



Board of Directors Meeting

Minutes

Day/Date: Thursday, November 14, 2024
 Time: 2:00- 4:15 PM
 Location: Board Room N/S- USU Room 303/303A
 Attendees: Board Members, General Public
 Type of Meeting: General

I. Organizational Items:

- **Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, Sand Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.
- **Call to order by: Chair Yahir Flores, ASI President @ 2:05 pm**
- **Roll Call**

Yahir Flores	President	Present
Caitlin Jane Calica	Vice President for Community Engagement	Unexcused Absence
Alonso Villanueva Serrano	Vice President for Finance	Present
Arwa Mohamed Hammad	Vice President for External Affairs	Present
VACANT	Vice President for University Affairs	N/A
Cindy Nguyen	Chief of Staff	Present
Valerie Canizales	College of Health and Human Services Rep.	Present
VACANT	College of Business & Economics Rep.	N/A
Victoria Gragasin Montoya	College of Arts and Letters Rep.	Present
Preet Jadhav	College of Engineering, Comp. Science & Technology Rep.	Present
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
VACANT	College of Education Rep.	N/A
VACANT	College of Ethnic Studies Rep.	N/A
Natasha Booka Raghu	Civic Engagement Officer	Unexcused Tardy @ 2:17
Briana Goytizolo	Diversity and Inclusion Officer	Present
Blanca Martinez-Navarro	AVP- Dean of Students	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
Ashley Foskey	Program Coordinator	Excused Absence
Guests of the Gallery		

➤ Adoption of the Agenda

Offered By:	Valerie Canizales	Seconded by:	Ananya Sharma			
Motion to approve the Agenda for Thursday, November 14, 2024. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Victoria Montoya	Seconded by:	Briana Goytizolo			
Motion to approve the Minutes for Thursday, October 31, 2024. With the stipulation to Correct Briana's Name to the correct spelling. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
Offered By:	Arwa Hammad	Seconded by:	Alonso Villanueva Serrano			
Motion to approve the Minutes for Thursday, October 17, 2024. With the stipulation of removing the last sentence in President Eanes's informational item - (She gave more updates, but I had to look in my eye contact) and Briana's name. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum

- We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the public.
- President of Black Student Union expressed feelings of discrimination due to the lack of approval for their Knotts Scary Farm event.
 - Yahir mentioned that although the Board is unable to address Public Comments at this time, the team will be following up to schedule a meeting and go over any further concerns she may have.

III. Informational Items

➤ **Undergraduate Advising Presentation – Dr. Andrea Villegas and Michelle Hawley**

- **Dr. Andrea:** Presented on the current structure of the Undergraduate Advising Center and gave updates on their Case Load model that was part of their Assessment Plan in the past year.
- **Cindy:** Made some comments following up from the last meeting with undergraduate advising at Executive Cabinet Committee. Included recommendations for advisors to make personalized roadmaps that took into consideration student's career goals, graduate program pre-requisites, and recommendations on GEs.
- **Victoria:** Students are deterred from meeting with their advisors because they believe they can do it themselves through GET when availability is limited. There is also a lack of communication regarding different minors and how to integrate that into their roadmap.
- **Briana:** There is a lack of availability between colleges and there is also different advisor conductance between colleges, some being more engaged with their students and others being more nonchalant. Advisors should also be aware of how to get students involved on campus.
- **Valerie:** Appreciates drop-in meetings but noted that she often reaches out beforehand or there would be a long wait or no-show. Advisors also give the impression that students should already know what classes to take when it is typically far from the case.
- **Arwa:** Mentions a lack of roadmaps for some majors or concentrations compared to other colleges. Suggested that if advisors took feedback from past students on their roadmaps and commented on what they would have done differently, it could set up future students on a clearer road towards their career goal.
- **Dr. Andrea:** Mentions that another project the center is working on is an exit survey following your advising appointment regarding your experience.

IV. Action Items

➤ **University Committee Appointments**

- **Instructionally Related Activities Committee**

- **Yahir:** From our last conversation at the last BOD, administration has reached out and want to call a meeting in the next couple of weeks. Diego has been tabling to promote the committees to the student body.

- **Cindy:** Clarifies that the committee meets only once or twice a semester, or they will call an emergency meeting if needed.

