



# Board of Directors Meeting

## Minutes

Date: Thursday, July 16, 2020

Time: 3:34-5:45pm

Location: Zoom

Attendees: Board of Directors & General Public

Type of Meeting: General

### I. Organizational Items:

A. Call to order by: Chair Diana Chavez, ASI President 3:34 PM

#### B. Roll Call:

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Kayla Misa	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Gabriel Avila	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Present
Johannakate Connally	College of Business & Economics Rep.	Present
Jonathan Villagra Silva	College of Business and Economics Rep	Present
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Present
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Present
	College of Engineering, Comp. Science & Technology Rep.	
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
	Campus Affairs Rep. at Large	
	Diversity and Inclusion Officer	
Ryan Yoo	Chief Justice	Present
Dr. Jennifer Miller	University President's Designee	Present
	ASI Interim Executive Director	
Dena Florez	Office Manager of Administration & Services	Present
Guests of the Gallery		

### C. Adoption of Agenda: Thursday, July 16, 2020

#### ❖ Discussion:

➤ None.

Offered By:	Ma Ledi Ham Loot	Seconded by:	Anna Nguyen			
Motion to approve the agenda for Thursday, July 16, 2020						
Consensus to approve the agenda for Thursday, July 16, 2020 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

## D. Approval of Minutes: Thursday, July 2, 2020

## ❖ Discussion:

➤ None.

Offered By:	Gabriel Avila	Seconded by:	Jazmin Ennis				
Motion to approve the minutes from Thursday, July 2, 2020.							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

## E. Approval of Minutes: Thursday, May 12, 2020

## ❖ Discussion:

➤ Diana: Table Minutes from May 12, 2020

## II. Public Comment: This time is allotted for the public to address the Board regarding items not included on the meeting agenda.

➤ None.

## III. Action Items:

## A. ASI Appointed Positions – The Board will consider action on appointing candidates to open ASI positions.

## 1. ASI Internal Committee Appointments: The Board will consider action on appointing candidates to open ASI internal committee positions.

## a. ASI Diversity &amp; Inclusion Officer

i. **Litzy Samantha Duenas:** I do believe I am the best fit for this position because I know it doesn't only involve culture but one thing about me is that I'm super involved with my culture, I am a Latinx member. I do notice all the events that correspond within campus and I know what the position calls for. I know it's to promote all the campus events that are going on and it corresponds with the linkages of the different organizations that are involved on campus, so it does involve a lot of knowledge of the other organizations that are present. And I know it is also to support the students and to support their student rights and to protect them. It also involves acknowledging the students and letting them know the different information that is going on campus. It involves a lot of communication with students and what I mean by that is letting them know what is happening and what is going on about the different resources and I've noticed that not a lot of students know about the resources that are being given on campus. I am an incoming sophomore and as a freshman when I started, I didn't know about the resources on campus until I had to ask for help. I didn't see a lot of posters or different things showing me where I can go for help. I believe I would be best fit because I am able to market and let students know as I'm really good with communication.

ii. **Ledi Ham Loot:** Since in fall semester and probably in spring everything will be online, I just want to ask how are you going to carry out the responsibility of the Diversity & inclusion officer especially because there is a lot of things going on right now without being bias on a certain race because as a diversity & inclusion officer you have to remember that you will have to include everyone, so with the online thing and the problems we are experiencing right now, how are you going to carry out your responsibility?

iii. **Litzy Samantha Duenas:** With that being said I do know that does carry a lot of responsibility and I have taken into consideration that fall and possibly spring is going to be online. With so much going around, not just Covid but the thing that happened with the DACA students and the international students that just went on. There is a lot of problems out there and a lot of my closest friends are actually DACA students that go to Cal State LA and other CSU's and UC's and with that I am able to

- connect with them and ask them how they are feeling and I am not going to be unfair because I experience racism throughout the day especially if you live in a white washed neighborhood or if you go to any place where you see a lot of white people and people who don't wear mask, I've noticed a lot of discrimination and videos going on so with the responsibility that comes with that I don't think I would be unfair to other people because I do know what goes on through their mind and I do know how it feels to experience that and with school continuing probably through spring there is going to be a lot of people who feel especially with the elections coming up people need to know about the registration, when registration ends and they need to know that their vote counts. So, I have noticed a lot of people advocating for that and a lot of people need to vote especially if they don't want Trump to win.
- iv. **Ledi Ham Loot:** Follow up question, what kind of activities do you have in mind if in case you get the appointment of the Diversity & inclusion officer to do in fall semester?
  - v. **Litzzy Samantha Duenas:** Well it would be difficult to plan activities especially since it's online but I could say one that I have in mind; there's a lot of communication online and zoom meetings so it would just be a matter of creating different zoom meetings where you could plan different events such as and give prizes over meetings and the more people who join then it could possibly be like gift cards or other things like care packages that's involved with the students if they are willing to join it to benefit them and make them more involved would be my idea. I can't really think of an exact plan because it is a little hard right now but further into the year you'll notice that a lot of people find online school really hard and there will be a lot of complaining about it so I'm just thinking to try to get the student more involved would be the best idea for now.
  - vi. **Ledi Ham Loot:** Thank you
  - vii. **Gabriel Avila:** Can you give us an example of an event or some kind of program of facilitation that you have committed to or have done in the past that is comparable to what you would do in the future for you to be elected.
  - viii. **Litzzy Samantha Duenas:** Yes, in high school I did try to be involved and I joined a lot of clubs and a lot of sports and I try to do a lot of volunteer work. I was in this club known as MECHA where that involved a lot of chicanx students where we got together, and we tried to create different events trying to that will make other students comfortable. Like after schoolwork where we plan those events and we tried to recruit a lot of people and get people to donate money. It was a lot of recruiting baile dancers and Mariachis and I was the secretary in the MECHA club and what I did best was try to handle all money and people who tried to join and I tried to get different organizations and clubs to come out and try to support us. So, for this one of the events for Día de los Muertos we had to find a face painter, mariachi, and different types of things to get people to come out and we also got a lot of other clubs within the school to sell their food in order to make more money.
  - ix. **Diana Chaves:** Lets discuss this candidate.
  - x. **Analiz Marmolejo:** I was hoping more people would ask more questions just because I'm really stuck on this candidate. I do know her personally and she's really sweet that is an incoming sophomore so I'm hoping she does get involved with ASI in another way. For this position although it's not an executive position it's an officer position, she's not just a committee member she won't have just a whole team where she is sitting and taking in ideas but she'll be having to execute these ideas and launch them on her own and come up with these ideas. When Ledi asked her what ideas she had in mind she took my ideas so I was kind of hoping from her interview I had to explain to her a little more of what the position actually entails and I gave the idea of you know how for elections we were able to give out the gift cards and all these different prizes to get students involved and that what I told I think that would have to happen since it will all be virtual. Getting students to come we'll have the budget where we don't have to buy food at these events but having gift cards or other incentives would

