



Executive Cabinet Meeting

Minutes

DRAFT

Date: Tuesday, February 3, 2026
 Location: Alhambra Room - USU Room 305
 Type of Meeting: Special

Time: 3:00 pm to 4:15 pm
 Attendees: Committee Members, General Public

I. Organizational Items:

Land Acknowledgment: With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) - the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university's relationship to Native peoples. By offering this Land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.

A. Call to order by: Arwa Hammad, ASI President @ 3:10 pm

B. Roll Call

Arwa Hammad	President	Present
Ashley Bellorin	Vice President for Community Engagement	Present
Erick Anzu	Vice President for Finance	Present
Genesis Nuyens	Vice President for External Affairs	Present
Jeffry Umaña Muñoz	Vice President for University Affairs	Excused Tardy
	Chief of Staff	
	Board Member Rep.	
	Board Member Rep.	
Blanca Martinez-Navarro	AVP for Student Affairs & Enrollment Management and Dean of Students	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Amanda Maldonado	Administrative Coordinator	Present
River Foskey	Program Coordinator	Excused Absence
Guests of the Gallery		

C. Approval of Agenda

Offered By:	Arwa Hammad	Seconded by:	Genesis Nuyens			
Motion to approve the agenda for March 24, 2026 with amending it to add ASI ED Evaluation Input Survey as a discussion item and scheduling a CHESS Debrief meeting as an action item						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

D. Certification of Minutes

Offered By:	Ashley Bellorin	Seconded by:	Genesis Nuyens			
Motion to certify the minutes for February 24, 2026						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ashley Bellorin	Seconded by:	Erick Anzu			
Motion to certify the minutes for September 23, 2025 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Comment: We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the committee. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee’s review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the public.

III. Reports

IV. Informational Items

A. Report from CHESS - action steps

Genesis: Overall, heard great things about our meeting. Personally, thinks it went great and had conversations about engaging, had feedback and tips on how to maintain our presidency when it comes to student voices on these bills. Also, the interest in hosting assembly member clubs on campus. Some of us even heard of internships opportunities and programs that are currently available to students to increase presidency opportunities for the future legislation. I will be focusing on sending follow up emails, attaching documents such as leave behind talking points since they only provided one copy per person. Possibly even leave behind pdf versions of what we had left, we heard great things from those as well. Was unfortunate that we didn’t get to directly meet with assembly members

Erick: Thinks we did good, we were prepared. Hopefully next year, will be in this space again and thinks to maybe start preparing even earlier because will be beneficial

Ashley: Wouldn’t recommend a skit because everyone did choreography

Erick: Maybe prepare our talking points earlier, felt like could have been more refined

Arwa: Asks CSSA talking points?

Erick: Both, what we want to have ready for ourselves and how we can tie back to CSSA because I felt like it was hard to connect it to CSSA stand points. Having something set in stone to bring up

Arwa: Agrees and thinks it’ll help us prepare more for chess in the future, having meetings set more in advance and increases the chances of meeting with the legislator themselves

Erick: Mentioned that half of the people we were going to meet with, their flights were going to be super delayed

Arwa: Overall thinks we did really good work, from having seen chess last year I think we prepared adequately

Ashley: The approach we took was good, when we met with (inaudible) it was a very casual conversation, even recommended us some internships, and I feel like that is something we can take in next year is the casual conversations

Arwa: Maybe something we can emphasize for the next team is that these meetings aren’t supposed to be stressful but at the end of the day we’re students, we’re lobbying but we’re students lobbying for higher education.

V. Action Items

A. Schedule a CHESS Debrief Meeting

Arwa: Want to have a meeting to talk about what we liked and didn’t like, how we can improve. Invited Blanca to this meeting.

Ashley: Is there a difference from the items we have on the agenda and the report from CHESS

Arwa: The report from CHESS is more related around what we did during CHESS and is more logistical meetings we had. With the debrief CHESS meeting, I want to cover things we could have done better, how we want our successors to have at CHESS, and specifically within legislative advocacy what we could’ve done better.

