



Board of Directors Meeting

Minutes

Day/Date: Thursday, June 27, 2024
 Time: 2:00- 4:00 PM
 Location: <https://calstatela.zoom.us/j/87681934041>
 Attendees: Board Members, General Public
 Type of Meeting: General

I. Organizational Items:

- **Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.
- **Call to order by:** Chair Yahir Flores, ASI President @ 2:34 pm
- **Roll Call**

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|---------------------------|---|-----------------|
| Yahir Flores | President | Present |
| Caitlin Jane Calica | Vice President for Community Engagement | Excused Absence |
| VACANT | Vice President for Finance | |
| Arwa Mohamed Hammad | Vice President for External Affairs | Present |
| Santhosh Kumar | Vice President for Academic Governance | Present |
| Cindy Nguyen | Chief of Staff | Present |
| Valerie Canizales | College of Health and Human Services Rep. | Present |
| Kimberly De La Cruz | College of Business & Economics Rep. | Present |
| Victoria Gragasin Montoya | College of Arts and Letters Rep. | Present |
| Preet Jadhav | College of Engineering, Comp. Science & Technology Rep. | Present |
| Ananya Sharma | College of Natural & Social Sciences Rep. | Present |
| Savanah Alvarez | College of Education Rep. | Excused Absence |
| VACANT | College of Ethnic Studies Rep. | Present |
| Natasha Booka Raghu | Civic Engagement Officer | Present |
| Briana Goytizolo | Diversity and Inclusion Officer | Present |
| Blanca Martinez-Navarro | AVP- Dean of Students | Excused Tardy |
| Barnaby Peake | ASI Executive Director | Present |
| Dena Florez | Associate Executive Director | Present |
| Gus Salazar | Director of Graphics and Marketing | Excused Absence |
| Amanda Maldonado | Administrative Coordinator | Present |
| Ashley Foskey | Program Coordinator | Present |
| Guests of the Gallery | | |

➤ **Adoption of the Agenda**

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| Offered By: | Briana Goytizolo | Seconded by: | Valerie Canizales | | | |
| Motion to Approve Agenda for Thursday, June 27, 2024 | | | | | | |
| Consensus reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

➤ **Motion to table the certification of the Minutes**

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|--|----------------|--------------|-------------------|-----------|---|----------------|
| Offered By: | Santhosh Kumar | Seconded by: | Valerie Canizales | | | |
| Motion to table the certification of Minutes for June 17, 2024 | | | | | | |
| Consensus Reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

II. Public Comment

- We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in the order of registration before moving on to the general public.

III. Informational Items

IV. Action Items

➤ **Appointment for Vacancies**

Santhosh Kumar: He recommends Mark for the position of Undergraduate Academic Senator. Mark is considered the best candidate interviewed so far. Notable for his reasoning skills and ability to answer case interview questions well. Despite his young age, Mark has relevant experience in volunteer roles. He seeks a motion from the board for Mark's appointment.

Dena Florez: Raised the inquiry of if the opportunity was shared with the candidate and confirmation that Mark is interested and aware of the role.

Santhosh Kumar: Mark confirmed his availability for Senate meetings on Tuesdays.

Yahir Flores: Makes a suggestion to discuss and revisit steps to ensure fairness and consistency in the interview process.

➤ **ASI Standing Committee Appointments**

Yahir Flores: A list of ASI committees was shared at the last meeting. Members were informed about the opportunity to join other committees based on their interest and availability. He prompted members asking if they are interested in any particular committee following the discussion.

Dena Florez: States that the Club Funding Committee is now part of the Finance Committee. She proposed to have two board members on the Finance Committee. Encouragement for the College of B&E Representative to join the Finance Committee. States the importance of the Finance Committee: oversees allocation of student fee dollars (\$54 annually), reviews and approves the budget. She puts emphasis on the opportunity for board members to influence financial decisions. Dena highlights the role of advocacy in ASI: serving student needs and programming. She encourages board members to join and actively participate in both the Finance and Legislative Affairs Committees.

Victoria Montoya: Asks when the meeting dates and times will be published on the website.

