

ASI



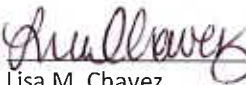
**CAL
STATE
LA**

2018-2019

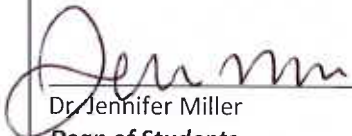
ASI Approved 3&9 Budget Review

Approved by:

 12/11/18
Dr. William Covino Date
University President

 12/7/18
Lisa M. Chavez Date
VP for Administration Finance & CFO

 11/30/18
Dr. Nancy Wada-McKee Date
VP for Student Life

 11/30/18
Dr. Jennifer Miller Date
Dean of Students

 11.29.18
Nia Johnson Date
ASI President

 11/29/18
Aaron Castaneda Date
ASI Vice President for Finance

 11/29/18
Marcus Rodriguez Date
ASI Interim Executive Director



MEMORANDUM

Wednesday, November 28, 2018

TO: Dr. William A. Covino, University President
Lisa Chavez, Vice President of Administration and Chief Operating Officer
Dr. Nancy Wada-McKee, Vice President for Student Life
Dr. Jennifer Miller, Dean of Students

FROM: Aaron Castaneda, ASI Vice President for Finance
Nia Johnson, ASI President
Marcus Rodriguez, Interim Executive Director

CC: ASI Board of Directors, Finance Committee, ASI Staff, & File

SUBJECT: 2018-19 ASI Proposed 3&9 Budget Review

Attached is the 2018-19 Proposed 3&9 Budget Review approved by the Board of Directors of Associated Students, Incorporated on November 1, 2018.

Once the proposed budget is approved by the Vice Presidents, we ask that the budget be forwarded to the President's Office for final approval.

If you have any questions, please contact Aaron Castaneda at asivpf@calstatela.edu or Marcus Rodriguez at mrodriguez@calstatela.edu and 323-343-4778.

2018-19 Operating Budget

3&9 Budget Review

Approved by ASI: 11/01/18

Draft: 10/26/18

Approved by University: Pending

The following is a draft of the organizational operating budget for the 2018-19 fiscal year.

Amounts are subject to revision by the ASI Board of Directors.

BUDGET

Area			Approved 2018-19	Proposed 3&9 2018-19	Difference	% Change		
Projected Revenue			\$ (1,491,068)	\$ (1,438,013)	\$ 53,055	-3.56%		
Projected Administration Expenditures			\$ 461,254	\$ 441,829	\$ (19,425)	-4.21%		
Projected Student Government Expenditures			\$ 546,307	\$ 516,378	\$ (29,929)	-5.48%		
Projected Student & University Support Expenditures			\$ 483,507	\$ 479,806	\$ (3,701)	-0.77%		
Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contingency costs.			\$ 42,780.57	\$ 22,006.00	\$ (20,775)	-48.56%	ASI will utilize some of the reserves to offset the mandatory operations.	
Area	Function	Program/Function Area	Approved 2018-19	Proposed 3&9 2018-19	Difference	% Change	Notes:	
Revenue	Projected Current Year Revenue	\$53.75 per student per year	\$ (1,459,068)	\$ (1,404,013)	\$ 55,055	-3.77%	Decrease due to revised revenue projections.	
		Interest	\$ (12,000)	\$ (14,000)	\$ (2,000)	16.67%	Revised interest earnings.	
	Projected Programming and Student Support Revenue	Locker Revenue	\$ (4,200)	\$ (4,200)	\$ -	0.00%		
		Movie Ticket Sales	\$ (750)	\$ (750)	\$ -	0.00%		
		Sea World Tickets	\$ (250)	\$ (250)	\$ -	0.00%		
		Knott's Ticket Sales	\$ (1,000)	\$ (1,000)	\$ -	0.00%		
		Consignment Sales	\$ (13,800)	\$ (13,800)	\$ -	0.00%		
Total Revenue			\$ (1,491,068)	\$ (1,438,013)	\$ 53,055			
Administration	Personnel	Staff Salaries & PTO	\$ 167,951	\$ 157,609	\$ (10,342)	-6.16%	Staff salaries savings due to vacant positions.	
		Staff Benefits & VEBA Trust post retirement (\$5,000)	\$ 75,043	\$ 70,572	\$ (4,471)	-5.96%	Staff benefits savings due to vacant positions.	
		Student Salaries	\$ 61,620	\$ 60,930	\$ (690)	-1.12%	Student staff salaries savings due to vacant positions.	
				\$ 304,614	\$ 289,111	\$ (15,503)		
	Supplies and Services	Staff Development	\$ 2,533	\$ 2,182	\$ (351)	-13.86%	Savings from reduced conference costs.	
		Dues/Subscriptions	\$ 1,016	\$ 1,016	\$ -	0.00%		
		Bank Charges	\$ 3,360	\$ 3,360	\$ -	0.00%		
		Operating Expenses (Supplies and Services)	\$ 5,142	\$ 5,142	\$ -	0.00%		
		Technology Related	\$ -	\$ -	\$ -	-		
		Payroll Charges	\$ 7,105	\$ 7,105	\$ -	0.00%		
		Human Resources	\$ 5,000	\$ 5,000	\$ -	0.00%		
					\$ 24,156	\$ 23,805	\$ (351)	
	Travel	Seminars, Conferences, Memberships and Travel	\$ 5,863	\$ 2,292	\$ (3,571)	-60.91%	Savings from reduced travel costs.	
	Contracts, MOUs and Leases	University Accounting Services	\$ 57,560	\$ 57,560	\$ -	0.00%		
		Auditing Services & Contractual Services	\$ 22,718	\$ 22,718	\$ -	0.00%		
		Fee Collection Services	\$ 10,890	\$ 10,890	\$ -	0.00%		
		Insurance	\$ 8,000	\$ 8,000	\$ -	0.00%		
		Legal Services	\$ 5,000	\$ 5,000	\$ -	0.00%		
		Lease Chargebacks	\$ 22,453	\$ 22,453	\$ -	0.00%		
					\$ 132,484	\$ 128,913	\$ (3,571)	
Total Administration			\$ 461,254	\$ 441,829	\$ (19,425)	-4.21%		

