



# Finance Committee Meeting Minutes

Friday, November 17, 2017

Time: 12:00 pm - 3:00 pm

Location: U-SU Alhambra Room 305

Attendees: Finance Committee, General Public

Organizational Items:

- a. Call to Order at 12:06PM
- b. Roll Call

David Zitser	President	Present
David Garcia	Vice President for Administration	Absent (3:20pm on phone)
Neyda Umana	Vice President for Academic Governance	Excused Tardy at 2:16pm
Aaron Castaneda	Vice President for Finance	Present
Barbara Hong	Vice Chair for Finance	Present
Jazmin Ortiz	Secretary/Treasury	Absent
Marcos Montes	Vice President of External Affairs & Advancement	Present
Giovanni Sy	College of Business and Economics Representative	Present
Lily Nguyen	College of Natural and Social Sciences Representative	Present
Kenya Pineda	Charter College of Education Representative	Present
Jeovany Aguilar	Chief Justice	Not Present
John Tchong	CFO Designee	Absent
Betty Kennedy	University President Designee	Absent
Intef W. Weser	Executive Director	Present
Marcus Rodriguez	Director of Programs and Leadership	Absent
Dena Florez	Office Manager Administration & Services	Present
Cesar Dominguez	Committee Member	Present
Joshua Luthi	Committee Member	Absent
Zermeen Vakil	Associate Justice	Present
Guest of the Gallery	None.	

## c. Adoption of Agenda for Friday, November 17, 2017

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve the adoption of Agenda for Friday, November 17, 2017.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

## d. Approval of Minutes for Friday, October 27, 2017

Offered By:	Marcos Montes	Seconded by:	Giovanni Sy			
Motion to approve of Minutes for Friday, October 27, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

e. Approval of Minutes for Friday, September 1, 2017

🚩 Pending.

f. Approval of Funding Sub-Committee Report for Friday, November 3, 2017

Offered By:	Zermeen Vakil	Seconded by:	Kenya Pineda			
Motion to approve Funding Sub-committee Report for Friday, November 3, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

I. Public Forum:

🚩 None.

II. Action Items: Funding Requests:

a) Forensic Speech and Debate - Frolic at Ohio State University - 12/02/17 - \$3,000.00

Offered By:	Kenya Pineda	Seconded by:	Giovanni Sy			
Motion to approve Funding request of Forensic Speech and Debate - Frolic at Ohio State University - 12/02/17- <u>\$3,000.00</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

b) Kalahi: Filipino American Student Org. - Porto's Fundraiser - 11/21/20147 - \$193.39

Offered By:	Giovanni Sy	Seconded by:	Cesar Dominguez			
Motion to approve Funding request of Kalahi: Filipino American Student Org. - Porto's Fundraiser - 11/21/20147- <u>\$193.39</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

c) Society for the Advancement of Mesoamerican Studies - Meso Society Fundraiser - 11/21/2017 - \$ 120.95

Offered By:	Kenya Pineda	Seconded by:	Cesar Dominguez			
Motion to approve Funding request of Society for the Advancement of Mesoamerican Studies - Meso Society Fundraiser - 11/21/2017 - <u>\$ 120.95</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d) Geosciences Club - Mineral Sale - 11/27/2017 - \$360.00

Offered By:	Giovanni Sy	Seconded by:	Kenya Pineda			
Motion to approve Funding request of Geosciences Club - Mineral Sale - 11/27/2017 - <u>\$360.00</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

e) LASABA - Guest Speaker: Dr. Thomas Higbee - 12/8/2017 - \$ 140.97

Offered By:	Kenya Pineda	Seconded by:	Cesar Dominguez			
l. Motion to approve Funding request of LASABA - Guest Speaker: Dr. Thomas Higbee - 12/8/2017 - <u>\$ 140.97</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

f) School Psychology Student Association - NASP Convention - 10/28/2017- \$ 3000.00

Offered By:		Kenya Pineda		Seconded by:		Lily Nguyen	
ASI can only funding 70% for travel.     ( $\$3,484 + \$130$ ) $\times 70\%$ = \$2529.80 Motion to approve funding request of School Psychology Student Association - NASP Convention - 10/28/2017- <u>\$ 2529.80</u>							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	

**g) Student Nurses Association - Pizza Fundraiser - 11/20/2017- \$2,361.04**

Offered By:	Kenya Pineda	Seconded by:	Giovanni Sy			
Motion to approve of Funding request of Student Nurses Association - Pizza Fundraiser - 11/20/2017 - <u>\$1,883.19</u> ASI funding policy for t-shirts: \$7.25/shirt x 240 tshirts= \$1,740 \$ (\$1,740+ \$130.44 +\$12.75) = \$1,883.19						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**h) CSULA Formula SAE - Formula SAE Lincoln - 6/18-6/25/2018 - \$3,000.00**

