



# Board of Directors Meeting

## Minutes

Day/Date: Thursday, September 23, 2021  
 Time: 3:15- 5:45 pm  
 Location: Zoom  
 Attendees: Board Members, General Public  
 Type of Meeting: General

### ❖ Organizational Items:

- **Call to order by: Chair Amber Beasley Vice President for Academic Governance @ 3:15**
- **Roll Call**

Diana Chavez	President	Excused Absence
Angelina Gomez	Vice President for Administration	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Amber Beasley	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
	College of Health and Human Services Rep.	
Skye Aulger-Roughan	College of Health and Human Services Rep.	Unexcused Absence
Andrew Klein	College of Business & Economics Rep.	Present
Rebeca Martinez	College of Business and Economics Rep	Present
Emily Chen	College of Arts and Letters Rep.	Present
Meagan Domingo	College of Arts and Letters Rep.	Unexcused Absence
Marlen Trigueros	College of Engineering, Comp. Science & Technology Rep	Unexcused Absence
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Excused Absence
Brian Nguyen	College of Natural & Social Sciences Rep.	Present
Hope Hua	College of Natural & Social Sciences Rep.	Present
Sidney Lim	Charter College of Education Rep.	Present
Phoebe Wong	Charter College of Education Rep.	Present
Rana Rozi	Civic Engagement Officer	Present
	Diversity and Inclusion Officer	Present
Sasha Prakir	Chief Justice	Present
Aaron Burgess	University President's Designee	Unexcused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Present
Guests of the Gallery		

### ➤ Adoption of the Agenda

Offered By:	Josue Montenegro	Seconded by:	Phoebe Wong			
Motion to Approve Agenda for Thursday, September 23, 2021 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### ➤ Approval of the Minutes

Offered By:	Josue Montenegro	Seconded by:	Angelina Gomez			
Motion to Approve Minutes for Thursday, September 16, 2021 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

#### ❖ Public Forum

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

#### ❖ Informational Items

- AJ Beechko, ASI Legal (Time Certain 3:30 PM)
  - Andrew Beechko: Andrew summarizes his experience in law. Andrew then goes over his presentation for ASI.
- Tabling Sign-Ups
  - Amber Beasley: This is a reminder that you are required to have one hour of tabling and please let Diana know if you are not on campus or you are not able to fulfill that part of the duty in an email.
  - Rana Rozi: I am tabling for another organization does that count?
  - Amber Beasley: It might.
  - Rana Rozi: Analiz does that count?
  - Analiz Marmolejo: Yes, it should count.
- CSSA Presentation by VPEAA
  - Analiz Marmolejo: I can't present because I still don't have my laptop.

Offered By:	Angelina Gomez	Seconded by:	Analiz Marmolejo			
Motion to table information item C to our next BOD meeting Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

#### ❖ Action Items

- **ASI Student Government Positions: The Board will consider taking action on appointing candidates to open ASI student government positions.**
  - **Amber Beasley:** We are going to start with Hassan Walukonde for undergraduate academic senator and you have two minutes.
  - **Hassan Walukonde:** I am majoring in political science and I am very interested in joining the team especially a team that tries to find issues that are affecting the students. I am looking forward to the approval if you decide to do so.
  - **Amber Beasley:** What do we do next Sasha?
  - **Sasha Prakir:** Sasha explains the process of appointing.
  - **Amber Beasley:** I give my full recommendation to Hassan as he does have experience already.

Offered By:	Anna Nguyen	Seconded by:	Hope Hua			
Motion to appoint Hassan Walukonde in to the Undergraduate Academic senator position. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **University-wide Committees: The Board will consider taking action on approving the recommendations of applicant to university-wide committees.**
  - **Amber Beasley:** First is for the Graduate studies subcommittee for Christian Billings and I give my recommendation and he is eager to join our team.

Offered By:	Andrew Klein	Seconded by:	Sidney Lim			
Motion to appoint Christian Billings into the Graduate Studies Sub-committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **ASI Internal Committees: The Board will consider taking action on appointing the following candidates to open ASI intern committee seats.**

- **Amber Beasley:** We have first Rana for the Executive Committee and Diana gave her full recommendation.
- **Rana Rozi:** I wanted to ask if I can withdraw my application.

