



# PERSONNEL Committee Meeting

## Minutes

---

Day/Date: Tuesday, March 11, 2025

Time: 3:00-4:00 PM

Location: Alhambra Room, U-SU room 305

Attendees: Committee Members, General Public

Type of Meeting: General

### I. Organizational Items:

A. Call to order by: Chair Cindy Nguyen, Chief of Staff @ 3:04 pm

B. Roll Call

Cindy Nguyen	Chief of Staff	Present
Yahir Flores	ASI President	Present
Leslie Vega	Vice President for Community Engagement	Present
Alonso Villanueva Serrano	Vice President for Finance	Excused Absence
Arwa Mohamed Hammad	Vice President for External Affairs	Excused Absence
Daniel Ruiz	Vice President for University Affairs	Present
Diana Rangel	College of Ethnic Studies Rep.	Present
Ananya Sharma	College of Natural & Social Sciences Rep.	Present
Blanca Martinez-Navarro	AVP for Student Affairs & Enrollment Management and Dean of Students	Excused Tardy @ 3:14 pm
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Tardy @ 3:14 pm
Amanda Maldonado	Administrative Coordinator	Excused Absence
Ashley Foskey	Program Coordinator	Excused Absence
Guests of the Gallery		

### C. Adoption of the Agenda

Offered By:	Yahir Flores	Seconded by:	Daniel Ruiz			
Motion to approve the Agenda for Tuesday, March 11, 2025						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### D. Approval of the Minutes

Offered By:	Yahir Flores	Seconded by:	Ananya Sharma			
Motion to approve the Minutes for Tuesday, February 11, 2025						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. **Public Comment:** This time is allotted for the public to address the Committee regarding items not included on the meeting agenda.

### III. Information Items

#### A. TIAA Retirement Plan Updates

**Barnaby:** Goes over all updates but one thing to note is that they have not been contributing to full time staff retirement which has shared before they contribute 5% and ASI contribute 12%, which leads to then working with a financial advisor to making the contribution on that and the next time they meet they should be good to go.

**Yahir:** Questions on how much with estimates and would it impact?

**Barnaby:** Yes, he can provide an updated version and since it changes with every pay period, and with every pay period that gets missed it gets added up, so it changes but Dena is handling that.

### IV. Discussion Items

#### A. ED Self-Evaluation

**Barnaby:** Explains the self-evaluation process for him since his is public, shares everyone should have received an email 7 pages that pertains his job descriptions and goes into detail with that then shares personal achievements and goals and were they of progress then goes into administration and management then leadership and so forth and explains more than lastly gives the overall performance rating review period which they don't rate but it is the ASI President and Blanca who then do his performance evaluation and his job is to just present it to them all today and share feedback with them.

**Yahir:** Explains to the all leaders about the evaluation process and drafting for that and providing input and feedback.

**Blanca:** It is critical for us to get a lot of feedback.

**Yahir:** Leaders shall expect an email from Blanca and him to be sent soon and will discuss more at the next Board of Directors meeting.

### V. Action Items

#### A. Approval of Revised ASI Compensation Ranges [Closed Session]

#### B. 2025-26 Budgeted Personnel Salaries [Closed Session]

Offered By:	Daniel Ruiz			Seconded by:	Yahir Flores		
Motion to close the session Consensus reached.							
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed	

*Motions were approved*

#### A. Approval of Revised ASI Compensation Ranges

#### B. 2025-26 Budgeted Personnel Salaries

With a modification to the proposed adjusted salary range of the position Program Coordinator \$56,000-80,000 to now \$55,000-80,000

Offered By:	Diana Rangel		Seconded by:		Daniel Ruiz	
Motion to open the session Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

### VI. Reports

#### A. Voting Membership

#### B. Advisors

## VII. Adjournment

Offered By:	Daniel Ruiz			Seconded by:	Diana Rangel		
Motion to adjourn the meeting at 3:58 pm Consensus to adjourn the meeting - Consensus reached.							
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed	

### CERTIFICATION

Official Minutes taken for the ASI Personnel Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on March 11, 2025, in Alhambra Room – U-SU Room 305, University Student Union Building and were approved by consensus by the ASI Personnel Committee on Tuesday, April 15, 2025.

Prepared by:

*Alexis Narvaez*

Alexis Narvaez (May 28, 2025 12:38 PDT)

Alexis Narvaez - Recording Secretary

*Cindy Nguyen*

Cindy Nguyen (May 28, 2025 14:08 PDT)

Cindy Nguyen - Chief of Staff

# Personnel Committee Minutes 3.11.25


## CERTIFIED


Final Audit Report


2025-05-28


Created:	2025-05-27 (Pacific Daylight Time)
By:	Amanda Maldonado (amaldo95@calstatela.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAdMbAIUQNRT9GBqnlhBPleKNnVpF98HKk


### "Personnel Committee Minutes 3.11.25 CERTIFIED" History


 Document created by Amanda Maldonado (amaldo95@calstatela.edu)  
2025-05-27 - 10:36:15 PM PDT


 Document emailed to asiaa3@calstatela.edu for signature  
2025-05-27 - 10:36:56 PM PDT


 Email viewed by asiaa3@calstatela.edu  
2025-05-28 - 12:38:14 PM PDT


 Signer asiaa3@calstatela.edu entered name at signing as Alexis Narvaez  
2025-05-28 - 12:38:30 PM PDT


 Document e-signed by Alexis Narvaez (asiaa3@calstatela.edu)  
Signature Date: 2025-05-28 - 12:38:32 PM PDT - Time Source: server

 Document emailed to asicos@calstatela.edu for signature  
2025-05-28 - 12:38:34 PM PDT

 Email viewed by asicos@calstatela.edu  
2025-05-28 - 2:08:15 PM PDT

 Signer asicos@calstatela.edu entered name at signing as Cindy Nguyen  
2025-05-28 - 2:08:38 PM PDT

 Document e-signed by Cindy Nguyen (asicos@calstatela.edu)  
Signature Date: 2025-05-28 - 2:08:40 PM PDT - Time Source: server

 Agreement completed.  
2025-05-28 - 2:08:40 PM PDT