Offered By:	Cesar Dominguez	Seconded by:	Kenya Pineda			
Amendment to submit 20 attendance signatures+ asi LOGO on car						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Offered By:	Lily Nguyen	Seconded by:	Marcos Montes
Motion to approve of Funding request of CSULA Formula SAE - Formula SAE Lincoln - 6/18-6/25 (2018) - \$3,000.00			

**i) Association of Student Anthropologists - ASA Fundraiser - 11/28/17 - \$ 140.22**

Offered By:	Cesar Dominguez	Seconded by:	Lily Nguyen			
Motion to approve of Funding request of Association of Student Anthropologists - ASA Fundraiser - 11/28/17 - <u>\$ 140.22</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**j) Society of Hispanic Engineering and Science Students - Star Wars Episode 8: The Last Jedi-Advanced Screening - 12/14/17 - \$2,200.00**

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Motion to extension to 3 mins						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Offered By:	Lily Nguyen	Seconded by:	Marcos Montes			
Motion to approve of Funding request of Society of Hispanic Engineering and Science Students - Star Wars Episode 8: The Last Jedi-Advanced Screening - 12/14/17 - <u>\$2,200.00</u>						
All in Favor	4	Opposed	1	Abstained	2	Motion: Passed

**k) Geosciences Club - Member Celebration/Rope Course - 12/13/17 - \$1,172.06**

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Motion to extention 3 minutes						
All in Favor	none	Opposed	None	Abstained	None	Motion: none

Offered By:	Marcos Montes	Seconded by:	Cesar Dominguez			
Motion to pass Geosciences Club - Member Celebration/Rope Course - 12/13/17 - <u>\$1,172.06</u> , With the Amendment to the stipulation of Liabilities check before events, provide paper work, cover the liability charge(no more than \$200)						
All in Favor	none	Opposed	None	Abstained	None	Motion: none

**l) Geosciences Club - General Meeting & T-Shirts - 11/29/2017 - \$356.70**

Offered By:	Lily Nguyen	Seconded by:	Cesar Dominguez			
Motion to approve of Geosciences Club - General Meeting & T-Shirts - 11/29/2017 - <u>\$364.20</u> , with submit t-shirt picture with ASI logo within 5 business days. (t shirts Q changes to 30; Tshirts: \$7.25/tshirt x30= \$217.50; \$217.50+\$146.70= \$364.20						
All in Favor	7	Opposed	None	Abstained	1	Motion: Passed

**m) Early Entrance Program Club - National Cashew \$ Espresso Day Fundraiser - 11/28/2017 - \$478.97**

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to approve <u>\$451.41</u> , with amendment to show the actual t-shirt with ASI logo then ASI approve funding or show the digital picture of t-shirt with ASI logo within 5 business days before placing the order. Tshirts: \$7.25 X 40 = \$290 ; Food: \$161.41; Total = \$451.41						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

**n) C.A.E.S.A.R. - Climate Change Education Exposition - 11/29/2017 - \$1,691.41**

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to pass with Amendment of <u>\$1,654.32</u> (reduction of t-shirts prices) and stipulation of ASI website link on weebly website for one year. (T-shirts: \$7.25x30= \$217.50; Food: \$1,080; \$Weebly:\$104.64 Others:\$252.18) \$217.50 + \$1,080 +\$104.64 +:\$252.18= \$1,654.32						
All in Favor	7	Opposed	None	Abstained	1	Motion: Passed

**o) Hispanic Business Society - Corporate Day - 2/10/17 - \$1,210.45**

Offered By:	Kenya Pineda	Seconded by:	Giovanni Sy			
Extention 3 minutes						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Offered By:	Cesar Dominguez	Seconded by:	Lily Nguyen			
Motion to approve of Hispanic Business Society - Corporate Day - 2/10/17 – <u>\$1,156.65</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**p) Global Brigades - Global Brigades Porto's Fundraiser - 11/27, 28, 29, 30 (2017) - \$394.65**

Offered By:	Lily Nguyen	Seconded by:	Marcos Montes			
Motion to approve of Global Brigades - Global Brigades Porto's Fundraiser - 11/27, 28, 29, 30 (2017) - <u>\$394.65</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**q) AUV - 21st International RoboSub Competition - 7/30-8/5 (2018) - \$2,703.00**

