



Board of Directors Meeting

Minutes

Date: Thursday, October 3, 2019

Time: 3:15-5:45pm

Location: Board Room U-SU 303

Attendees: Board of Directors & General Public

Type of Meeting: General

I. Organizational Items:

a. **Call to order** by: Chair Aaron Castaneda, A.S.I. President 3:15 PM

b. Roll Call:

Aaron Castaneda	<i>President</i>	Present
Teady Ochoa	<i>Vice President for Administration</i>	Present
Christopher Koo	<i>Vice President for Finance</i>	Present
Joceline Rivera Jimenez	<i>Vice President for External Affairs and Advancement</i>	Excused Absence
Jacquelyn Acosta	<i>Vice President for Academic Governance</i>	Present
David San	<i>Secretary Treasure-Rep-At-Large</i>	Present
Nadine Gostantian	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Kayla Misa	<i>College of Business & Economics Rep.</i>	Present
Jorge Salazar	<i>College of Business and Economics Rep</i>	Present
	<i>College of Arts and Letters Rep.</i>	
	<i>College of Arts and Letters Rep.</i>	
Kyle Misa	<i>College of Engineering, Comp. Science & Technology Rep</i>	Present
Ameya Ingale	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Sathya Raminani	<i>College of Natural & Social Sciences Rep.</i>	Present
Anna Nguyen	<i>College of Natural & Social Sciences Rep.</i>	Present
Pandian Rajaram	<i>Civic Engagement Officer</i>	Present
Matiana Parra	<i>Diversity and Inclusion Officer</i>	Present
Alexander Berry	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Excused Absence
Christopher Johnson	<i>Staff Support Director</i>	Present
Demarea Parker	<i>Senior Coordinator of Student Engagement & Outreach</i>	Present
Dena Florez	<i>Office Manager of Administration & Services – RS</i>	Present
Guests of the Gallery		

c. Adoption of Agenda: Thursday, October 3, 2019

❖ Discussion:

- Aaron: There's two points of discussion for special presentations today. Food and Water Watch will be done at 4:00pm and Teach for America is at 3:45pm.

Offered By:	Jacquelyn Acosta	Seconded by:	Christopher Koo
Motion to approve the agenda for Thursday			
Consensus to approve the agenda for Thursday, October 3, 2019- Consensus reached			
All in Favor	All	Opposed	0
Abstained	0	Motion:	Passed

d. Approval of Minutes: Thursday, September 19, 2019

❖ Discussion:

- None.

Offered By:	Christopher Koo	Seconded by:	Jocelyn Vargas			
Motion to approve the minutes for Thursday, September 5, 2019.						
All in Favor	14	Opposed	0	Abstained	1	Motion: Passed

II. **Public Forum:**

- a. This time is allotted for the public to address the Board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

- None.

III. **Action Items:**

- a. ASI Appointed Positions: The Board will consider action on appointing candidates to open ASI positions.

1. **Elections Commissioner – Wendy Romero and Christian Sierra**

- I. Questions: *Each candidate will have 2 minutes to explain who you are and why you are the best person for this position.*

