



Executive Cabinet Meeting

Minutes

DRAFT

Date: Tuesday, April 28, 2026

Location: San Gabriel Room- U-SU Room 305

Type of Meeting: Special

Time: 3:00 pm to 4:15 pm

Attendees: Committee Members, Public

I. Organizational Items:

A. Call to order by: Arwa Hammad, President @ 3:06 pm

B. Roll Call

Arwa Hammad	President	Excused Absence
Ashley Bellorin	Vice President for Community Engagement	Present
Erick Anzu	Vice President for Finance	Present
Gennesis Nuyens	Vice President for External Affairs	Present
Jeffry Umaña Muñoz	Vice President for University Affairs	Present
	Chief of Staff	
	Board Member Rep.	
	Board Member Rep.	
Blanca Martinez-Navarro	AVP for Student Affairs & Enrollment Management and Dean of Students	Excused Absence
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Amanda Maldonado	Administrative Coordinator	Present
River Foskey	Program Coordinator	Excused Absence
Guests of the Gallery		

C. Approval of Agenda

Offered By:	Gennesis Nuyens	Seconded by:	Jeffry Umana Munoz			
Motion to approve the agenda for April 28, 2026						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

D. Certification of Minutes

Offered By:	Jeffry Umana Munoz	Seconded by:	Erick Anzu			
Motion to certify the minutes for March 4, 2026						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- II. Public Comment:** We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information to the ASI staff. We will now call on members of the public.

III. Reports

A. Members

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Jeffry: Has a good meeting with Provost Lattimer and got updates on academic affairs and enrollment. The student academic experience survey should be launching today, so be on the lookout for that. Will boast Eddie Fest attendance if students do the survey

Genesis: Tomorrow will be presenting the recommended calendar for the 2026-2027 legislative affairs committee plan and the advocacy agenda. This year the agenda is a little more informal, but goes straight to the point and gives what the commission is focusing on and some ideas to follow up VP ex. Had a chance to meet with her today and gave her a glimpse of what will be presented. Mentioned Let's Talk About It event that'll be happening, as it's one of the last couple events

Arwa: Asks if we'll have the advocacy agenda ready for next board

Genesis: Yes, if it is approved tomorrow

Arwa: Haven't seen any other exec besides Genesis respond to the ED evaluation survey and needs responses by this Friday. Might send a separate email to the senators for them to respond to survey as well

B. Advisors

IV. Informational Items

a. CSSA Plenary Preparation

Genesis: Going to be discussing the resolution opposing the fee increases for compensation for the presidents. Also, the (inaudible) presentation from CBSU. There's going to be a discussion item, strategic enrollment management framework consultation, and there will be a presentation by the vice chancellor. From there legislative affairs will be voting on some bills as well

Arwa: Mentions Panetta for Ashley for ASI presidents' leadership training

b. Year-end purchases (Barnaby)

Barnaby: As we're wrapping up the year, there are some savings in our budget, so if there's something we need that maybe we didn't plan for, we can take advantage of the savings. Wanted to ask you all if there's something you can think of that we might need in the office, this is a great time. We would want to get it solidified within the next week and get a list so we can present that at board

Arwa: Asks if it's possible to make it roll over to the next

Barnaby: Mentions we don't have to, but in our budget, we planned to use \$267,000 from our reserve, so any savings that we have are likely what we were going to pull out of the reserves. We might prepay for the August retreat because we have to make that reservation.

