



Board of Directors Meeting

Minutes

Day/Date: Thursday, August 26, 2021
 Time: 3:15- 5:45
 Location: Zoom
 Attendees: Board Members, General Public
 Type of Meeting: General Public

❖ Organizational Items:

➤ **Call to order by: Chair Diana Chavez ASI President @ 3:15**

➤

➤ **Roll Call**

| | | |
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| Diana Chavez | President | Present |
| Angelina Gomez | Vice President for Administration | Present |
| | Vice President for Finance | |
| Analiz Marmolejo | Vice President for External Affairs and Advancement | Unexcused Tardy @3:19 |
| | VP for Academic Governance | |
| Anna Nguyen | Secretary Treasure-Rep-At-Large | Present |
| | College of Health and Human Services Rep. | |
| Skye Aulger-Roughan | College of Health and Human Services Rep. | Excused Tardy |
| Andrew Klein | College of Business & Economics Rep. | Present |
| Rebeca Martinez | College of Business and Economics Rep | Present |
| Emily Chen | College of Arts and Letters Rep. | Unexcused Tardy @3:19 |
| Meagan Domingo | College of Arts and Letters Rep. | Present |
| Marlen Trigueros | College of Engineering, Comp. Science & Technology Rep | Excused Absence |
| Diana Valdez | College of Engineering, Comp. Science & Technology Rep. | Present |
| Brian Nguyen | College of Natural & Social Sciences Rep. | Present |
| Hope Hua | College of Natural & Social Sciences Rep. | Present |
| Sidney Lim | Charter College of Education Rep. | Present |
| Phoebe Wong | Charter College of Education Rep. | Present |
| Rana Rozi | Civic Engagement Officer | Present |
| Amber Beasley | Diversity and Inclusion Officer | Present |
| Sasha Prakir | Chief Justice | Present |
| Aaron Burgess | University President's Designee | Present |
| Barnaby Peake | ASI Executive Director | Present |
| Dena Florez | Associate Executive Director | Present |
| Gus Salazar | Director of Graphics and Marketing | Present |
| Guests of the Gallery | | |

➤ Adoption of the Agenda

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| Offered By: | Amber Beasley | Seconded by: | Hope Hua |
| Motion to Approve Agenda for Thursday, August 26, 2021 | | | |
| Consensus reached | | | |
| All in Favor | All | Opposed | 0 |
| | | Abstained | 0 |
| Motion: Passed | | | |

➤ Approval of the Minutes

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| Offered By: | Phoebe Wong | Seconded by: | Anna Nguyen | | | |
| Motion to approve the Minutes for Thursday July 29, 2021 Consensus Reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

❖ Public Forum

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

❖ Informational Items

➤ Office Hours

- Diana Chavez: This is just a reminder and I will drop in unexpectedly to insure that you all are holding office hours.

➤ One on One

- Diana Chavez: Everyone should already have set a meeting with your direct report.

➤ Class Room Presentations

- Diana Chavez: The first week of ASI we present presentations in class rooms and it can be your own class room or it could be a classroom we assign you to and we do this to get to know your community and to provide a resource for students in your class room and we will provide a power point if you want one.
- Meagan Domingo: So this is so they know their representatives or so they can know ASI?
- Diana Chavez: Both.
- Meagan Domingo: I already done that
- Sasha Prakir: How many of these presentations do we have to do?
- Diana Chavez: I encourage you all to do all your classes, but I will require everyone to do at least two

➤ Time Certain 3:30pm-4pm: Linda Lopez, Associate Director of Financial Aid Operations