Gus Salazar: Affirms that they will be posted very soon.

Yahir Flores: Members interested in joining ASI committees can reach out with questions to the committee chairs. The ASI website lists committee structures, including chair details and contact information for Vice Presidents. Members should notify the speaker or send an email if they wish to be recommended for a committee, with appointments to be discussed at the next board meeting.

➤ Position Descriptions

Yahir Flores: The college representative positions are set to go with a recommendation for a revision in the reporting line. Currently, college representatives report to the ASI President. The revision suggests that the Chief of Staff becomes the direct report, with Cindy overseeing bi-weekly one-on-ones. College representatives were reminded that their main point of contact would be the Chief of Staff, and everything else remains the same.

Motion to Approve Position Description Revisions

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| Offered By: | Briana Goytizolo | Seconded by: | Santhosh Kumar | | | |
| Motion to approve Revisions | | | | | | |
| Consensus Reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

➤ [Workplace Violence Prevention Plan Policy](#)

Yahir Flores: This policy was discussed at the last board meeting, and members were encouraged to review it thoroughly. Barnaby provided a breakdown at that meeting. Members are invited to ask any questions now if they have them. There are no updates on the policy since the last meeting.

Barnaby Peake: No changes have been made since last meeting. Campus is also working on this policy and we are trying to get something in place by July 1st.

Blanca Martinez-Navarro: Consideration was raised about clarifying reporting guidelines based on employee status. Non-student employees should report issues to their supervisor or the Executive Director due to the absence of a dedicated HR function. However, if the issue involves the Executive Director, a clear escalation path needs to be defined. For student issues, reporting should be directed to

the Dean of Students. Raises the question of whether or not the Campus Police should be the first place the individual should go to report the incident.

Barnaby Peake: Recommends that this item is tabled for further revisions until the next meeting.

Motion to Table Workplace Violence Prevention Plan Policy

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| Offered By: | Santhosh Kumar | Seconded by: | Savanah Alvarez | | | |
| Motion to table for further revisions | | | | | | |
| Consensus Reached | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

V. Discussion Items

➤ **Letter from an autonomous group that occupied the SSB on Wednesday, June 12, 2024**

Yahir Flores: The Executive Cabinet discussed a recent letter from an autonomous group occupying the Student Services Building on June 12, 2024. The purpose of the discussion was to maintain transparency and gather feedback from board members regarding student concerns and perspectives on the situation. The goal is to effectively convey student sentiments to university administration through shared governance channels, emphasizing President Eames' commitment to utilizing these avenues. The letter, circulating on social media, addresses the occupation and outlines student demands. The Cabinet seeks input and discussion from board members on the matter.

Valerie Canizales: Asks about the CAPs services that were mentioned in the email and how it works.

Blanca Martinez-Navarro: Explains that she understands that these services are available during the summer but will get back to her with full confirmation.

Barnaby Peake: Raises the question of what portion of our campus is involved in this and how significant is this situation.

Blanca Martinez-Navarro: She highlighted the importance of gauging how much of the cause is comprehended by the majority of the student body amidst media coverage and reports. She emphasized the university's role as a platform for diverse viewpoints and challenged ideals, acknowledging her position's roots in advocacy and access. She mentions engagement with students in the encampment while underscoring the need for behavior within campus safety guidelines. She expressed concern over actions that disrupted student services and sought board input on student sentiments regarding such actions, distinct from support for the cause itself. Blanca concluded by affirming her commitment to supporting students and seeking insights from the board as representatives of campus sentiment.

➤ **2024-2025 ASI Advocacy agenda- The board will discuss the advocacy agenda, student priorities, and action plans for the upcoming academic year**

Yahir Flores: Presents an evolving list of key topics derived from notes taken in previous board meetings and feedback surveys from the spring semester. The identified areas include student outreach, student life, mental health, commencement, food security, tuition increases, facilities, and safety and

lighting. These topics will be central to ongoing discussions throughout the school year, aimed at organizing community structures to facilitate dialog and convey student feedback effectively. He invited board members to suggest any additional priorities or new topics based on recent feedback or emerging concerns. He emphasized the importance of leveraging spring survey data and potentially developing new surveys to guide future initiatives and discussions.