The committee members discussed what dates work for the debrief meeting

VI. Discussion Items

A. ASI Bylaws changes

Barnaby: Will give you all the completed version. Just a preview is factoring in the position changes, have to change and update the committee codes, so they'll be a lot of policies in upcoming meetings. For the bylaws, our attorney had some questions and comments for us, hasn't been through a legal review in a while. For the executive vice president position, we had talked about them chairing the exec cabinet so this varying in personal would that be something you would want to switch? Just wanted to double check before writing it in the document

Ashley: Thinks we should do that, that way exec vice president chairs the exec cabinet

Barnaby: That's more like the presidents meeting staff meeting, is advisory. One of the benefits of having somebody else chairing the meeting is, the president can be more engaged with conversation vs focused on running the meeting. One of the changes or updates, we have to update all the codes of procedures, the corporation code. We have some of your documents that are against the codes now, so if you're a voting member, you vote. You can't force anybody to hold back. Right now Arwa is chairing, but you would have a full vote and should be voting in every motion. When we make these changes were going to have 13 members on the board so there shouldn't be a tie if everyone's present. I'll include that the exec vice president will chair those two committee meetings, but we can still have conversation when it comes to board and if we want to change it we can. Would encourage to read the bylaws, we're going to do this one update and wrap it up this semester

Arwa: Was able to review the draft committee code for campus facilities and environment committee. Personally, liked it, thinks we still included environmentalism and thinks we can combine that and beautification. Thinks we haven't really made that a priority in ASI. My only question would be about the action plan, wonder how the committee can go about the actual plan. With the ledge advocacy agenda for example knows theoretically that's something that should be updated and doesn't really see a use for

Barnaby: Used to say a sustainability action, so I just changed it. The idea was there was a concern about campus safety, so coordinated with campus facility and started doing the walks around campus. So, the action plan is, if there are facilities related issues those are things we can create action plans, so we can take the suggestions to do something about it. We've been talking about doing more murals and artwork on campus, we can put that in an action plan and move us forward

Arwa: When I have a conversation with BSU, we talked about maybe adding murals and such, but noticed we talk about these things, but action doesn't fall through. So, I like the idea of having specific priorities that what we want to have and environmentally cautious stuff would be great. When having conversations at chess, there was conversation about not having plastic water bottles on their campus and thought why doesn't Cal State La do that? So maybe that's something we can bring back

Barnaby: These types of facilities fall under admin and finance which is (inaudible). So, it makes sense facilities would fall under VPF too otherwise someone else would have to pick it up but that would be for you all to have some conversation. For the membership, we would also have to check and make sure these areas will be able to attend. It sounds from university facilities, there's a lot of interest and when talking to the director of facilities, she said it would be great to have a student group to be able to meet with talk about ideas. Master planning takes years, so they wanted a student group that they can come back and work with, so they were all about having this. Will put this on discussion at BOD, so if you all foster any ideas let me know to tweak it and bring it up in the next BOD meeting. I'm starting to update the forms statements, which this is part of the updates that the chair is the voting member of the board

Arwa: Maybe we can even email Mike or Nida and ask them if they have any recommendations on who can serve well on this committee. Knows were having a bulk package of bylaws changes to be done at board, does that mean were going to have discussion items vs the board before the last one? And if so, do we have a list of what's being recommended so far or keep in mind of?

Barnaby: List of recommended achievements? Will try to do that, as I'm going through bylaws and title changes. Will do a summary of what the changes are because a lot of them are little tweaks

Arwa: were some things I wanted to add, was talking about having permanent USU board member, advisory role, term limits. If there's any way we can help drafting that thinks that'll be good

Barnaby: Can add you (Arwa) as a collaborator

Arwa: Covered discussion items A and B

B. [EPC Code of Procedures Revision](#)

C. ASI Goals for 2026

Arwa: Mentioned last board, general goals shared withing their position and ideas on committee goals. Encourages everyone to spend some time to talk about their goals and within ASI they want to achieve. Spoke to folks about the fee increase which everyone wants to see that and is ASI'S main goals. Maybe have a conversation on what you all observed on your direct reports and maybe if there's a sentiment everyone shares that we can

condense now and have something to present maybe next board as a discussion item and a document of what we want to have as our goals. Asks if anyone has any observations or direct reports on what ASI goals are. Mentions Substack launch, fee increase