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to approve with AUV - 21st International RoboSub Competition - 7/30-8/5 (2018) - <u>\$2,703.00</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

r) S.U.R.G.E. - Culminating Ceremony - 11/30/2017 - \$500.00

Offered By:	Lily Nguyen	Seconded by:	Giovanny Sy			
Motion to approve of S.U.R.G.E. - Culminating Ceremony - 11/30/2017 - \$500.00						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

s) AAEE of CSULA Student Chapter - 58th Annual Airport Management Short Course - 01/28-31/2018 - \$1,888.00

Offered By:	Kenya Pineda	Seconded by:	Cesar Dominguez			
Motion to approve AAEE of CSULA Student Chapter - 58th Annual Airport Management Short Course - 01/28-31/2018 - \$ <u>1635.20</u> , with stipulation travel forms sign and CSI waiver forms within 5 bussiness days ASI only funding 70% of travel expense = \$2,336 x 70% = \$1,635.20						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

IV. Old Business

1. Action Item: Priorities Draft proposals: The committee will take action on proposals submitted within the priority deadline.

Priorities Draft proposals:

1-A API Food Service Learning Project External area- \$10,000

Being dropped.

\*Explanation: A portion of total budgets was being used to support the project without ASI's approving. As a result, This Proposal is automatically being dropped.

2-A Alternative Break - \$13,500


Offered By:	Marcos Montes	Seconded by:	Kenya Pineda			
Motion to approve Alternative Break <u>-\$6,500 for additional supply.</u>						
All in Favor	4	Opposed	1	Abstained	2	Motion: Passed

3-A LeaderShape - \$3,900

Offered By:	Marcos Montes	Seconded by:	Cesar Dominguez			
Motion to approve LeaderShape - <u>\$3,900</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

4-A Speaker Series - \$40,000

Offered By:		Cesar Dominguez		Seconded by:		Marcos Montes	
Motion to approve Speaker Series - <u>\$40,000</u> [Discussion: high priority. It is something that could benefit everyone. \$40,000 seems a lot, but speakers in general tend to be very expensive, It is reasonable price when spread out to each individual. ]							
All in Favor	6	Opposed	None	Abstained	1	Motion: Passed	

**5-A Gen. Programming Supply- \$8,479**
 No motion.
**6-A #StigmaFree- \$700**

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve StigmaFree- <u>\$700</u> . [Discussion: We had #Stigma Free last year, it was helpful to a lot of students. Mental health has always been a big issue. We can afford it ( \$700 ). ]						
All in Favor	4	Opposed	1	Abstained	2	Motion: Passed

**7-A Marketing Proposal-****1) MAC Pro & Monitor - \$8,789**

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve MAC Pro & Monitor - <u>\$8,789</u>						
All in Favor	7	Opposed	None	Abstained	None	Motion: Passed

**2) Business Card Cutter- \$1,899**

Offered By:	David Zitser	Seconded by:	Marcos Montes			
Motion pass to approve Business Card Cutter- <u>\$1,899</u> [Discussion: Great potential on this one. we can save a lot of outsourcing costs for future (May consider provide all ASI member business cards) ]						
All in Favor	5	Opposed	1	Abstained	1	Motion: Passed

**3) Binding Machine- \$1,800**

Offered By:	Marcos Montes	Seconded by:	Neyda Umana			
Motion to approve the Binding Machine- \$1,800. [Discussion: The binding machine is for recycle purposes: Recycle outdated promotion cardboards to make notebooks. Reduce waste on papers. But the quote for binding machine is missing. Not high priority, but it's a good proposal.]						
All in Favor		Opposed		Abstained		Motion:

Offered By:	David Zitser	Seconded by:	Kenya Pineda			
Motion to amendment of moving to the end.						
All in Favor	5	Opposed	1	Abstained	1	Motion: Passed

Offered By:	David Zitser	Seconded by:	Barbara Hong			
Motion to amendment to change each vote unofficial, so we are able to go back to change it if we want to. [Discussion: We have plenty of time already. We should just vote it now instead of going back later ]						
All in Favor	0	Opposed	4	Abstained	3	Motion: Opposed

4) 55" Digital Screen Display- \$2,711

Offered By:	Marcos Montes	Seconded by:	Neyda Umana			
Motion to approve 55" Digital Screen Display- \$2,711. [Discussion: It is a great opportunity for us to get a new one this time, at least to purchase the basic one which is the item listed here. Concern: School may have certain stipulations on this. If we plan to purchase the 55" Display, we want to make sure we can fully utilize it. But we can vote on this item now, and look for that later. <u>*There will be restriction on this item.</u>						
All in Favor	4	Opposed	None	Abstained	3	Motion: Passed

5) Tabloid Floor Stand- \$99

Offered By:	Marcos Montes	Seconded by:	Neyda Umana			
Motion to Amendment quantity 1 to <u>quantity 4</u> , the total amount will be <b>\$396</b> (\$99x4 = \$396). Motion to approve Tabloid Floor Stand- <u><b>\$396</b></u> <u><b>Discussion:</b></u> We can have these stands show the meeting agendas at different areas.						
All in Favor	5	Opposed	1	Abstained	1	Motion: Passed

6) Promotional Items - \$11,277

Offered By:	Neyda Umana	Seconded by:	Marcos Montes			
Motion to approve the Amendment to move to the end of budget priority. Discussion: This proporsal is important, but there are a lot of the price information are being questioned.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

8-A Students are overwhelmed- \$800

🗳️ No motion. No discussion.