- probably be the biggest things for our marketing of our events. I was kind of hoping that maybe she could come up with something off of that but it seems like she just took my ideas and I'm really stuck and I would not be giving any recommendations and I'm hoping to still keep this position open but I just want to know what the board thinks if you have any questions or thoughts on this.
- xi. **Brajohn Hicks:** As far as the candidate goes, I think they're not assertive enough. Especially with everything going on you're going to need that assertiveness, or every issue can eat them up so from what I was hearing she had a little bit of ideas, but assertiveness was not there.
  - xii. **Analiz Marmolejo:** That's what I noticed like she has awareness of discrimination and things happening in the community but as far as taking action upon it or spearheading events like where she was actually given the chance through METCHA wasn't really connecting with that.
  - xiii. **Brajohn Hicks:** Another thing that struck me was that she kept on repeating racism because diversity is not only race its gender and sexuality, it's a number of things. So, I was not really convinced this time around.
  - xiv. **Gabriel Avila:** I think that yes to popcorn off of Brajohm I think that there seem to be a lot of uncertainty within her responses and a lot of consistent similar responses and nothing that had a wow factor, there wasn't anything that I saw would be an addition to what we have as a team. I think that she has potential and obviously she wants it, however I this time we need somebody that need to have much stronger proactiveness because this is not an easy year because of all the things that are happening I want somebody that is strong and strong minded to be able to take on the challenges this year and we can't afford that as it is already. You know that we are walking through with our hands held so we need somebody strong to hold us as we all go through this. Thank you.
  - xv. **Ledi Ham Loot:** I was asking for something concrete when you come into this position you always bring something. Doesn't mean that even if we are virtual this semester and spring it should not prevent great activities. There are always ways you know we should be creative at this time and like I always say this position is very sensitive and we need someone who is assertive and confident. I agree with what Brajohm said this position can eat you up, even strong people with strong personalities with what is going on right can easily be eaten up. So, I recommend to just keep this position open now as we still have time and we can find someone that will be a good fit for this position.
  - xvi. **Dena Florez:** The other candidate, does she have to reapply, or can she still have an opportunity for next BOD.
  - xvii. **Diana Chavez:** She didn't get interviewed that why we didn't go over her application and not looking at her today.
  - xviii. **Dena Florez:** I know we are not considering her today because she does have to be interviewed but my question is does, she has to reapply.
  - xix. **Diana Chaves:** There's two ways to go about it; one is to table her application until next meeting.
  - xx. **Dena Florez:** You'll have to get consensus.
  - xxi. **Diana Chaves:** Yeah, I'll get it after.

**Roll call vote:**

15 No/ 2 Abstained

Offered By:	Gabriel Avila	Seconded by:	Analiz Marmolejo			
Motion to table Vanessa Marie Avalos's application to the next meeting						
Consensus to table Vanessa Marie Avalos's application to the next meeting- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

## b. Associate Justice

- i. **Sasha Prakir:** Last semester I was appointed as an Associated Justice and I was only there for one or two months and I learned about how ASI works. I learned so much about how the committees interact with each other and how the justices themselves work with each other and I learned so much about our agenda as justice's. Ryan and I have been working and we are campaigning to separate policy from procedure right now. I learned so much this semester, but I didn't get to do much and continue with the work we've been doing. I know Ryan has been a great chief justice and I want to just continue the campaign and I want to keep on sitting on committees and learning about ASI and I really want to keep contributing to ASI as a government and keep bringing my wisdom and experience and helping out where I can.
- ii. **Akalpit Adwait Shukla:** A fun fact about me is that my family is in Nepal a small country between India and China. When I'm in this position I hope to have an impact on the policies that will later have an impact on the students of Cal State LA. As I was a part of the NSS student committee, and I was fortunate to get the viewpoint of students of Cal state LA from the NSS Department. As a biochemistry I was able to do discussion that we had and had something to input. Associated Justice position is one that makes me go outside of my comfort zone. This position will help me look at the college from a very different viewpoint. Although this is very new to me the other Associated Justice's and the Chief justice are my peers. I'm willing to learn whatever is needed from me in this position for them. These leadership experience will help me become a better person and help me in the future in my career. I'll also be able to contribute to the community that and learn something new and make some connections. Some inspiration that drives me all day is my parents. My parents went through a lot of hardships and I wish to make them proud and make them feel that all the hard work was worth it.
- iii. **Ledi Ham Loot:** Ryan what is your schedule of meeting?
- iv. **Ryan Yoo:** It's weird but I've asked all of the applicants and seems like there Fridays are free so I figured we can move it to Friday because everyone's Wednesday seems extremely crowded.
- v. **Ledi Ham Loot:** yeah one of the things we should insure when appointing for the position is their availability. So, both of them are available on a Friday but not on the suppose schedule meeting.
- vi. **Ryan Yoo:** Yeah and it's one thing I need to ask the board is, is it okay? I do recognize that the meeting has to. Be held within in the week to make sure that if any policy changes we can take a look over before the Board and this is something, I'd like to discuss to the Board about.
- vii. **Dena Florez:** I'm looking at their schedules and looks like they are both available from nine to eleven on Wednesdays when the meeting is held, am I looking at this wrong? Because According to Sasha he's available from six A.M to eleven A.M and Akalpit he is available all-day Wednesday from eight A.M to six P.M.
- viii. **Ryan Yoo:** I'm just trying to make sure that all Associated Justice's can sit on the meeting and Friday's are looking like a much better day. If I can get Milton to change his schedule, then I will keep the meetings on Wednesday from nine to eleven.
- ix. **Dena Florez:** Not only can they not make their bylaws meeting but are you able to distribute the Justice's to the other meetings; college reps, execs, personnel. Ideally you have justice's to help support you in the other meetings like finance, personnel, legislative affairs, shared governance. Bylaws yes is very important it is your meeting but make sure they can support other areas.
- x. **Brajohn:** What is your commitment to this?