- Linda Lopez: Financial aid always operate before school starts starting the weekend August 14 where financial aid started their first fall disbursement which was a total of Ninety-five million to all financial aid students and August 11th we had our second disbursement and that was an additional eleven-million to eligible students and five million of that was in Cal grant funding and the Cal grant was affected by the state of California due to a change in award amounts and we withheld those grants and disbursed them again this past Saturday. Our website contains the schedule in which the disbursements are going to happen and students are encouraged to sign up for direct deposit. Moving onto our communications that has been recently sent where we sent emails to students who were not enrolled in sufficient units and did not receive the disbursement and they were advised to enroll in additional courses so they could be included in the next disbursements. Students can continue to schedule fifteen minute appointments through our website and appointments are available on weekly basics and if you cannot meet because of time conflict you can fill in a advising request form and we reply three to five business days. We are available Monday through Fridays eight to five and recently our call volume is extremely high and students can leave their telephone number and we will return the call within the same business day. Lastly, in regards of document submission we are doing that online and we also have a drop box if they wish to do so in person. Questions? Margaret Garcia did send an email earlier this week talking about the contact methods I just explained.
- Diana Chavez: Most concerns are regarding fee deferment and on the GET it shows that they still owe, and they are wondering when that will be taken away or would they have to pay the tuition because of that fee deferment.
- Linda Lopez: When a student does their application it can go two ways either they flow through the process and no documents are needed and the other scenario is where the department of ED or the state of California audits the students and ask the student to submit more documents and we are unable to award the student any financial aid money and that is just how it works but because we are a prepaid campus where students should be have prepaid the tuition of have enough financial aid and when they don't we essentially use the fee deferment which is basically monopoly money and fake money and is a temporary waiver that is used as the student is registering for their classes as they resolve their issues and turn those into our office by the priority deadline and if they still have a fee deferment it means they need to contact financial aid or they have turned in the paperwork they need to turn in and the goal is to receive true financial aid dollars.
- Analiz Marmolejo: I know in some cases some of your classes get dropped or you can't enroll in anymore classes is it possible to pay what you owe and later get reimbursed?

- Linda Lopez: The answer is yes, and will you be reimbursed is difficult because I can't guarantee that you will receive enough grant money where you will reimburse yourself and the reason students are requested for verification is because we need to compare to the things the student reported to the application. I wouldn't necessarily guarantee that they will.
- Analiz Marmolejo: Let's say you pool up the money you need and you get grant for that but will you still get reimbursed because you paid it yourself.
- Linda Lope: The answer is yes.
- Analiz Marmolejo: Do graduate student qualify for financial aid and what is the best way to reach you?
- Linda Lopez: My schedule opens weekly and the schedule for next week is going to open Friday otherwise you can send an advising request form. The answer to the graduate question is yes and not but to qualify for financial aid student should be able to submit a fafsa or and dream act if they are eligible. So, grad students are only eligible for student loans of they are eligible.
- Service Hours
 - Diana Chavez: As you all should know there is a question regarding the biweekly hours and what events you have attended. You all need to attend any events because it is part of your responsibility and if you can volunteer you should. In the next biweekly I will be checking if you have anything and if you don't have any I won't sign off on it.
 - Andrew Klein: Is there a place where we can find these events?
 - Diana Chavez: You can go to their websites or social media.
 - Sidney Lim: Can it be a college specific event?
 - Diana Chavez: Yes.
 - Rana Rozi: So we have to be in two in these events weekly?
 - Diana Chavez: You can attend or volunteer as long as they are not ASI.

❖ Action Items

- ASI Internal Committee Appointments: The Board will consider taking action on appointing candidates to ASI internal committees.
 - Diana Chavez:

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| Offered By: | Phoebe Wong | Seconded by: | Anna Nguyen | | | |
| Motion to table Aarya Raichandrans appointment to next BOD Consensus reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

- ASI Student Government Positions: The Board will consider taking action on appointing candidates to open ASI student government positions.
 - Diana Chavez: First we have Vice President for academic governance and you both will have two minutes to speak.
 - Amber Beasley: Hello I am currently the diversity and inclusion officer and I believe I am the best fit for this position because I have been the vice president of governance affairs so I do have experience representing students at all levels. I have experience in having a team and working collaboratively.
 - **Erica Ortega:** The reason I believe I am the best fit for this position is because I have volunteer experience and I like learning new things and having new experiences and I will take the time to learn the position and I hope to get experience and work with other people to grow and I like hearing and giving ideas.
 - **Diana Chavez:** Any questions? Seeing as done we can discuss. I interviewed both and my recommendation goes to Amber because she does have experience and I feel like she will be able to pick up where the last VPAG left.
 - **Meagan Domingo:** As it has been said Amber is already seasoned and I think it would be nice to have new members.
 - **Analiz Marmolejo:** I think we have this before where we didn't want to promote someone because we didn't want to lose them but I think Amber will be a great candidate for this position.