9-A Safe Spring Break - \$1,000

🗳️ No motion. No discussion.

- b. Action Item: Budget Priorities Draft proposals: The committee will take action on proposals submitted after the priority deadline.

1-B Office Upgrades:

1-B Office Upgrades:

1) Office Wiring - \$ 7,363

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to approve Office Wiring - \$ 7,363						
Discussion: this is a big issue: safety concerns.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

## 2)Computers for Execs- \$5,870

- No motion.
- Discussion: Not sure if this is a big issue. There are tablets and computers available to use.
- Some of the computers are a bit slow, but it is not a big issue].

## 3)Furniture- \$1,123

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to approve Furniture- <u>\$1,123</u> [Discussion: The furniture here refers to the area outside David Garcia's office,: no drawers over there. ]						
All in Favor	4	Opposed	2	Abstained	1	Motion: Passed

## 4)Printers- \$600

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to the Amendment of approving <u>one</u> printer <u>\$200</u> . [Discussion: There is one in executive office, but it needs to be fixed/replaced. The other one needs ink.]						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

## 5)Monitors- \$956

- No motion

## Motion to extend meeting.

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to extend meeting for 20 minutes with 5 minutes break						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

## 2-B Stud Gov Marketing and Hospitality- \$3,722

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to approve the Stipulation of director sending memo to let BOD members eat first at the beginning of the meeting. Motion to approve <b>Stud Gov Marketing and Hospitality-</b> <u>\$3,722</u> Discussion: Aim to Increase membership and provide food for every meeting.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

## 3-B CPR Training - \$4,400

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to approve CPR Training - <u>\$4,400</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

## 4-B D-Stress for each College - \$4,350

Offered By:	Marcos Montes	Seconded by:	Kenya Pineda			
Motion to approve D-Stress for each College - <u>\$4,350</u> . Discussion: provide opportunity for students to take break during midterm, ASI gets chances to promote as well.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed



### 5-B Latino Thought Makers Speaker

no motion

[ Discussion: We already approved the #Speaker Series, they may consider collaborate.]

Meeting extended for 15 mins.

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to extend the meeting for 15 mins.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

### 6-B Civic Learning & Democratic Engage- \$3,935

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve Civic Learning & Democratic Engage- <u>\$3,935</u> Discussion: this should be high priority. This is a great investment for our studnets. We had this last year, it costed over \$8000. Even since that, we have been invited to attend conferences. We already put ourselves out there.						
All in Favor	5	Opposed	None	Abstained	1	Motion: Passed

### 7-B Grad School Exam Study Materials

Move to the future finance meeting. NO NEED TO TAKE MOTION

### 8-B Food Pantry - \$19,195.35

Offered By:	Marcos Montes	Seconded by:	Neyda Umana			
Motion to approve the total of Food Pantry Request to - <u>\$7,704</u> . (50bags) Discussion: we should fund a portion of it, instead of the whole.						
All in Favor	4	Opposed	1	Abstained	1	Motion: Passed

### 9-B Department Funding

No motion

[Discussion: Orientation may not be a good place to promote ASI. Not high priority.]

### 10-B Wellness Fair- \$1,000

Offered By:	Marcos Montes	Seconded by:	David Garcia			
[Discussion: We already fund a similar one. Concern: the outcome was not that well from previous experience. Plus: We already fund a similar one.]						
All in Favor	2	Opposed	3	Abstained	1	Motion: opposed

No motion, move on.

**Motion to extend 10 minutes**

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Motion to extend minutes						
All in Favor	All	Opposed		Abstained		Motion: passed

**11-B Department Funding**

No motion

[Discussion: we should prioritize our programs first. Not sure if it's a good idea to fund others' program.]