2018-19 Operating Budget

3&9 Budget Review

Approved by ASI: 11/01/18

Draft: 10/26/18

Approved by University: Pending

The following is a draft of the organizational operating budget for the 2018-19 fiscal year.

Amounts are subject to revision by the ASI Board of Directors.

BUDGET

Area			Approved 2018-19	Proposed 3&9 2018-19	Difference	% Change	
Projected Revenue			\$ (1,491,068)	\$ (1,438,013)	\$ 53,055	-3.56%	
Projected Administration Expenditures			\$ 461,254	\$ 441,829	\$ (19,425)	-4.21%	
Projected Student Government Expenditures			\$ 546,307	\$ 516,378	\$ (29,929)	-5.48%	
Projected Student & University Support Expenditures			\$ 483,507	\$ 479,806	\$ (3,701)	-0.77%	
Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contingency costs.			\$ 42,780.57	\$ 22,006.00	\$ (20,775)	-48.56%	ASI will utilize some of the reserves to offset the mandatory operations.
Area	Function	Program/Function Area	Approved 2018-19	Proposed 3&9 2018-19	Difference	% Change	Notes:
Student Government	Personnel	Staff Salaries & PTO	\$ 172,667	\$ 158,934	\$ (13,733)	-7.95%	Staff salaries savings due to vacant positions.
		Student Salaries	\$ 36,660	\$ 32,750	\$ (3,910)	-10.67%	Student staff salaries savings due to vacant positions.
		Staff Benefits & VEBA Trust post retirement (\$5,000)	\$ 78,401	\$ 78,665	\$ 264	0.34%	Staff benefits savings due to vacant positions.
			\$ 287,728	\$ 270,349	\$ (17,379)		
	Supplies and Services	Technology Related	\$ 12,552	\$ 12,052	\$ (500)	-3.98%	Savings from reduced IT costs.
		Marketing and Advertisement, Hospitality	\$ 8,120	\$ 13,449	\$ 5,329	65.63%	Additional marketing and advertising costs.
		Operating Expenses	\$ 2,370	\$ 2,370	\$ -	0.00%	
		Dues/Subscriptions	\$ 4,698	\$ 4,698	\$ -	0.00%	
			\$ 27,740	\$ 32,569	\$ 4,829		
	CSSA	Student Government Travel	\$ 35,195	\$ 31,295	\$ (3,900)	-11.08%	Reduced travel cost by having Cal State LA host the CSSA conference in April 2019.
	FT Staff Travel	Travel (In State & Out of State)	\$ 9,665	\$ 6,580	\$ (3,085)	-31.92%	Savings from vacant staff position.
	ASI President's Budget	Hospitality	\$ 100	\$ 100	\$ -	0.00%	
		Leadership Development	\$ -	\$ -	\$ -	-	
		Supplies	\$ -	\$ -	\$ -	-	
		Programming	\$ 1,150	\$ 1,150	\$ -	0.00%	
	Leadership Development & Specialized Training	Leadership Development	\$ 38,666	\$ 37,166	\$ (1,500)	-3.88%	Projected savings for the mid-year ASI training.
	Grant-In-Aid	Grant-In-Aid	\$ 146,063	\$ 137,169	\$ (8,894)	-6.09%	GIA savings due to member vacancies.
			\$ 230,839	\$ 213,460	\$ (17,379)		
Total Student Government			\$ 546,307	\$ 516,378	\$ (29,929)		

