus. I want to be more involved and engaged with students.
- Joceline: How would it work for you guys to be involved in other activities on campus and work for ASI?
- Claudia: I have a flexible schedule and I will be able to balance both organizations.
- Gio: I am flexible as well.
- Karina: Basically the same thing, I would be organized with my time.
- Jackie: Because we don't technically have an application for Gio, he cannot be appointed at this meeting.
- Wendy: I've known Karina for a while. We had history together and she's really motivated. *Wendy continues to explain why Karina is a good fit for the committee.* Claudia as well, wanted to be involved. She was running for a position, but she felt the position would take up too much time so I recommended elections committee. She's really good as well.

Offered By:	Jocelyn Vargas	Seconded by:	David San			
Motion to do a sweep motion of Karina and Claudia on to elections committee						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

3. Funding Sub-Committee – Lily Lu

- Lily: Hi, my name is Lily and I am majoring in political science with a minor in French. I am a freshman. I want to be in ASI because I have experience from high school and I am active in many clubs.
- Diana: As a political science major, what made you want to get into funding sub-committee?
- Lily: I had cabinet positions in high school that helped with funding and I have a good background.
- Tyler: I interviewed Lily a couple of weeks ago. She is interested in getting more involved and trying to solve problems with club funding. I give my full recommendation.
- David: I am in a lot of the same clubs as her, she is pretty dedicated to the work she does in those clubs and I believe she has understanding on how to run events so she would be a good fit with how to run funding sub-committee.

Offered By:	David San	Seconded by:	Kyle Misa			
Motion to approve the candidate to funding sub-committee						

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All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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c. 2018 Tax Returns: The committee will consider taking action on the 2018 Tax Returns.

- Chris: Just to give a refresher, we have tax returns we have to fill out. We have to do it to keep our nonprofit status. It's pretty basic stuff about our financials.

Offered By:	Jorge Salazar	Seconded by:	Sathya Raminani			
Motion to approve the 2018 tax returns						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

IV. Information Items:

a. State of Affairs: The Board will be informed on the State of Affairs.

- David: Basically how I describe state of affairs is like a big bi-weekly. *David describes what exactly state of affairs entails.*
- Chris: If you're curious about the financial side, you can always talk to me.
- Jackie: If you have any questions I would recommend talking to your direct report. Don't feel like you have to BS it, you have lots of people to ask. *Jackie emphasizes the importance of it.*

V. Discussion Items:

a. Open Deliberation - The Board will discuss the turnout of Open Deliberation.

- Jorge: It was a good event. I liked it. I think we should do it earlier next time so more students attend.
- Tedy: Would it be an option to house it out in the USU plaza?
- Chris: I would recommend having it in a little more public area. The USU theater is more accessible than the third floor of the USU. I think it's a great thing for students.
- Jackie: The hard part about making it earlier is that administrators are really busy during those hours and are more free in the evenings. It's almost impossible to get all administrators. I definitely agree though. It's a lot of work. *Jackie explains other critiques of the event.*
- Diana: I was going to mention having it at least once a semester and a different time frame. Also, the amount of time students have one on one with administrators.
- Jocelyn: I agree with Diana about giving students more one on one time. When it was being facilitated, some questions were put together to make it quicker, but some questions were not really being answered.

b. ASI Townhall Updates – The Board will be informed of date changes and tabling schedules.

- Jackie: *She talks about the date for the event and scheduling conflicts.*
- Jorge: Are we still doing the focus groups? Maybe just doing focus groups and then a town hall next year.
- Anna: Doing the event earlier than April is better.
- Jackie: I think we can put the event down for next year for the next administration. We'll move forward with focus groups.

VI. Reports:

a. ASI President: **Jacquelyn Acosta**

- Jacquelyn Acosta: I've been trying to just figure out the dates for the focus groups. There's no excuse for representatives to not show up. Once we get that situated, we'll put out the finalized dates. I've been collaborating with Maria from alumni and Ciara from the CCC. We had a meeting regarding a women's speaker series and finalized the details. I'm working with Cecily and Everytable to give out meals. We're still in the process of finding an executive director.

b. ASI Vice President for Administration: **Tedy Ochoa**

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➤ Teady Ochoa: Evaluations will be sent out Monday and will be due Friday. *Teady explains what will be due and the process of turning it in.* I have a sign up sheet for the ice cream social. If you're not busy, please sign up for it. There are some other events that the commissioners are working on. *She talks about the events planned.* This week during personnel we will be taking action on the programs positions.

c. ASI Vice President for Finance: **Christopher Koo**

➤ Christopher Koo: My main focus is getting final on projects from the 9&3 and finding out what else people want this year and for the following year. If you have any concerns, please let me know.

d. ASI Vice President for Academic Governance: **Diana Chavez**

➤ Diana Chavez: I've been talking to my senators. I'm very focused on getting King Hall fixed. *Diana talks about evaluations regarding faculty, active shooter training, and recruitment. She also discussed the issue of academic advisement.*

e. ASI Vice President for External Affairs and Advancement: **Joceline Rivera Jimenez**

➤ Joceline Rivera Jimenez: We have some events, we are reaching out to department's directors to send out emails. We also have CHESS coming up. On April 8, we have an event talking about issues in housing.

f. ASI Secretary/ Treasurer: **David San**

➤ David San: Bi-weeklies have been going okay, the first one to turn it in was Ece. If you have any questions please ask me and don't wait until the last minute. We're going to have the transitional folders coming up so that the next year's positions have them. Set aside some time to start preparing those folders. Strategic planning committee has a couple small projects going on. There is an event tracker with all of the events from throughout the year. One of the meetings I was in talked about COVID-19, so basically just stay hygienic and keep your hands clean.

g. ASI Board of Directors:

➤ Kyle: A lot of people like the idea of getting to know your college representative.
 ➤ Jocelyn: I want to share something that I am working on with my college. They are trying to change the graduate schedule, so if anyone knows any graduate students in HHS please refer them to me so we can get a petition going.

h. Staff Support Director: **Christopher Johnson**

➤ Christopher Johnson:

i. University Designee: **Dr. Jennifer Miller, Dean of Students**

➤ Dr. Jennifer Miller:

VII. **Adjournment:**

Offered By:	Diana Chavez	Seconded by:	Kayla Misa			
Motion to adjourn the meeting at 4:20 PM. Consensus to adjourn the meeting at - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

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CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on March 5, 2020, in the: U-SU Board Room, 303 and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, April 23, 2020. Prepared by:

DocuSigned by:
Dena Florez
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Dena Florez- Recording Secretary

DocuSigned by:
David San
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David San- Secretary/Treasurer

