



**ASSOCIATED STUDENTS, INC.**  
5154 STATE UNIVERSITY DRIVE, ROOM 203  
LOS ANGELES, CA 90032

Date: November 4, 2022

Time: 12:00-2:00 pm

Location: USU - Alhambra Room 305

Attendees: Finance Committee, General Public

Type of Meeting: General

### **I. Organizational Items**

- a. Call to Order by Andrew Klein, Vice President for Finance, at 12:17
- b. Roll Call (Quorum **Established**)

Andrew Klein	Vice President for Finance	Present
Curtis Gaines	Vice Chair for Finance	Present
Jaime Arellano	ASI President	Excused Absence
Sasha Prakir	VP for Administration	Present
John Eleby	VP for Academic Governance	Present
Sasha Prakir	VP for External Affairs & Advancement	Present
Emily Chen	Secretary Treasurer	Present
N/A	BOD Member	
N/A	Student Committee Member	
N/A	Student Committee Member	
N/A	Student Committee Member	
N/A	Student Committee Member	
N/A	Associate Justice	
Cecily Mcalpine	Director of Fiscal & Business Operations	Present
John Tcheng	Assistant Vice President of Budget, Planning, & Fiscal Compliance	Present
Barnaby Peake	Executive Director	Present
Dena Florez	Associate Executive Director	Present
Guest of the Gallery	Amanda Maldonado	Present

### **c. Approval of the Agenda for Friday, November 4, 2022**

Motioned By:	<b>John Eleby</b>	Seconded by:	<b>Brian Nguyen</b>
Motion to approve Friday, November 4, 2022			

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Discussion: None						
All in Favor		Opposed		Abstained		<b>Motion: Consensus Passed</b>

**d. Approval of the Minutes for Friday, October 14, 2022**

Motioned By:	Curtis Gaines	Seconded by:	Brian Nguyen			
Motion to Approve the minutes for October 14						
All in Favor		Opposed		Abstained		Motion: Passed

**e. Approval of the Minutes for Friday, September 30, 2022**

Motioned By:	John Eleby	Seconded by:	Brian Nguyen			
Motion to table the minutes for September 30						
All in Favor		Opposed		Abstained		Motion: Passed

**f. Approval of Funding report as of October 21, 2022**

Motioned By:	Curtis Gaines	Seconded by:	John Eleby			
Motion to Approve the funding report						
All in Favor		Opposed		Abstained		Motion: Passed

- II. Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or Cal State LA

**III. Information Items**

N/A

**IV. Action Items**

- a. Art History Society – Codice Maya de Mexico – 11/05/22 - \$1,800 (\$3,000-\$1,200 [previously approved])

**Club Representative:** Explains and shares who they are and what their event will be and shares reasoning for the funding, which would be for catering the food.

**Curtis:** Question on when and where the event will be.

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**Club Representative:** Shares it will be tomorrow or November 5, 2022

Brian: Asks if the event will be for everyone.

**Club Representative:** It is open to everyone, but RSVP is best to have counted on seating.

**Dena:** Share an example of a previous club that asked for funding and how they came up with their funding because it was based on how many people were going to their event. Explains that the reasoning for their funding is based on the number of people going.

**Curtis:** Approve to meet and approve them to come here and ask for funding.

Motion to approve funding of \$1,800 to the Art History Society

Motioned By:	John Eleby	Seconded by:	Curtis Gaines
Motion to approve funding of \$1,800 to the Art History Society			
All in Favor		Opposed	Abstained
			Motion: Passed

b. Muslim Student Association – Destress with MSA – 11/15/2022 - \$430.00

Motion to add an action item for the Muslim Student Association

Motioned By:	John Eleby	Seconded by:	Brian Nguyen
Motion to add an action item			
All in Favor		Opposed	Abstained
			Motion: Passed

**Club Representative:** Explains their event they will need funding and shares what the purpose is for their event as well as things they would like to do and dedicate from the event and get students to destress and have fun.

**2nd Club Representative:** Shares the activities they will be having, such as games and board games where students can play together, and they will also have another service.

**Curtis:** Notice you are requesting \$30 for flyers but we only do 75cents per flyer in terms of color and in terms of their food handlers permit he reviewed their email.

**Club Representative:** Got in contact with CSI for their permit which they are waiting on.

**Amanda:** Wants an explanation on cards?

**Club Representative:** Explains they want to give out motivational cards

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**Amanda:** Explains some of the items they want ASI has they will get reimbursed, and it becomes ASI property, then they are more than welcome to ask and they can borrow it from the office

**Dena:** Explains and shares if they fund these things, it then becomes ASI's property and they will be reduced. Asks a question regarding a mat they want.

**Club Representative:** Explains why they would need the mat for a game.

**Amanda:** Offers they can lend them a table for their event

**Curtis:** Asks a question of costing.

**Club Representative:** Answers

**Amanda:** Adds a stipulation to their event they would need to submit the official documents they are requesting by next week on Monday if not received, they will not be able to fund their event they need paperwork prior to the event.

**Dena:** Shares what they will be reduced based on cost and items they need that ASI can provide.

**Club Representative:** Agrees

**Andrew:** Agrees and goes over the funding of \$340.

Motion to approve funding of \$340 for the Muslim Student Association

Motioned By:	Curtis Gaines	Seconded by:	John Eleby
Motion to approve funding of \$340 for the Muslim Student Association			
All in Favor		Opposed	Abstained
Motion: Passed			

#### V. Discussion Items:

- Policy 205 – Asset Management – The committee will review suggested revisions to the policy.
- Policy 216 – Contract and Procurement - The committee will review suggested revisions to the policy.
- Policy 225 – Signature Authorization - The committee will review suggested revisions to the policy.

Approve to table to next meeting - Policy 205, 216, 225

Motioned By:	Curtis Gaines	Seconded by:	John Eleby
Motion to table to the next meeting Policy 205, 216, 225			

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All in Favor		Opposed		Abstained		Motion: Passed
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## VI. Reports

### A. ASI Vice President for Finance: Andrew Klein

Andrew: Met with John in hopes of finding the best candidate for the new President of the school and hopes it is someone willing to see more often in person. Looking forward to that

### B. ASI Vice Chair for Finance: Curtis Gaines

Curtis: Explains and agrees with Andrew on searching for a new President for the university, if anyone has questions or ideas for the search, email and get in contact with him also shares that he met with Jaime and Andrew last week for a possible workshop and trying to find more ways to get money for these clubs

### C. ASI Executive Director: Barnaby Peake

N/A

## VII. Adjournment

Motion to Adjourn 12:39 pm

Motioned By:	John Eleby	Seconded by:	Curtis Gaines			
Discussion: None						
All in Favor		Opposed		Abstained		Motion: Consensus Passed



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## CERTIFICATION

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc. Cal State LA held on Friday, November 4, 2022, in USU-Alhambra Room 305. Consensus by the ASI Finance Committee on Friday, February 17, 2023.

Prepared by:

DocuSigned by:

*Alexis Narvaez*

5618CCEF1103473...

**Alexis Narvaez, Recording Secretary**

DocuSigned by:

*Emily Chen*

57DDB166C10847A...

**Emily Chen, Secretary/Treasurer**

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