- xi. **Sasha Prakir:** I told Ryan in our interview I am very committed to this position. I love sitting in the committees and I really enjoy it and I enjoy the duties with no strings attached. The reason I only served a few months was because I was appointed in the last 2 months of the semester. It was no scheduling conflict or nothing like that. I am fully committed, as soon as I heard about the position I applied and as soon as I was appointed, I started serving the committees.
- xii. **Akalpit Adwait Shukla:** One of my motives that's pushed me through middle school is stepping out of my comfort zone and the middle school I went to was very academically and scientifically based so there was not extracurriculars. So the only extracurriculars I did was going to competition and I saw that other students were doing just as good as me while doing other things so I thought why can't I do this so I feel like this is one way I can step out of my comfort zone.
- xiii. **Ryan Yoo:** Akalpit accepts the fact that being a bio-chem major the works that he's going to be doing as an associative Justice sitting on the Bylaws committee is not necessarily something he's going to be used to or is his forte. What I admire in Akalpit is that he accepts that and he's willing to embrace the challenge and before he applied to be a justice he was in another committee and as soon as he saw that there was going to be a schedule conflict he asked how else he can help and I admire that determination and that's why I want to give Akalpit a favorable recommendation because he can mature into something he b]never thought he could be before. As for Sasha I had a pleasure of working with him for about a month and he worked very diligently and he always asked me for stuff that he could do and that calling of public service that he has is what makes me give a favorable recommendation as well. That being said I do want to mention that scheduling is going to be a little bit weird with Bylaws committee because I have to see Milton's schedule as well, I am being transparent with the board so just consider the scheduling will be a little bit weird this semester at least.
- xiv. **Diana Chavez:** Who else sits in Bylaws?
- xv. **Ryan Yoo:** The Elections and bylaws committees so Elysse.
- xvi. **Diana Chavez:** So, have you talked to her about this situation that you have right now?
- xvii. **Ryan Yoo:** I did send her an email last night after I received Sasha and Akalpit's schedules.
- xviii. **Ledi Ham Loot:** COC meets on Fridays especially when election is nearing, we would need an associative justice to be there and maybe bring in some reports on anything so that would be a conflict and there's a lot of meeting on Fridays too right.
- xix. **Dena Florez:** Finance and Funding so basically every Friday from ten to two.
- xx. **Ryan Yoo:** We can do two to four
- xxi. **Elysse Caballero:** I'm usually open Fridays as well and I just sent him the email of my schedule so I'm available 2-4.
- xxii. **Diana Chavez:** Did Alex Berry move the meetings?
- xxiii. **Dena Florez:** My suggestion is to look at the candidates and see if they are solid and if they are not then a conversation between madame president and chief justice will have to take place because as Ledi Mentioned Fridays are already packed with meetings so we're asking for meetings to happen from ten to four. So, consideration the big thing that you have is looking to revise policy and procedures and separating them and that's going to have a big impact on a lot of the committees and plus committees have changes to their policies so in essence you're asking them to wait. you know finance is going to have to wait like two weeks to make change and it has to go to the board for approval this is why Bylaws falls in the middle of the week and if you and the president think it's okay then it's okay.
- xxiv. **Ryan Yoo:** Strictly regarding the qualification I do think that both candidates are qualified.
- xxv. **Diana Chavez:** In other candidates we couldn't get them because we couldn't get their schedules right and this is the same instance about their schedule right what I think we need to do here is we need to save the conversation between me and Ryan and I'm more comfortable tabling both of their application

if it's okay or we can have a special meeting to discuss this further because of the time. When the board discussed about Milton we still passed him even though his schedule didn't align and I don't know if the board is comfortable with these two candidates but I just don't want the board to choose because you want to choose and I want to make sure we are choosing the right people here.

- xxvi. Gabriel Avila:** I think that what we are seeing as Dena has mentioned we're seeing strong characters that want to make a difference and want to commit to be a part of ASI in the positive direction and I think that the scheduling can fixed because ultimately when you want to help and make a difference you'll make time. Especially because we are living in time where are no longer committed to these nine to five schedules. I think they can work out if you talk to the chief justice because if you did it for Milton why not for these two.
- xxvii. Diana Chavez:** Dena did mention the reason why bylaws was held in the middle of the week and honestly I don't have that much knowledge on why so if you're all comfortable voting today by all means go ahead and I wish I had known that the scheduling was a little bit of a problem before thinking about changing it to Friday. I say table it to executive committee at time like this we do need associative justice's I understand and if the board is really fixated on these two candidates, I think I want to take this to executive committee and what they think about this situation. As president I don't feel comfortable voting today so if anyone wants to motion to put their application to executive committee, we will appoint them there if they get appointed.