- Wendy: For elections commissioner I feel like I'd be the best candidate because I have a passion for politics. I'm majoring in sociology with an options in society. I'm also very active in keeping up with elections and stuff like that. I've been involved with a senator's campaign back in 2006, I did 100 hours of community service. So, I know how the voting polls go. I know how to get the voter outcome, so I have experience with that. He ended up winning of course, now he's just a representative for the Anaheim area. It was a lot of work, so I know the work that's going to come out of this position as well as I want to use the elections commissioner outreach. I have a lot of good ideas. I feel like I would be the best candidate because of the fact that I have that experience. I'm also trying to get experience with Judy Chu who is our congresswoman from Pasadena or with congressman Cisneros who's in Fullerton.
- Christian: Hi, my name is Christian Sierra. I think I'd be the right person for this position because I have a lot of experience with internships, clubs, and work. I feel like the most important part of these positions is to just communicate. I was an intern for US senate, so I was doing a lot of advanced work. I would work with him and shadow him and talk to a lot of people. I would insert data, I'd talk to people, make phone calls. I feel like a really important part of fixing the issues that we face with this campus is that we really need to create this sort of communication between the student body and all the other institutions here. A lot of people feel like they don't belong to the campus. That's something I really want to tackle because if you don't feel like you belong to the campus, you don't really want to vote. You don't want to get involved in any of the issues here and that's something that we really need to focus on. I have a lot of friends that go to other universities. One goes to USC and they have so many events with great turnout. What I want to focus on is making sure that people really feel obligated to participate in all of our events.
- Jacquelyn: So seeing that we're going to be in week 8 already and we usually do elections in March, elections does take a really good amount of time to plan and coordinate. At this point, we should already have initiatives and ideas to do. So what are some initiatives and ideas that you have to implement to get higher voter turnout?
- Christian: So I think that a really important thing would be to revitalize all of our social media. That's one thing that I feel is very weak here. It's hard to get all of these new ideas out to people because they need to be informed. The only way they'll hear about it is through all of the tables, but a lot of people just skip through it and walk to class or go home. I want to revamp all of our social media so that people feel informed and like they can comment and ask any questions.
- Wendy: I actually was thinking about hosting different events. For example, having a voter's education workshop as part of outreach not just in our community but with our extended

community. I do feel like voter's education is kind of a lot of problem. A lot of people don't know how the running process works, how the polls work, how to inform yourself about policies and laws and all of this stuff. The other idea I have is switching the Q&A from the hallway to rooms because I feel like that would be more personal. The hallway is kind of chaotic and I feel like people would be more comfortable to ask questions. I also was thinking about getting ASI to build relationships with all of the clubs and organizations, including the student organizers, because I know that there's been issues with them in the past. If we build that relationship, the voter turnout will turnout better. I was also going to mention social media as well. Having more of the board members on social media would help people know who is who and who is doing what to help the students.

II. Discussion:

- Teady: This was honestly a tough decision for me. I really like Christian's initiatives and how he wants to network with other universities and he also has experience with interning and has a passion for this. I will be giving my full recommendation to Wendy, I think she's a solid candidate and she has a passion as well for this position and increasing voter turnout. She also wants to initiate a program to inform voters which is cool.
- Panda: I just wanted to add something about Wendy. Last semester we had a problem in King Hall and she spent at least two hours going to every classroom to see which ones had problems and which didn't.
- Jocelyn: Is she available for committee meetings? Cause she's not listed on the position.
- Teady: She's available.

Offered By:	Jacquelyn Acosta	Seconded by:	Teady Ochoa			
Motion to appoint Wendy to the Elections Commissioner position.						
All in Favor	9	Opposed	4	Abstained	1	Motion: Passed

b. ASI Internal Committee Appointments: The Board will consider action on appointing candidates to open ASI internal committee positions.

1. **Strategic Planning Committee – Kyle Misa and Sathya Raminani**

- Aaron: If you would like to speak on why you're the best person for that committee, go right ahead.
- Sathya: I guess I'm just really interested in learning about the overall goals of ASI and how I can help direct ASI to help serve the students better.
- Kyle: I'm also interested in helping ASI reach their overarching goals and the processes that go on.
- Aaron: David, do you recommend both of these candidates?
- David: Yes, I do.

2. **Discussion:**

- None.

Offered By:	Jacquelyn Acosta	Seconded by:	Christopher Koo			
Motion to appoint both Kyle and Sathya to the strategic planning committee.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

c. University Committee Appointments: The Board will consider action on appointing candidates to open external university committee positions

- Aaron: In terms of university committees, Jackie did you appoint anyone?
- Jacquelyn: Yes. Jocelyn I did appoint senator for HHS IRA. For college reps we do push that you participate in your IRA committees, but because they only meet once a semester it doesn't qualify as an actual external committee. Jorge is student affairs for B&E. Kayla is doing OSD. Kyle for IRA for ECST. Panda, graduation initiative 2025. Anna is a new AAB. Matiana is in UAS. Nadine is academic information

resources committee. Teady is resource advocating committee for the university. Chris is student advisory committee. I have another 4 interviews this week.

d. Policy Review: The board will take action on the following policy edits:

➤ Policy 001: The board will take action on edits to the ASI Bylaws.

