



# Board of Directors Meeting

## Minutes

Day/Date: Thursday, November 5, 2020  
 Time: 3:15- 5:45  
 Location: Zoom  
 Attendees: Executive committee, General Public  
 Type of Meeting: General Public

### I. Organizational Items:

#### a. Call to order by: Chair Diana Chavez ASI President @ 3:15

#### b. Roll Call

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Kayla Misa	Vice President for Finance	Excused Tardy @4:15
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Jocelyn Vargas	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Present
Johannakate Connally	College of Business & Economics Rep.	Excused Tardy @4:31
Jonathan Villagra Silva	College of Business and Economics Rep	Present
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Present
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Present
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
Sidney Lim	College of Education Rep.	Excused Absence
Phoebe Wong	College of Education Rep.	Present
Jasmine Parker	Diversity and Inclusion Officer	Excused Absence
Brooke Mero	Civic Engagement Officer	Present
Ryan Yoo	Chief Justice	Present
Carol Roberts-Corb	University President's Designee	Present
Vacant	ASI Interim Executive Director	Excused Tardy
Dena Florez	Office Manager of Administration & Services	Present
Guests of the Gallery		

#### c. Adoption of Agenda:

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot
Motion to Approve Agenda for Thursday, November 5, 2020			
Consensus to Approve Agenda for Thursday, November 5, 2020- Consensus reached			

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Dena Florez	Seconded by:	Ledi Loot			
Amendment motion to include appointment of students to external committees						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**d. Approval of Minutes (action):**

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot			
Motion to table the Minutes for October 8, 2020						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ledi Loot	Seconded by:	Jocelyn Vargas			
Motion to table the Minutes for September 22, 2020						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Forum**

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

**III. Informational Items**

- a. **Program Proposal for Spring 2021- The Board will be informed about the upcoming deadline for spring program proposals.**
- i. **Diana Chavez:** Just remember that program proposals for spring 21' are due November 20<sup>th</sup> and I've had some proposals already but there is a new link to submit those proposals. If you are one of the reps that has submitted a proposal for spring you would have to re-do it on the new link and not the link that you have access to right now so I do apologize and I will send the new link no later than today I'm just waiting on Gus for that. Depending on the exec expectations for college reps and my expectations for my college reps are two events so discuss those proposals.
  - ii. **Ledi Loot:** I have one problem meeting the deadline with the other areas only for the spirit commissioner because the spirit week has to work with the university campus until now they have not said the schedule of the meeting because they have not decided if they want to do the spirit week or not and I think we are meeting next week and I don't think we have enough time to have some ideas and we already have some but we need approval from them.
- b. **State of Our Campus Webinar- The Board will be informed about the SOC event.**
- i. **Diana Chavez:** I am so excited that president Covino will be join us for the state of our campus. The state of our campus webinar will be next Thursday so who ever has a meeting I suggest you should keep that in mind that that event will be happening at 4:30 and I do expect all of you to be there as it is a regular BOD time frame and this is one of our biggest events that we have and if you cannot be there send me and email.
  - ii. **Brajohn:** Can you send a calendar evite?
  - iii. **Diana Chavez:** If you can't meet the dead-line I suggest you talk to Gus. Gus can you provide the link for the program proposals in the chat. It is on our calendar as a regular event but if you want it like that, I can do that, but it is on our website and make sure to RSVP though which Gus already provided on the chat.
  - iv. **Gus Salazar:** If you do the RSVP it will automatically give you the option to save it on the calendar.
  - v. **Diana Chavez:** I do highly encourage you guys to promote this event because the more students that come the better this is really once in a lifetime when at stakeholders will be here and we are holding it for only Cal State LA students.

