



# Finance Committee Meeting

## Minutes

Day/Date: Thursday, September 26, 2024  
 Time: 2:00- 4:00PM  
 Location: Alhambra—USU Room 305  
 Attendees: Finance Committee, General Public  
 Type of Meeting: General

### I. Organizational Items:

➤ **Call to order by: Yahir Flores, ASI President, @ 2:05 pm**

➤ **Roll Call**

VACANT	Vice President for Finance	
Yahir Flores	ASI President	Present
Caitlin Jane Calica	Vice President for Community Engagement	Present
Santhosh Kumar	Vice President for University Affairs	Unexcused Absence
Arwa Mohamed Hammad	Vice President for External Affairs	Present
Cindy Nguyen	Chief-of Staff	Present
Valerie Canizales	College of Health and Human Representative	Present
Ananya Sharma	College of Natural and Social Sciences	Present
Carlos Beltran	Interim AVP for Budget, Planning, & Fiscal Compliance	Excused Absence
Frangelo Ayran	Senior Associate Dean of Students	Present
Dena Florez	Associate Executive Director	Present
Barnaby Peake	ASI Executive Director	Present
Amanda Maldonado	Administrative Coordinator	Present

➤ **Approval of Agenda for Thursday, September 26, 2024**

Offered By:	Ananya Sharma	Seconded by:	Caitlin Jane Calica			
Motion to approve the Agenda for Thursday September 26, 2024. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Certification of Minutes for Thursday, September 12, 2024**

Offered By:	Valerie Canizales	Seconded by:	Ananya Sharma			
Motion to Certify the Minutes for Thursday September 12, 2024. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Certification of Minutes for Thursday, August 29, 2024**

Offered By:	Arwa Hammad	Seconded by:	Caitlin Jane Calica			
Motion to Certify the Agenda for Thursday August 29, 2024. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Comment:** This time is allotted for the public to address the committee regarding items not included on the meeting agenda.

**III. Action Items:**

A. ABSN Honor Society – Pinning Ceremony – 8/10/24 - \$3,040.79

**Amanda:** Come back to this item after B-D

B. Rehabilitation Counseling Association – Fall Mixer – 10/18/24 - \$948.99

**Vice President of Association:** Shares information on the fall mixer and shares their main goal such as giving to the community.

**Yahir:** Thanks, the speaker. Ask for questions from either the board or pro staff.

C. Rehabilitation Counseling Association – Project Warm Winter – 11/01-11/02/24 - \$1,009.80

**Vice President of Association:** Share information on this project, such as all students making 100 -200 blankets for donation. They also shared what they did last year and how it went, but they also shared that they would like to help.

**Ananya:** Asks a question regarding donations, whether material or money.

**Vice President of Association:** Answers and shares material donations and snacks, but for this, it is only money for the material.

**Dena:** Asks if they wanted to donate blankets

**Vice President of Association:** Shares that they don't see that happening, only materials.

D. Rehabilitation Counseling Association – 6th Annual Disability Fall Festival – 10/27/24 - \$156.73

**Vice President of Association:** Shares that this is their first year doing this, and they are seeing if they can get merchandise for it and plan for it to be big.

**Ananya:** Asks if this includes outside people as well.

**Valerie:** Ask for clarification on who makes the blankets and other questions.

**Vice President of Association:** Shares her answers

**Ananya:** Wants to know more about the Fall Mixer with the amount.

**Amanda:** Clarifies Ananya the table linen amount and shares that they will need a signup sheet for the fall mixer for CSULA students.

Offered By:	Arwa Hammad	Seconded by:	Cindy Nguyen			
Sweeping Motion to approve action items						
B. <b>Rehabilitation Counseling Association</b> – Fall Mixer – 10/18/24 - \$948.99						
C. <b>Rehabilitation Counseling Association</b> – Project Warm Winter – 11/01-11/02/24 - \$1,009.80						
D. <b>Rehabilitation Counseling Association</b> – 6th Annual Disability Fall Festival – 10/27/24 - \$156.73						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

A. ABSN Honor Society – Pinning Ceremony – 8/10/24 - \$3,040.79

**Yahir:** Go back to this item.

**Amanda:** Shared that the president could not make it but read their statement on this event and information on the amount and ceremony.

**Arwa:** Asks the amount for the ballrooms.

**Valerie:** Shares her thoughts.

**Amanda:** Shares that the ballrooms are pricey, but other rooms in the USU are free, but they want the ballrooms.

**Dena:** Shares that she agrees with what the board chooses but brings up the date since it is technically summer and brings their policy of recognition and it being summer.

**Barnaby:** Asks a question about their approval from CSI to have an event.

**Dena:** Clarifies

**Amanda:** Shares. They are a new student organization, which means they would use the whole semester's amount of funding we allow. And they are recognized.

**Frangelo:** Clarifies they were recognized.

**Ananya:** Asks a question.

**Dena:** Clarifies for everyone with the policy and reminds them they were supposed to make 15 days after to ask, but they passed it.