- Alex: We'll begin with the bylaws. The relevant portions of that amendment can be found on pages 11 and 12 of the attached PDF. The major changes are adding in the environmental policy and elections committee to the bylaws. These committees were not specified in our bylaws before now. What that effectively did was put these committees into a kind of limbo or grey area because our bylaws do say that for a committee to take action they have to be specified in the appropriate article in the bylaws. So this resolves that issue. We also have small changes to the language in bylaws and code of procedures. It just changes the name from sub-committee to committee and a couple other grammatical changes. It adds the responsibility of ensuring that they comply with policies and best practices. *Alex continues to explain the changes in language.* Also, for the sections on environmental policy and elections, I ran those by their respective committee chairs and Teady and they both approved. Please review these changes.
- Discussion:
 - None.

Offered By:	Jorge Salazar	Seconded by:	Jacquelyn Acosta			
Motion to approve edits to policy 001.						
All in Favor	14	Opposed	0	Abstained	0	Motion: Passed

➤ Policy 301: The board will take action on edits to the Judicial Review Committee Code of Procedures.

- Alex: This policy is an amendment to the judicial review committee's code of procedure. It originated in bylaws and codes of procedure. This changes the quorum requirement to 50% +1 and adds the duties of a chief clerk that's effectively a vice chair just with a fancy name. *Alex explains the duties of chief clerk.*
- Discussion:
 - None.

Offered By:	Jocelyn Vargas	Seconded by:	David San			
Motion to approve edits to policy 301.						
All in Favor	14	Opposed	0	Abstained	0	Motion: Passed

➤ Policy 302: The board will take action on edits to the Bylaws and Codes of Procedure Sub-Committee Code of Procedures.

- Alex: This was also originated in bylaws and codes of procedure. The relevant portions you'll see are the entire document. Starting off, we'll go through by article. The function section has been changed so instead of reflecting the old bylaws language, it reflects the new improved bylaws language. Quorum requirement is changed to 50% +1 member. It will allow the committee to function in that beginning part of the year when there aren't associate justices brought in yet. This also allows the responsibilities of a vice chair. *Alex explains various policies that were changed.*
- Discussion:
 - None.

Offered By:	Christopher Koo	Seconded by:	Pandian Rajaram			
Motion to approve edits to policy 302.						
All in Favor	14	Opposed	0	Abstained	0	Motion: Passed

IV. Special Presentations

- a. Food and Water Watch (TIME CERTAIN - 4:00pm): The board will listen to a presentation by Nicole Levin about Food and Water Watch, an environmental nonprofit organization.
- Nicole: Hi, my name is Nicole I'm from food and water watch. It's an environmental nonprofit dedicated to access to good food and clean water. In Los Angeles, we are trying to get the city to 100% clean energy by 2030. The city council are looking into it currently. They are conducting a study to figure out how to actually get our city to clean energy. Unfortunately the scenarios they are looking at are all bad. They're looking at 2045 as the deadline which is simply not fast enough. We do not have that much time to make change. Fortunately we have the solutions, to figure out how to get off of coal and transition to better options by 2030 if we invest in energy efficiency. We can do it, but right now the city isn't really into it. *Nicole continues to explain how they are trying to push efforts toward clean energy in Los Angeles.* There's another program called shared solar so that if you don't own your house and you want to invest in solar energy, you can sign up for shared solar which basically has community owned solar panels that you own a stake in. We also talk about ways you can save more money on your utility bills.
 - David: You mention DWP a lot, I know having guest speakers over is something that the civil engineers specifically really like because that's one of the top places they like working at. I think bringing those people over as guest speakers to CSULA would really help out.
 - Matiana: Me and Panda were planning to have a campus discussion kind of like what you were talking about with different professors about different political issues and global issues and having a speaker. We would love to have food and water watch do a presentation that we could collaborate on.
 - Nicole: Definitely. The community round table is something we are interested in. If anyone is interested we have some volunteer events coming up.
- b. Teach for America (TIME CERTAIN – 3:45pm): The board will listen to a presentation by Teach for America, a nonprofit organization focused on educational equity in youth.
- Andrea: My name is Andrea and I'm a Teach for America ambassador. Teach for America is a nonprofit organization that is made up of a diverse group of leaders. How many of you know that 6 million children are living under the poverty line? So this is something that definitely effects our education experience and to be honest the US education system wasn't built for all children to reach their full potential and achieve their dreams due to a lack of resources. What TFA does is recruit leaders, such as you all in ASI, to serve as a teacher for two years in an underserved public school. We provide you with the training during the summer. It doesn't matter if you major isn't education or if you weren't planning on being a teacher. We're looking for passionate individuals that value immediate and long term impact. Some of the people that did teach for two years have gone off to be CEO's, some went into finance. This program gives you the skills in order for you to be successful. The teaching credential you do with us during training. It is a salary based job and we also help you find a place to live. You can also get loan forgiveness as well as scholarships.
 - Nadine: So how much of the loans be forgiven?
 - Andrea: It really depends on the region that you're teaching in and the representative that you're working with. It is really competitive to get in, but since you all are in ASI you're kind of a step ahead because student government is really important and looks really good on your application. The next deadline is October 18.