- c. Post-Election Events and Resources- The Board will be informed about Campus resources to help increase the understanding of the election outcomes.**
- i. **Diana Chavez:** I do encourage you to attend and these events are throughout the week
  - ii. **Brooke Mero:** I know the dreamers resource center is on the 9<sup>th</sup> from one to three.
  - iii. **Diana Chavez:** and the last one will be November 18<sup>th</sup> from 11-12.
- d. Office Hour Requirement- The Board will be reminded of office hours requirements per policy 002.**
- i. **Diana Chavez:** Every week there is a total of 2 hours you have to complete them and I know we are in struggling times but that does not mean you don't host office hours. You are required by the policy to host office hours even if its thirty minutes a day as long as at the end of the week you have a total of two hours. And please let me know when you are canceling office hours or otherwise or let your direct report. If you no one is coming in just do some work while you're waiting for someone.
- e. Biweekly Report Expectations- The Board will be informed about the expectations for Bi-weekly reports.**
- i. **Diana Chavez:** I'm not sure if it's because it was midterm week, but I have noticed that some are not doing so well. You guys are being very plain and vague but I do have an expectations for bi-weekly reports. There is a minimum of 4-5 sentences for each box and if you are still confused on what to write in certain boxes please let me know and I can help. And again I do want you to attend other ASI events or other USU events. You can also attend club meeting to get to know your constituents as long as it is not your club.
  - ii. **Dena Florez:** We did discuss this in the COC meeting that the bi-weekly's are very important for your state of affairs which will help you compile your state of affairs so that you are not sitting there and not know what you did for the last 10 weeks. This ASI we don't just sit here. We work hard and you are strong advocates and let the campus know what you are working on and you president uses your state of affairs and creates a summary and when that summary does come out in a report format we should send it out to all other colleges to show what we have done.

#### IV. Action Items

- a. 3 & 9 Budget- The Board will take action on the 3 & 9 budget.**
- i. **Diana Chavez:** Did you guys get a chance to review it?
  - ii. **Dena Florez:** Okay we did go over this in the last BOD does anyone have any questions on any one particular area? Just as a reminder we did allocate funding to compost and OSD. However, those of you who sit on finance the comes out of line items of the current program line items so therefore as an overview your administration nothing major has really changed except that we did reduce for travel for administration and administration right now is just me and the student staff which will Amanda, Sithyna, and Kaina and as you all know Sophia was here until October 30<sup>th</sup>. Moving on at the student government area we went over this and we dropped salaries a little bit because there was an anticipated increase and due to the current situation we did not do that and student salaries did drop because at the time we are not going to replace one student assistant position which was Andrews position. In technology we did increase a little bit in technology because of the subscriptions that we are using. Student government travel for CSSA we did drop that and we decreased leadership development. Moving on to programs, clubs and orgs were allocated an additional five-thousand so they went from fifty-five per semester and they are using it to now sixty per semester. Program and advocacy was dropped, that's seventeen-thousand two-hundred. Marketing and advertising dropped a bit again we are not doing certain things but we are increasing in other areas. Book voucher was left at twelve and whatever is not used in the fall it will be used in the spring. Committee permits and vouchers, I know Jocelyn are going to be working on trying to get the fall ones taken care of as we are nearing the end of fall because some committees are no longer meeting. Scholarships, this is for spirit week hoping that it could be really big for the Raul Henderson scholarship because that would really help the students and its called a scholarship but we should call it a service award. We did not change anything in the university support areas and I know in the spring we are looking on how to better support the food pantry but they have already ten-thousand in there. Lets go back to that pink area, s we finish our 19-20 audit there was a surplus of fees in order to be very conservative Kayla has allocated 30% of that surplus to be added to this budget and you see that 10% of the 30 is going to reserve and the other 20%, is going to be used for events for college reps to ask for their additional money and any ASI area can have some of that seventy-four thousand. We need to put together a proposal and present it to finance and finance will. In addition to the budgeted allocated line items you can still have another event just propose to finance but keep in mind that Kayla is working the university support areas to see that we can support them. I know we will see project rebound if BOD approves it that will go. Think of it as a check book and the total proposal will be subtracted from that seventy-four come on we want to see those

events. At the six and six that when we are going to start pulling your budget if you have not used it all because I know the university will be asking for things in the spring.

Offered By:	Lauren Diana	Seconded by:	Brajohn Hicks			
Motion to Approve the 3 & 9 budget Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**b. ASI Policy 011- The Board will take action Policy 011 SPC's Codes and Procedures**

- i. **Diana Chavez:** I'm not sure if Anna you would like to go over what SPC revised.
- ii. **Anna Nguyen:** The changes that we made were not too major and one of it was just the branding so from S dot P dot C to SPC other than that we made it so that quorum was 50% plus one. Instead of saying that SPC only meets twice a semester we meet biweekly because it is better to schedule the meeting then cancel it rather than needing the meeting and not have it because it is not scheduled and the rest stayed the same.

