



Board of Directors Meeting

Minutes

Day/Date: Thursday, December 7, 2023
 Time: 3:15- 5:15 PM
 Location: Board Room N/S- USU Room 303/303A
 Attendees: Board Members, General Public
 Type of Meeting: General

I. Organizational Items:

- Call to order by: Chair Yahir Flores ASI President @ 3:16 pm
- Roll Call

Yahir Flores	President	Present
Arwa Hammad	Vice President for Administration	Present
Andrew Klein	Vice President for Finance	Present
Jenny Lucas	Vice President for External Affairs and Advancement	Present
Santhosh Kumar	Vice President for Academic Governance	Present
Cindy Nguyen	Chief of Staff	Present
Caitlin Calica	College of Health and Human Services Rep.	Present
Jared Blanco	College of Business & Economics Rep.	Present
Amit Bharath	College of Arts and Letters Rep.	Unexcused Tardy
Nitesh Thorat	College of Engineering, Comp. Science & Technology Rep.	Present
Jacob Ramos	College of Natural & Social Sciences Rep.	Present
VACANT	College of Education Rep.	N/A
Yadira Tellechea	College of Ethnic Studies Rep.	Present
Amalvin Fritz	Civic Engagement Officer	Present
Shivani Kotian	Diversity and Inclusion Officer	Present
Blanca Martinez-Navarro	AVP- Dean of Students	Excused Tardy @3:36 pm
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
Ashley Foskey	Program Coordinator	Present
Guests of the Gallery		

➤ Adoption of the Agenda

Offered By:	Cindy Nguyen	Seconded by:	Nitesh Thorat			
Motion to Approve Agenda for Thursday, December 7, 2023.						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ Approval of the Minutes

Offered By:	Andrew Klein	Seconded by:	Jared Blanco			
Motion to Table the approval for the Minutes for Thursday, November 16, 2023						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum

- We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the general public.

III. Informational Items

- **Priscilla Parks, Government and Community Relations**
 - Priscilla Parks introduces herself and asks the board to ask some questions.
 - Yadira asks how her role has changed.
 - Priscilla shares that it is a lot more external work. She asks what their relationship with her predecessor.
 - Yahir shares that didn't really get to interact with them.
 - Priscilla asks how she can help.
 - Yahir shares some things she can help with and suggests connecting with Jenny.
- **IT Presentation**
 - IT representative gives and IT presentation.
 - Jared what students would take the classes.
 - The IT representative replies and continues with the presentation.
- **Fall 2023 ASI State of Affairs Report**
 - Yahir goes over the State of Affairs Report.
- **All-ASI Retreat**
 - Yahir talks about the retreat.
- **ASI Holiday Party**
 - Yahir talks about the Holiday Party.

IV. Action Items

- **Travel Policy-214**
 - Barnaby goes over the policy.
 - Yadira asks if there is a clear timeline in which travel requests should be submitted.
 - Barnaby shares that sometimes events don't have specific dates.
 - Blanca shares a typical timeline.
 - Barnaby continues sharing the changes.

Offered By:	Andrew Klein	Seconded by:	Caitlin Calica			
Motion to approve Travel Policy- 214						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **EPC Committee member appointments**
 - Arwa recommends Riddha Barua and for the EPC Committee member seat.

Offered By:	Amalvin Fritz	Seconded by:	Cindy Nguyen			
Motion to appoint Riddha Barua into the EPC Committee						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

V. Discussion Items

- **Elections Code of Procedures-004**
 - Yahir goes over the changes in the Elections Code of Procedures-004.
 - Barnaby also talks about the changes on the policy.

➤ **Spring 2024 Meeting Calendar**

- Yahir asks if anyone has conflicts with the calendar and goes over the planned meeting calendar.
- Jared shares his conflicts.

➤ **Student Concerns**

- Yahir asks if there are any concerns the board has heard.
- Jenny shares some concerns she has addressed with some students and have followed up with the students.
- Barnaby talks about the concerns about the lights about the metro station and some things the campus is planning to do to solve some problems.
- Ashley shares other issues the campus is working on fixing.
- Yahir talks about the increase on housing fees.

VI. Adjournment:

Offered By:	Amalvin Fritz	Seconded by:	Cindy Nguyen			
Motion to adjourn the meeting 5:17 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on December 7, 2023, in Board Room N/S- USU Room 303/303A, University Student Union Building and were approved by consensus by the ASI Board of Director on Thursday, January 25, 2024.

Prepared by:

Kaina Orozco

[Kaina Orozco \(Feb 5, 2024 14:52 PST\)](#)

Kaina Orozco- Recording Secretary

Cindy Nguyen

[Cindy Nguyen \(Feb 5, 2024 17:48 PST\)](#)

Cindy Nguyen- Chief of Staff











BOD Minutes 12.7.2023 CERTIFIED

Final Audit Report

2024-02-05

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-  Signer asicos@calstatela.edu entered name at signing as Cindy Nguyen
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