❖ **Discussion Items**

➤ **CAPS Services: The Board will discuss the current student concerns regarding the services of CAPS and revisit the ASI resolution on CAPS & Mental Health services.**

- **Amber Beasley:** I want to first read a memo that Diana has written for us, I have been getting many student concerns regarding CAPS services being inaccessible. There have been many complaints that students are having trouble contacting CAPS and phone calls are not being answered and there has not been any calls back after leaving messages for a call back. Students who are in need of a therapist can't reach one and this is unacceptable and goes against what ASI has been advocating for and with that I wanted to show the resolution that was passed last year which was made to improve services at CAPS and include transparency along the way. I want you all to be familiarized with the resolution so in the case that a student brings up any concerns regarding CAPS.
- **Anna Nguyen:** I allocate two minutes to Daniel.
- **Daniel Navasartian:** Hello, I am the co-author for the CAPS resolution. Daniel goes process the resolution went through and the goals of the resolution. I wanted to bring up that even if we have mental health first aid offered to faculty but we actually had a town hall when I was in the program and a lot of faculty that attended shared that they didn't feel comfortable put in the position to be first responder to student crisis's and they wanted to know that if they did walk a student to CAPS that that student can be looked by a therapist without having to go through any hoops or mandatory workshops and seminars in order to get that appointment. This is just a creative path to make Cal State LA's mental support grow in the right direction of meeting the growing student body. For students the access to one on one therapy is an unmet need and we are one of the CSU'S with the lowest student to councilor ratio. I one hundred percent support our CAPS staff so I am not trying to criticize our CAPS therapists but what I am trying to do is bring attention to the fact that CSULA although having all these mental health programs and wellbeing events doesn't match the experience students are having and CAPS doesn't provide a welcoming environment after student makes the courageous decision to walk themselves over there and the probability of them getting an appointment within the next week is really low even after a thirty minute assessment to see if they are a danger to themselves or others. My goal today is to remind everyone that in the resolution that was passed it called for several things but two specific things; one the formation of a mental health task force and two the CAPS director would put together a plan of action to address the action items and concerns within that resolution.
- **Dr. April Clay:** I want to let you know that I have read the resolution several times and I think it is important to recognize that there might be restrictions in how we do what we do but that we do it is absolutely the goal. I think it is important that recognize that even if we were at a proper ratio which is fifteen-hundred students to every one councilor you do realize that is not going to mean that the moment you walk a student to the front door of CAPS you won't necessarily have a clinician who isn't in session and it depends on how busy it is but we do have something called triage who are people on call waiting for you to show up but if they have another student that needs to be seen they will attend them and if a student walks up in midsession and either virtual or in person we will have a space for them that is safe and protected until there I someone that can see them but this is like an emergency room where there are practical components we have to work around but if it is urgent week have same day appointments every single day of the week. We are currently working on hiring but the reality is there are more open spots than there is people applying because there are a shortage of therapist in the industry. We are to increase are marketing and advertising to pull in qualified applicants and simultaneously I am working on having an internship program and that model exist at other Cal States and there is no reason we cannot use it here because in order to get your license you have to earn hours and they start in your second year of your master's program and we have two master programs that can offer that pathway and have more of our students seen so yes we are working on it and things are moving but at a university pace. Another thing I saw on the resolution is that you wanted to see us be able to do hospitalizations there's something we can't control on how that would look like but being able to write those referrals and it doesn't have to be the back of a police car that picks them up and we want to work together to develop a strategy with the university but we are trying to move away from a model where the school calls campus police. I was also in the unfortunate situation where a student was walked over and couldn't be seen for two hours and we asked if they would like to wait there or go seeing as the student seemed stable so

they left frustrated and didn't come back so there was a lack of communication there and we are working on asking on asking more questions to the students that are being walked over but that is how we work we work with who has the highest need first then move on to the next but that does not mean that your needs are less than anyone else's. Regarding the red hand that has the COVID-19 protocol and you having to get your temperature checked just go down stairs to the health center and let them know that you want to go upstairs.