Offered By:	Jocelyn Vargas	Seconded by:	Analiz Marmolejo			
Motion to SPC Policy 011 revisions Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**c. Appointment of students for external committees:**

- i. **Diana Chavez:** Jocelyn all you would have to do is name the committee and who you are appointing and then your recommendation as to why.
- ii. **Jocelyn Vargas:** Okay The first one I'm going to do is Amber Beesly to graduate studies subcommittee and I did interview her and she has a load of experience and previously being involved in student government when she was in undergrad in Arizona and she wants to get involved and I think she would be. A great asset to the subcommittee and there is a seat open. Then, Rochelle Cordero to the AOC Committee she is very passionate about advocating for student with disabilities and she has great ideas that I hope to hear her implementing in the committee. The last student is Brooke Mero to the Student Grievance Committee, and she has a load of experience and knowledge.

Offered By:	Sidney Lim	Seconded by:	Jazmin Ennis			
Motion to approve the recommendations made by the VPAG Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**V. Discussion Items**

**a. Project Rebound Proposal- The Board will be discussing Project Rebound's proposal that was approved by the finance committee.**

- i. **Diana Chavez:** Project rebound is to support the higher education and successful reintegration of formerly incarcerated through the mentorship and living example of other formally incarcerated students, graduates, faculty, and staff. Making high education more accessible to the formerly incarcerated students to enhance their capacity for civic engagement, to secure meaningful employment. Ultimately making a stronger, safer, and more educated communities. It offers education in the admissions process and available degree programs. Additionally, evaluates academic records and provides guidance in admission strategies. It also proved personalized financial aid advisement as well as direct student support. Additionally, planning a housing project for future rebound scholars. This proposal is to get funding from ASI and let me show the part we need to look at. So, what they want for their organization is previously incarcerated student funding support and it's a grant for their students who are part of project rebound. It is to make sure these students continue their education and due to current Covid-19 these students are facing financial barriers. This support should be used for bills and food and bring equity, inclusion and equality to the Cal State LA campus. They are requesting six thousand dollars from us and that will be enough for thirty-eight formally incarcerated students and they will each have three hundred dollars. We will only be finding four hundred and fifty of each grant and the rest will be coming

out of the project rebounds pockets. It was approved by the by the finance committee as we did have enough in our budget to provide for them and it is now here, and we are just discussing it and we are not taking action yet. Any questions?