**12-B Veterans Graduation Dinner**

Offered By:	David Garcia	Seconded by:	Kenya Pineda			
Motion to approve <b>Veterans Graduation Dinner-\$6,142.</b> [ Discussion: - Why they would not go through club funding and this should be a better way to do it. -We should consider it, to show our support. - \$6,000 for a dinner seems too expensive.						
All in Favor	1	Opposed	2	Abstained	2	Motion: DO NOT Pass

**13-B Department Funding (OSD)- \$18,800**

Offered By:	Marcos Montes	Seconded by:	Barbara Hong			
Motion to approve Department Funding (OSD)- <u>\$6,000</u> [Discussion: there is a need for the notetakers software.]						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**14-B Department Funding (Student Support) - -\$5,000**

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve Department Funding (Student Support) <u>-\$5,000</u> Discussion: this is really necessary on campus for us to support. High priority.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**Moving the left amounts \$11,783.73 to allocate the 7-A Marketing Proposal-  
(6) promotional items.**

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Moving the left amounts <u>\$11,783.73</u> to allocate the promotional items-						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**V. New Business:**

- a. Referendum Fee analysis: The committee review the referendum fee numbers presented from a recommendation from the Alternative Funding and Referendum Ad Hoc Committee.

**VI. Report:**

- a. ASI Vice President for Finance: Aaron Castaneda

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to move this report to the board of directors to review						
All in Favor	ALL	Opposed	none	Abstained	none	Motion: Passed

**VII. Adjournment: at 3:57pm**

Offered By:	Lily Nguyen	Seconded by:	Marcos Montes			
Motion to adjourn the meeting at 3:57pm						
All in Favor	ALL	Opposed	none	Abstained	none	Motion: Passed

Associated Students, Inc.  
Finance Committee Meeting  
Summary of Actions Taken  
Friday, November 17, 2017

**c. Adoption of Agenda for Friday, November 17, 2017**

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve the adoption of Agenda for Friday, November 17, 2017.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**d. Approval of Minutes for Friday, October 27, 2017**

Offered By:	Marcos Montes	Seconded by:	Giovanni Sy			
Motion to approve of Minutes for Friday, October 27, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**f. Approval of Funding Sub-Committee Report for Friday, November 3, 2017**

Offered By:	Zermeen Vakil	Seconded by:	Kenya Pineda			
Motion to approve Funding Sub-committee Report for Friday, November 3, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**a) Forensic Speech and Debate - Frolic at Ohio State University - 12/02/17 - \$3,000.00**

Offered By:	Kenya Pineda	Seconded by:	Giovanni Sy			
Motion to approve Funding request of Forensic Speech and Debate - Frolic at Ohio State University - 12/02/17- <u>\$3,000.00</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**b) Kalahi: Filipino American Student Org. - Porto's Fundraiser - 11/21/20147 - \$193.39**

Offered By:	Giovanni Sy	Seconded by:	Cesar Dominguez			
Motion to approve Funding request of Kalahi: Filipino American Student Org. - Porto's Fundraiser - 11/21/20147- <u>\$193.39</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**c) Society for the Advancement of Mesoamerican Studies - Meso Society Fundraiser - 11/21/2017 - \$ 120.95**

Offered By:	Kenya Pineda	Seconded by:	Cesar Dominguez			
Motion to approve Funding request of Society for the Advancement of Mesoamerican Studies - Meso Society Fundraiser - 11/21/2017 - <u>\$ 120.95</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**d) Geosciences Club - Mineral Sale - 11/27/2017 - \$360.00**

Offered By:	Giovanni Sy	Seconded by:	Kenya Pineda			
Motion to approve Funding request of Geosciences Club - Mineral Sale - 11/27/2017 - <u>\$360.00</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**e) LASABA - Guest Speaker: Dr. Thomas Higbee - 12/8/2017 - \$ 140.97**

Offered By:	Kenya Pineda	Seconded by:	Cesar Dominguez			
I. Motion to approve Funding request of LASABA - Guest Speaker: Dr. Thomas Higbee - 12/8/2017 - <u>\$ 140.97</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**q) School Psychology Student Association - NASP Convention - 10/28/2017- \$ 3000.00**

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
ASI can only funding 70% for travel.     ( $\$3,484 + \$130$ ) $\times$ 70% = \$2529.80 Motion to approve funding request of School Psychology Student Association - NASP Convention - 10/28/2017- <u>\$ 2529.80</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**r) Student Nurses Association - Pizza Fundraiser - 11/20/2017- \$2,361.04**

Offered By:	Kenya Pineda	Seconded by:	Giovanni Sy			
Motion to approve of Funding request of Student Nurses Association - Pizza Fundraiser - 11/20/2017 - <u>\$1,883.19</u> ASI funding policy for t-shirts: \$7.25/shirt x 240 tshirts= \$1,740 \$ (\$1,740+ \$130.44 +\$12.75) = \$1,883.19						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**s) CSULA Formula SAE - Formula SAE Lincoln - 6/18-6/25/2018 - \$3,000.00**