Barnaby: Asks if everyone got the draft that was sent to everyone. Still trying to get the email for Substack, which is set up just can't connect to it

Arwa: Maybe by exec advisory, we'll review this document over spring break, and we'll cut it down to three goals, condense it down and share out goals, then present it at board as discussion item or informational item

Barnaby: Suggest having three for this semester and next semester. Maybe share the three goals for this semester with the next academic year goals

Arwa: Does want things done with the college reps as well. Will send in an email come ready for deliberation on April 7th exec advisory. Asks Gennesis if we can skip advocacy addenda for now and focus on reports and talk about advocacy agenda at Leg. Affairs

D. 2026-27 Advocacy Agenda

E. ASI ED Evaluation Input Survey

Arwa: Formatted the survey, for every part of the survey of overall ED'S position, added ranking questions. Pertains to how they do in that specific area. Every section has a rubric to it and in specific what the ED does. Also, in the questions have a sliding scale of whether or not the ED (inaudible). Added descriptions of where to look at if you're staff or student leader. There are only two questions that are allowed to add your own description. There's overall 5 sections and at the end an overall assessment and goals activity. Asks for overall thoughts on the survey what could be changed or cut throughout

Dena: Honestly sounds like a lot, keep in mind when setting goals for next year, you're not the team that will be here. Mentions a mid-year which isn't as formal, so when it comes to the end of the year you can go back and revisit what was evaluated

Arwa: Though there was a lot of questions, they're not hard to respond to but will definitely cut down the questions. Sees Dena's point, and it will be an overall survey and take into account the exec members surveys vs the rest. Emphasizing a mid-year would be great

Barnaby: Remember your getting feedback on different perspectives, so probably don't need to go through all of the groups. Think about what you want additional feedback on

Arwa: Think it will help to have another conversation with Blanca. Would want to have separate surveys for staff, student leaders, and external partners that way the survey will be much shorter and weights different things

Amanda: Maybe can make them conditional, so instead of making multiple surveys they just have to select if they're staff or etc.

Arwa: Agrees and thinks maybe Microsoft might not be the best place for that because has been struggling with that but thinks that will be helpful. Asks if the survey is something everyone sees the benefit in and comfortable with. For the timeline, it'll be past April by the time we're back, how long do you all think I should give for the survey to be filled out or administered

Barnaby: Sometimes giving a short time frame and mentioning it's urgent rather than giving a longer time

Arwa: By April 9th wanted to slot a time, asked to tie it to the biweekly's and wasn't able to

Barnaby: This isn't a mandatory part of your position

Jeffry: But we're a part of the board, right?

Barnaby: Part of it yes but there's probably a bunch of things that we can add instead of this to make mandatory. Don't know if we can spare a lot of time at board meetings coming up because of fee proposal, budget. So would say, tell them it needs to be filled out by 5pm tomorrow Friday at next board

Jeffry: We can also have our committee (inaudible)

Barnaby: Wouldn't shy away from putting it out over spring break

Arwa: Will try and have the drafts, has bulk of the questions. Will change how the surveys are formatted and use Amanda's idea of the conditional formatting

Barnaby: If the conditional formatting doesn't work, you can duplicate a project

VII. Adjournment

Offered By:	Jeffry Umana Munoz	Seconded by:	Erick Anzu			
Motion to adjourn the meeting @ 4:09 pm Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Cabinet Meeting of the Associated Students, Inc., Cal State Los Angeles held on March 24, 2026, at Alhambra Room - USU Room 305 and were approved by consensus by the ASI Executive Cabinet on Tuesday, April 28, 2026.

Prepared by:

Lauren Bacio - Recording Secretary

Arwa Hammad - ASI President