**b. Advocacy for Student Fees- The Board will discuss advocacy efforts to lower fees for spring semester.**

- i. **Diana Chavez:** As you guys know I have been working to lowering fees and once again I have met with Lisa Chavez and were are going over the fees that are most likely going to be lowered for spring and I was able to convince her into looking into one specific fee which is the RA fee this fee is used for traveling when students goes on field trips and obviously because we are online and they are pretty much restricted traveling I though why not lower that fee and I convinced her into looking into that and I just wanted to ask is there any other fee I may convince her to lowering and I tried the health facilities. So, I want to open this up to the board to see if there is any other good points. I can bring up to her regarding a certain fee we can lower.
- ii. **Analiz Marmolejo:** What about the fee for the athletics?
- iii. **Diana Chavez:** The reason why we cannot lower that fee is because it's a fee that funds their scholarships for athletics so a part of the scholarship that they get has some of that money so if we do lower athletics fee we will be affecting our students more than we will be helping them. If we reduce the fee we will also be reducing their grant and that's something I wouldn't want for them.
- iv. **Analiz Marmolejo:** Yeah but I still think its not their whole grant and I think it can be reduced we are not asking it to be completely reduced in a way but maybe we can allocate some of that funding because a lot of these things are not being used for our students.
- v. **Dena Florez:** I just wanted to say Analiz that and Diana maybe you can confirm with Lisa Chavez does cover some of the grant but there are some things that the athletics department does need to be a part of like membership fees to NCAA and like similar to our subscriptions their fee is much like our AS fees.
- vi. **Diana Florez:** We also discussed the student success fee as some of it pays for CAPS and you know and CAPS services is not expanded to all students as we have found out earlier that out of state residence and international students that are being affected by Covid cannot receive teletherapy from our campus due to state laws and I mention that and she said no because it pays for advisors and we are currently understaffed and if we do that we will be most likely losing advisors. She told me that reducing the fee does not mean that we get the money back for whatever fee it is and the fees are covered by usually financial aid and if we do reduce the student success fee and reduce it that money won't appear in our bank. That's why I chose the RA fee because it would be the easiest to convince everyone to reduce the fee and she will be looking into that. She didn't like the idea either.
- vii. **Jocelyn Vargas:** Previously sitting in the IRA for HHS, they fund the children center and the people that work there. 1hr
- viii. **Diana Chavez:** Well I don't know if the college RA is the same as the universities RA. So maybe that is something I'll have to ask Lisa because the only thing that she mentioned was Model UN for poly sci students and I don't know what other major is it open to and Model UN does traveling and that might affect Model UN and the students that use it in the following semester. So, what do you all think about that?
- ix. **Jocelyn Vargas:** I think it is possible because in HHS when I was a rep they would fund lobbying for public health and social work and not even completely like those clubs that wanted to do that would still have to fundraise on their own. Another thing is we can promote the sub-funding that students get to use that for the upcoming year but I don't know how much help that would be on the impact next year. We can see maybe how much was given to these clubs by IRA to go on these trips.
- x. **Diana Chavez:** I know we have club funding but I do have a questions for Kayla but lets say in that scenario where usually the RA fee is able to fund all 25 students in that class to Washington and we do reduce the fee and only 12 students can go for fall and other still wants to go will we be able to fund that?
- xi. **Kayla Misa:** I'm not sure on what our funding policy is for that.
- xii. **Dena Florez:** Right now I think that the finance committee is not funding travel but they can attend virtual conferences and ASI will pay the registration but as far as travel we will not fund because the university is not funding travel.
- xiii. **Diana Chavez:** If we go back to normal for fall 2021and say we do reduce the fee for spring Lisa said that 12 out of 25 will be traveling when it use to be all 25 but because we reduced the RA fee now all 25 students wont be able to travel. So Jocelyn had the idea of funding the travel for the students.
- xiv. **Dena Florez:** The funding committee would only be able to give a max of three-thousand.
- xv. **Jocelyn Vargas:** I think we should figure out how they are funding for the students and go from there.
- xvi. **Diana Chavez:** She only mentioned traveling not paying for their food.
- xvii. **Ledi Loot:** When it comes to traveling I remember last time I brought around 200 hundred Cal State LA students to San Diego for the university just payed for the bust and I'm not sure for the others.

- xviii. **Dena Florez:** One of the questions we should ask is does the RA fund roll over? For example, In ASI we have our trailer system. So, when the university collects the fees for RA and all the fees are not used does that stay with RA or does it roll back into the big fund and get reallocated again.
- xix. **Ledi Loot:** As far as I know it does.
- xx. **Dena Florez:** The departments we fund at the end of the year if they don't use their funds that all rolls back to ASI.
- xxi. **Ledi Loot:** It's the same thing for the university based on my department that's how it works.
- xxii. **Diana Chavez:** In the case that travel does happen next fall how will this work out. So, I think I'll talk about this with Lisa. So, should we reduce the RA fees?
- xxiii. **Ledi Loot:** One of the questions you should be asking Lisa in total how much is the budget allocated for RA to get a picture of how big or how small that is and at the same time how much in the previous did it cost and in my point of view as a health care professional I think that we will not easily go back to how things were. I think students will be strictly to travel.
- xxiv. **Diana Chavez:** I asked a similar question previously and she didn't have the answer so that's we are meeting up again. So, I am leaning the discussion to reducing the fee if no one else has any other comments.
- xxv. **Dena Florez:** I know we are looking at the RA because they are not traveling but right now. We have areas, departments trying to function. I mentioned a couple BOD's ago okay ASI for example normally we would not be spending extra money on postage every time we mail out packages we are reallocated fees to something else we didn't spend on before so look at that RA fee and you want to reduce it because students are not traveling but how else is that fee being used because we want to support students but those fees that students pay help other students so where do you find the balance. Just think of both sides.
- xxvi. **Lauren Diana:** I think we need to reduce are framework on since cutting fees seems problematic maybe increasing emergency grants and finding money to give back to them.
- xxvii. **Diana Chavez:** Keep this in mind that Cal State LA has the lowest because Lisa knows our demographics and that's why it's hard to lower it because they are already at the bare minimum.
- xxviii. **Ledi Loot:** It will always be hard to decide if they don't give is the breakdown and be transparent and give us an itemized list.

