



Finance Committee Meeting

Minutes

Day/Date: Thursday, March 14, 2024
 Time: 2:00- 4:00PM
 Location: Alhambra—USU Room 305
 Attendees: Finance Committee, Public
 Type of Meeting: General

I. Organizational Items:

- Call to order by: Andrew Klein, Vice Chair for Finance, @ 2:10 PM
- Roll Call

Andrew Klein	Vice President for Finance	Present
Shreyas Belur	Vice Chair for Finance	Present
Yahir Flores	ASI President	Present
Arwa Mohamed Hammad	Vice President for Administration	Present
Santhosh Kumar	Vice President for Academic Governance	Unexcused Tardy
Jenny Lucas	Vice President for External Affairs & Advancement	Present
Cindy Nguyen	Chief-of Staff	Present
Jared Blanco	College of Business and Economics Representative	Present
Yadira Tellechea	College of Ethnic Studies College Representative	Present
Carlos Beltran	Director of Budget Administration	Excused Absence
Frangelo Ayran	Senior Associate Dean of Students	Present
Dena Florez	Associate Executive Director	Present
Barnaby Peake	ASI Executive Director	Present
Amanda Maldonado	Administrative Coordinator	Present

➤ Adoption of the Agenda for Thursday, March 14, 2024

Offered By:	Jenny Lucas	Seconded by:	Yadira Tellechea			
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ Certifications of Minutes for [Thursday, February 29, 2024](#)

Offered By:	Jenny Lucas	Seconded by:	Cindy Nguyen			
Motion to Table the Minutes. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

III. Action Items

- a. [Association for Computing Machinery](#) – Beginners Project Workshop Session 1 – 2/27/24 - \$115.98

Motion to approve ACM for \$115.98

Offered By:	Jared Blanco	Seconded by:	Cindy Nguyen			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- b. [Association for Computing Machinery](#) – Code Cracking Workshop – 2/29/24 - \$72.00

Motion to approve ACM for \$72.00

Offered By:	Jared Blanco	Seconded by:	Arwa Mohamed Hammad			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- c. [Association for Computing Machinery](#) – Game Night – 3/01/24 - \$210.00

Motion to approve ACM for \$210.00

Offered By:	Arwa Mohamed Hammad	Seconded by:	Yadira Tellechea			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- d. [Association for Computing Machinery](#) – ProDev Workshop: Resumes and Cover Letters – 2/28/24 - \$142.00

Motion to approve ACM for \$142.00

Offered By:	Arwa Mohamed Hammad	Seconded by:	Jared Blanco			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- e. [Association for Computing Machinery](#) – ACM Spring First General Meeting – 2/06/24 - \$200.00

Motion to not approve ACM for \$200.00

Offered By:	Santosh Kumar	Seconded by:	Yahir Flores			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

f. [Association for Computing Machinery](#) – ACM Movie Night – 3/08/24 - \$525.00

Motion to approve ACM for \$367.50

Offered By:	Jared Blanco	Seconded by:	Santosh Kumar			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

g. [Early Entrance Program Club](#) – Park Day – 3/16/24 - \$105.63

Motion to approve the Early Entrance Program Club for \$105.63

Offered By:	Cindy Nguyen	Seconded by:	Yadira Tellechea			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

h. [National Society of Black Engineers](#) – NSBE 50 Conference – 3/20-3/24/24 - \$3,000.00

Motion to approve the National Society of Black Engineers for \$3,000.00

Offered By:	Yadira Tellechea	Seconded by:	Cindy Nguyen			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

i. [MSW United](#) – Destress with Arts and Crafts – 3/30/24 - \$80.00

Motion to approve the MSW for \$80.00

Offered By:	Arwa Mohamed Hammad	Seconded by:	Yadira Tellechea			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

j. [Muslim Student Association](#) – Ramadan Tabling Event – 3/20/24 - \$307.00

Motion to approve the Muslim Student Association for \$307.00

Offered By:	Arwa Mohamed Hammad	Seconded by:	Yadira Tellechea			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

k. [Muslim Student Association](#) – Henna, Bracelets, & Totes – 3/28/24 - \$70.00

Motion to approve the Muslim Student Association for \$70.00

Offered By:	Cindy Nguyen	Seconded by:	Santosh Kumar			
Consensus Reached						

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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1. [Trans Queer Connection](#) – Drag Queen Bingo – 3/25/24 - \$1,112.00

Motion to approve the Trans Queer Connection for \$1,112.00

Offered By:	Yadira Tellechea	Seconded by:	Yahir Flores			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- m. Revisions to [Reserve Policy – 207](#)

Barnaby: He explains the trailer system funding, which holds fees collected in one year for use in the next year's budget. Additionally, the organization's reserve policy has been revised to hold 5% of the operating budget, down from 20%, to maintain flexibility while still being financially viable.

Motion to approve Action Item M

Offered By:	Jenny Lucas	Seconded by:	Cindy Nguyen			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- n. Retire [Trailer System Model Policy – 219](#)

Motion to Approve Action Item N

Offered By:	Arwa Mohamed Hammad	Seconded by:	Cindy Nguyen			
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

IV. Information Item

- [February 2024 Financials](#)

Dena: The budget is basically supporting the operations of the organization, and explains expenses, and remaining.

V. Discussion Items

- [Student Fee Enrollment Trend](#)

Dena: Explains that every term including summer, fall, and spring, ASI receives notification of how many students are enrolled, and what is the expected amount that ASI is going to receive.

VI. Reports

- **ASI Vice President for Finance**

- Andrew Klein: Shares details about his conversation with Carlos concerning the student success fee.

- **ASI Vice Chair for Finance**

- Shreyas: Shares that he hopes to have more interactions with all the student clubs and organizations.

- **ASI Executive Director**

- Barnaby Peake: Shares the potential to promote the success of the program. There will be an upcoming post to share all the good news and numbers.

VII. Adjournment:

Motion to Adjourn @3:38 PM

Offered By:	Cindy Nguyen	Seconded by:	Arwa Mohamed Hammad			
Motion to adjourn the meeting at 3:38 pm						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Finance Committee of the Associated Students, Inc., Cal State Los Angeles held on March 14, 2024 at Alhambra Room—USU Room 305 and were approved by consensus by the ASI Finance Committee on March 28, 2024.

Prepared by:


 Mariah Angeles Garcia (Apr 11, 2024 11:55 PDT)

 Mariah Garcia, Recording Secretary


 Cindy Nguyen (Apr 21, 2024 13:53 PDT)

 Cindy Nguyen, Chief of Staff

Finance Committee Minutes 03.14.24











CERTIFIED

Final Audit Report

2024-04-11

Created:	2024-04-08 (Pacific Daylight Time)
By:	Amanda Maldonado (amaldo95@calstatela.edu)
Status:	Signed
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-  Document created by Amanda Maldonado (amaldo95@calstatela.edu)
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-  Signer asicos@calstatela.edu entered name at signing as Cindy Nguyen
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