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| Offered By: | | Seconded by: | | | | |
| Motion to appoint Amber Beasley for Vice President for Academic Governance Consensus reached | | | | | | |
| All in Favor | 12 | Opposed | 2 | Abstained | 0 | Motion: Passed |

- **Diana Chavez:** Now we can move on to Vice President for Finance.
- **Josue Montenegro:** I am a recent Cal State LA graduate where I received my Degree in Business and Economics with a focus in finance and I am currently a master student. I have worked with multiple organizations and working with the USU and I had the pleasure of being the VPF last semester and in that term I learned what is expected in this vital position and I would really like to keep helping the students.
- **Charlene Mae Bornea:** I am a second year MS accounting student and I am a certified public accountant for seven years now and I bring my expertise. Finance is my passion but my duty is to work for the student.
- **Michael Oconitrillo:** I have been working in finance for twelve plus years now and worked with different companies and I have real world experience firsthand even though I don't have ASI experience.
- **Sergio Delgado:** I am a finance major, and my background is rural experience and have been working for fourteen years and I have a lot of experience.
- **Rostom Dadian:** I was born visually impaired and I took myself to Glendale college and I studied business administration and got my AST and I transferred to Cal State LA and here I am doing business administration with the option of finance because I believe it was the most challenging and opportunistic for me to learn and challenge myself at the same time and during my time here I lost vision of my right eye and continued to get my bachelors degree and when I graduated I tried to get on the ballot of city council because I believe because I believe that being involved in local government is essential to being a community leader and through this I learned about community outreach and I want to continue to get my PHD in finance. I think that anyone in finance can do their job, but we have to remember that finance is lacking in inclusion and equity.
- **Amber Beasley:** How do you include diversity in equity in your flight of being VPF?
- **Charlene Mae Bornea:** What a timely question? I stand before you being the only women who has applied for this position and there hasn't been a women to run as VPF for the past five years. I am the only one with a CPA certification and have global experience and I am someone that has a heart for service and I believe a women should be in this position.
- **Josue Montenegro:** I believe that everything we give back in ASI is giving everyone equally and I guarantee everyone ASI's support.
- **Sergio Delgado:** Cal State La is a school that also represents the community and inclusion means bringing in and ASI should have an outreach that works collectively with the students and we are still not the best as a college and for me is providing more awareness.
- **Rostom Dadian:** Representation is important as a disabled person myself and it is important to me to put myself in a situation other disabled can see me and abled people can see me and see that I can do things. I also think that it is important as a financial manager that we look at our constituents as who they are be able to represent them and give them an equal opportunity so they can react to the best of their abilities.
- **Michael Orconitrillo:** I am born and raised in Los Angeles and my family is from Costa Rica and equality and inclusion is not looking at bias toward anyone but this position has to do with numbers and in finance it is all numbers, so we don't really see the people. With my experience it is not based who is applying for money but I believe this is mostly numbers.
- **Analiz Marmolejo:** I think this is a numbers position but we are working for the students and we have to uphold our organization and a lot of our money has to do with studies and I was wondering if the candidates can give one to two ideas on how they will directly impact who they are serving.
- **Sergio Delgado:** Numbers tell a story so it will be for me is to take the funds and research where the students the most and I feel like we can look a little further that may be blanketed like career development and networking.
- **Michael Orconitrillo:** I think from what I learned there is a lack of knowledge a I think we should educate folks equally.
- **Josue Montenegro:** I think something like project rebound and the dreamer's resource and helping clubs and orgs and basic need and an idea I have is having a financial literacy workshop and that is to start.
- **Rostom Dadian:** I think it is important to look forward and see what we can do to help people transition back because a lot of people don't feel comfortable, I do propose we do outreach and see what students needs and we need to research and see where we can serve.
- **Charlene Mae Bornea:** As someone that has struggled to pay for tuition, and I received some awards, and I am not here for any incentive and I want to reallocate whatever I get back to the students and I may not be the VPF for the past semester, but I have studied and reviewed everything.