Offered By:	Cesar Dominguez	Seconded by:	Kenya Pineda			
Amendment to submit 20 attendance signatures+ asi LOGO on car						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

<b>Offered By:</b>	<b>Lily Nguyen</b>	<b>Seconded by:</b>	<b>Marcos Montes</b>
Motion to approve of Funding request of CSULA Formula SAE - Formula SAE Lincoln - 6/18-6/25 (2018) - <u>\$3,000.00</u>			

**t) Association of Student Anthropologists - ASA Fundraiser - 11/28/17 - \$ 140.22**

Offered By:	Cesar Dominguez	Seconded by:	Lily Nguyen			
Motion to approve of Funding request of Association of Student Anthropologists - ASA Fundraiser - 11/28/17 - <u>\$ 140.22</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**u) Society of Hispanic Engineering and Science Students - Star Wars Episode 8: The Last Jedi-Advanced Screening - 12/14/17 - \$2,200.00**

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Motion to extend by 3 minutes						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Offered By:	Lily Nguyen	Seconded by:	Marcos Montes			
Motion to approve of Funding request of Society of Hispanic Engineering and Science Students - Star Wars Episode 8: The Last Jedi-Advanced Screening - 12/14/17 - <u>\$2,200.00</u>						
All in Favor	4	Opposed	1	Abstained	2	Motion: Passed

**v) Geosciences Club - Member Celebration/Rope Course - 12/13/17 - \$1,172.06**

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Motion to extend by 3 minutes						
All in Favor	none	Opposed	None	Abstained	None	Motion: none

Offered By:	Marcos Montes	Seconded by:	Cesar Dominguez			
Motion to pass Geosciences Club - Member Celebration/Rope Course - 12/13/17 - <u>\$1,172.06</u> , With the Amendment to the stipulation of Liabilities check before events, provide paper work, cover the liability charge(no more than \$200)						
All in Favor	none	Opposed	None	Abstained	None	Motion: none

**w) Geosciences Club - General Meeting & T-Shirts - 11/29/2017 - \$356.70**

Offered By:	Lily Nguyen	Seconded by:	Cesar Dominguez			
Motion to approve of Geosciences Club - General Meeting & T-Shirts - 11/29/2017 - <u>\$364.20</u> , with submit t-shirt picture with ASI logo within 5 business days. (t shirts Q changes to 30; Tshirts: \$7.25/tshirt x30= \$217.50; \$217.50+\$146.70= \$364.20						
All in Favor	7	Opposed	None	Abstained	1	Motion: Passed

**x) Early Entrance Program Club - National Cashew \$ Espresso Day Fundraiser - 11/28/2017 - \$478.97**

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to approve <u>\$451.41</u> , with amendment to show the actual t-shirt with ASI logo then ASI approve funding or show the digital picture of t-shirt with ASI logo within 5 business days before placing the order. Tshirts: \$7.25 X 40 = \$290 ; Food: \$161.41; Total = \$451.41						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

**y) C.A.E.S.A.R. - Climate Change Education Exposition - 11/29/2017 - \$1,691.41**

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to pass with Amendment of <u>\$1,654.32</u> (reduction of t-shirts prices) and stipulation of ASI website link on weebly website for one year. (T-shirts: \$7.25x30= \$217.50; Food: \$1,080; \$Weebly:\$104.64 Others:\$252.18) \$217.50 + \$1,080 +\$104.64 +:\$252.18= \$1,654.32						
All in Favor	7	Opposed	None	Abstained	1	Motion: Passed

**z) Hispanic Business Society - Corporate Day - 2/10/17 - \$1,210.45**

Offered By:	Kenya Pineda	Seconded by:	Giovanni Sy			
Extention 3 minutes						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Offered By:	Cesar Dominguez	Seconded by:	Lily Nguyen			
Motion to approve of Hispanic Business Society - Corporate Day - 2/10/17 – <u>\$1,156.65</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**aa) Global Brigades - Global Brigades Porto's Fundraiser - 11/27, 28, 29, 30 (2017) - \$394.65**

Offered By:		Lily Nguyen		Seconded by:		Marcos Montes	
Motion to approve of Global Brigades - Global Brigades Porto's Fundraiser - 11/27, 28, 29, 30 (2017) - <u>\$394.65</u>							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	

t) AUV - 21st International RoboSub Competition - 7/30-8/5 (2018) - \$2,703.00

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to approve with AUV - 21st International RoboSub Competition - 7/30-8/5 (2018) - <u>\$2,703.00</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

u) S.U.R.G.E. - Culminating Ceremony - 11/30/2017 - \$500.00

Offered By:	Lily Nguyen	Seconded by:	Giovanny Sy			
Motion to approve of S.U.R.G.E. - Culminating Ceremony - 11/30/2017 - \$500.00						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

v) AAEE of CSULA Student Chapter - 58th Annual Airport Management Short Course - 01/28-31/2018 - \$1,888.00