V. **Reports:**

a. ASI President: **Aaron Castaneda**

- Aaron Castaneda: A couple of things I have been working on since we last met. I went to CSSA with a few other people. We talked about fourth year math requirement. The letter of opposition was introduced at that meeting. It was met by resistance from the chancellor's office, obviously they're the ones pushing for the fourth year requirement to go through. I'm still working on edits for the letter. The goal is to have it as an action item in October. That was pretty much CSSA. Other things I've been working on as well, the transition in terms of Marcus finally being gone

and filling his seat. We are still looking for a temp. I had a phone call with RISE LA 2050. They are shooting for the stars, so I'm excited to see what that looks like. It was really just more of an introduction to the team. Joceline told me to inform the board that she is continuing working on legislative affairs material. Next board of director's meeting, I will not be here. I'm going to be at the graduation 2025 symposium in Sacramento. The plan is to still have a BOD meeting, Tedy will be in charge. Right now the referendum that Chris will be talking about at the next meeting and tentative schedule of Janet Dial to come and speak. If those two cannot be rescheduled and there's nothing else that's in precedent, the meeting might not occur. In October, CSSA will be in Fresno.

b. ASI Vice President for Administration: **Tedy Ochoa**

➤ Tedy Ochoa: The most important thing I want to emphasize is mid-year evaluations. Please fill them in before October 18. We will be sending a reminder on October 8. You type it up on Word, print it out and sign it, and submit it to Aaron's box. I'm also updating the ASI student elections page on our website with meeting requirements and taking out the letter of intent. I'll also be working with the elections and outreach commissioner now that we have one appointed and have them see what workshops look like. I went to spirit collaborations meeting, so we're going to do the October 31st game. I'm finalizing details, but we got the okay to decorate the student section.

c. ASI Vice President for Finance: **Christopher Koo**

➤ Christopher Koo: Hello everyone. I had the chance to meet with Marina from BFS last week and we discussed the surplus that we have left over from last year. In conversation with her, we have come to the number that we have around \$120,000 to allocate that we previously not privy to. While a lot of that I am planning to go into club funding and to our programming, the rest of that which I predict will be around \$50-60,000 will be left to allocate as the board sees fit. We still expect there to be funds left over, so if you have any ideas please talk to me and we can get started on getting those ideas out.

