



...For the Students, by the Students®

Slate Budget Report

An itemized report of all campaign expenditures shall be submitted to the A.S.I. Elections and Orientation Commissioner by 7 pm **Wednesday, May 11, 2016**.

The itemized report shall list all expenses and include receipts for all campaign materials. Even if “0” expenses are incurred, it is the candidate/ slate’s responsibility to submit the Slate Budget Report stating “0” dollars are spent. Failure to submit itemized report can lead to disqualification and may impact a candidate’s option of holding an A.S.I. elected/appointed position in the future.

A Slate Budget Report must include:

- A. The expense cap shall include all expenditures made by the candidate/ slate, and the individual(s) or organization(s) supporting the candidate/slate.
- B. Materials donated to the candidate/slate, shall be given a value by the Elections Committee, consistent with the current market rates.
- C. Expenses shall be defined as the candidates’ moneys incurred in running for office, donations of materials and expenditures of funds by individual(s), organization(s) making public their support for a candidate/slate.
- D. Any materials or services must be documented with an original receipt attached to the candidate’s Campaigning Expense Report or Slate Budget Report.
- E. **The Slate Budget Expense Report shall include the following:**
 1. List names of all slate members and their positions.
 2. List of expenses incurred by the slate for the purchase of materials.
 3. List of expenses incurred by the slate for the purchase of services.
 4. List of each expense incurred by all individuals or organizations (supporting the slate) for purchase of materials.
 5. List of each expense incurred by all individuals or organizations (supporting the slate) for purchase of services.
 - i. Total of 1, 2, 3, and 4, shall not exceed \$1,500.
- F. Statements by the candidate to the effect that the Slate Budget Report is a “true” statement of expenses incurred in running for an A.S.I. Office.
- G. Signature of a witness supporting good character of candidate. Signature of the Elections & Orientation Commissioner must also be on the Campaign Expense Report.
- H. All expense reports shall be reviewed by the Judicial Review Committee for authenticity and a summary of expenses for all candidates will be filed with the A.S.I. Administrative Office Room U-SU 203 within seven (7) business days after the itemized report deadline.

The itemized report shall be available to the public in the A.S.I. Administrative Office, U-SU Room 203. If you have any questions please call 323-343-4778 and ask for the Elections & Orientation Commissioner or the A.S.I. Programs Coordinator.





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Itemized Slate Budget Report

Slate's Name: _____

Date: _____

List the names of ALL Slate Members:

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.
11.	12.
13.	14.
15.	16.

List of Expenses Incurred

Item / Description/ Service	Place Purchased	Cost (per item)	Receipt attached?
		\$	
		\$	
		\$	
		\$	
		\$	

All the aforementioned members of the slate hereby attest that the facts and numbers presented in this Slate Budget Report are true and accurate of all expenses incurred by the slate during A.S.I. General Election 2016.

Slate's Name: _____

Date: _____

Witness Print Name: _____

Signature: _____

Date: _____

Election Commissioner's Print Name: _____

Signature: _____

Date: _____