Offered By:	Kenya Pineda	Seconded by:	Cesar Dominguez			
Motion to approve AAEE of CSULA Student Chapter - 58th Annual Airport Management Short Course - 01/28-31/2018 - \$ <u>1635.20</u> , with stipulation travel forms sign and CSI waiver forms within 5 bussiness days ASI only funding 70% of travel expense = \$2,336 x 70% = \$1,635.20						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

2-A Alternative Break - \$13,500

Offered By:	Marcos Montes	Seconded by:	Kenya Pineda			
Motion to approve Alternative Break <u>-\$6,500 for additional supply.</u>						
All in Favor	4	Opposed	1	Abstained	2	Motion: Passed

3-A LeaderShape - \$3,900

Offered By:	Marcos Montes	Seconded by:	Cesar Dominguez			
Motion to approve LeaderShape - <u>\$3,900</u>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

4-A Speaker Series - \$40,000

Offered By:	Cesar Dominguez	Seconded by:	Marcos Montes			
Motion to approve Speaker Series - <u>\$40,000</u> [Discussion: high priority. It is something that could benefit everyone. \$40,000 seems a lot, but speakers in general tend to be very expensive, It is reasonable price when spread out to each individual. ]						
All in Favor	6	Opposed	None	Abstained	1	Motion: Passed

6-A #StigmaFree- \$700

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve StigmaFree- <u>\$700</u> . [Discussion: We had #Stigma Free last year, it was helpful to a lot of students. Mental health has always been a big issue. We can afford it ( \$700 ). ]						
All in Favor	4	Opposed	1	Abstained	2	Motion: Passed

7) MAC Pro & Monitor - \$8,789

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve MAC Pro & Monitor - <u>\$8,789</u>						
All in Favor	7	Opposed	None	Abstained	None	Motion: Passed

8) Business Card Cutter- \$1,899

Offered By:	David Zitser	Seconded by:	Marcos Montes			
Motion pass to approve Business Card Cutter- <u>\$1,899</u> [Discussion: Great potential on this one. we can save a lot of outsourcing costs for future (May consider provide all ASI member business cards) ]						
All in Favor	5	Opposed	1	Abstained	1	Motion: Passed

9) Binding Machine- \$1,800

Offered By:	Marcos Montes	Seconded by:	Neyda Umana			
Motion to approve the Binding Machine- \$1,800. [Discussion: The binding machine is for recycle purposes: Recycle outdated promotion cardboards to make notebooks. Reduce waste on papers. But the quote for binding machine is missing. Not high priority, but it's a good proposal.]						
All in Favor		Opposed		Abstained		Motion:

Offered By:	David Zitser	Seconded by:	Kenya Pineda			
Motion to amendment of moving to the end.						
All in Favor	5	Opposed	1	Abstained	1	Motion: Passed

Offered By:	David Zitser	Seconded by:	Barbara Hong			
Motion to amendment to change each vote unofficial, so we are able to go back to change it if we want to. [Discussion: We have plenty of time already. We should just vote it now instead of going back later ]						
All in Favor	0	Opposed	4	Abstained	3	Motion: Opposed

10) 55" Digital Screen Display- \$2,711

Offered By:	Marcos Montes	Seconded by:	Neyda Umana			
<p>Motion to approve 55" Digital Screen Display- \$2,711.</p> <p>[Discussion: It is a great opportunity for us to get a new one this time, at least to purchase the basic one which is the item listed here. Concern: School may have certain stipulations on this. If we plan to purchase the 55" Display, we want to make sure we can fully utilize it. But we can vote on this item now, and look for that later.</p> <p><u>*There will be restriction on this item.</u></p>						
All in Favor	4	Opposed	None	Abstained	3	Motion: Passed

11) Tabloid Floor Stand- \$99

Offered By:	Marcos Montes	Seconded by:	Neyda Umana
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Motion to Amendment quantity 1 to quantity 4, the total amount will be **\$396** (\$99x4 = \$396).

Motion to approve Tabloid Floor Stand- **\$396**

Discussion: We can have these stands show the meeting agendas at different areas.

