

B U D G E T

CALIFORNIA STATE UNIVERSITY, LOS ANGELES



ASSOCIATED STUDENTS, INC.

2022 - 2023

9 & 3 B U D G E T



2022 - 2023

- ASI BUDGET -

APPROVED BY:

DocuSigned by:

William Covino

5/17/2023 | 08:02 AM PDT

WILLIAM COVINO  
UNIVERSITY PRESIDENT

DATE

DocuSigned by:

Queen King

5/16/2023 | 23:25 PM PDT

QUEEN KING  
VP FOR ADMINISTRATION & CFO

DATE

DocuSigned by:

Carlos Beltran

5/16/2023 | 17:31 PM PDT

CARLOS BELTRAN  
DIRECTOR BUDGET ADMINISTRATION

DATE

DocuSigned by:

Brian Nguyen

5/16/2023 | 17:28 PM PDT

BRIAN NGUYEN  
ASI PRESIDENT

DATE

DocuSigned by:

Barney Fiske

5/16/2023 | 17:28 PM PDT

BARNEY FISKE  
ASI EXECUTIVE DIRECTOR

DATE

SUBMITTED BY

DocuSigned by:

Andrew Klein

5/16/2023 | 16:09 PM PDT

ANDREW KLEIN  
ASI VICE PRESIDENT FOR FINANCE

DATE

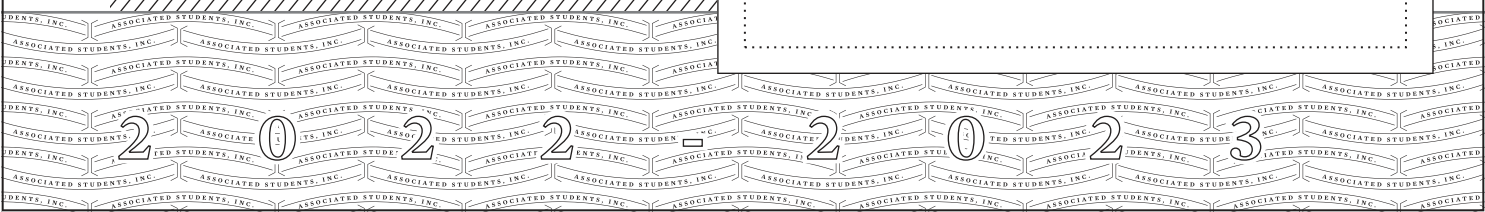
DocuSigned by:

Dena Flores

5/14/2023 | 21:57 PM PDT

DENA FLORES  
ASI ASSOCIATE EXECUTIVE DIRECTOR

DATE





**ASSOCIATED STUDENTS, INC.**  
5154 STATE UNIVERSITY DRIVE, ROOM 203  
LOS ANGELES, CA 90032

MEMORANDUM

May 5, 2023

TO: William A. Covino, University President  
Through Queen King, Vice President for Administration and CFO

CC: Danielle Chambers, AVP for Student Life and Dean of Students  
Carlos Beltran, Director of Budget Administration

FROM: Brian Nguyen, ASI President <sup>BN</sup>  
Barnaby Peake, ASI Executive Director <sup>DS</sup> <sub>BP</sub>

SUBJECT: 2022-2023 ASI 9&3 Proposed Operating Budget Review

Attached is the 2022-2023 ASI 9&3 Operating Budget submitted by ASI Vice President of Finance, Andrew Klein, and approved by the Board of Directors of Associated Students, Incorporated on Thursday, April 27, 2023.

The budget revisions have been reviewed internally by the AVP for Student Life and Dean of Students and the University Director of Budget Administration and is ready for review and approval.

If you have any questions, please contact Barnaby Peake, [bpeake@calstatela.edu](mailto:bpeake@calstatela.edu), 3-5858 ext.

Operating Budget 2022-2023 9&3 Operating Budget

Approved by ASI Finance: 4/21/2023  
 Approved by ASI BOD: 4/27/2023  
 Approved by Administration:

The following is a draft of the 9&3 Organizational Operating Budget for the 2022-23 fiscal year.  
 Amounts are subject to revision by the ASI Board of Directors.