Offered By:	Gabriel Avila	Seconded by:	Ledi Ham Loot			
Motion to table Akalpit's and Sasha's application to the next Executive meeting						
Consensus to table Akalpit's and Sasha's application to the next meeting- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

c. Finance Committee (3 BOD seats)

- i. **Josue Montenegro:** The reason I am best fit for this position is because I have experience in financial analysis, financial planning, and I have experience in planning and communication. I Have experience in presenting my work, ideas and coordinating events, I've done this in the past multiple times. My best interest is to help the students and the Board of Directors reach their goals that we all strive for equally during a time like this is important to have great communication when students have a lot of questions. I know I could play a big part in being the bridge with the Board of directors and students and everybody in ASI and with the help of the rest of the committee and we can plan the rights events and workshops for the fall. I have the time and I have the fire to make things happen so that we can succeed on both sides. I know that financial planning is a big part on making thing happen and making things run and just having time to get things done so I feel like I can definitely plan things out and show everybody and coordinate that because I have the experience as well.
- ii. **Lauren Diana:** I think I'm a good candidate also for this position because I recognize that money has a lot of power and in the finance committee I think it's super underrated and I want to bring my passion for that with my limited knowledge but I'm super eager to learn. As you know I am apart of ASI on the board for college rep for arts and letters, I am also pre-corona on the RHA committee which is for housing and we do hold programs and stuff so we have to be very money conscious I'm also a sister so we fundraise, like all we do it philanthropy and raise money and reiterating money has so much power and you can have a club and advocate as much as you want but until you have that financial stability and knowledge I think that's where you represent the best and I'd love to be a part of that and learn more from my colleagues as well. As far as planning goes, I want to educate our students and

- reach out to them. You can't just put on a town hall and say come learn and I want to reach out to everyone especially from my college and educate them on the importance of finance, thank you.
- iii. **Diana Chavez:** The board can now ask questions to the candidates.
  - iv. **Ledi Ham Loot:** There's a possibility ASI will have a surplus, so I just want to know what do you think is something ASI can allocate the surplus for?
  - v. **Josue Montenegro:** I'd say we would have to allocate to necessities all around the board before we even get into the surplus so seeing that everything is managed and paid for I say we vote equally and seeing what the students wants and seeing what the board has and come up with ideas to see what's best fit for all students to participate and the board to have an equal piece so that it's not one sided and students not complain like I didn't have an opportunity, so create an opportunity for everybody. An idea, I saw how you guys did that raffle there where you can win something so as long as we promote that image so that everybody has an opportunity to get that. That would be really cool. Another thing is I know with Covid going on we could definitely help students out with the food pantry so we can provide some type of help and give some type of donations or organizations during this Covid thing I when out and donated a bunch of necessity bags to skid road and some type of philanthropy as well. It'll go a really long way and it will show what we're about as well and we have the power and team to make it happen. I think there are many possibilities but definitely something we'll all coordinate together.
  - vi. **Lauren Diana:** I also agree there's obviously going to be a significant amount of surplus now that classes are online and I also think that there is a surplus amount of students that are struggling right now because classes are online so I think we do need to re-allocate that to CSU's and reach out international students and after that a whole situation like mental health resources which is a huge issue that is always at the table. We are those people to change that and I think that would be the things I would want to act on.
  - vii. **Gabriel Avila:** Thank you both Lauren and Josue for your enthusiasm. What are the qualities you look for in the people you surround yourself were you to be elected in the finance committee, what do you look for that is a part of your growth as a member of the finance?
  - viii. **Josue Montenegro:** Something that I see that is really there is passion because we are all taking time from the things we do to do these meetings to make sure it's a big deal and spend time and seeing what we want to actually accomplish so for people that would want to have that passion and that drive to actually want to help students, that's something I would want people who want to go the extra mile and that goes a long way because like I said just that willingness to accomplish stuff that's basically it.
  - ix. **Lauren Diana:** I think I want to surround myself with people who have passion and I think experience like when we were talking in our interview a lot of students just want to go to school and not really care to make a change in their community where they are right now and I think we need to pluck these students out and educate them in what change they have the power to make. So, some experience because I'm eager to learn. Another quality is to recognize the power in what we could do.
  - x. **Diana Chavez:** I Just want to mention before I hand this over to Kayla that there is three BOD member that can get appointed and four student members so Lauren is a BOD member Josue is a student member that means both can get appointed into this position.
  - xi. **Kayla Misa:** I give Lauren my full recommendation because I interviewed her first. As we all heard she is really passionate about learning even though she doesn't come from a business background she really wants to see what's going on financially within ASI and Disseminate it to the Arts and letters college students. Yesterday she brought in her passion of what her college needs to learn from the finance committee and brought in several great ideas about what finance committee can do and how it can improve in serving the students. She genuinely wants to learn more, and she wants to hammer in our communication aspects. I know that is a student that will really help with recruitment and spreading