**C. Project Brainstorm- The Board will discuss ideas on projects they wish to continue for next semester.**

- i. **Diana Chavez:** From reading your biweekly's it seems like everyone has similar events planned out. So, this is just for everyone to speak and maybe have a future collaboration of civic engagement with a college rep. I also noticed that some are you are mostly focusing on programing which is fine but maybe noticing from this semester noticing a specific concern that has been occurring in meeting or events so maybe making an event addressing specific concerns. So, start thinking outside the box. I do want to hear from everyone on what you are working on so seeing how that you guys have similar issues maybe there could be a collaboration.
- ii. **Jocelyn Vargas:** So, in my area one of the things we are going to be working on is the transparency resolution and start a draft on that and next semester we are going to be doing an Academic Senator town hall. Another I am having all my senators do is reach out to all the college reps so they can work collaboratively to find the issues that are happening in the colleges that way we can see what is happening.
- iii. **Dena Florez:** It all sounds great but if you are doing this and gathering college reps issues to fix then what would our college reps be doing.
- iv. **Jocelyn Vargas:** No, the senators will not be making events I meant more academic issues and creating surveys, so we are not taking any of the programming.
- v. **Dena Florez:** The only programming that I know that ASI does is our commissioners but our college reps I saw several of them did a survey study, meet and greet, so what came out of those surveys and what was the consensus and did you take the results of those surveys to the dean and di you talk to them. Did you find out from your dean what events does the college gave going on in the spring and how can ASI collaborate with them in those spring events if they have upcoming. For the charter college of education I know that one thing that has to be done is that students need to get CPR certifies and I know we are social distancing but can we get creative to find a way to support our training because I know many of our teachers have to be trained because I know before that was a big event and it has been requested again as well to support funding so how can we do it. So, you have done your surveys so how are you going to make them into effect for spring.
- vi. **Ledi Loot:** What we did is we created a survey and I want to emphasize that one of our goals Is trying to reach out to as many students as we can and we have restrictions because we don't have access to university wide email. Why I am really trying to put focus on this is because of the upcoming student elections. If you have emails that you have collected in these events send them to me and I'll give access to the directory that you can use to advertise your events so if we help each other to build this mailing list we can increase our attendance. I was able to find the list of faculty members as well and we can ask them for a little favor. Another

thing we plan to do for spring semester is things like bring out DJ amongst other things and we have been increasing our following on Instagram and if you have event do share. And we also have been helping out the food pantry as well.

- vii. **Lauren Diana:** It shouldn't not be this hard to help our students and reach out to them and maybe this can be connected to the spring semester like getting an ASI page up on Canvas something students have to use to go to class every single would be more effective because not everyone will sign up and I don't know if that is possible.
- viii. **Diana Chavez:** That is something you would have to talk about with a college dean or department chair to reach out to the professors to put something on their canvas page. I thought we have an app?
- ix. **Gus Salazar:** We had one, but we took it off. This is something id like to say I don't think students want another app unless it gives them a benefit or something that they are able to interact with other students and stuff like that then they would love it but if it's something just giving information then they won't really care but it would be impactful if it was something like that.
- x. **Lauren Diana:** So that's why I think that it would be good on canvas since they don't have to go out of their way to get it.
- xi. **Jocelyn Vargas:** I like Lauren Idea and the way my department specifically did it is they made a canvas page for the school of social work and they allow students to add any information for that. So maybe that's possible.
- xii. **Diana Chavez:** This is something I will bring up on our one on ones and I do encourage all the executives to talk about as well and one thing I do want to mention I think we need to collaborate with each other a little bit more and I know that's something we have not done before because of our areas are a little bit different and we are in remote learning so seeing how that will work like I know Jocelyn have the idea for Senators to reach out to college reps. I know the biweekly is about us and we are doing but I never really see about what students are saying but I do want to start seeing what are the projects that you are working on. So, I suggest meeting with your college dean.

