



# Executive Committee Meeting

## Minutes

Day/Date: July 12, 2022

Time: 2:00-3:00 pm

Location: Zoom

Attendees: Executive Committee, General Public

Type of Meeting: General

### I. Organizational Items:

a. Call to order by: Jaime Arellano, ASI President @ 2:00 pm

b. Roll Call

Jaime Arellano	ASI President	Present
Brian Nguyen	Vice President for Administration	Present
Emily Chen	Secretary/Treasurer	Present
Andrew Klein	Vice President for Finance	Present
Sasha Prakir	Vice President for External Affairs and Advancement	Present
Mike Garcia	Vice President for Academic Governance	Excused Absence
VACANT	Chief Justice	Present
Danielle Chambers	University President's Designee	Excused Tardy
Dena Florez	Associate Executive Director	Present
Barnaby Peake	Executive Director	Present

### c. Approval of the agenda for July 12, 2022

Offered By:	Andrew Klein	Seconded by:	Brian Nguyen			
Motion to approve the agenda for Tuesday, July 12, 2022						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### d. Certification of the minutes for June 28, 2022

Offered By:	Andrew Klein	Seconded by:	Brian Nguyen			
Motion to approve the minutes for June 28, 2022						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. **Public Comment:** This time is allotted for the public to address the Committee regarding items not included on the meeting agenda.

### III. Informational Items

#### a. ASI Strategic Plan

- Barnaby goes over what has been going on the strategic plan and what the strategic planning committee is about.
- Jaime asked about the stakeholders and who speaks to them.
- Barnaby explains how it worked. Barnaby proceeds to go over the strategic plan PowerPoint.
- Danielle asks about the community around the campus and what that means.
- Barnaby confirms that it is the community around campus.
- Danielle shares her concern about the statement and needing to broaden the word community and areas.
- Barnaby acknowledges how the wording of the statement can be better.
- Dena Florez goes over how lobby corps works.
- Danielle expresses that she understands now.
- Dena continues on the opportunity for students on the student level.
- Danielle goes over that there are some things the college still needs like a financial literacy course and suggest that it can something ASI can contribute to.
- Barnaby continues going over the power point.
- Dena shares on what part of the strategic plan has ASI started on and asks the question, how do you get ASI out there?
- Barnaby continues and explains that strategic planning is something that keeps ASI on track to get some goals done and it is time to make another strategic plan.

#### b. Program planning process & program proposals

- Barnaby goes over what the program proposal entails.
- Dena adds that when execs are reviewing program proposal to keep in mind meeting days.
- John adds to keep in mind other committee meetings.
- Barnaby adds that proposal should be turned in a timely manner to make a calendar and time the marketing.

### IV. Discussion Items

#### a. Office hours- Summer and Fall

- Barnaby talks about office hours and how that process works.

#### b. July 21 training- draft agenda

- Barnaby goes over the agenda for the training.
- John asks where the location is.
- Barnaby shares that it will be sent out.

#### c. Task Force for 75th Anniversary Time Capsule

- Sasha shares what the task force will for the time capsule.

#### d. Standing Discussion Items: Any feedback from student leaders and committees?

- Barnaby asks if there are feedback from execs direct reports.
- Sasha adds that there is a student they want to recommend for chief justice.
- Emily elaborates on the student they want to recommends.
- Dena adds some things about Adam to be chief justice.
- Sasha adds that he thinks he can bring Adam up to speed with the position along with Jaime.

- Dena adds she isn't against but believes that he should be interviewed.

**V. Reports**

N/A

**VI. Adjournment**

Offered By:	Brian Nguyen	Seconded by:	Sasha Prakir			
Motion to adjourn the meeting at 3:00 pm						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

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**CERTIFICATION**

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Official Minutes taken for the **Executive Committee Meeting** of the Associated Students, Inc., California State University, and Los Angeles held on Tuesday, July 12, 2022, in the University Student Union. Consensus by the ASI Personnel Committee on Tuesday, July 26, 2022.

Prepared by:

DocuSigned by:

*Kaina Orozco*

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**Kaina Orozco, Recording Secretary**

DocuSigned by:

*Emily Chen*

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**Emily Chen, Secretary/Treasurer**