



# Executive Cabinet Meeting

## Minutes

Day/Date: Tuesday, October 29, 2024  
 Time: 3:00-4:15 PM  
 Location: Alhambra Room, U-SU room 305  
 Attendees: Executive Cabinet Members, General Public  
 Type of Meeting: General

### I. Organizational Items:

- A. Land Acknowledgment:** With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, Sand Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.
- B. Call to order by: Cindy Nguyen, Chief of Staff @ 3:05 pm**
- C. Roll Call**

Yahir Flores	President	Excused Absence
Caitlin Jane Calica	Vice President for Community Engagement	Present
Alonso Villanueva Serrano	Vice President for Finance	Present
Arwa Mohamed Hammad	Vice President for External Affairs	Present
VACANT	Vice President for University Affairs	N/A
Cindy Nguyen	Chief of Staff	Present
Preet Jadhav	College of Engineering, Comp. Science & Technology Rep.	Present
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
Blanca Martinez-Navarro	AVP for Student Affairs & Enrollment Management and Dean of Students	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
Ashley Foskey	Program Coordinator	Present
Guests of the Gallery		

### D. Adoption of the Agenda

Offered By:	Ananya Sharma	Seconded by:	Alonso Villanueva Serrano			
Motion to approve the Agenda for Tuesday, October 29, 2024. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### E. Approval of the Minutes

Offered By:	Arwa Hammad	Seconded by:	Alonso Villanueva Serrano			
Motion to approve the Minutes for Tuesday, October 22, 2024						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Comment:** We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in the order of registration before moving on to the general public.

**Barnaby Peake:** Shares if they will want Diego to recruit more positions. What are the next plans.

**Cindy Nguyen:** Mentioned her and Yahir had a conversation and do not think to proceed on more and she is still going through interviews and shares more.

**Caitlin Jane Calica:** Shares her thoughts

**Cindy Nguyen:** Will talk to Yahir about it

**Barnaby Peake:** Asks when is the State of Affairs due

**Amanda Maldonado:** Shares it is part of the GIA

**Dena Florez:** Gives clarification on when it is due

**Caitlin Jane Calica:** Shares insight and thoughts

### III. Reports

A. Members

B. Advisors

### IV. Information Items

A. Executive Officers Office Hours

**Cindy Nguyen:** Asks if anyone has them

**Arwa Hammad:** Shares her thoughts on office hours

**Cindy Nguyen:** Shares how she uses them and what she uses them for

**Alonso Villanueva:** Shares how he uses them

**Dena Florez:** Shares her thoughts

### V. Action Items

A. 2024-2025 Executive Cabinet Goals

**Cindy Nguyen:** Will save it for another time

### VI. Discussion Items

A. Legacy Project

**Barnaby Peake:** Speaks on the topic goes into some detail but will speak about it more at a later time and provides examples of plans and would like feedback, also asks the leaders about things they can post on campus and make it permanent like a monument or mural or gives other ideas she mentioned with Yahir

**Dena Florez:** Shares her thoughts since we are a nonprofit

**CJ Calica:** Shares her thoughts

**Dena Florez:** Gives more options and thoughts of ideas on were

**Cindy Nguyen:** Agrees

**Arwa Hammad:** Shares her thoughts and gives opinions and who she's working with to provide more research for humanities

**Dena Florez:** Shares more thoughts

**Cindy Nguyen:** Agrees and gives examples she's heard from students and shares her thoughts on things she seen around campus and reimagining campus. Shares her thoughts on President Eanes idea of reimagining campus.

**Arwa Hammad:** Shares thoughts on the project

**Barnaby Peake:** Gives opinions

**Dena Florez:** Shares more ideas of things they can do for ideas for programming but also the project and engagement

**Cindy Nguyen:** Share's what she has seen been done and things she's been a part of

**Dena Florez:** Agrees and shares what they can do with resources outside and inside

**Cindy Nguyen:** Shares all that was said is good and wants an email from every one of their ideas and all thoughts for this topic.

**CJ Calica:** Asks a question

**Cindy Nguyen:** Clarifies

**B. Student Concerns**

**C. Student Leader Handbook – Accountability**

**D. Retire Policies**

- **Policy 020- ASI Officer Performance Review and Removal Procedure**

- **Policy 025- Performance Expectations and Management Procedure**

**Barnaby Peake:** Gives a brief talk about them and will share the document on the ideas and so they can make comments and give feedback and what they would like to do and should get a head start to it

**Cindy Nguyen:** Agrees

**Arwa Hammad:** Share's her thoughts on absences what is and what's not or tardy's

**Dena Florez:** Shares her thoughts for tardy's and being absent with committees they do like a message 24 hours knowing you won't be able to attend since there is a lot to consider

**Cindy Nguyen:** Shares ideas

**Arwa Hammad:** Agrees

**Dena Florez:** Agrees and gives insight

**Barnaby Peake:** Shares insight and can be an accountability from that policy too, shares he is not rushing it but it is something they need to start considering and talking about he will send the shared document out and will schedule an exec advisory

**Dena Florez:** Asks for clarification

**Barnaby Peake:** Clarifies

**E. Standing discussion items –**

- **BOD agenda items**

**Barnaby Peake:** Asks that everyone needs to read them before

**Cindy Nguyen:** Shares she and Yahir notices people sleeping, eating, while presenters are in attendance or in general and that is not okay; as well as wearing their polos is a must.

- **Any feedback from student leaders and committees?**

**VII. Adjournment**

Offered By:	Caitlin Jane Calica	Seconded by:	Alonso Villanueva Serrano		
Motion to adjourn the meeting at 4:14 pm					
Consensus to adjourn the meeting - Consensus reached.					
All in Favor	All	Opposed	0	Abstained	0
Motion: Passed					

CERTIFICATION

Official Minutes taken for the ASI Executive Cabinet Meeting of the Associated Students, Inc., Cal State Los Angeles held on October 29, 2024, in Alhambra Room – U-SU Room 305, University Student Union Building and were approved by consensus by the ASI Executive Cabinet on Tuesday, January 28, 2025.

Prepared by:

*Alexis Narvaez*

Alexis Narvaez (Feb 12, 2025 09:38 PST)

Alexis Narvaez - Recording Secretary

*Cindy Nguyen*

Cindy Nguyen (Feb 12, 2025 09:44 PST)

Cindy Nguyen - Chief of Staff