## VI. Reports

### a. ASI President: Diana Chavez

- i. **Diana:** I met with Lisa Chavez to discuss fees and I will be reconvening with her and I met with Covino about commencement and there most likely won't be one, but it is still up in the air. Three ASI presidents already said no some are still discussing it. We are still discussing it but from what I am getting it seems like a no. Maybe graduation care packages? I'll probably push that. I met with the resource advisement consultation to discuss the CARES act money of where the cares act money should go to which we discussed in a previous meeting and I was not expecting this. We have received roughly 38 million dollars and 18.9 million was allocated for students. This is what the people want to see an itemized report and I did not know this but 21 million was strictly for institutional support meaning that its like IT support, virtual support, so I was under the impression that this left over money could have gone back to students and it cannot but I know in the late spring when we received our packages they only used 17 million so there is still one million that they have still have not distributed but I think it was Jocelyn someone in Facebook from the Cal State LA book exchange received some type of money and I don't know if it is from that and that is something I'll be asking. In the institutional support, I was under the impression that this meeting will dictate how much money will be allocated and the numbers were already set and it was up to the committee to accept or confirm those numbers. To start \$52 thousand went to subsidizing food services to reduce density in eating facilities, to provide prepackaged meals to accommodate social distancing and it is sort of a reimbursement type thing. So, all the money that the university is spending because of going online this CARES act funding to institutional support is a reimbursement for all the money that the university is spending.

### b. ASI Vice President for Administration: Ma Ledi Ham Loot

- i. **Ledi:** My goal for spring semester is to have an ED by spring semester so I already have a complete committee for the search committee and so we are going to start to meet next

week so we are just waiting for the approval to start hiring. I have worked with my commissioners to start working with their spring events. The environmental commissioner and housing commissioner are working with the edible garden club to insure that there will be another workshop and we just submitted that event proposal for composting. Next, I talked to Gus and Dena about delaying the application for student elections because we don't want to confuse the students about the presidential elections so we are thinking of opening it up in November 16 and please if you have friends if they are interested to apply or if you are staying for next year and since there will be no commencement why don't we do our own graduation drive by.

ii. Diana Chavez: I don't think we will be able to do that.

iii. Dena Florez: Maybe we can suggest not a big event but students can still have the experience of the walk and it is up to each students to do that and as far as ASI what we did last year we allocated funding to your grad regalia and we reimburse you up to \$80 for that and I encourage that.

iv. Ledi Loot: What I was thinking is you know that there's a curve outside of student unions and just do a drive by to come and take pictures. So that's it for my report.

c. ASI Vice President for Finance: Kayla Misa

i. Kayla: I have been in contact with the library and I am waiting for an email back to see how ASI can support them right now. I also have been in contact with project rebound so I am trying to set up a meeting with them as well and I am also working on another project but I cannot disclose that information right now.

d. ASI Vice President for Academic Governance: Jocelyn Vargas

i. Jocelyn: First, I want to say thank you to everyone who helped us distribute the survey for fiscal policy committee. Anahi is waiting for a day where the provost can come together and present the results to where we can allocate funds in the university. In educational policy committee mentioned keeping your cameras on for next semester and that conversation went south. In Cristian's committees they are discussing and brought up that some professors are grading some stuff way late in the semester and won't know where they stand and they want to make a policy where a policy cannot be worth more than 35% of your grade and to receive feedback on your assignments for at least one-third of the semester so you know where you are standing in your classes. Then I have my commissioners reaching out to college reps and they will be asking what are the academic issues that have been going on in your college. For example, Anson will be reaching out to HHS and he sits in the committee that talks about advisement and Anson is also making a survey that regards to tutoring and I'll be sending that out once it's done and right now I have been reaching to students to encourage them to get into committees and even just ASI standing committees that they can get involved with.

e. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo

i. Analiz: My goal for next semester is try and build my lobby corps team and I think that it is very important that after this election we hold our representatives accountable is my main priority for next semester.

f. ASI Secretary/ Treasurer: Anna Nguyen

i. Anna: We had a 100% return rate in state of affairs and I still need to send that to Diana which I was going to do in our one-on-one but it slipped my mind.