- **Daniel Navasartian:** It was so good to hear your updates but I want to make one distinction and I fully understand budget constraints and every student can't necessarily have therapy right away and there might have to be a cap on sessions but one thing the resolution really calls for is to have a transparency about what is the student experience and set up venues where students can share their ideas such as surveys or town halls and task force in order to be transparent with students when advertising for students and I am willing to have a conversation with you and I am sure Diana is too and all we want is transparency.
- **Sasha Prakir:** I would recommend inviting them both to exec.
- **Dr. April Clay:** I want to ask that we can collaborate and have a circle discussion not a part of your formal meeting and I will also want us to collaborate once we open our doors for our services the clinicians are saying students don't come so we think we have a marketing gap and we might be saying please come but not getting to those who need to come and I am seeing right now the biggest needs I am seeing right now is anxiety and stress reduction and I am making a group for that that I am leading myself about the things you can do for that and process groups are private confidential spaces and you have to sign a consent for to come to a group I do and it is a limited number of people because it is a counseling group.
- **Outreach and Accessibility: The Board will discuss ideas in how ASI can be more accessible to students.**
  - **Amber Beasley:** Let me share Diana's sentiments, Diana says, the pandemic has hindered us from doing in person events and due to many of us being virtual we have the separation which makes it difficult for us to do things together as some of us are virtual and some of us are in person and this can affect our responsibilities as student reps. How can we be accessible to student while many of them are still virtual, should we promote our office hours more or should ASI engage more on social media?
  - **Rana Rozi:** I think it is great that half of us are virtual and half of us are on campus because that is reflective of our campus and I think we need to put more effort in our social media and that is how students connect.
  - **Amber Beasley:** I wanted to shine light on Sidney because I had someone in my event that mentioned that they knew the event because they got an email from their college and I wanted to know if Sidney can explain to us how she did that.
  - **Sidney Lim:** First, this was an effort of both me and Phoebe and what we did was go through the ASI website and update our agenda and we also look at the USU and other places and see more events they might be interested in and we have access to undergraduate canvas pages and every morning we paste the agenda that we created and then we email that out.
  - **Amber Beasley:** Well I appreciate that. I also want to mention that we can talk about what accessibility means to us.
  - **Sasha Prakir:** On the language Dena and Barnaby and I have been working on a program to remove gender specific language and change it to gender inclusive language.
  - **Amber Beasley:** If the public would like to comment we can allot you time and you all can tell us how to reach you.
  - **Josue Montenegro:** I think actually being on campus and tabling.
  - **Gus Salazar:** For the aspect of social media, where is the content and what are we showing from our student reps and I know sent out a form to get something started for tabling and that is mostly where we get our content from and show us interacting and if you are able to help us distribute our calendar of events and right now it is just me and tony and send me an email if you are available to set something up.
  - **Hope Hua:** I was going to add about reaching out to professors because a lot of professors are open to sharing our material to their students and I wish there was a more particular way to contact them and I was hoping that we would have a more coordinated way to contact them.
  - **Sidney Lim:** Usually when there are open positions in ASI I get a campus wide email that lets me know and so I was wondering if we can utilize that tool to let students know.
  - **Amber Beasley:** That's a good thought and I think I asked when I first came and I think they told me it was because of auxiliary or we are a nonprofit organization so we don't have the protection for that.
  - **Barnaby Peake:** We have been able to send a few emails out to the full student body and that was a partnership with student life. I think the access to student emails is limited to prevent a flood of emails but I think that is something we should consider and look at and maybe work with our colleagues.

- **Amber Beasley:** I wonder if they would consider a monthly email.
- **Sidney Lim:** I think Gus mentioned that we have a calendar of events so what if we email that calendar and the students can download it if they need it.
- **Dena Florez:** I believe that we use send out emails that included everything every Friday and we would send that out that and I know our front desk would generate it.
- **Amber Beasley:** What was the effectiveness of those emails? Did people say anything?
- **Dena Florez:** I didn't hear anything otherwise.