- information that is correct to the right people and she has been on the students side and she wants others to see what ASI is doing from the financials end and kind of clear up any information or any misconceptions of what ASI is doing and that's a student I want on this committee. For Josue I also give my full recommendation for him as well. He was telling me the concerns that he has heard from the general population from the business and economics since he's a finance major and as you heard he already has the experience in dealing with a lot of business and he's actually working in an internship where he's dealing with this type of stuff so that's obviously that we want, that has that financial experience. He was explaining how he knows how to balance everyone's interest and as you guys asked him questions you can tell that he has the best interest of everyone and he also wants to show people in the business and economics college that it is important to get involved and he really wants to help on recruiting people as well and that's also another person I want on this committee.
- xii. **Analiz Marmolejo:** I give both full recommendations. You can tell with Lauren that even before the finance committee started students were already reaching out with financial concerns and she reached to me and asked what can we do and she actually came to the finance committee to make sure that the issues the students have brought were addressed and there was a solution created and she had that conversation with me and then for Josue I also give my full recommendation because as Kayla said he already works in finance so basically just a little background about that is that we are in the same organization and one of our brothers created this CBD for dogs that are sick and what Josue is in charge of is basically all the finance for inventory. He'll create weekly presentations about where their money is going and how to budget it better and what selling and what isn't and maybe a few marketing strategies and he deals a lot with the books and I know he studies a lot of those stocks and finance things so I think he does have a lot of experience in that field and then I saw that he has a lot of interest as well for advocating for students and I think that's also very important.
  - xiii. **Gabriel Avila:** I concur with my colleagues and I think they will both benefit and be a great asset. I love that Lauren was acknowledging she didn't have the experience but does have passion and with Josue's expertise it will influence others. I don't think I asked how you are going to contribute to Lauren, so I think they are going to do amazing and they are very much about advocating for students, so full recommendation.
  - xiv. **Ledi Ham Loot:** Me too you know that feeling when you interview people and you know they are going to bring something to the table, so full recommendation in both.
  - xv. **Diana Chaves:** Lauren welcome and Josue Kayla will just email you the information you need.

**\*Unanimous vote\***

**B. University Committee Appointments – The Board will consider taking action on appointing candidates to open external university committee positions**

**1. Student Fee Policy – Alexis Iheanyi Obinna**

- **Diana Chavez:** Alexis doesn't have to be here only the person who interviewed her, and I interviewed her. I just want to say that Alexis was very knowledgeable about certain fees and on certain advocacy that student has come up to us before about increasing or decreasing certain fees and she is very passionate about it so I do give her my full recommendation for this committee and that's all so she is now a part of the student fee policy committee.

**IV. Old Business**

- None.

V. New Business

A. **CSSA Resolution in Support of International Students** – The Board will discuss on the resolution as presented.

- **Ledi Ham Loot:** Ice and the trump administration sent out a mandate of the international students, specifically the F1 holder so they were saying that if the classed were online international students are required to go back to their home countries or else they will be deemed undocumented and they will be forced to be deported or they will be imprisoned so as a result the entire CSU system, specifically the CSSA which us the CSU system leadership and government so if we have ASI we have the CSSA that is the entire student association for the 23 CSU campuses. So, we met, and we worked on this resolution to help international student but a little bit about it is they already rescinded this, but they wanted to pass this resolution in case they do this again.
- **Analiz Marmolejo:** Ledi sent me the international email that the international students received and that whole resolution skeleton started and since it was all knew to me and obviously I'm not an international student and Ledi was a major part of this and she was inputting her international student experience and be able to fact check. Although Trump rescinded his policy, we are expecting a future attack. We are presenting them this weekend that we are expecting further attacks will come and there will be a new plan of action for international students and undocumented students and so with this resolution we are going to put some pressure on our Chancellor to bring up some statistics, mental health awareness of our students. This is a solidarity statement so we some resolutions. The top describes the students we provide education to and it had four-hundred eighty-seven thousand will be affected by this so it's not a small number and they make up a lot of the population in the CSU committee and there's also if you are sending these student back to their home countries they'll either be more exposed to Covid or they can't even get back.
- **Ledi Ham Loot:** Take into consideration that we are acting this because you should know the importance of having international students just like how we fought for our DACA regardless of your immigration status because we are all CSU students and we have to help each other out. This is not just a fight of international students but also the fight of non-international students who have established a relationship with them. We've had to review some of the laws say for example if you are aware of the new title nine regulation on how it's going to effect, if these students are enrolled online on CSU if they go back home in their countries they will not be covered by any Title Nine regulations. Another thing I keep on mentioning international students bring in different types of culture. There's a reason why we are here, some of us are here because they don't offer courses that we can take back when we go back to our countries. There are also some courses you can't access when you go back to their own country. You know countries who have strict religious acclimations and their things you can't talk about like if you're in a gender and sexuality courses and you go back to your country there will be restrictions. Some countries don't have the ability to connect or give access to canvas or YouTube so that would actually impede on the ability of the students to succeed in their program. We have to prove that we have the kind of intentions to share something to the American students so that whenever we can learn from the American students we can bring back to our country and so we can improve it. So, we came up with these resolutions and we tried to cover all of the loopholes and then I hope you take some time to read and let us know if there is something you want to add or edit.

➤ **Diana Chavez:** If the board has anything they want to add or talk about right now is your chance to do so because in the next BOD we will be voting on this and it's just in solidarity pretty much and take action and we can vote on it to show support. I heard that CSSA leaders are going to change a few words. Is there anyone from the board that wants to say anything?

B. **2020-2021 Budget Timeline** – The Committee will review the proposed 2020-2021 Budget Timeline as presented.

➤ **Kayla Misa:** Student government this includes everything that had CSSA, travel, grant and aid. if you look in depth what going in the budget it also shows you what ASI is supporting and the other organizations we are supporting elsewhere in the campus.

➤ **Ledi Ham Loot:** This is a proposal budget so we dint really know exactly how much we're getting but then we will be having a surplus right?

➤ **Kayla Misa:** We are expecting to have a surplus.

➤ **Jennifer Miller:** It's a loose proposal because you have so many open positions there are things that are likely not going to happen in person with the same cost. Kayla can't say the exact amount but you're going to have the only office in the campus with a surplus and you're going to want to be really mindful of that. This is typical because we want to see what comes in and you decide what you want to do when our students are having a hard time and we aren't doing anything extravagant and you'll want to be mindful of what you can do. So, you'll have time; the third month, the sixth month, and the ninth month.