g. ASI Board or Directors

i. Reps at Large

1. Civic Engagement

- 1.) Brooke Mero: The event I was working on about homelessness and labor rights with Nithya Raman we don't have a date yet. Nithya did win as city councilwomen and they are interested in hosting the event with and I will give them a week to get situated because I'm sure they are really busy. For next semester my focus is going to be more on direct engagement and trying to find ways students can engage remotely in their communities so some letter writing, workshop of writing letters to people that are incarcerated or in nursing homes that don't have a lot of contact with their families. I also have been working with the food pantry and making a survey on what will motivate students to come to webinars and things like that.
2. Diversity & Inclusion
  - 1.) Jasmine Parker: NONE
- ii. College Reps
  1. College of A & L
    - 1.) Brajohn Hicks: Our event is still coming up so we are still working on that and I know ASI is not a square so you will be there.
    - 2.) Lauren Diana: We are also working with Gus again to make another flyer and we have 14 signups for this showcase which is great. And we are working with Gus to make a line up so people can send it to their family and friends.
    - 3.) Diana Chavez: I know that students were able to submit beforehand but for the event itself can people still come in and showcase their talent or they have to do it before hand?
    - 4.) Brajohn Hicks: Its more of a pre-approved thing
    - 5.) Lauren Diana: It is also a time thing we have 2 hours and for the 14 thing it will be the performance than interaction with the audience.
    - 6.) Ledi Loot: How about a film fest?
    - 7.) Brajohn Hicks: It's a good idea but I am too nervous that it's too narrow.
    - 8.) Ledi Loot: Why don't we do it for spring?
    - 9.) Brajohn Hicks: I think it is very narrow but also what we did find out was that you need incentives. For the first ten people that sign up we gave them gift cards to amazon.
  2. College of HHS
    - 1.) Rochelle Cordero: We sent out the surveys and once we get the surveys we will speak with the dean afterward and then tomorrow Jazmin and I are going to meet up via zoom to talk about project proposals and I like the idea of collaborating and that is it.
  3. College of NSS
    - 1.) Kristy Lam: Emily and I have been working on our event that is coming up next week Friday on the 13<sup>th</sup> the alumni event. We have been talking to the director of development for NSS and she has been helping us out a lot to find alumni's' to work as our panelist and we have the dean coming into do a talk.
    - 2.) Emily Sandoval: All I have to say is to share the event.
  4. College of ECST
    - 1.) Kyle Misa: We don't have much, but I did tried to talk to talk to people to get panelist for our event and I haven't gotten a reply yet. I was also working with Diana to create questions for our panel and that's about it.
  5. College of B & E

- 1.) Johannakate Connally: Well we have our event on November 20<sup>th</sup> that is a panel event to have professors talk about their careers to help our students because of all the sections we have in our college.
- 6. Charter College of Education
  - 1.) Phoebe Wong: Last week we had a meeting with the OSS director and and the program directors and we discussed a few ideas for spring events and we talked about graduation about doing some sashes or a gift basket kind of thing. We also talked about CPR certifications and alumni events as well as a social event at the end of the semester so these are just ideas and we still need to talk to them about it.
  - 2.) Sidney Lim: We just submitted the program proposal for advisement but we have to resubmit that but we are basically holding an advisement event for next semester and we will have advisors and directors as well and another thing that the administrators mentioned is that students wanted to talk to one another and wanted to socialize and one event we were talking about is an art event where students draw what they have been feeling during quarantine and then we will create into one collage and I believe the campus library said about doing an archive where they want students to document the process during Covid-19 as a college and get students to interact and we were thinking of giving students gift cards for submissions even if it is a small amount.

**h. Office Manager: Dena Florez**

- i. Dena: No we are just working on communicating to personnel about the changes of our student staffing and how we are going to work through that and trying to maintain the flow of the operations and Ledi has been a great support sending me the emails on time and the spread sheets. If there is something you think you need that I missed please let me know. I am on campus on Wednesdays and also Thursdays and that's when we do the deposits for clubs and orgs since we are supporting that so when ASI cuts a check for an event we go ahead and deposit to the union so that our students can stay safe. I meet on a weekly basis with Carol as well.

**i. Graphics & Marketing Coordinator: Gus Salazar**

- i. Gus: No but I want to give everyone an update that we are getting ready for spring 2021 events and I did put in the chat where you are able to submit your events for program proposals and if you need any help with setting up programming or anything like that reach out and we can start meeting so I can give you some tips and ideas. We already started working with the Calendar of event with Tony.

**j. University Designee: Carol Roberts-Corb**

- i. Carol: NONE

**VII. Adjournment:**

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot			
Motion to adjourn the meeting at 5:33 PM.						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 5, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, November 19, 2020.

Prepared by:

DocuSigned by:

*Dena Florez*

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Dena Florez- Recording Secretary

DocuSigned by:

*Anna Nguyen*

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Anna Nguyen- Secretary/Treasurer