d. ASI Vice President for Academic Governance: **Jacquelyn Acosta**

➤ Jacquelyn Acosta: I've got a bunch of different projects going on so I'll just talk about what my senators are doing right now. There's a personal statement workshop underway. Christian and Leti have collaborated with Dr. Brown to create a thesis workshop for grad students. My other graduate senators are working on a senator luncheon that's really to get information on the academic senate organization, committees, also to give an input on conversations that are happening. Diana is still working on her one shop link, she's working with Jen Miller. Another big project we're working on is feminine hygiene products and hopefully getting that implemented across the campus because we only have them in one or two buildings. I wanted to talk to Jen Miller to see who would be responsible for products, if we could get donations and talk to the health center because the way that they give out free condoms they should be giving free feminine hygiene products. I did have a meeting with Carmen from parking. It didn't go as expected, I think there needs to be more input from her side and there was a lack of preparation. I definitely think it's going to be a harder conversation. I want us to at least have payment plans for parking by the end of her next semester, but it doesn't look like that just because of the lack of communication. Aaron is going to be meeting with Nancy and Jose Gomez about open deliberation because at their vice president meeting that was their biggest topic. I have a few meetings in the upcoming weeks preparing for open deliberation as well. One of the biggest things I've been able to accomplish through the chancellor's office was the additions to impactation. I had to draft up a whole proposal in regards to what would be said in our presentation. It's been approved through the chancellor's office, so now that's going to be implemented system wide starting Fall 2020.

e. ASI Vice President for External Affairs and Advancement: **Joceline Rivera Jimenez**

➤ Joceline Rivera Jimenez: N/A

f. ASI Secretary/ Treasurer: **David San**

- David San: So I wouldn't say there's too much going on in my area, but as I expressed in exec was how I want to refine some of the things we are going through. Like state of affairs, bi weekly transition folders and new member orientation. As I mentioned, many of us are graduating or leaving, so I want to make sure that as much knowledge as we have is going to be passed down to new members. Most of what I want to focus on is improvement. Kind of a little outside of ASI, but something related to what we had in ASI before is university of council club. Something I wanted to bring up to college representatives is we have a smaller council in a way. The ECST council the dean wants to bring back up. It's a nice way for college reps to reach out to clubs. *David explains how he thinks this could help improve involvement.*

g. ASI Board of Directors:

- Alexander: My committee is continuing to do work. Part of what we want to do is create separate documents for job descriptions that just outline what the responsibilities of each position are. We want to have this done before elections so people can see exactly what the position is and what they are applying for.
- Pandian: The art and politics event is coming up. For that I'm doing tabling three days a week to add artwork. If anyone is free and would like to collaborate with me, let me know. I do tabling Monday, Wednesday, and Thursday. There is also an issue with health insurance for international students. You have to pay a mandatory \$600 per year. *Panda continues to explain the issue and how he wants to try to resolve it.*

h. Staff Support Director: Christopher Johnson

- Christopher Johnson: I'm not sure how many folks are familiar, but CSULA has an annual security report. In the 2019 report, ASI was listed as one of the organizations that will count as a CSA (campus security authority). So we wanted to figure out exactly what that meant cause obviously if ASI is being listed in this report as an organization that is responsible for having this information, we want to make sure that you all actually have it. We found out that human resources has determined that CSA status should primarily be falling on full time staff. So, for associated students, your CSA's would be myself and Demarea. We are the official CSA's for ASI. *Christopher explains how the role of CSA works in ASI.*
- Teady: So you said full time staff, correct? Just you and Demarea? Or Dena and Gus as well?
- Christopher: They determined it to be management level staff and event programmers specifically. So just me and Demarea.
- Jocelyn: So as members, you were saying we have to report. So let's say someone comes in and confesses. Are you going to provide us with the numbers that they should be calling?
- Christopher: In the event that it's an emergency that goes straight to public safety. If you are working with someone who is sharing concerns with you, absolutely I'll provide my contact information so that I can be reached if I'm not physically in the office.
- Aaron: Christopher will send a 15 minute video to the board to watch. Make sure you watch the video once it's sent out.

i. University Designee: Dr. Jennifer Miller, Dean of Students

- Dr. Jennifer Miller: *Not present at meeting.*

VI. Adjournment:

Offered By:	Christopher Koo	Seconded by:	Matiana Parra			
Motion to adjourn the meeting at 4:21PM. Consensus to adjourn the meeting at 4:21PM- Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 19, 2019 in the: U-SU Board Room, 303 and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, October 03, 2019. Prepared by:

DocuSigned by:

Dena Florez

3957E6B33191428...

Dena Florez- Recording Secretary

DocuSigned by:

David San

73B9E71123E640C

David San- Secretary/Treasurer