V. Action Items

VI. Discussion Items

a. Fee Advisory Committee progress

Arwa: Shares the last Fee Advisory committee meeting yesterday, the last one is technically May 4th but talked to VP Lindow and shared that we can schedule others because of our finals. Has been emailing that we can meet, and can maybe do a follow up email

Jeffry: Was telling Barnaby, what I wanted to get more clarify about was specifically when it comes to some of the course related fees, wanted to ask what each of those colleges are currently spending their IRA dollars on, and if there's any of these costs that can be covered by existing fees. They're not even asking us to vote on this one because its category free. Also wanted to ask, because they keep talking about the recommendation process, but no one has been talking about what that tangibly looks like, so wanted to send a note saying we want to write that together as a committee

Erick: Thinks that the big issue in general is there's no set policy, so thinks that needs to be brought up again. Did bring it up last meeting, but they didn't really say anything

Arwa: Said that they wanted to have emailed conversations, anyway, doesn't necessarily understand what it was about but said they wanted to discuss via email. Maybe it was about the summer tuition. I can do that email and maybe Jeff can draft it and say we have some questions. Wanted to share during the meeting that was disappointed how they haven't really been responding to emails and not taken seriously as shared governance partners but doesn't know if it's appropriate or not

Jeffry: (Inaudible). Will work on a draft and share it

Barnaby: If we all reserve the board room so we can all meet and have a substantial conversation. He keeps dismissing everybody so the committee can talk privately, but thinks this should be an open process review

Arwa: We get it very last minute and thinks it's not appropriate if we need to look at all the materials and some documents require more looking into, so it's not equitable and doesn't treat us the shared governance partners that we need to be. If they can't get it done at a specific time, then they either need to schedule more meetings or push back meetings

Jeffry: Even in the email that we're going to send just be transparent and tell them we're not ready to take votes and even when we have a couple of days to get ready, we're still students

Erick: Thinks in the email we're going to send, wants to bring up summer

Jeffry: We can say for the sake of these fees, and the consideration they deserve instead of just voting them

Arwa: Was disappointed at what they were talking about when they said technically there's no formal mechanism to involve students in conversations and which fees should get proposed in a different department. In the meeting they proposed specific increases, either creating a new fee or if you're enrolled in a course you'll have to pay that fee. When Jeff asked if student involvement and they said there's no formal mechanism for students involved and that was basically it

Jeffry: Thinks they misunderstood his question and thought was under the impression that category 3 fees had to have a formal student consultation process. Even that category 3 fees don't have a formal student consultation process, there's fees that being imposed on students so there has to be some type of informal conversation for students. Even for the students in the courses themselves would be more fruitful to be in that course if they had access to these materials, that's all that was asking. Tried to clarify that if it was only faculty that had these conversations which led to the other question if these are the only course fee increases that we have or are these just the priority ones. Provost Lattimer said there's no guarantees

Arwa: That's why we made the timeline

Jeffry: Thinks in the email that we send them, that's what I want to tell them, we can't take any votes this year? We need to talk about a strategic timeline about fee increases over the next couple of years, and how we're going to review and decide how we're going to raise some of these fees, and how we oversee over the current fees. IRA committees need to be more effective than they are right now, we need to be looking at SSF, needs to be set proposal periods from new projects that need to be proposed. Thinks that what we should be spending the last meeting doing, designing those things

Arwa: Thinks right now, we're doing the things that need and a foundation to start, but instead of working on our foundation we're not doing it

Jeffry: Concerned that if we don't hit the brakes and demand that they do this, it doesn't matter who the next people come in and start pushing on this student wise, they're going to say the student reps before you were just okay moving forward. If we're going to hold them to policy we're going to have to slow them down

Arwa: Doesn't know how well we can fully support a fee increase when we don't have a foundation. According to the website, the president has to consult with the fee advisory committee prior to establishing fees. Isn't sure about "consulting". In category 4 either their president can notify us or has purview to consult us prior to making the decision but it's just consulting, so worried that that's what they'll go at

Jeffry: Something that didn't get a chance to say at the last meeting, that regardless of all the different categories and fees, they poorly oversee all of them. The ways we're overseeing fees in general are just not working and isn't compliant, and part of what we have to tell them is that everyone has to be retrained such as the student reps, and staff. Should bring them in over the summer and someone from the chancellor's office