- **Diana Chavez:** I interviewed everyone and the top two for me is between Josue and Rostom and if I were to give one recommendation it would be Josue and I know we talked about his time and in the interview I did he said he did have more time available and with that I think it is a great idea if he continues.
- **Analiz Marmolejo:** Our last VPF was actually a woman so her statement was false and other than that my support is with Josue and he brought project rebound that we want to respond.
- **Diana Chavez:** The finance committee does have four spots open for student at large so they can still participate, and they can apply for other positions.

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| Offered By: | | Seconded by: | | | | |
| Motion to appoint Josue Montenegro for Vice President for Finance Consensus reached | | | | | | |
| All in Favor | 11 | Opposed | 4 | Abstained | 0 | Motion: Passed |

- **Diana Chavez:** Now we are going to do Vice Chair for Finance.
- **Alexandra Kurokawa:** I am on my junior year in Cal state la getting my bachelor's in finance and specifically in accounting and I have led a few teams toward success ahead of time under budget and I do this by utilizing resources that are available and I really like helping people. So, using resourceful and sustainable and efficient and I really like to help out and i was diagnosed with a learning disorder and people don't know what to ask to those particular students.
- **Dominique Dang:** I am a sophomore and the reason I wanted to apply to this position is because I never took advantage of the opportunities that were given to me in high school, and I wanted to be a part of it and whether I get the position I am happy to be here.
- **Analiz Marmolejo:** What is a project that will be affective in the position you applied for?
- **Alexandra Kurokawa:** I think something we want to focus on is a lot of students needing help and understanding the help they need, and I understand there could be a lot more surveys to ask what is that we need as far as my position I would like to be more efficient and update things.
- **Dominique Dang:** I believe outreach is very important and I would like to set up a stand and ask for students concerns.
- **Anna Nguyen:** Are you used to working with clubs and orgs? Because our past vice chair did a really good job at reaching out to clubs.
- **Dominique Dang:** I think as far regular emails go, I can do that, but we can also walk around campus and ask around because are just like us.
- **Alexandra Kurokawa:** There are a lot of student with different needs and there are a lot of students without jobs and we can do something like breakfast and review your resume and that way they can see we are there for them.

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| Offered By: | Angelina Gomez | Seconded by: | | Amber Beasley | | |
| Motion to give Amanda Maldonado Time to speak Consensus reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

- **Amanda Maldonado:** They are both willing to learn but I think Alexandra felt more comfortable with the position and she is excited to learn, and Dominique was nervous and didn't know a lot.
- **Dena Florez:** Both are willing to learn but this position is a heavy position and I concur with Amanda that Alexandra is the best fit for this position.
- **Diana Chavez:** I also think Alexandra is a better fit and she spoke a lot of her experiences with teaching, and she is eager to learn more about financing and her work ethic is there.
- **Analiz Marmolejo:** I think a lot of students that come into ASI don't know what they are getting into so I don't know how the Board will feel if I want to table this vote to see if she will be interested in the diversity and inclusion officer position just because I think she will be a great fit and do more in that position and see how she will feel about that and we can vote for the other candidate.
- **Amber Beasley:** I think that is a great idea and its great that she mentioned that she has a learning disability and talking about the application process.
- **Diana Chavez:** I think to my knowledge she really wanted this position to get finance experience and I am not sure she will be comfortable with it.
- **Amanda Beasley:** Yes, that is what she said.

