



Cabinet of Commissioners Committee Meeting Minutes

Day/Date: August 28, 2020
 Time: 10am – 12:00pm Zoom
 Location: 95746194717
 Attendees: COC Commissioners, Staff Support, General Public

I. Organizational Items:

Call to order by: Chair Vice President of Administration, @ 10:00AM

b. Roll Call

Ma Ledi Ham Loot	Vice President for Administration	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vacant	Environmental Affairs Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vacant	Housing Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vina Li	PR & Marketing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Brian Nguyen	Spirit Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vacant	Military-Connected Student Representative	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Elyse Caballero	Elections and Outreach Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vacant	Senior Coordinator	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Akalpit Shukla	Associate Justice	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave

c. Adoption of Agenda: August 28, 2020

Offered By: Elyse	Seconded by: Brian			
Motion to approve Agenda for Friday, August 28, 2020				
All in Favor	consensus	Opposed	Abstained	Motion: <input checked="" type="checkbox"/> passed

d. Approval of Minutes (action): February 21, 2020

Offered By:	Seconded by:
Tabled for next meeting	

All in Favor		Opposed		Abstained		Motion:
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II. Public Forum

This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Information Items

a) Housing and Residence Life Representative

a. Ledi informed the committee regarding the appointment of Taylor Henrikson as Housing and Residence Life Representative.

b) Military-connected Representative

a. Ledi informed the committee regarding the resignation of Javier Alfaro as Military-Connected Representative. She informed the committee that she is working with the Veterans Resource Center in looking for the new representative.

c) Environmental Affairs Commissioner

a. Ledi informed the committee regarding the appointment of Hannah the Environmental Affairs Commissioner.
 b. Hanna introduced herself and told the committee that she was part of EPC last year.

IV. Action Items

a. Nominate and Appoint a Vice Chair- The committee will nominate and appoint a Vice Chair for the committee

- i. Ledi explained the duties and responsibilities of the Vice Chair. She also showed the members how to transcribe the minutes.
- ii. Elysse volunteered to be Vice Chair for COC.

Offered By:		Seconded by:			
In Favor	ALL	Opposed	Abstained		Motion:

b. Policy 017- The Committee will make edits to change the following words in the policy

i. Article II Section 6-D S/B Elections and Outreach Commissioner

- 1. The committee changed the word "orientation" to "outreach"
 Akalpit: "Is it the same as the one posted online?"
 Ledi: "No, the one I have is the word document because we have to track the changes and submit it to bylaws for approval."

ii. Article II Section 6-F S/B Military Connected Representative

- 1. The committee changed " Veterans Affairs Representative" to "Military- Connected Representative."
 Ledi: "Dena, I know that the changes are specified according sections but as we go down the document there are words that needs to be changes. Can we do that?"
 Dena: "Yes."
 Ledi made all the changes on the policies.
 Dena suggested that the committee should read the duties and responsibilities for the Environmental Affairs Commissioner since she was newly appointed and didn't go to the training.
 Ledi read and explained the Environmental Affairs Commissioner's duties and responsibilities. She also mentioned that Hannah should start looking for EPC members as soon as possible.
 Dena: "The schedule for EPC meeting was moved to Wednesday, but once you have the committee members and if Wednesday doesn't work for you. You can reschedule the meeting days but once set, you have to stick to it."

V. Discussion Items

a. International Students Representative-

- i. Ledi talked about the recent ICE mandate regarding international students and the need to have a representative for ASI. She also mentioned that other CSUs have an international student representative.

- ii. Vina- said that it was the most stressful week international students experienced and they have no representation if Ledi and herself who are international students were not part of ASI. She supported the idea of having a representative for international students.
 - iii. Ledi asked Dena if the committee is responsible in creating the eligibility and duties and responsibilities for international students representative.
 - iv. Dena: "You just need to edit your codes of procedures but you also have to look at how it will affect the Grant-in-aid."
 - v. Brian: " I also support creating a position for international students representative.
- b. Screaming Eagles Orientation**
- i. Ledi discussed to the committee the details regarding the screaming eagle orientation on September 12 and that commissioners should be present on that event because volunteers will be assigned to them.
 - ii. Akalpit: " What are screaming eagles?"
 - iii. Ledi explained what the screaming eagles are and what they do. She also mentioned that these students could also be potential ASI student leaders.
- c. Golden Eagle Spirit Tournament**
- i. Brian talked about the details and his preparation for the Golden Eagle Spirit Tournament. He also asked the committee to help him advertise his events on social media.
- d. Elections and Outreach Events**
- i. Elyse discussed the details on the series of informational sessions to promote elections for Spring 2021. She wanted to have ASI representatives participate in the sessions to educate potential candidates.
- e. Golden Eagle Challenge and ASI Wednesday Giveaway**
- i. Ledi mentioned the reason of holding these events because Cal State LA is one of the CSUs that has the lowest number of Instagram followers.
 - ii. Vina said that she is monitoring the Instagram page and we now have additional 32 followers. ASI already held the first competition and she talked more details about the challenge and giveaways.

VI. Reports:

a. ASI Vice President for Administration

- i. Ledi reported on the things she has been doing. These are the following:
 1. One-on one with the commissioners
 2. Worked with the commissioners for the program proposal
 3. Recruited for the Housing Representative
 4. Worked with the director of international students regarding international students issues
 5. Met with the University Times
 6. She planned to meet with student clubs to work on the student club council
 7. She also asked the commissioners to campaign more regarding the mailing list.

b. ASI PR & Marketing Commissioner

- i. Vina said she is consistently monitoring Instagram and she created a video that talks about the Golden Eagle Challenge. She also mentioned the events she attended to promote ASI. She also connected with the editor of University Times.

c. ASI Spirit Commissioner

- i. Brian said he is working with Gus regarding the tournament and he created a video to explain the mechanics.

d. Elections & Outreach Commissioner

- i. Elyse worked on the events proposal regarding elections events. She also wanted to add a couple more dates in the timeline for herself to keep track. She will also meet with Gus to add more details on the flyer.
- ii. Dena offered Elyse her support regarding elections.

Adjournment: August 28, 2020

Offered By:	Elyse	Seconded by:	Brian
Meeting adjournment at 10: 52 am.			
All in Favor	consensus	Opposed	Abstained
Motion:			