Arwa: For a committee that's majority students, we don't do the agenda and don't do vice chair, thinks that's not right either. Students should be more involved in the process

Jeffry: Mentions there needs to be bylaws

Barnaby: Thinks the question for you all is how do we put this to them and is wondering if you're not ready to vote do they take it as we're on a timeframe so we're just going to approve these fees. For the things you're hesitant about, you should be clear about what you're trying to move forward on and what you're not

Arwa: Thinks we've followed the process

Jeffry: We do have to name it, because they'll be cheated and will think we don't want to move any fees

Barnaby: Category 1, is just the policy of letting the committee know, but if there's something that's missing you can say this is something we'd like to see in the future, so having a college rep involved in conversations

Jeffry: Will have the draft and send it to everyone so we can send it out

Dena: Thinks at the last meeting, he did state in there that this committee seems to recognize and the USU are ready, however you state/plan this, there has to be more put out there and more information. Thinks when you have these meetings, we have an agenda at least 24 hours in advance and that should be the case there. Everyone sees the agenda and if it's not meeting the committee's plan then should amend the agenda

Jeffry: We have a lot of code of procedures from our committee, and it won't that long for us to come up with something, but we can tell them it's obvious the lack of structure is our initial first challenges. Can we at least agree on how we're going to operate and what we expect of each other including meeting agendas. Can say these are just our initial agreements such as meeting agendas and meeting notices and maybe throughout the year we'll add more. So maybe that's something Barnaby can help us with, those initial things because bylaws can always be amended. So when we bring the new student leaders in, they're not struggling and have something tangible

Arwa: Thinks once we have an email drafted, we can tell them what we're expecting, and something we put on the back burner for now is we also sent them a letter telling them we're upset with how this committee has governed, but we haven't really addressed it in person

Barnaby: Asks if it would be helpful if we send a follow up and say here's what we're asking because we didn't get much time to present the USU and ASI proposal, if we ask for approval for ASI to move forward with our referendum in fall, we need your help over the summer to review all the marketing material. The USU is asking for a lot of things and doesn't know if it got to the committee, but the president can approve a fee increase today to cover a bond and datedness for the USU and that's the first request of the committee. Doesn't know if VP Lyndel or Jessica is going to remember that was even said, so we can put it in an email and say these are the specifics that we're looking at approvals on. Feels like it enforces a position that we're ready to go. Asks everyone if that would be helpful if they're ready to have that conversation with the rest of the committee

Jeffry: Says yes and if Barnaby can send him that so it can match the email we send

Barnaby: Will draft it today and we can send it out to the full committee

Jeffry: Wants to include that and adds things in regards to the other fees that we're not comfortable with, and this upcoming meeting say this is what we're proposing to them

Dena: Asks Barnaby if were necessarily asking for their approval because technically is we have all the things in place, would it be better if ASI is looking to go towards referendum and ask for support versus approval

Barnaby: Thinks we can say that, in reality and how the policy is written, the president and the chancellor have oversight over the fees so it is their approval that is needed. They would have to have a pretty strong case as to why they wouldn't let us do the referendum

Arwa: Adds that we're a student majority

Barnaby: Makes a suggestion to go one by one, tuition, category 3 fees, category 2. Go in with something outlined and start with category 2 which is something we're voting on. The action item is are we recommending this fee moved to the president and chancellor

Arwa: Agrees but doesn't want to act against it

Barnaby: We can use our attorney to write that letter so it's not on you all to educate the vice president and president of the university in the process. That's what our attorney is for, we are the student voice so we can go to them and say they're not following the process that's been articulated

Jeffry: Wills send the draft today

b. ASI Impact Report for 2025-26

Arwa: Presented one in fall, we leave behind for our successors some of our priorities that should be presenting at upcoming board. Could write about Town Hall and send an email of a summary of what we did in the fall, what you did within your committees and direct reports and asks if that sounds good to everyone. We can talk about Eddie Fest, in terms of CEO what programs we've funded, how much money we've allocated, how many student orgs we've funded across the entire year