Santhosh Kumar: He suggests raising awareness about affordability in different areas of campus such as parking and textbooks.

Yahir Flores: Yahir began by discussing ongoing discussions within the Executive Cabinet regarding a recent letter from an autonomous group occupying the Student Services Building. The purpose was to maintain transparency and gather feedback from board members on student concerns or questions related to the situation. The goal is to effectively convey student perspectives to university administration through shared governance avenues. He emphasized the importance of historical documentation through meeting minutes to track advocacy points and progress made throughout the year. Yahir encouraged collaborative efforts between ASI, university departments, and external stakeholders to enhance dialogue and support initiatives addressing student needs. Yahir also outlined ongoing priorities derived from board meetings and spring semester surveys, including student outreach, mental health, food security, and safety. He invited board members to suggest additional topics or concerns to address in upcoming meetings and initiatives. Lastly, Yahir highlighted the significance of presentations from university administrators to provide context and updates during board meetings, ensuring informed decision-making and collaborative efforts.

VI. Reports

- **ASI President: Yahir Flores**
- **ASI Vice President for Community Engagement: Caitlin Jane Calica (CJ)**
 - Explains that she is working with the CCC, as well as graphics about on-going projects. Additionally, she is in communication with pro-Palestine students to understand their needs.
- **ASI Vice President for Finance (vacant)**
- **ASI Vice President for Academic Governance: Santhosh Kumar**
 - Shares that he has been conducting interviews to appoint positions with Cindy. He has also been working with Barnaby, discussing what's going to happen with shared governance.
- **ASI Vice President for External Affairs: Arwa Mohamed Hammad**
- **ASI Chief of Staff G. Reps at Large**
 - **Civic Engagement: Natasha Booka Raghu**
 - Explains she is working on and learning her role in this position as well as attending meetings.
 - **Diversity & Inclusion: Briana Goytizolo**
 - Explains she is thoroughly going through the shared folder.
- **College Reps**
 - **College of A & L: Victoria Gragasin Montoya**

- **College of B&E: Kimberly De La Cruz**
- **College of Education: Savanah Alvarez**
 - Explains she is catching up with all of the information, attending meetings, and scheduling a future one-on-one meeting with Cindy.
- **College of ECST: Preet Jadhav**
 - Explains she is reviewing the SharePoint folders and trying to find a way to get the input on the preferences and needs of students. She is also scheduling a meeting with the Dean of her college to get a formal introduction.
- **College of Ethnic Studies (vacant)**
- **College of HHS: Valerie Canizales**
 - Explains she is navigating the folders, which are very informational and helpful, as well as contacting Dean Vogel. She shares that she is a student assistant in Project Rebound, where she is currently working on campus engagement through here.
- **College of NSS: Ananya Sharma**
 - Explains that she is reviewing the SharePoint folders, and she has introduced herself to her college's department Chair as well as the Dean.
- **AVP/Dean of Students: Blanca Martinez-Navarro**
 - Shares her quick update on where offices are temporarily located sin SBB is being refurbished.
- **Associate Director: Dena Florez**
 - Shares that Barnaby, Amanda, and herself are providing information to the yearly auditors and will present it to the board on September 6th.
- **Executive Directory: Barnaby Peake**
 - Shares that ASI is wrapping up the fiscal year, participating in the first flight program, holding Screaming Eagles workshops and presentations, as well as working on a business continuity plan.

VII. Adjournment

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| Offered By: | Valerie Canizales | Seconded by: | Briana Goytizolo | | | |
| Motion to adjourn the meeting 4:07 PM. | | | | | | |
| Consensus to adjourn the meeting - Consensus reached. | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on June 27, 2024, on Zoom and were approved by consensus by the ASI Board of Directors on Thursday, July 18, 2024.

Prepared by:

Kaina Orozco

Kaina Orozco (Jan 29, 2025 15:04 PST)

Kaina Orozco - Recording Secretary

Cindy Nguyen

Cindy Nguyen (Jan 30, 2025 21:37 PST)

Cindy Nguyen- Chief of Staff

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