Offered By:	Cindy Nguyen	Seconded by:	Arwa Hammad			
Motion to appoint Yahir and Alonso to Instructionally Related Activities Committee Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Fee Advisory**

- **Yahir:** Clarifies the membership is ASI President + 2 students and he is recommending Alonso and Cindy to the committee. Additionally, the committee is about Category 2 Fees. Also, asked if there are any additional nominations or self-nominations.
- **Victoria:** She self-nominated herself.
- **Arwa:** Asked if the 3 of them can explain why they want to be on the committee.
- **Alonso:** Wants to get a better understanding of the financials and be a part of those conversations and be able to rely back to ASI about them.
- **Cindy:** Couple of years ago the Fee Advisory and IRA were merged and I had the opportunity to sit on the committee as I was a college rep. Now, I want to be able to scope and see where the fees are going so, I can rely back to the board and student at-large members.
- **Victoria:** Some parts were inaudible but wants to connect/network with others and get a better understanding of the different fees.
- **Yahir:** Clarifies some questions, out of the 3 nominations (Alonso, Cindy, and Victoria) you would vote for 2.

Yahir reads out the secret ballot vote, 8 for Alonso 5 for Cindy and 5 for Victoria. With a tie between Cindy and Victoria the chair has the deciding vote.

- **Yahir:** Alonso got the first seat as he had most votes, and I would like to nominate Cindy. He thanked Victoria for self-nominating and appreciated the interest. He explained Cindy has been a part of many university-wide committees, and finds her experience is knowing the university budget, the different areas of the campus to be critical and what is needed for the committee.

Alonso Villanueva and Cindy Nguyen are appointed to the Fee Advisory Committee

➤ **ASI Spring 2025 Meeting Calendar**

- **Yahir:** Went over the Spring Calendar. Majority of the meetings are staying the same, there was only changes to Legislative Affairs and CEO.

Offered By:	Briana Goytizolo	Seconded by:	Victoria Montoya			
Motion to approve the Spring 2025 Meeting Calendar Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

V. **Discussion Items**

➤ **ASI Policy 004- Elections Committee Code of Procedure**

- Barnaby goes over the changes to the Policy.
- Arwa asked about a section numbering.
- Barnaby clarified that it may be adjusted on the actual document but denoted during the Adobe conversion.
- Briana asked if current students' leaders can show their support or endorse for running candidates.
- Barnaby and Dena provided clarity on the process, such as restrictions to active promotion of the said candidate in the ASI Office or during committee meetings.

VI. **Reports**

- **ASI President: Yahir Flores**
 - Yahir goes over what he has been working on and the new things he has learned.
- **ASI Chief of Staff: Cindy Nguyen**
 - Cindy talks about meetings she has gone to and what meetings are coming up for her and what she has learned from them.
- **ASI VP Finance: Alonso Villanueva**
 - Alonso shares what he has been doing and what upcoming meetings are happening for him.
- **ASI VP for External Affairs: Arwa Hammad**
 - Arwa shares who she has met and what she is working on.
- **College Representative for Natural Social Sciences: Ananya Sharma**
 - Ananya is inaudible.
- **Diversity and Inclusion Officer: Briana Goytizolo**
 - Briana shares the program proposals she has been working on and other things.
- **College representative of Arts and letters: Victoria Montoya**
 - Victoria shares the program proposals she has been working on.
- **College of ECST: Preet Jadhav**
 - Preet shares what he has been working on.
- **College of Health and Human Services: Valerie Canizales**
 - Valerie shares what she has been working on.
- **Civic engagement officer: Natasha Raghu**
 - Natasha is inaudible.

VII. Adjournment

Offered By:	Valerie Canizales	Seconded by:	Briana Goytizolo			
Motion to adjourn the meeting 4:17 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 14, 2024, in Board Room N/S- USU Room 303/303A, University Student Union Building and were approved by consensus by the ASI Board of Directors on Thursday, December 5, 2024.

Prepared by:

Kaina Orozco
[Kaina Orozco \(Jan 29, 2025 15:07 PST\)](#)
 Kaina Orozco - Recording Secretary

CJN
[Cindy Nguyen \(Feb 4, 2025 08:37 PST\)](#)
 Cindy Nguyen - Chief of Staff