- **Dena Florez:** If you look at her application, she is a finance major and Analiz I think that is a good idea that we want to bring in more people into ASI and the DIO position is very vast and she doesn't want to over commit herself and wants to pace herself and again she was interested in finance.
- **Barnaby Peake:** I think since this is the position, she applied for I think that we should make a decision and if she decides to make a switch it will be up to her.
- **Sasha Prakir:** I agree with what Dena and Barnaby have said we can just take it one event at a time

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| Offered By: | | Seconded by: | | | | |
| Motion to appoint Alexandra Kurokawa as Vice Chair for Finance | | | | | | |
| Consensus reached | | | | | | |
| All in Favor | 12 | Opposed | 2 | Abstained | 0 | Motion: Passed |

❖ Discussion Items

➤ Parking Permit Fee- The Board will discuss student concerns regarding the parking permit fee.

- **Diana Chavez:** What are some concerns you all have heard regarding the parking fee and parking in general. There concerns are that since we are not on campus entirely then why should the fee be there.
- **Meagan Domingo:** Today as I was pulling in, I did see tickets already and it is shocking because not everyone knows where to get there parking permits or where things are and that is a lot to demand within the first week. Another thing is that a lot of students don't even want to be on campus, but their class is only taught on campus and they are basically forced to be on campus and then having an additional fee and I don't know if that would be possible but if we can wave that for a semester that would benefit the students and sending out some advice on where to get things done.
- **Skye Aulger-Roughan:** I think a lot of student that I have talked to only have one class on campus and it is cheaper to pay for parking each individual day when you only come Tuesday and Thursday and that is cheap compared to the actual permit. Also, a lot of student are not paying because they thought the first week is free.
- **Amber Beasley:** I agree that we should wave the fee and maybe the grad student can get a different kind of parking permit.
- **Hope Hua:** I was talking to a student and their concern was the transferability as if they had one car they registered and if it broke down would they have to get another permit as well as how little they come in a week.
- **Diana Valdez:** I had questions and thoughts that the first week on thought and I think it is weird that the school is charging because we are not a full capacity on campus.
- **Sidney Lim:** I think it will be great to have that grace period with the new setting and I think we can remedy that with directing them and showing them where they can park so student have a visual and instead of tickets, we can give out warnings.
- **Diana Chavez:** Alexandra direct messaged me and said to consider "sponsoring a student" so that way people can donate and make a sponsor page of sorts and I think that is a good idea.
- **Analiz Marmolejo:** I am in support that student shouldn't be getting tickets for at least the first two weeks and not everyone has to buy the parking pass and if you did the math for yourself and said that it was cheaper that way then you should because we already have one of the cheapest parking passes in the Cal State's and something, we should promote is that we can pay for it over the phone.
- **Diana Chavez:** We do have the lowest fees and I think that parking is its own auxiliary and I believe the price did go up to pay for the new parking structure that we have. I am not saying that it is not possible to lower the fee.
- **Dena Florez:** Keeping mind that some students have not been to campus so maybe signage would be good to have visuals and maybe as it was mentioned that students should do daily tickets but there is only one lot for the daily ticket.
- **Diana Chavez:** I think that signs would be helpful since the sign that says lot c is for staff is small so that would be helpful, and you can also fight for a ticket if you think wasn't fair and they are flexible.
- **Meagan Domingo:** I think signage would be great and sending out emails and talk about what structure is okay and what isn't. If we can set a grace period in order to get your parking permit.
- **Diana Chavez:** I can talk to them.
- **Barnaby Peake:** I think it is great that we are having this conversation, but I want to keep in mind that there is something we cannot change because they are set because of some policies.
- **Octavio Villalpaldo:** I want to thank the feedback but I want to ask who has gotten tickets because to my understanding is that we would be providing warnings but if they weren't given one so I will go into it.

➤ **Reopening of Campus- The Board will discuss the reopening of campus**

- **Diana Chavez:** I am getting concerns of what happens if someone tests positive and emails telling me that some professors are not wearing mask and not social distancing. I want to hear the concerns you all have been hearing.