➤ **Dena Florez:** Keep in mind we can't discuss the budget because it was not on the agenda and we want to be mindful that we give the student members the twenty four hour of notice so what we are discussing right now is the budget timeline and I hope that was uploaded.

➤ **Diana Chaves:** The board does have until next meeting to look over it and ask any questions or comments to Kayla if you have any. We are just reviewing it so of the board doesn't have any further discussion I'll go ahead and move on to the next item.

C. **Book Voucher** – The Board will discuss the ASI Book Voucher Program

➤ **Diana Chaves:** We already talked about it during finance and there's a lot of students who do qualify for the twenty hours and understanding the circumstances that we are all in right now I do want to make sure that the book voucher is open to everyone and the finance committee did want to hear from the board about what they think about the voucher requirements and if students have already been communicating with you?

➤ **Lauren Diana:** The concern we had for the book voucher was if we will review the requirement of the twenty-hour employment, is it okay to count internship hours as work? I wanted to see if I can talk about it and if we. Can amend that because the students that do need this the most aren't able to work because of the circumstances we're in and I think that will be a great thing to open up to them.

➤ **Analiz Marmolejo:** From my own perspective some of you know I do work three to four jobs on campus and sometimes they are seasonal especially for my job where I'm a marketing coordinating for one of our institutes on campus and as soon as the school year ends I have no one to cater to until the school starts up again or when I can do presentations and I also work at the union so right now with Covid the union is the central spot for Covid and there are no students so we are only able to work twice a month. From a student's a perspective they wouldn't even be eligible even if they are willing to work and

finding a job is not that hard but you're putting a big risk on ourselves and how far are you willing to put your family members at risk. I think we should fix the requirements around the circumstances that we are in and like Lauren said that is the reality of other students.

- **John V:** If someone can expand on what exactly you receive from the book voucher.
- **Kayla Misa:** It's three hundred that goes to buy books but it doesn't go for specific supplies or equipment and if we were at school physically because this is a voucher from ASI students who receive this voucher would have to give the book back but do to quarantine we would have to waive that and that's one of the thing we are looking at right now.
- **Ledi Ham Loot:** For the voucher program is part of our student support so twenty students it will be given to buy from the bookstore. What we propose to change is number one the student working hours because of the circumstances we are in and we do acknowledge that our students need that kind of support so we might need to add another proof from the student that they were previously employed so if they can prove that before Covid 19 they were employed they need a letter from their employer and I think another change we are trying to propose to define internship so I think for the purpose of this internship should be considered employment if it is paid and if it's not then it is not considered employment.
- **Lauren Diana:** I'd like for the Board to reconsider the way we choose our applicants because it is first come first serve and we are just passively fixing or amending the twenty hour rule now I think it will propose an unfair advantage to those who did apply first so maybe looking at all the criteria instead of a first come and first serve basis. Correct me if I'm wrong but last time they said we don't get the twenty and we might be extending the full twenty as well.
- **Diana Chavez:** The way I see this work is it's a finance committee type of thing but the reason why I put this on the board is because finance wanted to hear from the board and if they have any amendments so they can take it up to the finance committee.
- **Kayla Misa:** When we are looking at internships as a type of employment, we want to make sure that they have to be paid and are we still keeping those twenty?
- **Diana Chaves:** That's for finance to decide next Friday.
- **Ledi Ham Loot:** I think I would say yes because we are talking about "employment" and when you define it, it is a job. So, I think we will go with internships that are paid.
- **John V:** The vibe that I got from Lauren was that the students that requested the changes to make to this for people who lost their job or severely got their hours cut and if they don't have to I don't think it will fair if you require the other to have the twenty hours as well.
- **Ledi Ham Loot:** Think about the population just like in scholarships we should set certain criteria and still be inclusive to everyone but if we lack in the criteria, we will be receiving a lot of applications.
- **Analiz Marmolejo:** I think that was already discussed that we were still able to allow students who either have their hours cut or totally dismissed as long as they are able to provide proof that they were previously employed or still employed but with very minimal hours.
- **Ledi Ham Loot:** Kayla sent me the document and we added some proposal changes and just based on our base on my previous experience we just put that as long as they were previously employed and give us proof and they will be eligible for the voucher.
- **John V:** Was it ever necessary to provide receipts of the books they got? Or was it looser?

- **Ledi Ham Loot:** Dena mentioned that once people got the books the names will be provided to the book store so they have a record of the names but because in the past a lot of students didn't really apply for the book voucher program but because of the efforts we are actually doing right now I think we are expecting a lot of applications. Do we have an idea of how many students already applied?
- **Dena Chaves:** Yes 8 people have applied last time I checked. For the book voucher twenty students are awarded each semester and the student assistant will send the name and the CIN to the bookstore manager Elaine and it gets keyed into the system so that when Mary comes in and buys her books she's awarded a book voucher and then the discount of three hundred dollars will apply toward textbook purchases. So, then she could use it for audio, rentals, or buy it. And because of the Covid we said is at the end of the semester you're required to return but not anymore and if they do, we'll donate them to the library. So ASI has a one point four-million-dollar budget and a lot of that goes to programming not much is towards computer students which are the evening students, but I don't want you to think it was made for computer students. It's a book voucher because when we went from quarter system to semester, we no longer had many evening classes that started at four o'clock that's why last years administration took away the six P.M requirement they also took away the thirty hours.