Dena: Thinks you should upload the impact report definitely to the agenda but that doesn't mean you need to read it word for word, just highlight a few things and what you hope the impact report will do for succeeding the board after you all

Barnaby: One way to approach it is to pick the themes such as operational enhancement strategic planning, planning for the fee increase. Think about the over right themes

Arwa: Thinks to do it by committee, the facilities committee and thinks it reflects our priorities

Barnaby: If you have that structure and send it out to everyone and get bullet points from everyone. But to make it fast give them something to report on

Arwa: Thinks that will be good, and if execs can help with the facilitation on that because that committee will be the greatest space for that. I'll be responsible for what we did at exec cabinet, maybe can talk about advisory, personnel

Barnaby: Asks if it would be helpful if we sent you last years and the fall one

Arwa: Yes, that would be good and will send out slack messages and emails of what to expect

c. ASI Goals for 2026

d. 2026-2027 Exec Transition

Arwa: Asks if anyone has emailed their successors if they have any, in terms of what to do, what to expect

Jeffry: Wanted to send a note to the execs as well and send an email to the academic senators who were elected to offer some support and to chat if they want to learn more especially since next year, we're hoping there will be a more active group of student leaders. Going to send an email to Jessica to find some time to lock down the transition for senators

Arwa: Will be exciting and helpful to have training from senate themselves. Just a reminder that we have transition folders, so if we can work on those that'll be helpful

e. BOD Agenda for 5/7 (last meeting)- Bylaws, Codes of Procedures

Arwa: Knows we're going to approve the bylaws in the code of procedures, maybe we can send an email to say the things we need to approve

Jeffry: A reminder for us to review our own code of procedures for our own committees and if there's anything we want to amend. Talked to Barnaby about things we're going to be amending for the shared gov one both in the bylaws and code of procedures

Barnaby: Asked for that May 1st

Arwa: Something that was in discussion last meeting was CSSA and ASI position, now there's going to be term limits that are going to be proposed. Wondering if there's any thoughts

Dena: Thinks change is good, thinks has to use two years to accomplish some goals and can bring a healthy change

Arwa: Thinks the term limits incentivize the time that you have

Jeffry: Thinks it would have been nice to go over our exec cabinet code of procedures just one more time and see if we can strengthen it, especially when it comes to the roles of the exec cabinet members who aren't executive officers who come from the board. Thinks how its similar here within the exec cabinet where those two officers can take lead and see how this committee can be responsive to the needs of students on campus

Arwa: Thinks public service, DNI, engagement, feels like those would be natural roles to serve on exec too instead of open board members

Jeffry: Asks Barnaby if that is a doable workload if we also have them sit on exec cabinet because it only meets once a month. They can still come to exec advisory but only required to come to exec cabinet

Barnaby: It's tricky with exec cabinet because we have authority to act on behalf of the board in case the board can't come together, the exec cabinet can do action items and things like that on behalf of the board. So, if we make it too big, and we don't have quorum, suddenly we have enough governance structure

Jeffry: so maybe the commissioners can be invited or standing guests kind of like advisory, then we can still have the two board seats. We should focus on this because it isn't fair to them to be full members of this committee, but they never get to speak or share anything because it's just the exec officers

f. Position Description Revisions

VII. Adjournment

Offered By:	Erick Anzu	Seconded by:	Jeffry Umana Munoz			
Motion to adjourn the meeting @4:18pm Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Cabinet Meeting of the Associated Students, Inc., Cal State Los Angeles held on April 28th, 2026 at Alhambra Room - USU Room 305 and were approved by consensus by the ASI Executive Cabinet on Tuesday, September 30, 2026.

Prepared by:

Lauren Bacio - Recording Secretary

Sophia Gamino - Executive Vice President