Area			2022-2023	3 & 9 Budget	6&6 Budget	9&3 Budget	Difference
Projected Revenue			\$ (2,147,195)	\$ (2,179,923)	\$ (2,183,423)	\$ (2,185,923)	\$ (2,500)
Projected Personnel Expenditures			\$ 782,252	\$ 788,253	\$ 788,253	\$ 775,859	\$ (12,394)
Projected Corporate Expenditures			\$ 184,333	\$ 205,046	\$ 205,046	\$ 214,417	\$ 9,371
Projected Student Government Expenditures			\$ 247,094	\$ 232,203	\$ 196,211	\$ 164,366	\$ (31,845)
Projected Student & University Support Expenditures			\$ 509,229	\$ 530,133	\$ 569,625	\$ 479,625	\$ (90,000)
Reserves *			\$ 424,288	\$ 424,288	\$ 424,288	\$ 551,657	\$ 127,369
Area	Function	Program/Function Area					
Revenue	Projected Current Year Revenue	\$53.75 per student per year	\$ (1,388,360.00)	\$ (1,383,362.00)	\$ (1,383,362.00)	\$ (1,383,362.00)	\$ -
		Interest	\$ (3,500.00)	\$ (3,500.00)	\$ (7,000.00)	\$ (10,000.00)	\$ (3,000)
	Projected Programming and Student Support Revenue	Locker Revenue	\$ (4,000.00)	\$ (4,000.00)	\$ (4,000.00)	\$ (3,500.00)	\$ 500
		Previous Year Rollover Revenue	\$ (751,085.00)	\$ (783,911.00)	\$ (783,911.00)	\$ (783,911.00)	\$ -
		Movie Ticket Sales	\$ (250.00)	\$ (250.00)	\$ (250.00)	\$ (250.00)	\$ -
		Miscellaneous		\$ (4,900.00)	\$ (4,900.00)	\$ (4,900.00)	\$ -
		Knott's Ticket Sales					\$ -
		Consignment Sales					\$ -
<b>Total Revenue</b>			<b>\$ (2,147,195)</b>	<b>\$ (2,179,923)</b>	<b>\$ (2,183,423)</b>	<b>\$ (2,185,923)</b>	<b>\$ (2,500)</b>
Personnel	Salaries and wages	Staff Salaries & PTO	\$ 399,050	\$ 399,050	\$ 399,050	\$ 399,050	\$ -
		Student Salaries	\$ 115,950	\$ 115,950	\$ 115,950	\$ 115,950	\$ -
	Benefits	Staff Benefits & VEBA Trust post retirement (\$5,000)	\$ 225,641	\$ 225,641	\$ 225,641	\$ 225,641	\$ -
		VEBA trust administrative fee	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
	Professional Development	Staff Development	\$ 4,933	\$ 4,933	\$ 4,933	\$ 4,933	\$ -
		Staff Travel to Seminars, Conferences, and Meetings	\$ 21,715	\$ 27,715	\$ 27,715	\$ 15,321	\$ (12,394)
		Tuition reimbursement					\$ -
		Membership Dues - Individual Professional Organizations	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
	Employee recruitment	Live scan, posting positions, recruitment expenses	\$ 195	\$ 195	\$ 195	\$ 195	\$ -
	Human Resources Support	Human Resources (MOU)	\$ 5,150	\$ 5,150	\$ 5,150	\$ 5,150	\$ -
	HR Compliance membership					\$ -	
Payroll Processing	Payroll Charges (MOU with USU)	\$ 8,119	\$ 8,119	\$ 8,119	\$ 8,119	\$ -	
<b>Total Personnel</b>			<b>\$ 782,252</b>	<b>\$ 788,253</b>	<b>\$ 788,253</b>	<b>\$ 775,859</b>	<b>\$ (12,394.41)</b>

Operating Budget 2022-2023 9&3 Operating Budget

Approved by ASI Finance: 4/21/2023  
 Approved by ASI BOD: 4/27/2023  
 Approved by Administration:

The following is a draft of the 9&3 Organizational Operating Budget for the 2022-23 fiscal year.  
 Amounts are subject to revision by the ASI Board of Directors.

Area			2022-2023	3 & 9 Budget	6&6 Budget	9&3 Budget	Difference	
Projected Revenue			\$ (2,147,195)	\$ (2,179,923)	\$ (2,183,423)	\$ (2,185,923)	\$ (2,500)	
Projected Personnel Expenditures			\$ 782,252	\$ 788,253	\$ 788,253	\$ 775,859	\$ (12,394)	
Projected Corporate Expenditures			\$ 184,333	\$ 205,046	\$ 205,046	\$ 214,417	\$ 9,371	
Projected Student Government Expenditures			\$ 247,094	\$ 232,203	\$ 196,211	\$ 164,366	\$ (31,845)	
Projected Student & University Support Expenditures			\$ 509,229	\$ 530,133	\$ 569,625	\$ 479,625	\$ (90,000)	
Reserves *			\$ 424,288	\$ 424,288	\$ 424,288	\$ 551,657	\$ 127,369	
Area	Function	Program/Function Area						
Corporate Costs		Technology Equipment	\$ 5,369	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	
		Facility finishes - carpet, paint, repairs, etc.	\$ 12,644	\$ 26,726	\$ 26,726	\$ 22,886	\$ (3,840)	
	Supplies and Services	Bank Charges	\$ 1,200	\$ 1,200	\$ 1,200	\$ 228	\$ (972)	
		Operating Expenses (Supplies and Services)	\$ 7,728	\$ 7,728	\$ 7,728	\$ 21,910	\$ 14,182	
	Dues & Subscriptions	Dues (AOA, NACAS)	\$ 1,095	\$ 1,095	\$ 1,095	\$ 1,095	\$ -	
		Subscriptions	\$ 10,927	\$ 10,927	\$ 10,927	\$ 10,927	\$ -	
	Contracts, MOUs and Leases	University Accounting Services (MOU)	\$ 59,287	\$ 59,287	\$ 59,287	\$ 59,287	\$ -	
		Auditing Services & Contractual Services (Contract)	\$ 35,508	\$ 35,508	\$ 35,508	\$ 35,508	\$ -	
		Fee Collection Services (MOU)	\$ 10,622	\$ 10,622	\$ 10,622	\$ 10,622	\$ -	
		Insurance	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	
		Legal Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	
		IT Support Service Agreement- Admin Tech (University)	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	
		Copier lease	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	
		Lease Chargebacks	\$ 22,453	\$ 22,453	\$ 22,453	\$ 22,453	\$ -	
	<b>Total Corporate Costs</b>			<b>\$ 184,333</b>	<b>\$ 205,046</b>	<b>\$ 205,046</b>	<b>\$ 214,417</b>	<b>\$ 9,370.54</b>
Student Government	Marketing and Advertisement, Hospitality	Marketing and Advertisement, Hospitality	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	
	CSSA	Student Government Travel	\$ 39,651	\$ 39,651	\$ 39,651	\$ 17,676	\$ (21,975)	
	ASI President's Discretionary Budget	Hospitality		\$ 100	\$ 100	\$ 100	\$ 100	\$ -
		Leadership Development						\$ -
		Supplies						\$ -
	Leadership Development & Training	Leadership Development	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	
	Grant-In-Aid	Grant-In-Aid	\$ 35,064	\$ 49,064	\$ 49,064	\$ 49,064	\$ -	
<b>Total Student Government</b>			<b>\$ 164,279</b>	<b>\$ 135,388</b>	<b>\$ 99,396</b>	<b>\$ 89,526</b>	<b>\$ (9,870)</b>	