## VI. Reports:

### A. ASI President: Diana Chavez

- Diana: It's been a very stressful biweekly when the ICE and security released that statement, I know I wasn't the only one stressing out about this. It was pretty stressful as I didn't know too much about F1 or M1 visas or what it meant and I relied a lot on Ledi and Jen and they introduced me to the Director for the international office and he was great and we met with him and talked about the message and we talked about what we plan on doing with as much as we have right now and I learned a lot. I can tell you that the international office will be releasing a message sooner than later to the international students regarding the condition we are in right now and the fact that the federal ICE and homeland security rescinded their decision and international students are safe for now for this semester but we are not sure about next semester so I know the international office is still advocating and fighting for international students. As of now when that happened the executive committee met and placed an official statement that was posted on all our social media and I hope all of you had a chance to read our statement in solidarity with the international students. What I also been doing is finalizing a schedule for training and as of now I'm starting to meet with the executives and we are going to be discussing their individual training so we are working on that and what we expect of all of you as ASI member as board. I'm also advocating for student seats in the community justice council that president Covino wants to create which is a great idea. I think my goals for the next biweekly is to communicate and to have that relationship with administration and ASI and so far, I want to thank Jennifer Miller for all her work. My next goal is to finish meeting with my executive board and help them out with their individual training and start preparing for august.

### B. ASI Vice President for Administration: Ma Ledi Ham Loot

- Ledi: We had the finance committee meeting and I made some recommendations when it comes to the book voucher program and then I was pretty much active for the past two

weeks when it comes to our international student regarding the ICE mandate so I worked with CSU student leaders in making the resolution to come up with a really good rough draft but then we also did an emergency town hall with international students and I thank Diana for being very active on that. I was working closely with international student advisors and the director on letting them know what's going on so that we can properly address it and you have seen we released a statement and our administration also sent out a message and advocated for mental health resources for students. I came up with an international student support on my Instagram and I linked it to google docs so it has the links to all the petitions and links on how to advocate and free resources for not only international students but also make sure that I make my lines twenty four seven everywhere accessible and I've been responding to international student on what is going on and how can I support them. I've created an activity with my commissioners so we had a meet and greet and we established goals together and I had them make an activity and we started brainstorming on what kind of activities we'll be holding for fall semester and spring and one thing that I can share for now with what's going on right now it is very important that our students are very informed when it comes to elections and how their choices and their vote really matter. So, Elysse and I are working on a campaign that will run through until elections so there will be a series of workshops, trainings and advocacy talks and we will be inviting speakers and we will let students know how to vote and what are the things they should be considering. My PRMC is very active in going to the student orientation and also, I'd like to thank the reps who have been very active in attending the new student orientation. We met with Tod Halperson who is a campus coordinator and he was proposing something I might bring in soon that isn't urgent and we talked about the possible partnership with New York Times and it's a subscription where they will charge fifty six cents so they get full access on all the news they have there, which I think it's good however I think there are other student things we can allocate the money to. Me and my spirit commissioner are thinking of getting student club insight for activities. My PRMC also worked on a deck because I might ask help from everyone and we might do a virtual room to room like an information campaign for like five minutes from the professor to come into the class virtually and present what ASI does and we can promote our open positions. I also met with a writer from university times talking about current crisis the international students are experiencing and I keep active in marketing ASI and we have been getting more applications for screaming eagle. I went to a lot of new student orientation and talked about ASI and next week we are going to the international student orientation and we'll be talking about ASI and trying to involve students. I also met with a potential representative for housing because we really need someone to make sure our housing residents have housing, so we need someone to keep us posted on what's going on. My goals for the next biweekly period I'm working for orientation for the screaming eagle, set one on one dates with the commissioners, continue marketing ASI with the summer launch activities, probably talk about a town hall with student clubs about some of their activities and ensure my commissioners submit their smart goals for fall semester and then I'll follow up with the EOC campaign and recruit environmental affairs commissioners and housing representative and reviewing policies involving personnel committee and take action on some items and take this opportunity to invite applicants for my personnel committee and I need two BOD members so if you guys are interested please go ahead and apply so we can get you on board for our next personnel meeting.

## C. ASI Vice President for Finance: Kayla Misa

- Kayla: for this week I was just hammering down with my vice chair on revisions that he's been making and it's really just hard technical language for clubs and orgs to understand it more and we are trying to separate that right now. We are just seeing if the separations we are making right now makes sense between documents and if it will make it easier to navigate that and we are discussing certain meeting that we might want and days we might want to have things by in order to have changes so by the time that the semester actually starts and we are receiving finding request we can move through things really smoothly and obviously I was talking with Ledi about the book voucher requirements and hopefully we are going to solidify something and I'm starting to research potential funding workshops that I can do and present to the students of Cal State LA and I was looking into worksheets and activities that other finance workshops are using and other financial literacy cites and seeing what type of information would be the most important to share out with students and I'm looking into past workshops that others have done and what freshman might be wondering when they are coming into Cal State LA to understand budgeting as a fresh college student.

## D. ASI Vice President for Academic Governance: Gabriel Avila

- Gabriel: What I did is I met with my senators and we have Tuesday what we call a "follow up and follow through," and what we do is discuss what we will be working on so that's what we have been doing for the last three weeks and my goal for the next couple of weeks is to be more concise with times and the hours that we are dedicating to be serving our students and the ultimate goal will be working with the different academic governances that we need to get appointed to and work with. We will have training on Monday for senators and once we finish through that we are looking at what are the possibilities of reaching out to our constituent students and asking to give us ideas of how things are going to be changes because we know this upcoming semester will be a challenging one for us with regard to government and academic policies and how we are going to navigate through this very particular time.

Offered By:	Brajohn Hicks	Seconded by:	Kayla Misa				
Motion to extend the meeting by 15 minutes							
Consensus to extend meeting by 15 minutes							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

## E. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo

- Analiz: We mainly been working with international office and students. We created a town hall, the resolution and that was all executive. We created the Solidarity statement but for the most part we have been trying to work with CSSA and we do have a presentation coming up this weekend and this will be a first time for myself and learning about the logistics of it since now it's all virtual and they have new procedures for that. The next issue I'm going to be working on is I think we are going to get a lot of students asking about tuition and fees so maybe creating a resolution where we have an actual budget of where their fees are going and that's what a lot of other Cal States are doing and I'm learning about that and how they are dealing with that on their campus to reassure their

students because there is a lot of students that are already starting to advocate for themselves and they want a tuition decrease and we don't want that at Cal State LA so we can just provide where their tuition is going and question that they may have I'm trying to work on that before it starts and we start getting to that and that's my goal for my next biweekly.