All in Favor	5	Opposed	1	Abstained	1	Motion: Passed
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#### 12) Promotional Items - \$11,277

Offered By:	Neyda Umana	Seconded by:	Marcos Montes			
Motion to approve the Amendment to move to the end of budget priority. Discussion: This proporsal is important, but there are a lot of the price information are being questioned.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

#### Office Wiring - \$ 7,363

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to approve Office Wiring - \$ 7,363 Discussion: this is a big issue: safety concerns.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

#### 3)Furniture- \$1,123

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to approve Furniture- <u>\$1,123</u> [Discussion: The furniture here refers to the area outside David Garcia's office,; no drawers over there. ]						
All in Favor	4	Opposed	2	Abstained	1	Motion: Passed

#### 4)Printers- \$600

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to the Amendment of approving <u>one</u> printer <u>\$200</u> . [Discussion: There is one in executive office, but it needs to be fixed/replaced. The other one needs ink.]						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

#### 5)Monitors- \$956

Motion to extend meeting.

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to extend meeting for 20 minutes with 5 minutes break						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

#### 2-B Stud Gov Marketing and Hospitality- \$3,722

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to approve the Stipulation of director sending memo to let BOD members eat first at the beginning of the meeting. Motion to approve <b>Stud Gov Marketing and Hospitality-</b> <u>\$3,722</u> Discussion: Aim to Increase membership and provide food for every meeting.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**3-B CPR Training - \$4,400**

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to approve CPR Training - \$4,400						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**4-B D-Stress for each College - \$4,350**

Offered By:	Marcos Montes	Seconded by:	Kenya Pineda			
Motion to approve D-Stress for each College - <u>\$4,350</u> Discussion: provide opportunity for students to take break during midterm, ASI gets chances to promote as well.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**Meeting extended for 15 mins.**

Offered By:	Kenya Pineda	Seconded by:	Neyda Umana			
Motion to extend the meeting for 15 mins.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**6-B Civic Learning & Democratic Engage- \$3,935**

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve Civic Learning & Democratic Engage- <u>\$3,935</u> Discussion: this should be high priority. This is a great investment for our studnets. We had this last year, it costed over \$8000. Even since that, we have been invited to attend conferences. We already put ourselves out there.						
All in Favor	5	Opposed	None	Abstained	1	Motion: Passed

**8-B Food Pantry - \$19,195.35**

Offered By:	Marcos Montes	Seconded by:	Neyda Umana			
Motion to approve the total of Food Pantry Request to <u>-\$7,704</u> . (50bags) Discussion: we should fund a portion of it, instead of the whole.						
All in Favor	4	Opposed	1	Abstained	1	Motion: Passed

**10-B Wellness Fair- \$1,000**

Offered By:	Marcos Montes	Seconded by:	David Garcia			
[Discussion: We already fund a similar one. Concern: the outcome was not that well from previous experience. Plus: We already fund a similar one.]						
All in Favor	2	Opposed	3	Abstained	1	Motion: opposed

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Motion to extend 10 minutes						
All in Favor	All	Opposed		Abstained		Motion: passed

**12-B Veterans Graduation Dinner**

Offered By:	David Garcia	Seconded by:	Kenya Pineda			
Motion to approve <b>Veterans Graduation Dinner-\$6,142.</b> [ Discussion: - Why they would not go through club funding and this should be a better way to do it. -We should consider it, to show our support. - \$6,000 for a dinner seems too expensive.						
All in Favor	1	Opposed	2	Abstained	2	Motion: DO NOT Pass

**13-B Department Funding (OSD)- \$18,800**

Offered By:	Marcos Montes	Seconded by:	Barbara Hong			
Motion to approve Department Funding (OSD)- <u>\$6,000</u> [Discussion: there is a need for the notetakers software.]						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**14-B Department Funding (Student Support) - -\$5,000**

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to approve Department Funding (Student Support) <u>-\$5,000</u> Discussion: this is really necessary on campus for us to support. High priority.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**(6) Promotional items.**

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Moving the left amounts <u>\$11,783.73</u> to allocate the promotional items-						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**IX. Report:****a. ASI Vice President for Finance: Aaron Castaneda**

Offered By:	Marcos Montes	Seconded by:	Lily Nguyen			
Motion to move this report to the board of directors to review						
All in Favor	ALL	Opposed	none	Abstained	none	Motion: Passed

**X. Adjournment: at 3:57pm**

Offered By:	Lily Nguyen	Seconded by:	Marcos Montes			
Motion to adjourn the meeting at 3:57pm						
All in Favor	ALL	Opposed	none	Abstained	none	Motion: Passed

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## CERTIFICATION

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Official Minutes taken for the **Finance Committee** of the Associated Students, Inc. Cal State LA held on Friday, November 3, 2017 in the U-SU Room 303 AB. Consensus by the ASI Finance Committee on Friday, February 2, 2017

Prepared by:

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**Barbara Hong**  
ASI Vice Chair for Finance

Confirmed by:

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**Jazmin Ortiz**  
Secretary Treasurer