Operating Budget 2022-2023 9&3 Operating Budget

Approved by ASI Finance: 4/21/2023  
 Approved by ASI BOD: 4/27/2023  
 Approved by Administration:

The following is a draft of the 9&3 Organizational Operating Budget for the 2022-23 fiscal year.  
 Amounts are subject to revision by the ASI Board of Directors.

Area			2022-2023	3 & 9 Budget	6&6 Budget	9&3 Budget	Difference
Projected Revenue			\$ (2,147,195)	\$ (2,179,923)	\$ (2,183,423)	\$ (2,185,923)	\$ (2,500)
Projected Personnel Expenditures			\$ 782,252	\$ 788,253	\$ 788,253	\$ 775,859	\$ (12,394)
Projected Corporate Expenditures			\$ 184,333	\$ 205,046	\$ 205,046	\$ 214,417	\$ 9,371
Projected Student Government Expenditures			\$ 247,094	\$ 232,203	\$ 196,211	\$ 164,366	\$ (31,845)
Projected Student & University Support Expenditures			\$ 509,229	\$ 530,133	\$ 569,625	\$ 479,625	\$ (90,000)
Reserves *			\$ 424,288	\$ 424,288	\$ 424,288	\$ 551,657	\$ 127,369
Area	Function	Program/Function Area					
Support for Student Programs and Services	Student Support	Student Organization Direct Funding and Co-sponsorships	\$ 95,000	\$ 95,000	\$ 95,000	\$ 65,000	\$ (30,000)
		Student Textbook Reimbursement Program	\$ 35,000	\$ 40,250	\$ 40,750	\$ 40,750	\$ -
		Student Basic Needs	\$ -			\$ -	\$ -
		Programming & Advocacy	\$ 132,600	\$ 149,854	\$ 185,846	\$ 125,846	\$ (60,000)
		Marketing and Advertisement, Hospitality	\$ 49,500	\$ 52,500	\$ 55,500	\$ 55,500	\$ -
	Student Service	Committee Permits/Vouchers	\$ 7,750	\$ 7,750	\$ 7,750	\$ 7,750	\$ -
		ASI Service Award	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	University Programs	Children Care Center	\$ 140,779	\$ 140,779	\$ 140,779	\$ 140,779	\$ -
		EPIC	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
		Dreamers Resource Center	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
		Veterans Resource Center	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ -
		Project Rebound	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
		Summer Launch	\$ 4,600	\$ -	\$ -	\$ -	\$ (4,600)
	<b>Total Student &amp; University Support</b>			<b>\$ 509,229</b>	<b>\$ 530,133</b>	<b>\$ 569,625</b>	<b>\$ 479,625</b>

Total Revenues	\$ (2,147,195)	\$ (2,179,923)	\$ (2,183,423)	\$ (2,185,923)
Total Expenditures	\$ 2,147,195	\$ 2,179,923	\$ 2,183,423	\$ 2,185,923
Net	\$ 0	\$ -	\$ 0	\$ (0)

* Reserves	Working Capital	\$ 210,460	\$ 210,460	\$ 210,460	\$ 337,829
	Current Operations	\$ 62,472	\$ 62,472	\$ 62,472	\$ 62,472
	Capital Replacement	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Planned Future Operations	\$ 51,356	\$ 51,356	\$ 51,356	\$ 51,356
<b>Total Reserves</b>		<b>\$ 424,288</b>	<b>\$ 424,288</b>	<b>\$ 424,288</b>	<b>\$ 551,657</b>