F. ASI Secretary/ Treasurer: Anna Nguyen

➤ Anna:

G. ASI Board of Directors:

1. Reps at Large

a. Civic Engagement: Brooke Mero

➤ Brooke: I've mostly been doing onboarding stuff for this biweekly period and I'd like to see more civic engagement with the organizations that already exist so just connecting more of our work with what people or organizations like Black Lives Matter or DSA are already doing. I also recently joined the LA tenant's union and I was trying to brainstorm some ways we could bring like tenant or union organizing into the Cal State LA sphere. But my goals are mostly to get to know everybody through training and meet with Analiz so we can start brainstorming voter outreach for the fall semester.

a. Diversity & Inclusion

2. College Reps

a. College of A&L: Brajohn Hicks

➤ Brajohn: Within this period Lauren and I started an Instagram page for the Arts & Letters students, and it's gained a lot of followers. I attended an orientation that I attended by accident I thought it was a training for the orientation.

➤ Lauren Diana: We did the page and answering questions and redirecting people. I also want to work on for our next biweekly is emailing Deans and getting our name out there to not only the students and that connection but to admin so that we can have that professional base not just to our students because that is also a big part.

a. College of HHS

➤ Rochelle: Last week I attended the student orientation I also am planning on signing up for the remaining orientation dates and hopefully use my office hours next week.

➤ Jazmin Ennis: I don't have any reports, but I attended the finance committee meeting this week I plan on doing the orientation next week and I'm working on trying to figure out my office hours and I'll send to Anna when I have a set time.

a. College of NSS

➤ Kristy Lam: For the last two weeks I've attended the orientation and talking to new students and letting them know my name and information because NSS is a really large college and on top of that me and Emily also reached out to the Dean and we were supposed to set up a meeting for yesterday but we never got an email back so hopefully for the next biweekly period we do meet with her. Me and Emily having brainstormed a lot on google docs on points we want to bring up to the dean just to see her opinion and ways we can work together to get those plans initiated.

➤ Emily Sandoval: Kristy pretty much summed it all up. I also was at orientation and I start my office hours tomorrow.

a. College of ECST

➤ Kyle Misa: I don't have much to report on but I was making plans on contacting the Associated Dean so I can talk to her about how to effectively engage with the students



and I also wanted to contact other ECST faculty like Daniel Galvin for events for the upcoming semester.

- Diana Chaves: Have you started looking for someone else for the other college representative?
- Kyle Misa: I've been looking for help from friends and so far, none have wanted to.
- Ledi Ham Loot: I'm helping Kyle with someone.

a. College of B&E

- Kate: Me and my fellow college rep and reached out and started talking and we are trying to figure out how to get in contact with our fellow students and one of the ways I was thinking is to contact my old and upcoming professors and see if they can mention us in their lectures. I'm also planning on emailing the Dean of our School in joint effort to let them know our names and what we are doing and extend that line of communication.
- John V: I was just working with students and friends who were affected while also dealing with thing on a personal level. I kept emailing back and forth with the dean of the international office and via zoom with their advisors and expressed the desire to join the town hall, but they had to decline since they didn't have a lateral response yet. Apart from that I just tried to help everybody out in the town hall while they were doing there, resolution. So we are going to be at the international student orientation with Ledi to advocate for ASI and encourage incoming international students and also students to join ASI and get involved on campus and I'm still learning and now I know that we are holding office hours so I'll make sure to do that.

H. ASI Interim Executive Director:

- None.

I. Office Manager:

- Dena Florez: Just working really hard to support you all now that the crush period is over with the audit, I just want to let all BOD member know that if you need assistance reach out to me with any administrative work that you need. I have student assistance that can possibly support you. Other than that, I continue to meet with Jen on a biweekly basis and Betty Kennedy on a biweekly basis and I will be adding controllers' office that we are going to be also on a monthly basis on how we can better transition or smooth out work. I talked to all of you about your GIA's and I think there are two of them and if you have any questions reach out to Amanda and myself and we will get that taken care of.

J. University Designee: Dr. Jennifer Miller, Dean of Students

- Dr. Jennifer Miller: You are all familiar that we are making sure we support international students and I'm working with my team so that the health center can continue to be ready for whatever comes with Covid for both physical and emotional well-being and housing is opening and housing does report to me so I'm working with them with social distancing and the appropriate numbers so at the mercy at the county and keeping our students safe so a message would be going out to student by tomorrow because we needed to finalize some language. Also, my health and wellness team are getting for what I'm trying to fundraise to bring back an emergency grant program in the fall so I'm hoping to continue my efforts there and have money I can do that. I was just getting

everything in place so we can get ready in organizing distribution and an application process for a limited number of hot spots a lot of logistical things I'm trying to do a drive up process that involves like twenty offices but we are going to get it done. I am maxing out on my vacation so the university is making me take vacation so I will be gone the last week of July and I'm going to try to disconnect that week so I can really be on vacation so if you need anything I can work on it faster next week.

**VII. Adjournment:**

Offered By:	Ledi Ham Loot	Seconded by:	Gabriel Avila			
Motion to adjourn the meeting at 5:42 PM.						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on July 16, 2020, on Zoom and were approved by consensus by the ASI Board of Director Committee on Thursday, August 27, 2020.

Prepared by:

DocuSigned by:

*Dena Florez*

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Dena Florez- Recording Secretary

DocuSigned by:

*Anna Nguyen*

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Anna Nguyen- Secretary/Treasurer