**Ananya:** Asks questions

**Valerie:** Asks for clarification.

**Dena:** Answers

**Amanda:** Answers and clarifies

**Barnaby:** Shares his thoughts on the policy and brings up thoughts to consider.

**Valerie:** Asks when they will receive the money.

**Amanda:** Shares her answers, details about the website and their receipts.

**Ananya:** Shares her thoughts on the dates and the policy and asks Amanda if this considered in the fall?

**Amanda:** Shares it is up to the board

**Barnaby:** Clarifies that it didn't happen in fall or spring or a semester/

**Yahir:** Shares, if approved, other student organizations will see and want to come and get funding from their summer events. But it up to their discretion.

**Cindy:** Agrees with Yahir

**Dena:** Shares this event happened; if they choose to allow it, then a policy revision would have to happen, but this is a first-time thing.

**Ananya:** Agrees with Dena and shares her thoughts on what Dena said.

**Dena:** Clarifies Ananya.

**Cindy:** Shares, we should move on and not approve.

Offered By:	Cindy Nguyen	Seconded by:	Arwa Hammad			
Motion to not Approve A. ABSN Honor Society – Pinning Ceremony – 8/10/24 - \$3,040.79						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

E. Charging Eagles – Resume & Cover Letter Workshop – 10/21/24 - \$738.95

**Yahir:** Shares to read it on the agenda.

**Amanda:** Shares more information on what they do and what they give out.

**Ananya:** Asks questions on funding.

**Yahir:** Answers and clarifies on funding.

**CJ:** Shares her thoughts

**Barnaby:** Agrees and shares his thoughts on the application of clothing and others.

**CJ:** Shares her concerns on the clothing on permission of the logos.

**Yahir:** Shares thoughts on the logo but is not sure.

**Frangelo:** Clarifies

**Amanda:** Shares they should be here by 3 pm

**Yahir:** Shares. Since the representative is not here, it is now time to make a motion to approve, decline, or table. They can come to the next meeting.

Offered By:	Arwa Hammad	Seconded by:	Valerie Canizales			
Motion to table E. <b>Charging Eagles</b> – Resume & Cover Letter Workshop – 10/21/24 - \$738.95 for the next finance meeting held on October 10, 2024.						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**Yahir:** Mentions he highly recommends looking over all proposals and agendas so next time, if there are questions, they are brought up before and not during, especially if those questions are answered on the documents.

#### IV. Informational Items

##### A. Organization Financial Update – August Financials 20204

**Dena:** Shares to review this and goes into detail with all categories.

**Valerie:** Asks a question for clarification.

**Dena:** Answers

**Barnaby:** Answers and clarifies

**Dena:** Goes into personnel finances, audit services, prices, and everything on the budget, as seen on the website. Shares do not include everything after August. It goes into travel budgets and University support, such as the child center, and goes more into detail with places they no longer fund but shares more on the budget of detail. Then, it goes into more revenue, such as lockers, student fees, and movie tickets.

**Yahir:** He shares that it is essential for the board to know this and will continue to ask Dena to break it down for everyone because he wants them all to be clear.

**Amanda:** Shares they are now taking over banking, which is new, and goes into detail on it.

**Dena:** Shares, as they review funding request proposals, are not at liberty to discuss what is in their account but they can go to Amanda for it.

**Ananya:** Asks questions on banking since now it is not USU. It is now just ASI

**Yahir:** Shares it is now a 2-way process instead of a three-way; thanks, Dena and Amanda.

#### V. Discussion Items

#### VI. Reports

##### A. Committee Members

**Valerie:** Has none

**Ananya:** Shares hers, such as funding

**CJ:** Shares hers, such as student concerns, and will have further discussions with Yahir

**Cindy:** She shares hers and shares with CJ what they help with.

**Dena:** Amanda and Gus have spent all summer making it well for students and a step-by-step process for them. They understand the students and CJs, but they share that the clubs should try it. This is less work for them, and they direct them to their website for all forms. If they still have questions, they can reach out to Amanda.

**Amanda:** Shares she can do one-on-ones and answer emails.

**Arwa:** No report

B. Advisors

**Frangelo:** No report

**Dena:** She shares her reports on budget and the people she has met with who have a pay role and shares that they will be doing their pay role.

**Amanda:** No reports but shares it is spirit week to please attend.

**Barnaby:** No report

**Yahir:** Shares his reports on his meetings

VII. Adjournment

Offered By:	Valerie Canizales	Seconded by:	Cindy Nyguen			
Motion to Adjourn this meeting						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

The meeting was adjourned at 3:34 pm

CERTIFICATION

Official Minutes taken for the ASI Finance Committee of the Associated Students, Inc., Cal State Los Angeles, held on September 26, 2024, at Alhambra Room—USU Room 305 and were approved by consensus by the ASI Finance Committee on October 10, 2024.

Prepared by:

Alexis Narvaez

Alexis Narvaez (Feb 11, 2025 13:09 PST)

Alexis Narvaez, Recording Secretary

Cindy Nguyen

Cindy Nguyen (Feb 11, 2025 15:11 PST)

Cindy Nguyen, Chief of Staff