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| Offered By: | Analiz Marmolejo | Seconded by: | Diana Valdez | | | |
| Motion to table reports to next BOD Consensus reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

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| Offered By: | Diana Valdez | Seconded by: | Analiz Marmolejo | | | |
| Motion to extend meeting an extra five minutes Consensus reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

- **Meagan Domingo:** Students were telling me that some classes that were supposed to be online were in person and vice versa. Also, for getting IDs it was a hassle since the line was so long. There are also people on campus without mask and no one is really enforcing these rules or is it an honor code that no one is following?
- **Angelina Gomez:** I feel like there should be a booth in order to ask questions since a lot of students didn't know where to go and maybe we can make the GET map more accessible.
- **Amber Beasley:** I was wondering if there are any plans to go online if cases continue to rise and students are asking how it is chosen to be in person or not especially for grad students.
- **Sidney Lim:** For student that have not gotten vaccinated they have to get tested weekly, and I wanted to know where they can do that and how is it being mandated? Getting one cards there is a requirement to pay on Cashnet prior to getting your one card and not a single student that got in line knew that so I think sending some information about how to get your one card.
- **Skye Aulger-Roughan:** I was thinking that maybe we can create some guidelines for the teachers on how to run their class and a lot of the students didn't know where the testing was as well.
- **Octavio Villalpaldo:** I just want to mention that we follow CDC guidelines and protocols and protocols for faculty and staff, and I want to let you all know that as of recently from the 26,000 students 21,000 have sent in their vaccination verifications and I say these numbers I hope you feel a little safer in your environment. Everyone should know that the mission is to be back in person hopefully by the spring semester. Finally, you have no obligation to prove that you are vaccinated.
- **Aaron Burgess:** I think he didn't cover the location of testing sites and one is on the side of the library and there is another one between Salazar hall and the new physical science building and we invite everyone to get tested weekly. Our health center is involved in order to quarantine if students need to know.
- **Barnaby Peake:** I was wondering if Aaron can share the testing sites schedule.
- **Aaron Burgess:** I share those with you but once again they are on the website returning to campus and there is a section just for students. I would like to talk about how to best communicate with you and the students and start making it better.

❖ **Reports**

- ASI President: Diana Chavez
 - Diana:
- ASI Vice President for Administration: Angelina Gomez
 - Angelina:
- ASI Vice President for Finance:
 - Diana Chavez:
- ASI Vice President for Academic Governance:
- ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
- ASI Secretary/ Treasurer: Anna Nguyen
 - Anna:
- ASI Board or Directors

- Reps at Large
 - Civic Engagement
 - ◆ Rana Rozi:
 - Diversity & Inclusion
 - ◆ Amber Beasley:
- College Reps
 - College of A & L
 - ◆ Meagan Domingo:
 - College of HHS
 - ◆ Skye Aulger- Roughan: NONE
 - College of NSS
 - ◆ Brian Nguyen:
 - ◆ Hope Hua.:
 - College of ECST
 - ◆ Diana Valdez:
 - College of B & E
 - ◆ Andrew Klein:
 - ◆ Rebecca Martinez: NONE
 - Charter College of Education
 - ◆ Sidney Lim:
- Director of Graphics and Marketing: Gus Salazar
 - Gus Salazar:
- Associate Executive Directive: Dena Florez
 - Dena:
- Executive Director: Barnaby Peake
 - Barnaby:
- University Designee: Aaron Burgess
 - Aaron:

❖ Adjournment:

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| Offered By: | Amber Beasley | Seconded by: | Analiz Marmolejo | | | |
| Motion to adjourn the meeting at 5:52 PM. Consensus to adjourn the meeting - Consensus reached. | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on August 26, 2021, on Zoom and were approved by consensus by the ASI Board of Director on Thursday, September 9, 2021.

Prepared by:

DocuSigned by:
Dena Florez
3957E6B33191428...

Dena Florez- Recording Secretary

DocuSigned by:
Anna Nguyen
57DDB166C10847A...

Anna Nguyen- Secretary Treasurer

CERTIFIED