The following is a draft of the organizational operating budget for the 2018-19 fiscal year.

Amounts are subject to revision by the ASI Board of Directors.

Amounts are subject to revision by the ASI Board of Directors.

BUDGET							
Area			Approved 2018-19	Proposed 3&9 2018-19	Difference	% Change	
Projected Revenue			\$ (1,491,068)	\$ (1,438,013)	\$ 53,055	-3.56%	
Projected Administration Expenditures			\$ 461,254	\$ 441,829	\$ (19,425)	-4.21%	
Projected Student Government Expenditures			\$ 546,307	\$ 516,378	\$ (29,929)	-5.48%	
Projected Student & University Support Expenditures			\$ 483,507	\$ 479,806	\$ (3,701)	-0.77%	
Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contingency costs.			\$ 42,780.57	\$ 22,006.00	\$ (20,775)	-48.56%	
ASI will utilize some of the reserves to offset the mandatory operations.							
Area	Function	Program/Function Area	Approved 2018-19	Proposed 3&9 2018-19	Difference	% Change	Notes:
Student & University Support	Student Support	Student Organization Direct Funding and Co-sponsorships	\$ 109,458	\$ 109,458	\$ -	0.00%	
		Unrestricted Funding for the Finance Committee	\$ 1,547	\$ -	\$ (1,547)	-100.00%	Reallocated to other operating needs.
		Programming & Advocacy	\$ 117,441	\$ 105,941	\$ (11,500)	-9.79%	Decreased due to postponement of ASI Alternative Break Service Program until Summer 2020.
		Marketing and Advertistment, Hospitality	\$ 43,543	\$ 52,890	\$ 9,347	21.47%	Increased to meet the demand of blue books/scantrons out-take and actuals.
			\$ 271,989	\$ 268,289	\$ (3,700)		
	Scholarships & Vouchers	Student Book Voucher Program	\$ 12,000	\$ 12,000	\$ -	0.00%	
		Committee Permits/Vouchers	\$ 6,238	\$ 6,238	\$ -	0.00%	
		ASI Scholarships	\$ 4,000	\$ 4,000	\$ -	0.00%	
			\$ 22,238	\$ 22,238	\$ -		
	University Support	Children's Center	\$ 140,779	\$ 140,779	\$ (0)	0.00%	
		EOP	\$ 500	\$ 500	\$ (0)	-0.08%	
		EPIC	\$ 12,000	\$ 12,000	\$ (0)	0.00%	
		Golden Eagle Radio	\$ 3,000	\$ 3,000	\$ -	0.00%	
		Dreamers Resource Center	\$ 13,000	\$ 13,000	\$ -	0.00%	
		Veterans Resource Center	\$ 10,000	\$ 10,000	\$ -	0.00%	
		Food Pantry	\$ 10,000	\$ 10,000	\$ -	0.00%	
				\$ 189,280	\$ 189,279	\$ (1)	
Total Student & University Support		\$ 483,507	\$ 479,806	\$ (3,701)			
Total Revenues			\$ (1,491,068)	\$ (1,438,013)			
Total Expenditures			\$ 1,491,068	\$ 1,438,013			
Net			\$ 0	\$ -			