## ❖ Reports

- ASI President: Diana Chavez
  - Diana: I created an ASI president Instagram account to be more accessible and it has been effective. I have working on my agenda and I will be working on the food pantry, reopening of campus such as vaccine mandates and Covid safety protocols and continue my efforts with CAPS and reimagining public safety on campus. I have been out this week and I want to thank the ASI staff and Amber for taking on some of my responsibilities and with this small time I have been working on policies and internal management. I want to cultivate a safe and inclusive space in ASI.
- ASI Vice President for Administration: Angelina Gomez
  - Angelina: I am trying to get back on track since I was off for a week and then I have my Cabinet of commissioners meeting and trying to get use to that. I have also had student coming up to me about applications on our website and trying to do presentations in my classes about ASI.
- ASI Vice President for Finance: Josue Montenegro
  - Josue: I am working on finalizing the 3 & 9 budget and figuring it out so I can present it.
- ASI Vice President for Academic Governance: Amber Beasley
  - Amber: I have been trying to solidify what is going to be shared in shared governance and trying to recruit to fill up positions. I met with the chair of academic senate, I sat on executive committee meeting for academic senate and I was working with grad studies and they are overseeing blocking third party proctoring systems.
- ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
  - Analiz: I am officially the president's designee for the alumni association BOD and I am going through my on boarding process. I then had a meeting with Santa Monica College and UCLA and we spoke to a congressman about budgets for education and the basic needs. I got a call from the people for Representative Jimmy Gomez and they will be talking about EDAC. I had an interview for the DIO and I am hoping for more candidates.
- ASI Secretary/ Treasurer: Anna Nguyen
  - Anna: Going over biweekly's and working with SPC
- ASI Board of Directors
  - Reps at Large
    - Civic Engagement
      - ◆ Rana Rozi: Reminder for national voter registration day which is one to two.
    - Diversity & Inclusion
      - ◆ Amber Beasley: I had one event and it went well.
  - College Reps
    - College of A & L
      - ◆ Emily Chen: We hosted our first event and it went well I have also been talking to the Dean and trying to see what events we can do.
    - College of HHS
      - ◆ Skye Aulger-Roughan:
    - College of NSS
      - ◆ Brian Nguyen: We have been preparing a power point slide that we can send out to students.
      - ◆ Hope Hua: We are preparing for our event.
    - College of ECST
      - ◆ Diana Valdez:
    - College of B & E
      - ◆ Andrew Klein: Today I had a board of Cal State LA foundation meeting and we had successful event as well.

- ◆ Rebecca Martinez: A club asked if it was possible to promote their events as well on our social media?
  - ◆ Barnaby Peake: Usually we only promote it if we are partnering with them and cross promote and whatever we do for one club we would have to do it for the rest and we are trying to hire a social media person that can support us and maybe we can strategize to add and worth looking at.
  - ◆ Rebecca Martinez: Maybe they can tag us because I agree with you that we would have to do that.
  - ◆ Dena Florez: The algorithm of Instagram work sort of like Facebook so they can tag us and that might work.
  - Charter College of Education
    - ◆ Phoebe Wong: Tomorrow we are presenting to the CCOE intro courses and we have been preparing a short presentation.
    - ◆ Sidney Lim: We are also preparing for our event next week
  - Executive Director: Barnaby Peake
    - Barnaby: We gave hired an administrative coordinator, Amanda Maldonado, and we are working on a program coordinator position as well and we are interviewing for student staff positions. As far as the textbook reimbursement program we have received one hundred and fifteen applications and the total amount that was requested is nineteen-thousand three-hundred and seventeen dollars and we don't have that budget and the average request is one hundred and seventy-four dollars and the ones we are going to be funding with what we have and we will be awarding these soon and there are twenty-two students out of the forty we evaluated and we also talked about it on finance on how much more we can allocate to students. We are also looking at updating our conference room to be video conferencing ready. We need help with calendar distribution. Our coordination of forms are completed.
  - University Designee: Aaron Burgess
    - Aaron: I think the discussion we had today was very rich and when I think about the advertisement, you are your best advertisement and just share what you are doing and we have student assistant position available. We are working on technology distribution and also working on the food pantry as well. Also reminder WellBeingU seminar series.
- ❖ Adjournment:

Offered By:	Sidney Lim	Seconded by:	Phoebe Wong			
Motion to adjourn the meeting at 5:29 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 23, 2021, on Zoom and were approved by consensus by the ASI Board of Director on Thursday, October 7, 2021.

Prepared by:

DocuSigned by:  
*Dena Florez*  
3957E6B33191428...

Dena Florez- Recording Secretary

DocuSigned by:  
*Anna Nguyen*  
57DDB166C10847A...

Anna Nguyen- Secretary Treasurer